



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, May 28, 2024
Commissioners present:	Ernie Moser, Jeff Hough, and John Crowder
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Shantal Laulu, Chief of Staff Braeden Clayson, and Comptroller Kristi Klauser (minutes completed by Nancy Allen)

Agenda Details

AGENDA	
1	BOARD OF COMMISSIONERS MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item)
2	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
3	<ul style="list-style-type: none"> Julie Hancock, Elections Administrator, seeking approval of and signature on Canvass of Votes for the May 21 elections (requested 10 minutes) (action item)
4	<ul style="list-style-type: none"> Shanda Crystal, Chief Procurement Officer, Requesting to discuss a recommendation to cancel Road Striping Material & Labor Invitation to Bid (requested 5 minutes) (action item)
5	RESOLUTIONS AND ORDINANCES (action items): Resolution No. 2024-32 Authorization to Dispose Surplus Assets/Property
6	SIGNATURE ONLY (action items): Open-end Lease Schedule with Bancorp Food Service Agreement Contract Tax Cancellation Request Contract to Provide Law Enforcement for City of Lava Hot Springs
7	CONSENT AGENDA (action items): Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1) (a)&(b) regarding personnel with potential action following adjournment of Executive Session Technology Forms Minutes: Approval of meeting minutes for May 16 and 21, 2024, and certification of said minutes
8	Fiscal Year 2025 Budget Preparation Meeting (Potential action item) Senior Activity Center Downey American Legion CASA Health West Meals on Wheels Aid for Friends Lava American Legion Veterans/Lava Senior Center Pocatello Regional Transit
9	Meeting pertaining to Public Works and Landfill (potential action item)

Meeting Notes

- 1 Moser called the meeting to order.
- 2 No business.
- 3 Hancock reviewed the most recent election results that had a 20% turnout and gave a brief explanation of electronic poll book processes. Hough moved to accept the canvass of votes. The motion passed.
- 4 Assistant Public Works Director Buddy Romriell was also present. Crystal shared one bid was received and explained the options. Discussion ensued on the lack of submissions for the project and Crowder voiced concerns regarding the bidding process. Historical costs, the current budget, and that rebidding has costs and delays. Crystal recommended to reject the current bid and proceed with purchasing on the open market that will need a resolution. Hough moved to reject the bid received to pursue the open market after a resolution is adopted. The motion passed.
- 5 Hough moved to approve Resolution 2024-32. The motion passed.
- 6 Hough moved to approve the signature items. The motion passed.
- 7 Moser reviewed the consent agenda included alcohol licenses, salary forms, and minutes. Hough moved to approve the consent agenda. The motion passed.

Expressions of gratitude were given to Melissa Hartman and all involved with the Field of Heroes.

8 Senior Activity Center

10:02 AM Anita Valladolid appeared and gave an update of the Senior Center and explained the services provided as well as the population served by the center. She reviewed center partnerships and the financials of the center. Discussion ensued on the increased costs for food as well as the partnership with the food bank. The budget request will be the same.

Downey American Legion

10:13 AM Thor Gunderson and Steve Smith gave updates on programs, active members, mission, services provided, and activities participated in. They are building a small museum to highlight veterans from south county who served since WWI to current with over 600 veterans. The budget request and contribution from Bannock County was discussed. Moser requested notification about the ceremonies and activities to allow BOCC support at the events taking place.

CASA

10:28 AM Lesli Schei gave updates on the CASA program and the services provided over the last year for children ages 0-21 with volunteers. A letter of support from Judge Call was submitted. Discussion ensued on the public defense transition and how that might affect CASA. Schei was unsure what that will look like; however, based on the attorney volunteerism role, it may not impact their program. Discussion ensued on concerns for the lack of volunteers, such as attorneys and case managers. The current grant, financial situation, and request and contribution from Bannock County were reviewed.

Health West

10:45 AM Krysten Bullock and Mindy Benedetti appeared and reviewed the programs, successes, financials, and request and contribution from Bannock County.

