



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

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| Date of Meeting: | Tuesday, February 27, 2024 |
| Commissioners present: | Ernie Moser, Jeff Hough, and John Crowder |
| Clerk of the Board: | Nancy Allen for Jason C. Dixon |
| Absent Board Members: | |
| Staff present: | Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and Chief of Braeden Clayson |

Agenda Details

| AGENDA | |
|--------|--|
| 1 | Board of County Commissioners Regular Business Meeting (action items) BOARD OF COMMISSIONERS MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item) |
| 2 | <ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item) |
| 3 | <ul style="list-style-type: none"> Mandy Keller, Grant Coordinator, seeking permission to apply for the Bureau of Land Management Good Neighbor Authority Program (requested 5 minutes) (action item) |
| 4 | <ul style="list-style-type: none"> Shantal Laulu, on behalf of the Crisis Center, regarding a signature on Addendum 7 requesting an extension of the current contract with Rehabilitative Health Services (requesting 5 minutes) (action item) |
| 5 | RESOLUTIONS AND ORDINANCES (action items): Resolution No. 2024-15 Approving Tax Cancellation Requests Resolution No. 2024-16 Authorization and Order to Reallocate Funds |
| 6 | SIGNATURE ONLY (action items): Tax Cancellation Request Memo to dispose records Inmate Health Services Agreement Federal surplus Property – Invoice |
| 7 | CONSENT AGENDA (action items): <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Technology Forms Minutes: Approval of Meeting Minutes for February 15, 20, and 22, 2024, and Certification of Said Minutes |

Meeting Notes

- 8:58 AM Moser called the meeting to order.

- 2 Community Resources and Advocacy Director Shantal Lauulu presented releases of lien for cases that have been paid off. Hough moved to approve the releases and authorize the Chair’s signature. The motion passed.
- 3 9:01 AM Emergency Management Director Wes Jones appeared and requested approval to apply for the Good Neighbor Grant for fuel reduction projects and indicated there is no match required. Project locations were reviewed and that this will give authority to work on federal land. Hough moved to approve applying for the BLM Good Neighbor Grant. The motion passed.
- 4 8:59 AM Lauulu reviewed the contracts for the Crisis Center to extend the term date. Hough moved to sign the addendum for the state. The motion passed. Hough moved to approve the contract extension with RHS. The motion passed.
- 5 9:05 AM Moser reviewed the resolutions. Hough moved to approve Resolution Numbers 2024-15 and 16. The motion passed.
- 6 9:06 AM Assessor Anita Hymas reviewed the requests. Hough moved to approve the tax cancellation requests. The motion passed.
 9:07 AM Hough moved to approve disposal of records. The motion passed.
 9:07 AM Hough moved to approve the MOUD inmate health services agreement. The motion passed.
 9:09 AM Hough moved to approve the invoice for a tractor from federal surplus property. The motion passed.
- 7 9:09 AM Moser reviewed the consent agenda included an internship approval and minutes. Hough moved to approve the intern. The motion passed. Hough moved to approve the minutes. The motion passed.

Action Item Summary

| ACTION/DIRECTION | ASSIGNED TO |
|--|----------------|
| Approved releases of lien. | Indigent |
| Approved applying for BLM Good Neighbor Authority Grant. | OEM/Grant Team |
| Approved contract extensions for the Crisis Center with the state and RHS. | Indigent |
| Approved Resolution Numbers 2024-15 Approving Tax Cancellation Requests and 2024-16 Authorization and Order to Reallocate Funds. | Staff |
| Approved tax cancellations. | Resolution |
| Approved records disposal for Sheriff. | Resolution |
| Approved inmate health services agreement with Ivy. | Sheriff |
| Approved tractor invoice from federal surplus property. | Auditing |
| Approved intern form and minutes. | Clerk/Auditing |

RESOLUTION

WHEREAS, requests for cancellation of taxes were considered on February 20 and 22, 2024; and

WHEREAS, these cancellation requests have been reviewed pursuant to Idaho Code §§63-711, 63-1302, 63-1303 and 63-1304;

NOW, THEREFORE, BE IT RESOLVED that the County Tax Collector, Jennifer Clark, is hereby authorized and directed to cancel the following on the tax rolls as listed by year:

- (1) At the request of Assessor Anita Hymas, in a letter dated February 15, 2024, for cancellation of **market value** for the **2023** tax year.

