



# MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

## Meeting Details

Date of Meeting:	Tuesday, May 21, 2024
Commissioners present:	Ernie Moser, Jeff Hough, and John Crowder
Clerk of the Board:	Nancy Allen for Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen and Chief of Staff Braeden Clayson

## Agenda Details

AGENDA	
1	<b>BOARD OF COMMISSIONERS</b> MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item)
2	<ul style="list-style-type: none"> <li>Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)</li> </ul>
3	<b>BOARD OF AMBULANCE DISTRICT</b>
	<ul style="list-style-type: none"> <li>Nick Christensen, Assistant Chief – Pocatello Fire Department, requesting to apply for a grant for a new ambulance (requested 5 minutes) (action item)</li> </ul>
4	<b>BOARD OF COUNTY COMMISSIONERS</b>
5	<ul style="list-style-type: none"> <li>Todd Mauger, Chief Juvenile Probation Officer, approval of and signature on Order Form for Apricot Data System (requested 5 minutes) (action item)</li> </ul>
6	<ul style="list-style-type: none"> <li>Matt Olsen, Juvenile Probation, seeking permission to dispose of department kitchen equipment (action item)</li> </ul>
7	<ul style="list-style-type: none"> <li>Buddy Romriell, Assistant Director – Public Works Department, seeking a discussion (1) about a diesel mechanic intern for the Public Works Department, and; (2) a signature on an Equipment Lease Agreement on a Tanker Trailer rental with Asphalt Equipment Leasing (requested 5 minutes) (action item)</li> </ul>
8	<ul style="list-style-type: none"> <li>Approval of the Bannock County Board of Commissioners Quarterly Jail Inspection report executed on May 16, 2024 per Idaho Code §20-622 (action item)</li> </ul>
9	<b>RESOLUTIONS AND ORDINANCES (action items):</b> Resolution No. 2024-31 Authorizing Issuance of Tax Deed to Bannock County on Property for Unpaid Taxes
10	<b>SIGNATURE ONLY (action items):</b> Bid Award Letter
11	<b>CONSENT AGENDA (action items):</b>
	<ul style="list-style-type: none"> <li>Manual Checks</li> <li>Alcohol Licenses and Catering Permits</li> <li>Certificate of Residency Approval</li> <li>Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&amp;(b) regarding personnel with potential action following adjournment of Executive Session</li> <li>Technology Forms</li> <li>Minutes: Approval of Meeting Minutes for May 9 and 14, 2024, and Certification of Said Minutes</li> </ul>
11	Meeting pertaining to Public Works and Landfill (potential action item)

- 12 Planning and Development Council Interviews with possible Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (potential action item)

## Meeting Notes

- 1 8:59 AM Moser called the meeting to order.
- 2 No business.
- 3 8:59 AM Hough moved to enter the Board of Ambulance. The motion passed. Autumn Baker also appeared and requested application for the Idaho EMS grant for an ambulance. The match, budget years, replacement, and location of ambulance were reviewed. Hough moved to approve submission for the grant. The motion passed. Hough moved to exit the Board of Ambulance. The motion passed.
- 4 9:07 AM Mauger reviewed the contract for software. Hough moved to approve the agreement for the Apricot Data System. The motion passed.
- 5 9:09 AM Olsen requested disposal of a stove and microwave and donating them to a non-profit. Hough moved to authorize disposal of assets. The motion passed.
- 6 9:11 AM Public Works Director Kiel Burmester also appeared. Romriell reviewed a proposed internship using funds from the extra help line. Hough moved to approve the internship for the shop. The motion passed.  
9:15 AM Romriell reviewed lease agreement for a tanker trailer. Hough moved to approve the rental. The motion passed.
- 7 9:16 AM Hough explained rather than touring the jail, they accepted the Sheriff's Association inspection. Hough moved to accept the Idaho Sheriff's Association inspection of the jail. The motion passed.
- 8 9:17 AM Hough moved to approve Resolution Number 2024-31. The motion passed.
- 9 9:18 AM Hough moved to approve the bid award letter to CM Company for the 6<sup>th</sup> Street project. The motion passed.
- 10 9:19 AM Moser reviewed the consent included salary forms and minutes. Hough moved to approve the consent agenda with the amendment to the minutes as suggested by Crowder. The motion passed.
- 11 9:59 AM Public Works Director Kiel Burmester, Landfill Manager Dillon Evans, Assistant Public Works Director Buddy Romriell, and Landfill Operator Kyle Frost appeared. Moser questioned whether separation of the Landfill from Public Works was beneficial. Discussion ensued on pros and cons, shared salaries in the departments, director position, defining roles and management, history of department changes, new positions, and engineering.  
10:12 AM Further discussion ensued on communication, implications of splitting the departments, absorbing management, and duties.  
10:26 AM Moser pointed out there is some conflict and blame. The budgets will be looked at if changes were made and another discussion scheduled.
- 12 1:30 PM Hough moved to enter into executive session under Idaho Code §74-206(1)(a)&(b) regarding personnel. The motion passed by roll call vote. Allen exited. 3:25 PM Hough moved to exit executive session. The motion passed. Crowder moved to appoint two members to Planning Council. The motion passed.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved entry/exit of the Board of Ambulance and applying for Idaho EMS grant.	Ambulance/Grant Team
Approved Apricot Data System agreement.	Juvenile
Approved disposal of stove and microwave.	Juvenile/Resolution
Approved shop intern.	Public Works
Approve tanker trailer lease with Asphalt Equipment Leasing.	Public Works
Accepted jail inspection.	Sheriff
Approved Resolution No. 2024-31 Authorizing Issuance of Tax Deed to Bannock County on Property for Unpaid Taxes.	Staff
Awarded 6 <sup>th</sup> Street project to CM Company.	Procurement
Approved consent agenda, salary forms and minutes.	Clerk/Auditing
Prepare budget estimates for consideration of department split.	Public Works/Auditing
Approved appointing two members to Planning Council.	Planning

