



# MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

## Meeting Details

Date of Meeting:	Tuesday, July 23, 2024
Commissioners present:	Ernie Moser, Jeff Hough and John Crowder
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Shantal Laulu, Comptroller Kristi Klauser, and Chief of Staff Braeden Clayson (minutes completed by Deputy Clerk Nancy Allen)

## Agenda Details

AGENDA	
1	Bannock County Commissioner’s Regular Business Meeting (action item) <b>BOARD OF COMMISSIONERS</b> MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item)
2	<ul style="list-style-type: none"> <li>Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)</li> </ul>
3	<ul style="list-style-type: none"> <li>Kristi Klauser, Comptroller, seeking signature on a credit application with Kenworth (action item)</li> </ul>
4	<ul style="list-style-type: none"> <li>Melissa Hartman, Veterans Services, seeking approval to use personal vehicles to the Veteran Service Officer Training Conference in Boise, Idaho (action item)</li> </ul>
5	<ul style="list-style-type: none"> <li>Discussion pertaining to Landfill Fee Reduction Request (action item)</li> </ul>
6	<b>CONSENT AGENDA (action items):</b> <ul style="list-style-type: none"> <li>Manual Checks</li> <li>Alcohol Licenses and Catering Permits</li> <li>Certificate of Residency Approval</li> <li>Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&amp;(b) regarding personnel with potential action following adjournment of Executive Session</li> <li>Technology Forms</li> <li>Minutes:</li> </ul>
7	Clerk Work Session with Commission Fiscal Year 2025 Budget with possible Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (potential action items)
8	Public Hearing for Road Vacation -Sorelle Road (action item)
9	Clerk Work Session with Commission Fiscal Year 2025 Budget with possible Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (potential action items)

## Meeting Notes

- 9:00 AM Moser called the meeting to order.

- 2 9:00 AM Community Resources and Advocacy Director Shantal Laulu presented applications for cremation assistance. Hough moved to approve case number 20240032, deny case number 20240033, and sign two releases of lien. The motion passed.
- 3 9:01 AM Klauser reviewed the request to increase the credit limit with Kenworth and it has been reviewed by legal.  
Hough moved to approve request as presented. The motion passed.
- 4 9:02 AM Hartman requested to be reimbursed for half the reimbursement to use a personal vehicle for training. Hough moved to approve the request. The motion passed
- 5 9:05 AM Mayor Kevin England, Assessor Anita Hymas, Landfill Manager Dillon Evans, Bannock Development Corporation CEO MiaCate Kennedy, Chubbuck Community Services Director Devin Hillam, SimonCRE CEO Joshua Simon, and SimonCRE Development Associate Ian Lang appeared. The request is for assistance on Landfill fees during the demolition of the Pine Ridge Mall that are estimated at \$298,000. Simon gave the background and history regarding the project. Mayor England explained how this project will benefit the community and the commitment of the City of Chubbuck to the County and the project. Evans provided options that could be explored to reduce costs. Hymas provided information regarding the value and potential tax dollars being brought in. Klauser shared concerns regarding recouping any costs and the funds being utilized.  
Discussion ensued on the estimates, demolition going to the gravel pit, partial fee waiver, potential for reimbursement from Chubbuck, TIF funds, and costs shifted to others. Hough moved to approve waiving \$200,000 to allow the project to start. The motion passed with Hough and Moser voting for and Crowder against.
- 6 No items
- 7 10:02AM Historical Museum Director Lillian Hammersley and Board of Director President Arlen Walker appeared. Hammersley questioned changes to the requested budget. Walker questioned funds for COVID relief. Klauser reported ARPA funds were originally allocated for bathrooms and had to be reallocated.  
  
10:11 AM Landfill Manager Dillon Evans requested special consideration for the third scale house position and, if not this year, to keep it on the radar for next fiscal year. The position would help with sick coverage and cross train with administration and collections.  
  
10:22 AM Assessor Anita Hymas appeared. Hough moved to enter into executive session under Idaho Code §74-206(1)(a) regarding personnel. The motion passed by roll call vote. 10:29 AM Hough moved to exit executive session. The motion passed.  
  