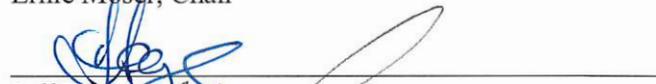
| PARCEL NO. | OWNER | EXPLANATION | VALUE TO BE CANCELLED |
|---------------|------------------|--------------------------------|-----------------------|
| RPRPFRH001200 | Ashby, Elizabeth | HO exemption removed in error | \$125,000.00 |
| RPRCLCV001000 | DOD Enterprises | Improvement valued incorrectly | \$162,528.00 |
| RPRCLCV001100 | DOD Enterprises | Improvement valued incorrectly | \$162,528.00 |

- (2) In a meeting with the BOCC on February 22, 2023, after granting tax exempt status for 2023, for cancellation of **taxes** for the **2023** tax year.

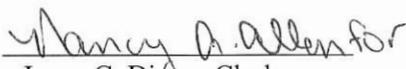
| PARCEL NO. | OWNER | EXPLANATION | VALUE TO BE CANCELLED |
|---------------|--------------------|--------------------------|-----------------------|
| RPRPPOC183100 | The Salvation Army | Qualifies for tax exempt | \$1,118.84 |

BOARD OF BANNOCK COUNTY COMMISSIONERS


Ernie Moser, Chair


Jeff Hough, Member


John Crowder, Member

ATTEST: 
Jason C. Dixon, Clerk

In the Matter of AUTHORIZATION AND)
ORDER TO REALLOCATE FUNDS _____)

R.S. No. 2024-16
February 27, 2024

RESOLUTION

WHEREAS, it has been requested to reallocate funds originally budgeted for a full-time facilities assistant position to extra help for the Event Center/Wellness Complex; and

WHEREAS, this reallocation will have no negative effect on the budget;

NOW THEREFORE, BE IT RESOLVED that the Auditor's Office is hereby authorized and ordered to reallocate funds in the following budget lines:

Fiscal Year 2024:

To Line: 138266-40800 Amount: \$ 31,800

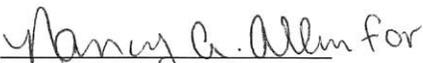
From Line: 138266-40250 Amount: \$ 31,800

BOARD OF BANNOCK COUNTY COMMISSIONERS


Ernie Moser, Chair


Jeff Hough, Member

John Crowder, Member

ATTEST:  for
Jason C. Dixon, Clerk

Jason C. Dixon
Clerk of the District Court
Ex-Officio Auditor - Recorder
Clerk to the Commissioners



Bannock County Auditing
624 Center, Room 104
Pocatello, Idaho 83201-6247
Phone (208) 236-7335

Date 2/12/2024

Department Requesting Reallocation: Event Center/Wellness Complex

Description of Reason for Reallocation Request: It is being requested to reallocate funds from a full-time facilities assistant position to extra help funds. A full-time position is not needed but funds can be better utilized to hire seasonal positions.

Funding option to make reallocation request described above (list accounts and amounts where funds will come from and accounts and amounts moving to).

Fiscal Year: 2024

To Line: 138266-40800

Amount: \$ 31,800

From Line: 138266-40250

Amount: \$ 31,800

Department Head/Elected Official Approval Signature: _____

Comptroller Signature: _____

SUBMIT TO AUDITING DEPARTMENT FOR FINANCIAL REVIEW OF CHANGES

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTE CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of February 15, 20, and 22, 2024, as approved during the meeting of February 27, 2024.

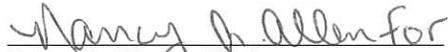
BOARD OF BANNOCK COUNTY COMMISSIONERS


Ernie Moser, Chair


Jeff Hough, Member


John Crowder, Member

ATTEST:


Jason C. Dixon, Clerk