



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, September 3, 2024
Commissioners present:	Jeff Hough and John Crowder
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	Ernie Moser
Staff present:	Deputy Clerk Nancy Allen and Comptroller Kristi Klauser

Agenda Details

AGENDA	
1	<p>Bannock County Commissioner’s Regular Business Meeting (action item)</p> <p>BOARD OF COMMISSIONERS</p> <p>MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item)</p>
2	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
3	<ul style="list-style-type: none"> Matthew K. Phillips, Human Resources, requesting (1) approval for the HR Director to sign Cafeteria Plan updates as prepared by AFLAC agent to continue to allow pre-tax employee benefit deductions via DocuSign, and; (2) approval and signature on Blue Cross of Idaho Administrative Services Contract for the 2023 plan year (requested 5 minutes) (action item)
4	<ul style="list-style-type: none"> Shanda Crystal, Chief Procurement Officer, regarding potential signature (1) on contract for Security Cameras Invitation to Bid with Pro Edge Technology; (2) on contract for Security Cameras Invitation to Bid with Summit Technology, and; (3) on a contract with KJ Acoustics (requested 5 minutes) (action item)
5	<p>BOARD OF AMBULANCE DISTRICT</p> <ul style="list-style-type: none"> Kristi Klauser, Comptroller, accepting Subgrant Number HC6141 Bannock County Ambulance District (requested 5 minutes) (action item)
6	<p>BOARD OF COMMISSIONERS</p> <p>RESOLUTIONS AND ORDINANCES (action items):</p> <p>Resolution No. 2024-54 Vacating Portions of Paris Lane, West Street, Aubrey Drive, and Burton Drive in Sunnygate Park Subdivision</p> <p>Resolution No. 2024-55 Approving the Fiscal Year 2025 Bannock County Budget</p> <p>Resolution No. 2024-56 Authorization to Exchange or Trade County Assets/Property</p> <p>Resolution No. 2024-57 Approving August 2024 Alcohol Licenses</p> <p>Resolution No. 2024-58 Approving August 2024 Salaries</p> <p>Resolution No. 2024-59 Authorization and Order to Reallocate Funds</p>
7	<p>SIGNATURE ONLY (action items):</p> <p>July 2024 Commissioner Proceedings</p> <p>Public Hearing Notice to Reopen Fiscal Year 2024 Budget</p>
8	<p>CONSENT AGENDA (action items):</p> <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Technology Forms

- ARPA Invoices
- Minutes: Approval of Meeting Minutes for August 22 and 27, 2024, and Certification of Said Minutes

Meeting Notes

- 1 8:59 AM Hough called the meeting to order.
- 2 8:59 AM Community Resources and Advocacy Director Shantal Lauulu presented a cremation application for case number 20240040. Crowder moved to approve the request. The motion passed.
- 3 9:00 AM Phillips reviewed the updates for the Cafeteria Plan. The document requires online signature. Crowder moved to authorize HR to update and sign the document. The motion passed.
9:04 AM Phillips reviewed the administrative contract for Blue Cross. This is for the 2023 plan year. Crowder moved to approve and authorize signature. The motion passed.
- 4 9:06 AM Crystal requested signature on the contract with Pro Edge Technology for the security camera bid award in the amount of \$52,560.56. Hough moved to approve the Pro Edge Technology contract. The motion passed.
9:07 AM Crystal requested signature on the contract with Summit Communications for the security camera bid award in the amount of \$166,939. Hough moved to approve the contract. The motion passed.
9:09 AM Crystal requested signature on the contract with KJ Acoustics for the bid award of the Annex ceiling in the amount of \$30,112. Hough moved to approve the contract. The motion passed.
- 5 9:09 AM Crowder moved to enter into the Board of Ambulance. The motion passed. Klauser and Allen reviewed the grant award of \$208,333 toward the purchase of an ambulance. Crowder moved to approve the request. The motion passed. Crowder moved to exit the Board of Ambulance. The motion passed.
- 6 9:11 AM Hough reviewed the resolutions. Crowder moved to approve Resolution Numbers 2024-54, 55, 56, 57, 58, and 59. The motion passed.
- 7 9:15 AM Hough moved to approve the July 2024 Commissioner Proceedings publication and publication notice for public hearing to reopen the FY24 budget. The motion passed.
- 8 9:15 AM Hough reviewed the consent agenda included invoices and minutes. Crowder moved to approve the consent agenda. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved case number 20240040 for cremation assistance.	Indigent
Approved HR e-signature for Cafeteria Plan updates and Administrative Services Contract with Blue Cross.	HR
Approved bid award contracts with Pro Edge Technology for \$52,560.56; Summit Communications for \$166,939; and KJ Acoustics for \$30,112.	Procurement/Facilities
Approved entry/exit of Board of Ambulance and award acceptance of EMSAVE grant from State of Idaho.	Ambulance/Grant Team/Procurement
Approved Resolution Nos. 2024-54 Vacating Portions of Paris Lane, West Street, Aubrey Drive, and Burton Drive in Sunnygate Park Subdivision; 2024-55 Approving the Fiscal Year 2025 Bannock County Budget; 2024-56 Authorization to Exchange or Trade County Assets/Property; 2024-57 Approving August 2024 Alcohol Licenses; 2024-58 Approving August 2024 Salaries; and 2024-59 Authorization and Order to Reallocate Funds.	Clerk