10:30 AM Klauser addressed the copier request for Veterans and will identify funds for this year and bring it before the board on Tuesday. The Road and Bridge roof is ready to be replaced and reserve funds are a potential funding source.
- 8 11:00AM Planning Director Hal Jensen, Assistant Planning Director Tristan Bourquin, and Public Works Director Kiel Burmester were present. Hough moved to open the public hearing. The motion passed. Moser reviewed the public hearing purpose and process. A written letter from BLM was acknowledged as received.  
Applicant Chase Carter explained the purchase of his ranch and grazing rights on the BLM. At that time, he checked with officials regarding access, which did not go beyond the end of the road. He purchased the land at that location. After that, he purchased property below that. In the first few months after the purchase, he realized the headache with the public as rifles were shot in his direction, encounters with intoxicated people with guns, trash and couches dumped on the property, and a campfire that got out of control burning 3-4 acres.  
11:05 AM Jensen shared the petition for vacation has been submitted for review, and the road goes across the applicant's property only.  
11:06 AM Blaine Newman from the BLM Field Office indicated the understanding that the county road goes to the turn-around. If that's the case, the BLM does not take a position whether it is vacated or not. If the road did reach the BLM property, they would oppose vacation. The BLM does have a need to

administer the property. Part of his permit allows BLM to cross his property and he can cross BLM on existing roads. The BLM has informally asked for a reciprocal right-of-way to clean that up to allow compliance checks for grazing. The neighbor to the north of him has a right-of-way with the BLM. In 1995, the plan was to likely open the road if BLM ever acquired legal access and his understanding is they have not.

11:09 AM Bart Cornwall relayed he is in support of closing the road.

11:09 AM Burmester stated that his concern when discussions started were what does the road connect to and what would be involved. All the neighbors have been in support. The biggest concern was BLM access. This is not a road that is maintained during winter. Moser questioned why it was a county road and, essentially, we have been maintaining a long driveway.

11:12 AM Moser questioned Carter if any other access would be blocked to private property, which Carter indicated there are two landowners with easements through his property and their easements will continue. They have written letters of affirmation and have had bad experiences with the public as well.

11:14 AM Hough moved to exit the public hearing. The motion passed. Hough moved to vacate Sorelle Road as presented. The motion passed.

- 9 2:30 PM Prosecutor Steve Herzog, Attorney Brian Trammell, and Attorney Jonathan Radford appeared. Radford expressed concern of being short-staffed and salaries being competitive with neighboring counties. Hough is currently working with a compensation group to bring salary rates up to market. Discussion ensued on work being done for future salary scale adjustments. 2:40 PM Hough moved to enter into executive session under Idaho Code §74-206(1)(a)&(b) regarding personnel . The motion passed by roll call. 2:43PM Hough moved to exit executive session. The motion passed. Trammell reviewed the request to keep position titles.

Sheriff Tony Manu appeared. 2:51 PM Hough moved to enter into executive session under Idaho Code §74-206(1)(a) regarding personnel. The motion passed by roll call. 3:05 PM Hough moved to exit executive session. The motion passed.

Klauser shared the code enforcement job should be coded at a 9 and Hal Jensen would like the excess funds to be allocated to training and education.

3:08 PM Discussion ensued on operator pay, levels, department skill differential, and operator levels. Klauser will run numbers for Road and Bridge and Landfill operators with one and two step increases. Landfill fees will be reviewed next Thursday. Moser would like \$1 million in the budget for project overruns rather than \$500,000 to finish the projects. Klauser will do an ARPA update next week. Discussion ensued regarding PILT, ARPA, and reserves.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approve case number 20240032, denied case number 20240033, and signed two releases of lien.	Indigent
Approved Kenworth credit application.	Auditing
Approved personal vehicle mileage.	Veterans
Approved Landfill fee waiver of \$200,000 for SimonCRE.	Landfill
Approved entry/exit executive session – personnel.	Clerk
Approved to open/close public hearing and to vacate Sorelle Road.	Planning/Clerk/Resolution