



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, May 30, 2024
Commissioners present:	Ernie Moser, Jeff Hough (9:38 am), and John Crowder
Clerk of the Board:	Jason C. Dixon (10:07 am)
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and Chief of Staff Braeden Clayson

Agenda Details

AGENDA	
1	<p>Claims Meeting and Work Session (action item)</p> <p>Claims Agenda:</p> <ul style="list-style-type: none"> • Board of Ambulance District: Invoices and Commissioner Report • Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications • Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session • Payroll Report • Alcohol Licenses and Permits • Certificate of Residency Approval • Mileage Reimbursement Requests • Technology Request Form • Memorandum Authorization for Accounts Payable • Cardholder User Agreement and Authorization <p>Work Session Agenda:</p>
2	<p>BOARD OF AMBULANCE DISTRICT</p> <ul style="list-style-type: none"> • (AMENDED to include) Approval of and signature on the Idaho EMSAVE Grant Application (action item)
3	<p>BOARD OF COUNTY COMMISSIONERS</p> <ul style="list-style-type: none"> • Scott Crowther, Business Manager and Event Director, requesting a fee waiver on a contract with Marsh Valley Homesteaders 4H (requested 5 minutes) (action item)
4	<ul style="list-style-type: none"> • Todd Mauger, Chief Juvenile Probation Officer, seeking (1) approval of and signature on a grant application for SFY2025 Assessment Center Support, and; (2) discussion regarding potential lease of office space at The Village to the Idaho Department of Juvenile Corrections (requested 5 minutes) (action item)
5	<ul style="list-style-type: none"> • Teri Johnson, AG Extension, requesting to reallocate funds for quoted price for 2 employee cubicles (requested 5 minutes) (action item)
6	<ul style="list-style-type: none"> • Kristi Klauser, Comptroller, requesting an ARPA update (requested 10 minutes) (action item)
7	<ul style="list-style-type: none"> • Shanda Crystal, Chief Procurement Officer, providing a procurement update (requested 5 minutes)
8	<p>Fiscal Year 2025 Budget Preparation Meeting (Potential action item)</p> <ul style="list-style-type: none"> • Pocatello Free Clinic • Board of Community Guardians • Bright Tomorrows • Family Services Alliance

	<ul style="list-style-type: none"> • South Bannock County, Historical Center
9	Regional Spillman Discussion (Potential action item)
10	Bannock Development Corporation updates (Potential action item)

Meeting Notes

- 1 9:00 AM Moser called the meeting to order and shared the agenda was amended to add a grant application. Crowder moved to approve the amended agenda. The motion passed. Crowder moved to approve the invoices and credit card receipts. The motion passed. Crowder moved to approve the salary forms. The motion passed. Crowder moved to approve the alcohol licenses. The motion passed. Crowder moved to approve the payroll report. The motion passed.
- 2 9:05 AM Crowder moved to enter the Board of Ambulance. The motion passed. Allen reviewed the application is ready for signature and submission for the Ambulance District to apply for a new ambulance. Crowder moved to approve the application, signature, and submission. The motion passed. Crowder moved to exit the Board of Ambulance. The motion passed.
- 3 9:06 AM Corey Myers also appeared. Crowther reviewed the fee waiver request for horse practice for 4H, the request usage, and the fee would be \$780. Crowder moved to approve the fee waiver. The motion passed.
- 4 9:08 AM Mauger reviewed the SFY2025 Assessment Center Support grant application is ready for approval and submission. Crowder moved to approve the grant application. The motion passed.

9:13 AM Mauger reviewed the building space and the potential to lease office space to Idaho Department of Juvenile Corrections creating some revenue. Klauser indicated this will require lease reporting and a determination needs made regarding where revenue funds would receipt to. Questions were addressed on clients, secure offices, and IT. The Board instructed to move forward to work out processes.
- 5 9:25 AM Nikki Ennis also appeared. Ennis reviewed the request for a reallocation for office cubicles to allow privacy. Klauser reported there are funds available; that this was not budgeted. Maintenance was contacted to inquire if there were any cubicles available and there are none. Crowder moved to approve the reallocation. The motion passed.
- 6 9:31 AM Klauser reported she received feedback from departments for the ARPA project list. She reviewed completed projects, funds to reallocate, and enterprise issues.
- 7 9:27 AM Crystal gave an update on procurement projects.
- 8 **Pocatello Free Clinic**
9:59 AM Georgia Milan and Sherrie Joseph reviewed programs, challenges, psychiatry, opioid issues, MOUD program at the jail, and St. Luke's charity program. The funding request is an increase of 10% to \$66,000. Milan pointed out this is the oldest free clinic in US because of local support.

Board of Community Guardians

10:13 AM Shantal Lulu, Secretary, and Tina Anderson, Chair, reviewed the board's purpose, membership, caseloads, and budget request. Anderson explained the board members are volunteers that serve at risk individuals that don't have anyone to take care of them. The board is seeking three members. There are currently eight members with caseload of 18. The budget request is the same. Lulu reported using the Indigent budget for office supplies.

Bright Tomorrows

10:28 AM Cassidy Roske and Drema Carnaroli reviewed community collaboration and teamwork, harder cases, low staffing, and a request to increase funding. Federal funding has been reduced.

Family Services Alliance

10:38 AM Sarah O’Banion and Carrie McEachern reviewed services, advocacy, and the request to increase funding to \$10,000. Grants have been reducing.

South Bannock County Historical Society

10:52 AM Zach Stoddard reviewed gearing up for summer tourism, visit numbers, leaky roof, building maintenance and keeping the request the same at \$12,000. Vendors have been obtained to supplement income.

- 9 11:29 AM Adam McKinney and Minidoka Commissioner Wayne Schenk appeared. McKinney reported on previous conversations, sharing connections with Power County, implementation, Motorola discussions with other counties, server refresh, and vetting contracts. A meeting with be scheduled with Motorola, Minidoka County, and Cassia County.
- 10 1:31PM MiaCate Kennedy I and Yarely Rodriguez from Bannock Development Corporation gave updates on projects in South County, Lava Hot Springs Foundation partnership, Downey development and growth meeting, city projects, flight school, intermodal, multipurpose center at the fairgrounds, ground breaking of the McCammon fire station, and collaboration meetings.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved amended agenda, invoices, credit card receipts, salary forms, alcohol licenses, and payroll report.	Auditing/Clerk
Approved entry/exit Board of Ambulance and EMSAVES grant application for signature and submission.	Ambulance/Grant Team
Approve fee waiver for Marsh Valley Homesteaders 4H.	Fairgrounds/Parks & Rec
Approved SFY25 Assessment Center Support grant application and submission.	Juvenile/Grant Team
Determine process and revenue receipting for potential lease.	Juvenile/Auditing
Approved reallocation for office cubicles for Ag Extension.	Auditing/Ag
Schedule meeting with Minidoka, Cassia, and Motorola.	Staff/911