Approved publication notices for July 2024 Commissioner Proceedings and public hearing to reopen FY24 budget.	Clerk
Approved invoices and minutes through consent agenda.	Clerk/Auditing

In the Matter of VACATING)
PORTIONS OF PARIS LANE, WEST)
STREET, AUBREY DRIVE, AND)
BURTON DRIVE IN SUNNYGATE)
PARK SUBDIVISION)

R.S. No. 2024-54
September 3, 2024

RESOLUTION

WHEREAS, a public hearing was held on August 20, 2024, at the hour of 11 a.m. in the chambers of the Bannock County Commissioners to consider the matter of a petition to vacate portions of Paris Lane, West Street, Aubrey Drive, and Burton Drive in the Sunnygate Park Subdivision.

WHEREAS, the Board heard evidence concerning the application and having considered the file and all evidence presented at the hearing, it hereby makes the following findings and conclusions:

FINDINGS, CONCLUSIONS OF LAW, AND DECISION

APPLICANT: Greg and Jennifer Boettcher

TYPE OF APPLICATION: Petition for vacation of road right-of-way

LOCATION OF PUBLIC RIGHTS-OF-WAY: Portions of Paris Lane, West Street, Aubrey Drive, and Burton Drive

APPLICABLE LAW

1. Bannock County Commissioners are authorized by Idaho Code Title 40, Chapter 2 and Idaho Code Title 50, Chapter 13 to abandon and vacate any highway or public right-of-way in the county system or grant such vacations of platted streets.
2. Pursuant to Idaho Code §67-6535(2), a decision must be in writing and accompanied by a reasoned statement that explains the criteria and standards considered relevant, states the relevant contested facts relied upon, and explains the rationale for the decision based on the applicable provisions of the comprehensive plan, relevant ordinance or statutory provisions, pertinent constitutional principles, and factual information contained in the record.
3. Findings of fact must include a concise and explicit statement of the underlying facts of record supporting the findings, a statement of available procedures and applicable time limits for seeking reconsideration or other administrative relief, be based exclusively on the evidence in the record of the officially noticed proceeding, and all parties served with a copy of the order with a proof of service. Idaho Code §67-5248.
4. Notification to the public, adjacent landowners, and operators of underground facilities must be made according to Idaho Code §40-203.
5. No public right-of-way or parts thereof shall be abandoned or vacated so as to leave any real property adjoining the public right-of-way without access to an established public right-of-way.

Idaho Code §40-203(2).

