



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, February 13, 2024
Commissioners present:	Ernie Moser and John Crowder
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	Jeff Hough
Staff present:	Deputy Clerk Nancy Allen, and Comptroller Kristi Klauser

Agenda Details

AGENDA	
1	Board of County Commissioners Regular Business Meeting (action items) BOARD OF COMMISSIONERS MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item)
2	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
3	<ul style="list-style-type: none"> Approval of the Bannock County Board of Commissioners Quarterly Jail Inspection report executed on February 8, 2024 per Idaho Code §20-622 (action item)
4	<ul style="list-style-type: none"> Jason Dye, Trial Court Administrator, seeking to discuss an alternative site for jury selection with potential signature on a contract if approved (requested 5 minutes) (action item)
5	<ul style="list-style-type: none"> Kiel Burmester, Public Works Director, requesting signature on LHTAC/Local Agreement Leading Idaho Bridge Program (requested 5 minutes) (action item)
6	<ul style="list-style-type: none"> Kristi Klauser, Comptroller, seeking approval of Quarterly worker's compensation bill (requested 5 minutes) (action item)
7	RESOLUTIONS AND ORDINANCES (action items): <ul style="list-style-type: none"> Resolution No. 2024-12 Approving Tax Cancellation Requests Resolution No. 2024-13 Authorizing the destruction of Commission Files
8	LETTERS AND NOTICES (action items): <ul style="list-style-type: none"> Letter of Support for Idaho Power's grant application for the Idaho Energy Resiliency Program Section 40101(d) for the Infrastructure Investment and Jobs Act (IIJA) Preventing Outages and enhancing the Resilience of the Electric Grid Grant (action item)
9	SIGNATURE ONLY (action items): <ul style="list-style-type: none"> Tax Cancellation Requests
10	CONSENT AGENDA (action items): <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Technology Forms Minutes: Approving Meeting Minutes for February 2 and 5, 2024, and Certification of Said Minutes

Meeting Notes

- 1 8:59 AM Moser called the meeting to order and shared that Dye pulled his item.
- 2 No business.
- 3 8:59 AM Crowder moved to approve the jail inspection report. The motion passed.
- 4 Cancelled.
- 5 8:59 AM Burmester reviewed the agreement with LHTAC for replacement of two bridges with grant funds. Discussion ensued on locations, duties, and funds. Crowder moved to approve the MOU. The motion passed.
- 6 9:05 AM Klauser reviewed the worker's compensation billing. Crowder moved to accept the quarterly bill. The motion passed.
- 7 Moser reviewed the resolutions. Crowder moved to approve Resolution Numbers 2024-12 and 13. The motion passed.
- 8 9:07 AM Crowder moved to approve the support letter for Idaho Power's grant application. The motion passed.
- 9 Questions arose on tax cancellation requests. The request for East Village was tabled. Crowder moved to approve the tax cancellation request for parcel RPRCPAA015100. The motion passed.
- 10 Crowder moved to approve the certificate of residency. The motion passed. Crowder moved to approve the minutes. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved jail inspection report.	Sheriff
Approved MOU with LHTAC for bridge replacements.	Public Works
Approved quarterly worker's compensation billing.	Auditing
Approved Resolutions 2024-12 Approving Tax Cancellation Requests and 2024-13 Authorizing the destruction of Commission Files.	Staff
Approved support letter for Idaho Power grant application.	Staff
Approved tax cancellation for parcel RPRCPAA015100 and tabled request for East Village.	Resolution/Assessor
Approved certificate of residency and minutes.	Clerk

RESOLUTION

WHEREAS, requests for cancellation of taxes were considered on February 2, 2024; and

WHEREAS, these cancellation requests have been reviewed pursuant to Idaho Code §§63-711, 63-1302, 63-1303 and 63-1304;

NOW, THEREFORE, BE IT RESOLVED that the County Tax Collector, Jennifer Clark, is hereby authorized and directed to cancel the following on the tax rolls as listed by year:

- (1) At the request of Assessor Anita Hymas, in a letter dated January 30, 2024, for cancellation of **market value** for the **2023** tax year.

PARCEL NO.	OWNER	EXPLANATION	VALUE TO BE CANCELLED
MHMHPSV0B2501	Hinz, Cynthia Marie	Allowed full HOE; HB389	\$9,509.00
RPRPBRM001800	Emmanuel, Dunia	Allowed full HOE; HB389	\$89,194.00
RPRPCPP119507	Armstrong, Bart C	2023 BTA decision	\$13,451.00
RPRPCPP119508	Armstrong, Bart C	2023 BTA decision	\$15,992.00
RPRPPOC361500	Carter, Ronald Lee	Allowed full HOE; HB389	\$96,237.00
RPRPPOC433600	Taylor, Amanda Marie	Allowed full HOE; HB389	\$91,249.00

- (2) At the request of Assessor Anita Hymas, in a letter dated January 30, 2024, for cancellation of **taxes** for the 2023 tax year.

PARCEL NO.	OWNER	EXPLANATION	VALUE TO BE CANCELLED
MHMHPB5000905	Affordable Housing Acceptance, LLC	Remaining 2023 taxes after Sheriff sale	\$98.34

BOARD OF BANNOCK COUNTY COMMISSIONERS


Ernie Moser, Chair


Jeff Hough, Member


John Crowder, Member

ATTEST: 
Jason C. Dixon, Clerk

In the Matter of AUTHORIZING THE)
DESTRUCTION OF COMMISSION FILES)

R.S. No. 2024-13
February 16, 2024

RESOLUTION

WHEREAS, Idaho Code §31-871 requires the Board of County Commissioners to authorize destruction of records that are not required as permanent records and that have met the minimum retention period provided by the retention schedules and are no longer required by law or for county business; and

WHEREAS, Commission Staff have requested destruction of records that have exceeded their minimum retention according to the retention schedule;

WHEREAS, Idaho Code §31-871(2) states records may only be destroyed by resolution of the Board of County Commissioners after regular audit and upon the advice of the prosecuting attorney;

NOW, THEREFORE, BE IT RESOLVED that Commission Staff are authorized to destruct the original paper records listed below and that such destruction occur under the supervision of the Bannock County Clerk.

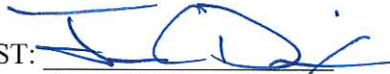
- 2004 Commission general correspondence
- 2006 Commission general correspondence
- 2007 Commission general correspondence
- 2008 Commission general correspondence

BOARD OF BANNOCK COUNTY COMMISSIONERS


Ernie Moser, Chair

Jeff Hough, Member


John Crowder, Member

ATTEST: 

Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTE CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of February 2 and 5, 2024, as approved during the meeting of February 13, 2024.

BOARD OF BANNOCK COUNTY COMMISSIONERS



Ernie Moser, Chair

Jeff Hough, Member



John Crowder, Member

ATTEST:



Jason C. Dixon, Clerk