



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, July 2, 2024
Commissioners present:	Ernie Moser, Jeff Hough, and John Crowder
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen and Chief of Staff Braeden Clayson

Agenda Details

AGENDA	
1	Business Meeting (action item) BOARD OF COMMISSIONERS MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item)
2	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
3	<ul style="list-style-type: none"> Todd Mauger, Chief Juvenile Probation Officer, seeking (1) acceptance of and signature on the Assessment Center Fiscal Year 2025 grant award from the Idaho Department of Juvenile Corrections, and; (2) approval to write and submit the Idaho Department of Juvenile Corrections Restorative Justice Grant (requested 5 minutes) (action item)
4	<ul style="list-style-type: none"> Shanda Crystal, Chief Procurement Officer, requesting to discuss a recommendation to award the Courthouse Boilers Request for Proposal (requested 5 minutes) (action item)
5	RESOLUTIONS AND ORDINANCES (action items): Resolution No. 2024-39 Approving June 2024 Salaries Resolution No. 2024-40 Approving June 2024 Alcohol Licenses Resolution No. 2024-41 Authorization to Dispose Surplus Assets/Property
6	CONSENT AGENDA (action items): <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Technology Forms Minutes: Approval of Meeting Minutes for June 19, 20, 24, and 25, 2024, and Certification for said Minutes
7	Board of Equalization and Administrative BOE Reviews throughout the day as needed (action items)

Meeting Notes

- 8:59 AM Moser called the meeting to order.
- 8:59 AM Community Resources and Advocacy Director Shantal Lauulu presented case number 20240029 for cremation assistance. Hough moved to approve case number 20240029. The motion passed.

- 3 9:03 AM Mauger reviewed the IDJOC FY25 grant award of \$42,150. Hough moved to approve receipt of the grant and authorize signatures. The motion passed.
9:04 AM Mauger reviewed the restorative justice grant and proposed to apply for training. He is currently the only trainer. He proposed to apply for funding for books to train 30 people and bring a trainer here to train the trainer for 10 people. This would help root the restorative practice in the department and community. The application would be approximately for \$30,000 and there is no match. Hough moved to authorize application for the grant. The motion passed.
- 4 9:00 AM Facilities Director Dan Kendall also appeared. Crystal recommended awarding the boiler project, after evaluation, to Rocky Mountain Boiler in the amount of \$319,908. Kendall reviewed the product and delivery timing concerns. Hough moved to accept and award the bid to Rocky Mountain Boiler for \$319,908. The motion passed.
- 5 9:12 AM Moser reviewed the resolutions. Hough moved to approve Resolutions 2024-39, 40, and 41. The motion passed.
- 6 Moser reviewed the consent agenda included a certificate of residency and minutes. Hough moved to approve the consent agenda. The motion passed.
- 7 See Board of Equalization minutes.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved case number 20240029 for cremation assistance.	Indigent
Approved IDJOC FY25 grant award and application for Restorative Justice Grant.	Juvenile
Awarded boiler bid to Rocky Mountain Boiler for \$319,908.	Procurement/Maintenance
Approved Resolution Nos. 2024-39 Approving June 2024 Salaries, 2024-40 Approving June 2024 Alcohol Licenses, and 2024-41 Authorization to Dispose Surplus Assets/Property.	Staff
Approved consent agenda.	Clerk

In the Matter of APPROVING)
JUNE 2024 SALARIES)

R.S. No. 2024-39
July 2, 2024

RESOLUTION

WHEREAS, salary approval forms, for the month of June 2024, have been submitted for approval by the Board of County Commissioners;

NOW, THEREFORE, BE IT RESOLVED that the following salaries are approved by the Board:

Date Approved	Name – Reason for Change Department – Position	Salary & Effective Date
06/11/2024	Karen Kindaro – Replacing Ashley Kurtz Sheriff – Drivers License Tech	\$16.72/hr 06/17/2024
06/11/2024	Sophia Doulgerakis – Replacing Davey Burrell Juvenile Probation – Juvenile Status Offender Coordinator	\$21.88/hr 06/17/2024
06/11/2024	Annie Hughes Williams – Replacing J. Bagley Planning & Development – Planner	\$26.81/hr 06/17/2024
06/11/2024	Phenix Hall – Temp Event Center – Facilities Assistant – Temp	\$16.70/hr 06/17/2024
06/11/2024	Leon Timbana – Temp Event Center – Facilities Assistant – Temp	\$16.70/hr 06/17/2024
06/11/2024	Jayson Eddy – Temp Event Center – Facilities Assistant – Temp	\$16.70/hr 06/17/2024
06/11/2024	Robert Ramos – Temp Event Center – Temp Event Staff	\$15.00/hr 06/24/2024
06/11/2024	Andrew Johnson – Temp Event Center – Facilities Assistant – Temp	\$16.70/hr 06/17/2024
06/11/2024	Donivan Nisson – Temp Event Center – Temp Event Staff	\$15.00/hr 06/24/2024
06/11/2024	Andrea Atkinson – Temp Event Center – Temp Event Staff	\$15.00/hr 06/24/2024
06/11/2024	Heather Martinez – Temp Event Center – Temp Event Staff	\$15.00/hr 06/24/2024
06/11/2024	Barry Miranda – Temp Event Center – Temp Security Level 1	\$15.00/hr 06/13/2024
06/11/2024	Holly Youngker – Temp Event Center – Temp Security Level 1	\$15.00/hr 06/13/2024
06/11/2024	Brantley Summers – Temp Event Center – Temp Security Level 1	\$15.00/hr 06/13/2024
06/11/2024	Marie Lloyd – Temp Event Center – Temp Security Level 1	\$15.00/hr 06/13/2024
06/11/2024	Tracy Page – Temp Event Center – Temp Security Level 1	\$15.00/hr 06/13/2024
06/11/2024	Paul Newbold – Temp	\$15.00/hr

	Event Center – Temp Security Level 1	06/13/2024
06/11/2024	Camille Kennedy – Temp Event Center – Temp Security Level 1	\$15.00/hr 06/13/2024
06/11/2024	Melissa Iasonides – Temp Event Center – Temp Security Level 2	\$25.00/hr 06/13/2024
06/11/2024	John Speck – Temp Event Center – Temp Security Level 1	\$15.00/hr 06/13/2024
06/11/2024	Stephen Shryock Jr Event Center – Temp Security Level 2	\$25.00/hr 06/13/2024
06/11/2024	Nicholas Buell – Temp Event Center – Temp Security Level 2	\$25.00/hr 06/13/2024
06/11/2024	Cami Chopski – Temp Event Center – Temp Security Level 2	\$25.00/hr 06/13/2024
06/13/2024	Paige Rasmussen – Temp Event Center – Event Medic	\$15.00/hr 06/14/2024
06/18/2024	Teri Jones – Replacing Annie Hughes Event Center – Event Coordinator	\$25.38/hr 06/24/2024
06/18/2024	Felicia Rodriguez – Replacing Teri Jones Event Center – Food & Beverage Manager	\$25.03/hr 06/24/2024
06/18/2024	Dalton Bowman – Replacing Charles Zunino Jail – Deputy Detention Division	\$21.88/hr 06/24/2024
06/18/2024	Mya Mitton – Replacing T Jensen D6 Treatment – Case Manager	\$19.11/hr 06/24/2024
06/18/2024	Haley Butler – Replacing Danielle Allen Indigent Defense Grant – Sr. Administrative Assistant	\$16.70/hr 06/27/2024
06/20/2024	Don Babcock – Replacing T Hunt Mosquito Abatement – Mosquiot Control Operator – Temp	\$15.60/hr 06/24/2024
06/20/2024	Holly Shuck – Temp Fair Exhibit/4-H – Extra Help	\$13.60/hr 06/26/2024
06/25/2024	Raymond Bruderer – Completed introductory Jail – Deputy Detention Division	\$22.18/hr 07/31/2024
06/27/2024	Heidi DesRosier-Mathis – Replacing Holly Arzola Event Center – Administrative Assistant	\$15.60/hr 07/01/2024