6. Pursuant to Idaho Code §50-311, ownership of the right-of-way property will revert to adjoining property owner(s).

FINDINGS OF FACT

1. Applicants submitted an application on May 17, 2024, to request the County vacate public road rights-of-way in the Sunnygate Park Subdivision of portions of Paris Lane, West Street, Aubrey Drive, and Burton Drive. This subdivision was never fully developed and parcels have been taken by tax deed over the years.
2. The location of the rights-of-way are within and under the jurisdiction of Bannock County, Idaho.
3. Notification of the public hearing to adjoining property owners and underground utilities was made via certified mail, and the public hearing notice was published on July 20 and August 10, 2024.
4. The public hearing was held on August 20, 2024.
5. There were no objections from nearby property owners or underground utilities via oral or written testimony. County staff had no objections as well.
6. The road rights-of-way proposed for vacation are not currently used or maintained by the County as public rights-of-way. The County does not plan to maintain the subject rights-of-way.
7. No access to federal or state land will be denied if the Petition is approved.
8. As a result of vacation, no property will be without access to an established public right-of-way.
9. The adjacent landowners of the affected rights-of-way signed Letters of Authorization in support of the Applicant's project, and one previous buyer agreed in an Addendum to the Purchase Agreement that the vacated land from West Street would not be included in the sale.
10. Ownership of the vacated rights-of way would revert to the adjoining lot owners, one-half of each right-of-way from the center line to each side of the right-of way, with exception of the West Street portion, which will revert in whole to the lot owners on the west.

CONCLUSIONS OF LAW

Vacation of the proposed public right-of-way is in the public interest, pursuant to Idaho Code §40-203(1)(h).

DECISION

NOW, THEREFORE, BE IT RESOLVED, based on the foregoing Findings of Fact and Conclusions of Law, pursuant to Idaho Code Title 40, Chapter 2 and Idaho Code Title 50, Chapter 13, that the petition for vacation of the portions of Paris Lane, West Street, Aubrey Drive, and Burton Drive, as described in the legal descriptions attached as Exhibit A, is hereby approved and the ownership shall

revert to the owners of the following parcels without payment:

Paris Lane – one-half from center line to:	
West Side	East Side
RPRRSGP025400	RPRRSGP025300
RPRRSGP026300	
West Street – entire vacated portion to:	
RPRRSGP028900	
RPRRSGP027200	
RPRRSGP026400	
Burton Drive – one-half from center line to:	
North	South
RPRRSGP025200	RPRRSGP018800
RPRRSGP025100	RPRRSGP018700
RPRRSGP025000	RPRRSGP018600
RPRRSGP024900	RPRRSGP018500
RPRRSGP024800	RPRRSGP018400
RPRRSGP024700	RPRRSGP018300
RPRRSGP024600	RPRRSGP018200
RPRRSGP024500	RPRRSGP018100
RPRRSGP024400	RPRRSGP018000
RPRRSGP024300	RPRRSGP017900
RPRRSGP024200	RPRRSGP017800
RPRRSGP024100	RPRRSGP017700
RPRRSGP024000	RPRRSGP017600
RPRRSGP023900	RPRRSGP017500
RPRRSGP023800	
Aubrey Drive – one-half from center line to:	
North	South
RPRRSGP001600	RPRRSGP002000
RPRRSGP001700	RPRRSGP001900
RPRRSGP001800	

****Appeal Rights****

Pursuant to Idaho Code §§ 40-203(1)(k) and 67-6535(2)(b), an applicant or affected person seeking judicial review of this decision must first seek reconsideration of the final decision within fourteen (14) days. The written reconsideration request must identify specific deficiencies in this decision for which reconsideration is sought. A written decision whether the reconsideration was affirmed, reversed, or modified must be provided to the applicant or affected person within sixty (60) days of receipt of the request for reconsideration or the request is deemed denied. The twenty-eight (28) day time frame for seeking judicial review is tolled until the date of the written decision regarding reconsideration or the expiration of the sixty (60) day reconsideration period, whichever occurs first.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Ernie Moser, Chair



Jeff Hough, Member

John Crowder, Member

ATTEST:



Jason C. Dixon, Clerk

PROOF OF SERVICE

I hereby certify that a copy of this Resolution and Decision was sent to:

- | | | | |
|--|---|---|--|
| Anderson, Ivan Kent
1490 Aramis Dr
Pocatello, ID 83204 | Andrews, Russell C
937 S Quail Ridge
Benson, AZ 85602 | Webb, James Robert
103 Cedar Lane
Wood Village, OR 97060 | Averett, Cory A
4180 Old Hwy 91
Inkom, ID 83245 |
| Boettcher, Greg
641 Lochsa Rd
Twin Falls, ID 83301 | Buslacchi Revocable Trust
2516 Shaun St
Pocatello, ID 83201 | Therriault, Harold
PO Box 88
Elliston, MT 59728 | Cannon, Michael
2522 West St
Inkom, ID 83245 |
| Clayson, Brad F
1194 W 45 S
Blackfoot, ID 83221 | CNG Idaho LLC
PO Box 11
Pocatello, ID 83204 | Pickens, Brett D
187 Fairway Circle
Pocatello, ID 83201 | Dahlberg, Susan L
651 Lochsa Rd
Twin Falls, ID 83301 |
| Denning, Jake Daniel
223 N 4300 E
Rigby, ID 83442 | Evans, Karen M
2059 N Justin Way
Meridian, ID 83646 | Reed, Bart Jacob
295 Franklin Ave
Pocatello, ID 83201 | Eveland Family Trust
2266 E Autumn Dr
Eagle Mountain, UT 84005 |
| Gilbert Ranch LLC
1178 N Old Hwy 91
Inkom, ID 83245 | Gilbert, John Quin
P.O.Box 194
Inkom, ID 83245 | State of Idaho
3311 W State St
Boise, ID 83703 | Konrad, Karen M
2059 N Justin Way
Meridian, ID 83646 |
| Love, Margaret S
2840 W 5975 S
Roy, UT 84067 | Miller, Kent R
73 E Rolling Hills Dr
Conroe, TX 77304 | Net Prophet LLC
146 E Chubbuck Rd, Ste C
Chubbuck, ID 83202 | |


Administrative Assistant – Bannock County

EXHIBIT A**VACATION OF A PORTION OF PARIS LANE
SUNNYGATE PARK**

A strip of land located in the Northeast 1/4 of Section 24, Township 7 South, Range 35 East, Boise Meridian, being ALL of that portion of Paris Lane, as depicted on, Sunnygate Park, a subdivision recorded in the records of Bannock County Idaho, as instrument 3911351, lying between Block 9 and Block 10, more particularly described as follows:

BEGINNING at the Southeast corner of Lot 10, Block 10, Sunnygate Park Subdivision, the same being a point of intersection with the West Right of Way Line of Paris Lane, and the North Right of Way Line of Burton Drive, and running thence North 47°30'43" East along the North Right of Way Line of Burton Drive, a distance of 67.65 feet, to the Southwest corner of Lot 27, Block 9, of said Subdivision, also being a point on the East Right of Way Line of Paris Lane;

Thence North 00°08'25" West, along said Right of Way Line, a distance of 239.34 feet, to the Northwest corner of Lot 27, Block 9, being a point on the North Line of said Subdivision, the same being a point on the South Right of Way Line of Interstate I-15, and a point of non-tangency of a 11,609.16 foot radius curve, concave to the North;

Thence westerly along said curve thru a central angle of 00°14'49" and an arc distance of 50.02 feet, (the chord bears North 88°37'47" West, a distance of 50.02 feet;

Thence South 00°08'25" East, along the West Right of Way Line of Paris Lane, a distance of 286.23 feet More or Less to,

THE TRUE POINT OF BEGINNING

COMPRISING 0.30 ACRES MORE OR LESS



VACATION OF A PORTION OF WEST STREET
SUNNYGATE PARK

A strip of land located in the Northeast 1/4 of Section 24, Township 7 South, Range 35 East, Boise Meridian, being a portion of West Street, as depicted on, Sunnygate Park, a subdivision recorded in the records of Bannock County Idaho, as instrument 3911351, more particularly described as follows:

BEGINNING at the Northeast corner of Lot 1 Block 11, Sunnygate Park Subdivision, the same being a point of intersection with the West Right of Way Line of West Street, and the North Boundary Line of said Subdivision, and running thence South $00^{\circ}08'25''$ East along the West Right of Way Line of West Street, a distance of 348.97 feet, to a point on the West boundary line of Lot 18, Block 12, of said Subdivision;

Thence North $89^{\circ}51'35''$ East, a distance of 50.00 feet, to the Southwest corner of Lot 6, Block 10, the same being a point on the East Right of Way Line of West Street;

Thence North $00^{\circ}08'25''$ West, a distance of 345.70 feet, along the East Right of Way Line of West Street, to a point on the North boundary line, of said Subdivision, the same being a point on the South Right of Way Line of Interstate I-15, being a point of non-tangency of a 11,609.16 foot radius curve, concave to the North;

Thence westerly along said curve thru a central angle of $00^{\circ}14'50''$ and an arc distance of 50.11 feet, (the chord bears North $86^{\circ}24'22''$ West, a distance of 50.11 feet, to

THE TRUE POINT OF BEGINNING

COMPRISING 0.38 ACRES MORE OR LESS



VACATION OF A PORTION OF AUBREY DRIVE
SUNNYGATE PARK

A strip of land located in the Southeast 1/4 of Section 24, Township 7 South, Range 35 East, Boise Meridian, being a portion of Aubrey Drive, as depicted on, Sunnygate Park, a subdivision recorded in the records of Bannock County Idaho, as instrument 3911351, more particularly described as follows:

BEGINNING at the Southeast corner of Lot 18 Block 1, Sunnygate Park Subdivision, the same being a point of intersection with the North Right of Way Line of Aubrey Drive, and the West Right of Way Line of Lee Street, and running thence South 01°48'04" East along the West Right of Way Line of Lee Street, a distance of 50.35 feet, to the Northeast corner of Lot 1, Block 2, of said Subdivision;

Thence North 85°01'28" West, along the South Right of Way Line of Aubrey Drive, a distance of 196.83 feet, to a point on the North line of Lot 3 Block 2, of said Subdivision;

Thence North 01°18'31" West, a distance of 50.30 feet, to the Southwest corner of Lot 16, Block 1, of said Subdivision, the same being a point on the North Right of Way Line of Aubrey Drive;

Thence South 85°01'28" East, along the North Right of Way Line, of Aubrey Drive, a distance of 196.39 feet, to

THE TRUE POINT OF BEGINNING

COMPRISING 0.23 ACRES MORE OR LESS



VACATION OF A PORTION OF BURTON DRIVE
SUNNYGATE PARK

A strip of land located in the Northeast 1/4 of Section 24, Township 7 South, Range 35 East, Boise Meridian, and the Northwest 1/4 of Section 19, Township 7 South Range 36 East, Boise Meridian, being a portion of Burton Drive, as depicted on, Sunnygate Park, a subdivision recorded in the records of Bannock County Idaho, as instrument 3911351, more particularly described as follows:

BEGINNING at the Southwest corner of Lot 27 Block 9, Sunnygate Park Subdivision and running thence North 47°35'30" East along the North Right of Way Line of Burton Drive, the same being the South boundary line of said Lot 27, a distance of 92.56 feet, more or less to the Southwest corner of Lot 26, Block 9, of said Subdivision;

Thence North 86°35'43" East, along said North Right of Way Line, a distance of 1077.71 feet, more or less, to the Southeast corner of Lot 12 Block 9, of said Subdivision;

Thence South 03°24'17" East, a distance of 50.00 feet, to a point on the South Right of Way Line of Burton drive, the same being a point on the North Line of Lot 4, Block 8, of said Subdivision;

Thence South 86°35'43" West, along the South Right of Way Line, of Burton Drive, a distance of 1060.00 feet, to an angle point on the North line of Lot 17 Block 8, of said Subdivision;

