



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, June 13, 2024
Commissioners present:	Ernie Moser and Jeff Hough
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	John Crowder
Staff present:	Deputy Clerk Nancy Allen

Agenda Details

AGENDA	
1	<p>Claims Meeting and Work Session (action items)</p> <p>Claims Agenda:</p> <ul style="list-style-type: none"> • Board of Ambulance District: Invoices and Commissioner Report • Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications • Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session • Payroll Report • Alcohol Licenses and Permits • Certificate of Residency Approval • Mileage Reimbursement Requests • Technology Request Form • Memorandum Authorization for Accounts Payable • Cardholder User Agreement and Authorization
2	<p>Work Session Agenda:</p> <ul style="list-style-type: none"> • Scott Crowther, Business Manager and Event Director, regarding (1) review and signature on the contract for Portneuf Health Trust Yoga at the Port; (2) discussion about signature authorization, and; (3) discussion about soccer field (requested 10 minutes) (action items)
3	<ul style="list-style-type: none"> • Maggie Mann, Southeast Idaho Public Health, presenting a quarterly update
4	<ul style="list-style-type: none"> • Kiel Burmester, Public Works Director, presenting a Public Works update
5	<ul style="list-style-type: none"> • Shanda Crystal, Chief Procurement Officer, providing a procurement update

Meeting Notes

- 1 9:00 AM Moser called the meeting to order. Hough moved to approve the Commission report and invoices. The motion passed. Hough moved to approve the salary forms. The motion passed. Hough moved to approve the payroll report. The motion passed.
- 2 9:02 AM Chaney Colter and Micaela Prochazka appeared. Colter reviewed the yoga event. Prochazka reviewed the event. Hough moved to approve the contract with the change to the insurance. The motion passed.

- 3 9:05 AM Allison Bischoff also appeared. Mann gave updates on STD testing at jails, MOUD, preventive therapy for high risk HIV, counseling, immunizations, Bannock County’s percentage of use for each program, subdivision reviews, septic system inspections, public pool inspections, food protection program and inspections, WIC, community health, Narcan training, and suicide prevention efforts.
- 4 9:50 AM Burmester gave updates on gravel maintenance, flood damage, Idaho Power parking lot, asphalt maintenance, OpenGov implementation, vehicle fleet, and noxious weed cost share.
- 5 10:07 AM Crystal gave updates on procurement projects.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved Commission report, invoices, salary forms, and payroll report.	Auditing
Approved contract for yoga event.	Parks & Rec