Meals on Wheels

11:04 AM Kathryn Dye gave updates on changes, increase in food prices of 30%, and she is anticipating a 5% increase this coming August. There is looking to be a deficit this year. The request is an \$8,000 increase this year on top of the funding already contributed by Bannock County. There is a decrease in the number of clients served. Discussion regarding cost per meal. The service area is Fort Hall to Inkom. Those south of Inkom use the Senior Center there.

Aid for Friends

11:00 AM Tami Moore and Michele Poletti reviewed the request and contribution from Bannock County as well as the services provided. Discussion ensued on bed count, partnerships and the placement requests from those partnerships, costs, family units and how those are being utilized.

Lava American Legion Veterans

11:15 AM Mike Doyle and Lorrie Lowe reviewed the requested contribution from Bannock County, the services offered, the community contributions by the American Legion, sponsorships given, and the membership. Moser requested notification for the ceremonies, events, and activities of the Lava American Legion in order to ensure that the BOCC is supporting the events taking place.

Lava Senior Center

11:20 AM Martha Fae Frymire, Lorrie Lowe, and Alice Egley reviewed the annual report, updates regarding the Senior Center over the past last year, increase in the number served, increased outreach, monthly newsletter, health checkups from ISU students, and renewing the fitness center. The request is the same amount as last year. Discussion ensued on the cost of the meals and the delivery of meals and that process.

Pocatello Regional Transit

11:31 AM Skyler Beebe and Laurie Keyes reviewed the services provided by PRT and the ridership for the past few years. The funding request is the same with no increase. The contribution counts as match for grant requirements that have been applied for. Discussion ensued regarding routes, marketing to rural populations, and potential partnerships.

11:41AM Recess was taken.

- 9 1:30 PM Assistant Public Work Director Buddy Romriell, Public Works Director Kiel Burmester, Landfill Operator Kyle Frost, and Landfill Manager Dillon Evans were present. Discussions ensued on engineering concerns, salary logistics for adjusting budgets, savings with current structure, additional responsibilities, and projects. Klauser will complete salary rate approval forms to be effective June 3. Hough moved to separate Landfill from Road and Bridge effective June 3. Hough and Moser voted in the affirmative and Crowder opposed. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Accepted the canvass of votes.	Elections
Rejected bid for road striping materials and labor and pursue on open market.	Procurement/Resolution/ Road & Bridge
Approved Resolution No. 2024-32 Authorization to Dispose of Surplus Assets/Property.	Staff/Juvenile
Approved open-end lease with Bancorp, Food Service Agreement, tax cancellation request, and City of Lava Hot Springs agreement for Law Enforcement.	Sheriff/Assessor/ Juvenile/Resolution
Approved consent agenda, which included alcohol license, salary forms, and minutes.	Auditing/Clerk
Approved Landfill to be a separate department.	Clerk

In The Matter of AUTHORIZATION TO)
DISPOSE SURPLUS ASSETS/PROPERTY)

R.S. No 2024-32
May 28, 2024

RESOLUTION

WHEREAS, Idaho Code §§31-807 and 31-808 vest the power and authority to manage real and personal property for the benefit of the County with the Board of County Commissioners; and

WHEREAS, Idaho Code §31-829 provides that whenever any elected official has any personal property belonging to the county under his/her jurisdiction or control which, in his/her judgment, is of no further use to the county, he/she may, with the consent of the Board of County Commissioners, dispose of the property through sale or other means; and

WHEREAS, the following assets/property from the Juvenile Youth Development Center have been offered to other departments and are of no further use to the County:

Quantity	Description	County Asset Number
1	Stove/oven	14685
1	Microwave	None

NOW THEREFORE, IT IS HEREBY RESOLVED that the assets/property listed above are hereby declared to be surplus property and can be disposed of by donation.

BOARD OF BANNOCK COUNTY COMMISSIONERS


Ernie Moser, Chair


Jeff Hough, Member


John Crowder, Member

ATTEST:


Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTE CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of May 16 and 21, 2024, as approved during the meeting of May 28, 2024.

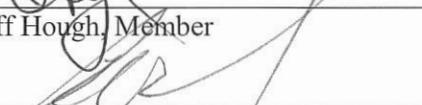
BOARD OF BANNOCK COUNTY COMMISSIONERS



Ernie Moser, Chair



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John Crowder, Member

ATTEST:



Jason C. Dixon, Clerk