Thence South 47°35'30" West, along the South Right of Way Line, of Burton Drive, a distance of 96.76 feet, to the Northwest corner of Lot 18 Block 8, of said Subdivision;

Thence North 18°44'39" West, a distance of 54.59 feet, to

THE TRUE POINT OF BEGINNING

COMPRISING 0.40 ACRES MORE OR LESS



In the Matter of APPROVING)
THE FISCAL YEAR 2025)
BANNOCK COUNTY BUDGET)

R.S. No. 2024-55
September 3, 2024

RESOLUTION

WHEREAS, the Board of Bannock County Commissioners held a public hearing on August 27, 2024, at 11:00 a.m., as advertised in the Idaho State Journal, to hear comments and questions concerning the Bannock County Fiscal Year 2025 Budget; and

WHEREAS, much consideration was given to comments and suggestions that were given during the hearing; and

WHEREAS, pursuant to Idaho Code §31-1605A, Bannock County has allocated \$23,121,736 in fund balances that will be carried over to allow additional appropriations;

NOW, THEREFORE, BE IT RESOLVED that the Bannock County Fiscal Year 2025 budget as presented at the August 27, 2024, hearing is hereby approved.

<u>DEPARTMENT OR FUND</u>	<u>FINAL FY2025 BUDGET</u>
Clerk	\$1,939,943
Assessor	\$573,585
Treasurer	\$605,809
Commission	\$599,726
Coroner	\$794,953
Clerk of Court	\$1,149,998
County Operations	\$2,997,907
Buildings & Grounds	\$1,173,757
Contingency	\$200,000
Ag Extension	\$140,186
Data Processing	\$1,110,385
Juvenile Prog/County	\$800,747
Juvenile Prog/JCA	\$264,696
Juvenile Prog/Tobacco	\$358,737
Human Resources	\$366,194
Planning	\$860,872
Adult Probation	\$897,295
GIS	\$348,087
Road & Bridge	\$9,407,923
Sheriff	\$7,175,507
Prosecutor	\$2,377,581
Jail	\$10,419,028
Ambulance District	\$5,199,686
District Court	\$1,865,744

Security/Court Marshal	\$1,390,928
Fair District	\$11,000
Fair maintenance	\$143,600
Fair Exhibit	\$159,591
County Fair	\$194,736
4-H	\$169,394
Health District	\$1,117,275
Historical Society	\$105,000
Indigent Administration	\$122,908
Indigent Medical	\$294,400
Indigent Public Defender	\$165,000
Junior College	\$40,000
Park & Recreation	\$1,428,217
Appraisal	\$1,712,343
Solid Waste Disposal	\$8,835,364
Gas to Energy	\$767,389
Liability Insurance	\$790,448
Veterans Memorial	\$67,900
Noxious Weed	\$632,586
Abatement	\$230,189
PILT	\$1,215,459
Snowmobile	\$41,480
County Waterways	\$25,000
Opioid Settlement	\$275,000
Emergency 911	\$997,500
Forensic Pathology	\$675,188
BC Events	\$5,715,000
Juvenile Facility	\$1,306,080
D6	\$1,099,388
Grants	\$12,750,000
Veterans Trust	\$3,000
Capital Acquisition Trust	\$200,000
Health Insurance Trust	\$9,000,000
Search & Rescue/K9 Trust	\$6,000
2 ½ Mile/Star Trust	\$11,000
Juvenile Workshop Trust	\$105,380
Building Trust	\$41,867
Mailroom Trust	\$140,000
Donations Trust	\$500
Court Monitoring Trust	\$50,000
Drug Seizure/Sanctions Trust	\$15,000
Court Facilities	\$41,000
Domestic Violence Trust	\$20,000
Domestic Violence Eval Trust	\$6,200

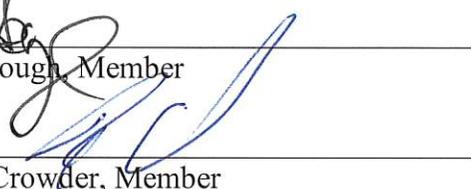
Felony Drug/Dui Alumni	\$3,866
Public Administrator	\$1,500
County Centennial Trust	\$11,187
TOTAL COUNTY FUNDS	<u>\$103,763,209</u>