In The Matter of AUTHORIZING ISSUANCE )  
OF TAX DEED TO BANNOCK COUNTY ON )  
PROPERTY FOR UNPAID TAXES )

R.S. No 2024-31  
May 21, 2024

RESOLUTION

WHEREAS, concerning delinquent property taxes, in accordance with Idaho Code §63-1006;

(1) An Affidavit of Compliance has been issued by the County Treasurer, Jennifer Clark,

(2) Property owners with delinquent taxes were served a Notice of Pending Issue of Tax Deed scheduled for this time; and

WHEREAS, a hearing was held on May 14, 2024, at 11 a.m. in the County Commissioners' Chambers, Room 212, Bannock County Courthouse for Issuance of Tax Deeds for the following properties on which delinquent taxes have not been paid and the following actions were taken:

NOW, THEREFORE, BE IT RESOLVED, that, in accordance with Idaho Code §63-1006, the County Treasurer, Jennifer Clark, is hereby authorized to issue Tax Deed on the following properties:

<b>NAME</b>	<b>PARCEL</b>
Castona, Beatrice & Shawn 1060 W Custer St Pocatello, ID 83204	RPRPPOC435402
Farrelly, Gary 10555 SW Hazelbrook Rd Tualatin, OR 97062	RPR38490009601
Guthrie, James & Carol 425 Goodenough Rd McCammon, ID 83250	RPRMCPM009319
Jacobson, Sonja 1200 W 2 <sup>nd</sup> St McCammon, ID 83250	RPRMBAM001605
Pratt, Kim 752 Grace Dr Pocatello, ID 83201	RPRPRT1000700

and

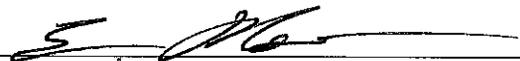
BE IT FURTHER RESOLVED, that the following will have until June 14, 2024, in order to look into quiet title:

Wolfe, Kelly - RPRPOAK002300  
Chad Nielsen  
975 Verdugo St  
Pocatello, ID 83201

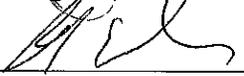
and

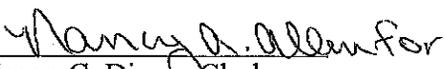
The County Treasurer, Jennifer Clark is hereby authorized to issue Tax Deed on the above properties if the taxes are not paid by the deadline.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Ernie Moser, Chairman

  
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Jeff Hough, Member

  
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John Crowder, Member

ATTEST:   
Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS  
MINUTE CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of May 9 and 14, 2024, as approved during the meeting of May 21, 2024.

BOARD OF BANNOCK COUNTY COMMISSIONERS



Ernie Moser, Chair

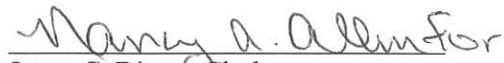


Jeff Hough, Member



John Crowder, Member

ATTEST:

  
Nancy A. Allen  
Jason C. Dixon, Clerk