BOARD OF BANNOCK COUNTY COMMISSIONERS


Ernie Moser, Chairman


Jeff Hough, Member


John Crowder, Member

ATTEST: 
Jason C. Dixon, Clerk

In the Matter of APPROVING)
JUNE 2024 ALCOHOL LICENSES)

R.S. No. 2024-40
July 2, 2024

RESOLUTION

WHEREAS, in the month of June 2024, the following have applied for the following licenses and have been issued permits by the District Health Department and do not have any disqualifications;

NOW, THEREFORE, BE IT RESOLVED that the following applications for licenses/permits be approved.

DATE APPROVED	LIC #	TOTAL	OWNER/ APPLICANT	DBA/Event
06/11/2024	ABW2024-007	\$20.00	Kathryn Barkdull	Family Reunion
06/18/2024	ACP2024-002	\$20.00	Sand Trap	Wedding
06/25/2024	ACP2024-003	\$60.00	American Legion Portneuf Post 21	Bannock County Fair
06/27/2024	ACP2024-004	\$40.00	Jim Dandy	Music Festival
06/27/2024	ABT2024-001	\$20.00	Hemsley Investments	The Village Mart

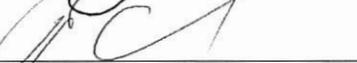
BOARD OF BANNOCK COUNTY COMMISSIONERS



Ernie Moser, Chairman



Jeff Hough, Member



John Crowder, Member

ATTEST: 

Jason C. Dixon, Clerk

RESOLUTION

WHEREAS, Idaho Code §§31-807 and 31-808 vest the power and authority to manage real and personal property for the benefit of the County with the Board of County Commissioners; and

WHEREAS, Idaho Code §31-829 provides that whenever any elected official has any personal property belonging to the county under his/her jurisdiction or control which, in his/her judgment, is of no further use to the county, he/she may, with the consent of the Board of County Commissioners, dispose of the property through sale or other means; and

WHEREAS, the following assets/property are of no further use to the County:

Quantity	Description	County Asset Number
7	Raleigh M50 mountain bikes	15573, 15574, 15575, 15571, 15577, 15568, and 15572
6	Filing Cabinets	1933, 1935, 1936, 1934, 1930, and 1932
1	2008 Chevy Ambulance	90002452 (VIN: 1GBE4C3988F416445)

and

WHEREAS, it was recommended to donate the bicycles to Bikes for Recovery, a non-profit organization; and

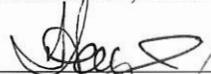
WHEREAS, Ag Extension has offered the filing cabinets to other departments, but they are of no further use to the County; and

WHERE, the ambulance has been replaced;

NOW THEREFORE, IT IS HEREBY RESOLVED that the above property is declared to be surplus and that the bicycles be donated to Bikes for Recovery and the ambulance and filing cabinets be sent to auction.

BOARD OF BANNOCK COUNTY COMMISSIONERS


Ernie Moser, Chair


Jeff Hough, Member


John Crowder, Member

ATTEST: 
Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTE CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of June 19, 20, and 25, 2024, as approved during the meeting of July 2, 2024.

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Board of Equalization hearings inclusive of the date of June 24, 2024, as approved during the meeting of July 2, 2024.

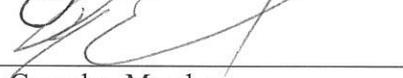
BOARD OF BANNOCK COUNTY COMMISSIONERS



Ernie Moser, Chair



Jeff Hough, Member



John Crowder, Member

ATTEST:



Jason C. Dixon, Clerk