BOARD OF BANNOCK COUNTY COMMISSIONERS

Ernie Moser, Chair



Jeff Hough, Member



John Crowder, Member

ATTEST:



Jason C. Dixon, Clerk

In The Matter of AUTHORIZATION)
TO EXCHANGE OR TRADE)
COUNTY ASSETS/PROPERTY)

R.S. No 2024-56
September 3, 2024

RESOLUTION

WHEREAS, Idaho Code §§31-807 and 31-808 vest the power and authority to manage real and personal property for the benefit of the County with the Board of County Commissioners; and

WHEREAS, Idaho Code §31-829 provides that whenever any elected official has any personal property belonging to the county under his/her jurisdiction or control which, in his/her judgment, is obsolete, worn, or damaged and is of greater value on a trade-in or exchange, with the consent of the Board, he/she may trade-in or exchange such property and apply its trade-in value on the purchase price of the replacement; and

WHEREAS, the following assets/property are of no further use to the County:

Quantity	Description	County Asset Number/VIN
1	2019 CAT 160 M3	N9K01114

and

WHEREAS, it was determined to be in the best interest of the County to trade-in the above equipment with a payoff of \$185,000 toward a 2024 CAT Grader at \$235,000, utilizing the \$50,000 difference as a down payment.

NOW THEREFORE, IT IS HEREBY RESOLVED that the department is hereby authorized to trade-in the above property and apply the value toward the replacement equipment.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Ernie Moser, Chair

Jeff Hough, Member

John Crowder, Member

ATTEST:

Jason C. Dixon, Clerk

In the Matter of APPROVING)
AUGUST 2024 ALCOHOL LICENSES)

R.S. No. 2024-57
September 3, 2024

RESOLUTION

WHEREAS, in the month of August 2024, the following have applied for the following licenses and have been issued permits by the District Health Department and do not have any disqualifications;

NOW, THEREFORE, BE IT RESOLVED that the following applications for licenses/permits be approved.

DATE APPROVED	LIC #	TOTAL	OWNER/APPLICANT	DBA/Event
08/29/2024	ABT2024-002	\$20.00	Christiano	The Mart

BOARD OF BANNOCK COUNTY COMMISSIONERS

Ernie Moser, Chairman

Jeff Hough, Member

John Crowder, Member

ATTEST:

Jason C. Dixon, Clerk

RESOLUTION

WHEREAS, salary approval forms, for the month of August 2024, have been submitted for approval by the Board of County Commissioners;

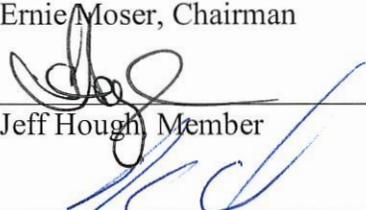
NOW, THEREFORE, BE IT RESOLVED that the following salaries are approved by the Board:

Date Approved	Name – Reason for Change Department – Position	Salary & Effective Date
08/01/2024	Jonathon Radford – Replacing Ryan Godfrey Prosecutors – Chief Deputy	\$3,682.40/biweekly 08/12/2024
08/06/2024	Megan Shutes – Replacing Lois Brandt Sheriff – PT Drivers License Tech	\$16.72/hour 08/12/2024
08/13/2024	Melanie McBee – Temp Solid Waste – Seasonal Scale Attendant	\$15.60/hour 08/26/2024
08/13/2024	Lillis Lish – Temp Event Center – Security Level 1	\$15.00/hour 06/13/2024
08/15/2024	Karalee Ball – Replacing Cathy Dancliff District Court – Judicial Assistant/Arraignments	\$20.46/hour 08/26/2024
08/15/2024	Lillian Dalton-Conley – Replacing Richard Cluff Jail – Classification/Booking Deputy	\$17.93/hour 08/26/2024
08/15/2024	Keegan Clark – Replacing Clynt Kirby Jail – Deputy Detention Division	\$21.88/hour 08/26/2024
08/20/2024	Gordon Hapke – Replacing Jessica Albertson Juvenile Probation – PT Electronic Monitoring and Community Outreach Coordinator	\$19.11/hour 09/03/2024
08/20/2024	Joshua Donohue – Replacing Sem Marcelin Juvenile Probation – Juvenile Probation Officer	\$21.88/hour 08/26/2024
08/22/2024	Mali Hall – Temp Elections – Temp Admin Specialist/Elections Technician	\$14.89/hour 09/09/2024
08/22/2024	April Scism – Replacing Jessica Ashley Sheriff – Communication Specialist	\$21.88/hour 09/03/2024
08/27/2024	Mindy Ellsworth – Part-time Juvenile Detention – On-call Juvenile Detention Deputy	\$19.11/hour 09/03/2024
08/27/2024	Joshua Scott – Replacing Dusden Dusteler Solid Waste – Landfill Operator 1	\$19.38/hour 08/12/2024
08/27/2024	Christopher Smith – Replacing Sebastian Etheridge Solid Waste – Landfill Operator 2	\$19.11/hour 09/03/2024
08/27/2024	Mia Campbell – Temp Elections – Temp Admin Specialist Elections Technician	\$14.60/hour 09/18/2024

08/27/2024	Vickie Sweitzer – Temp Elections – Temp Admin Specialist Elections Technician	\$14.60/hour 09/16/2024
08/27/2024	Greg Huerta – Temp Elections – Temp Admin Specialist Elections Technician	\$15.28/hour 09/09/2024
08/27/2024	Alexis Cerna – Intern Juvenile Justice	Unpaid 08/28/2024

BOARD OF BANNOCK COUNTY COMMISSIONERS

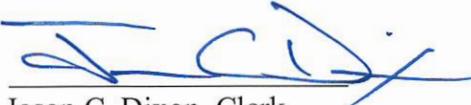
Ernie Moser, Chairman



Jeff Hough, Member

John Crowder, Member

ATTEST:



Jason C. Dixon, Clerk

RESOLUTION

WHEREAS, reallocation requests were considered to cover unanticipated costs for a payout from unused computer supplies; and

WHEREAS, Idaho Code §31-1508 permits reallocation of money that has become inoperative for the purpose for which the fund was created; and

WHEREAS, these reallocations will not impact the budget negatively;

NOW THEREFORE, BE IT RESOLVED that the Auditor's Office is hereby authorized and ordered to reallocate funds in the following budget lines:

Fiscal Year 2024:

To Line: 110105-40200 Amount: \$ 750
110105-41000 Amount: \$ 150

From Line: 110105-42200 Amount: \$ 900

BOARD OF BANNOCK COUNTY COMMISSIONERS

Ernie Moser, Chair



Jeff Hough, Member



John Crowder, Member

ATTEST:



Jason C. Dixon, Clerk

Jason C. Dixon
Clerk of the District Court
Ex-Officio Auditor - Recorder
Clerk to the Commissioners



Bannock County Auditing
624 Center, Room 104
Pocatello, Idaho 83201-6247
Phone (208) 236-7335

Date 8/29/2024

Department Requesting Reallocation: Commissioners

Description of Reason for Reallocation Request: It is requested to move \$900 to cover an unanticipated payout. These funds will be moved from unused computer supplies.

Funding option to make reallocation request described above (list accounts and amounts where funds will come from and accounts and amounts moving to).

Fiscal Year: 2024

To Line: 110105-40200 Amount: \$ 750

110105-41000 \$150

From Line: 110105-42200 Amount: \$ 900

Department Head/Elected Official Approval Signature: _____

Comptroller Signature: _____

SUBMIT TO AUDITING DEPARTMENT FOR FINANCIAL REVIEW OF CHANGES

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTE CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of August 22 and 27, 2024, as approved during the meeting of September 3, 2024.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Ernie Moser, Chair



Jeff Hough, Member

John Crowder, Member

ATTEST:



Jason C. Dixon, Clerk