



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Monday, June 17, 2024
Commissioners present:	Ernie Moser and John Crowder
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	Jeff Hough
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and Accountant Kaytlyn Alvord

Agenda Details

AGENDA	
1	Fiscal Year 2025 budget meetings possible Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (action item)
2	Fiscal Year 2025 budget meetings possible Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (action item)

Meeting Notes

- 1 10:00 AM Planning Director Hal Jensen and Assistant Director Tristan Bourquin appeared. Jensen reported the budget did not change much and reviewed the changes. Moser indicated his goal is a 3% COLA and adjustments recommended from the salary committee. Jensen recommended a code enforcement officer should be looked into and under the guise of the Sheriff. Questions were addressed regarding surveyors.

10:16 AM Juvenile Detention Director Seth Scott indicated the Juvenile Detention Board met and approved the B portion of the budget. Scott requested a COLA and that salaries be addressed.

10:40 AM Chief Technical Officer Adam McKinney reviewed changes in the IT budget, line merges, power strips, software support, telephone, uniforms, capital requests, computer replacement, and servers.

10:54 AM McKinney reduced the overall 911 budget, and reviewed the travel increased. Discussion ensued on a radio purge and subscriber fees.
- 2 1:01 PM Coroner Torey Danner and Chief Deputy Coroner JR Farnsworth appeared. Danner reviewed the increases are for travel/education, accreditation, vehicle maintenance and fuel, cell phone, and morgue space. Discussion ensued on the building and concerns of the space. The salary goal was reviewed.

1:15 PM Heather Studley GIS Manager, shared the budget is nearly the same, with an increase for travel and new desks.

1:56 PM HR Director Matthew Phillips reviewed the budget, applicant software, wellness program, culture recognition, and tenure. 2:10 PM Discussion ensued on worker's compensation, safety committee plan, and learning management system.

2:24 PM Community Resources and Advocacy Director Shantal Lauu reviewed the Indigent budget is the same. Discussion ensued on fees for cremations and donation requests.

2:33 PM Public Works Director Kiel Burmester and Assistant Director Buddy Romriell appeared. Grade changes from the salary group recommendations were reviewed, along with overtime, cell phone stipends, software migration, equipment, paint striping, fleet trucks, and capital requests.

2:57 PM The Noxious Weed budget has increases due to chemical costs and replacing vehicles. Romriell reported all personnel will have to be licensed for road side spraying.

3:01 PM Mosquito has a small increase for chemical and a new fogger. Personnel will have to be licensed.

3:06 PM The Snow Groomer budget was reviewed. Discussion ensued on seasonal help, currently over budget, and reserves.

3:10 PM Dillon Evans, Landfill Manager, reviewed salary changes, additional scale house staff, a shift differential, and capital request. 3:26 PM The Gas to Energy budget added on-call pay.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
FY25 budget meetings with Planning, Juvenile Detention, IT, E911, Coroner, GIS, Human Resources, Indigent, Road & Bridge, Noxious Weed, Mosquito, Snow Groomer, and Landfill.	Clerk