



REQUEST TO EXAMINE/COPY JUDICIAL RECORDS

Name: _____

Phone: _____

Address: _____

Email: _____

To: Records Custodian

I hereby request, pursuant to Idaho Code§74-102, to examine and/or copy the following judicial records:

- Criminal Case
- Family Law Case
- Probate Case
- Civil Case
- Juvenile Case

The following information **MUST** be provided:

1. Case number(s):

2. Name(s) on case(s):

3. Specific document(s) requested- including date document was filed and the name of the document (e.g. divorce decree, child support order, criminal or civil judgement, complaint, satisfaction of judgement, probably cause affidavit, etc.):

This information can be located on : <https://icourt.idaho.gov/>

- These records specifically pertain to myself
- I wish copies of these records

Per Idaho Code§31-3201 (Clerk's Fees), there is a \$1.00 per a page charge for records and a \$1.00 per seal charge for certifications.

Signature: _____

Date:

REQUESTOR WILL BE NOTIFIED WITHIN 3 WORKING DAYS OF ACTION BEING TAKEN ON YOUR REQUEST.