

# Safety Officer

## Responsibilities

**Note:** To assure the safety of Emergency Operations Center (EOC) members, the Safety Officer has the direct responsibility to correct unsafe acts or conditions, exercising emergency authority to stop or prevent unsafe acts when immediate action is required concerning Emergency Operations Center (EOC) team members.

### I. Preparation

- Have a good working knowledge of local Emergency Operations Center (EOC) and Incident Command System (ICS) structures, policies, and procedures
- Have a working knowledge of the Hazards facing the County
- Participate in disaster training, exercises, and tabletops

### II. Response

- Report to Emergency Operations Center (EOC)
- Obtain briefing from Incident Commander and/or from initial on-scene Safety Officer
- Oversee the monitoring and assessing of hazardous and unsafe situations
- Identify hazardous situations associated with the incident; ensure that the Emergency Operations Center (EOC) Staff is protected
- Work with the Operations and Planning Sections to ensure that appropriate protective actions are being taken to protect the public
- Identify potentially unsafe acts within the Emergency Operations Center (EOC)
- Identify corrective actions and ensure implementation; coordinate corrective action with Command and Operations
- Ensure adequate sanitation and safety in food preparation
- Assist in the preparation of the Incident Action Plan Safety and Risk Analysis
- Participate in Planning and Operations Meetings
- Listen to strategic options being considered; if potentially unsafe, assist in identifying options, protective actions, or alternate strategies
- Discuss accidents/injuries to date; make recommendations on preventative or corrective actions
- Coordinate critical incident stress, hazardous materials, and other debriefings, as necessary
- Document all activity on Log

### **III. Recovery**

- Personnel being demobilized must be debriefed before being released
- Stress counseling may be necessary following a traumatic incident
- Responsible for the after action reports