



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, October 8, 2024
Commissioners present:	Ernie Moser and John Crowder
Clerk of the Board:	Nancy Allen for Jason C. Dixon
Absent Board Members:	Jeff Hough
Staff present:	Deputy Clerk Nancy Allen and Comptroller Kristi Klauser

Agenda Details

AGENDA	
1	Regular Business Meeting (action items) BOARD OF COMMISSIONERS MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item)
2	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
3	<ul style="list-style-type: none"> Buddy Romriell, Assistant Public Works Director, requesting to (1) discuss fleet purchase, reallocation, and auction, and; (2) signature on Service Agreement with Vestis (requested 10 minutes) (action item)
4	<ul style="list-style-type: none"> Kristi Klauser, Comptroller, seeking (1) signature on titles for Sheriff Department vehicles to be sent to Bancorp for auction, and; (2) approval of and signature on the Edward Byrne Memorial Equipment Grant (requested 5 minutes) (action item)
5	RESOLUTIONS AND ORDINANCES (action items): Resolution No. 2024-64 Approving September 2024 Salaries Resolution No. 2024-65 Approving September 2024 Alcohol Licenses
6	LETTERS AND NOTICES (action items): Notice for Sale of Bannock County Real Property
7	SIGNATURE ONLY (action items): September 2024 Commissioner Proceedings Agreement for Pathology Services Between Bannock County and Ada County Pricing Supplement for TransUnion Tax Cancellation Requests
8	CONSENT AGENDA (action items): <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Technology Forms Minutes: Approval of Meeting Minutes for September 27 and October 1, 2024, and Certification of Said Minutes
9	Bid Opening for Fairground Exhibit Hall Invitation to Bid and Request for Proposal for Detention Center Asphalt Repair (action item)

Meeting Notes

- 1 9:03 AM Moser called the meeting to order.
- 2 No business.
- 3 9:03 AM Public Works Director Kiel Burmester also appeared. Romriell reviewed the fleet plan for FY25. Discussion ensued on vehicles, usage, and reallocations. Crowder moved to go forward with the plan as discussed. The motion passed. Klauser reviewed that budget reallocations are needed due to increases since obtaining a quote for budgeting. A formal reallocation will be done. Romriell explained efforts to use local dealerships.
9:18 AM Romriell reviewed contract with Vestis. Crowder moved to renew the Vestis contract. The motion passed.
- 4 9:20 AM Klauser requested signatures on vehicle titles that are going to auction. Crowder moved to authorize signature on the titles. The motion passed.
9:23 AM Klauser reviewed the Edward Byrne grant. Crowder moved to approve and sign the MOU for the Edward Byrne grant. The motion passed.
- 5 9:25 AM Moser reviewed the resolutions. Crowder moved to approve Resolutions 2024-64 and 65. The motion passed.
- 6 9:25 AM Crowder moved to approve the publication notice for tax sale. The motion passed.
- 7 9:27 AM Crowder moved to sign off on the proceedings and tax cancellation requests. The motion passed.
- 8 9:28 AM Moser reviewed the consent agenda included salary forms, minutes, and alcohol licenses. Crowder moved to approve the consent agenda. The motion passed.
- 9 10:00 AM Procurement Officer Shanda Crystal appeared. Moser reviewed the exhibit hall solicitation. Crystal unsealed the bids and reviewed bids from:

Capstone Equipment LLC for \$894,715
Teton West of Idaho for \$615,850

Crowder moved to accept the bids and take them under advisement. The motion passed.

10:02 AM Moser reviewed the RFP solicitation for the asphalt repair. Crystal unsealed the bids and reviewed responses received from:

	Liddil Paving LLC	Mickelson Construction Inc	Superior Asphalt
	\$14	\$9.15	\$5.15
Cost PSF for 4" asphalt	\$0.38	\$0.25	\$0.30
Cost PSF for seal coat	\$12,000	\$21,000	\$27,000
Cost to stripe			

Crowder moved to accept the bids submitted and take them under advisement. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved FY25 fleet plan and Vestis contract.	Public Works
Approved signature on Sheriff vehicle titles and on MOU for Edward Byrne grant application.	Auditing/Grant Team
Approved Resolution Nos. 2024-64 Approving September 2024 Salaries and 2024-65 Approving September 2024 Alcohol Licenses.	Clerk
Approved publication of proceedings.	Clerk

Approved tax cancellation requests.	Assessor/Treasurer/Resolution
Approved salary forms, alcohol licenses, and minutes through consent.	Auditing/Clerk/Resolution
Accepted bids for review for fair exhibit hall and Detention Center asphalt repair.	Procurement

In the Matter of APPROVING)
SEPTEMBER 2024 SALARIES)

R.S. No. 2024-64
October 8, 2024

RESOLUTION

WHEREAS, salary approval forms, for the month of September 2024, have been submitted for approval by the Board of County Commissioners;

NOW, THEREFORE, BE IT RESOLVED that the following salaries are approved by the Board:

Date Approved	Name – Reason for Change Department – Position	Salary & Effective Date
09/05/2024	Krishael Peterson – Replacing Jeanine Ivins Sheriff – PT Administrative Assistant/Records	\$16.72/hr 09/17/2024
09/05/2024	Brandie Whitehead – Completed POST and 1 year Juvenile Detention – Juvenile Detention Deputy	\$19.64/hr 09/09/2024
09/05/2024	Erin Owen – Replacing Cami Kelley Juvenile Detention – Juvenile Detention Deputy	\$19.38/hr 09/07/2024
09/17/2024	Jakob Thaller – Replacing Brady Hoff Jail – Deputy Detention Division	\$21.88/hr 09/23/2024
09/17/2024	Susanne Soto – Replacing Radiance Urrizaga Treasurer – Deputy Treasurer	\$15.60/hr 09/30/2024
09/17/2024	Radiance Urrizaga – Replacing Mary Stoker Assessor-Appraisal – Plat Room Assistant	\$17.87/hr 09/30/2024
09/19/2024	Maritza Rodriguez – Temp Commissioners – Web Design Intern	\$7.25/hr 10/07/2024
09/27/2024	Jarod Call – Replacing Austin Ferguson Jail – Corporal Detention Division	\$26.35/hr 10/05/2024
09/27/2024	James Curzon – Replacing Nicholas Zweigart Sheriff – Sgt. Criminial Division	\$35.28/hr 10/05/2024
09/27/2024	Nicholas Zweigart – Promotion Jail – Lt. Support Services Division	\$40.06/hr 10/05/2024
09/27/2024	Joseph Stoesz – Completed Introductory Period Jail – Deputy Detention Division	\$23.52/hr 10/10/2024
09/27/2024	Michael Sparrow – Xander Harris Jail – Deputy Detention Division	\$23.00/hr 10/07/2024
09/27/2024	Tyson Evans – Replacing Eleanora McGowan Jail – Deputy Detention Division	\$23.00/hr 10/07/2024
09/27/2024	Dan Taylor – Replacing Zoie Laggis Prosecutor – Sr. Deputy Prosecuting Attorney	\$3,334.40/biweekly 10/07/2024
09/27/2024	Douglas Cone – Replacing D Cone Adult Probation – Chief Probation Officer	\$2,575.20/biweekly 10/09/2024
09/27/2024	Kristina Mainord – Replacing Whitney Brian Clerk/Recorder/Auditor – Accounts Payable Tech	\$18.41/hr 10/07/2024

RESOLUTION

WHEREAS, in the month of September 2024, the following have applied for the following licenses and have been issued permits by the District Health Department and do not have any disqualifications;

NOW, THEREFORE, BE IT RESOLVED that the following applications for licenses/permits be approved.

DATE APPROVED	LIC #	TOTAL	OWNER/ APPLICANT	DBA/Event
09/05/2024	ABL2024-008	\$300.00	Golden Asia Inc	Gin Sen
09/05/2024	ABL2024-007	\$275.00	Chapala Mexican Restaurant #6	Chapala Mexican Restaurant #6
09/05/2024	ABL2024-006	\$125.00	JSP Family	Pocatello Grocery Outlet
09/05/2024	ABL2024-005	\$312.50	First National Bar	First National Bar
09/10/2024	ABL2024-016	\$175.00	JJ & M Enterprises	PVS Pasta & Vino
09/10/2024	ABL2024-015	\$337.50	Jaxxon Entertaining	Center Street Clubhouse
09/10/2024	ABL2024-014	\$125.00	Ef Fin Barbershop	Ef Fin Barbershop Llc
09/10/2024	ABL2024-013	\$312.50	Michael & Kathleen Seibert	Outback Golf Park
09/10/2024	ABL2024-012	\$287.50	Big Gunner	Mama Inez
09/10/2024	ABL2024-011	\$200.00	Senor Garcias Tex-Mex Grill Inc	Puerto Vallarta
09/10/2024	ABL2024-010	\$350.00	Macchina	Barricade
09/10/2024	ABL2024-009	\$287.50	CM Ventures	Sandbaggers Bar & Grill
09/17/2024	ABL2024-047	\$125.00	Stinker Stores	Stinker Store #64
09/17/2024	ABL2024-046	\$125.00	Stinker Store #49	Stinker Store #49
09/17/2024	ABL2024-048	\$125.00	Stinker Store	Stinker Store #67
09/17/2024	ABL2024-049	\$125.00	Stinker Store #69	Stinker Store #69
09/17/2024	ABL2024-043	\$125.00	Jacksons Food Stores Inc	Jacksons Food Stores #30
09/17/2024	ABL2024-042	\$125.00	Jacksons Food Stores	Jacksons Food Stores #69
09/17/2024	ABL2024-044	\$125.00	Jacksons Food Stores	Jacksons Food Stores #67
09/17/2024	ABL2024-045	\$125.00	Jacksons Food Stores Inc	Jacksons Food Stores #68
09/17/2024	ABL2024-041	\$312.50	MRP/Pocatello LLC	Mackenzie River Grill & Pub
09/17/2024	ABL2024-040	\$287.50	Apple Idaho	Applebees Neighborhood Grill & Bar
09/17/2024	ABL2024-039	\$287.50	Pocatello Elks Lodge #674	Pocatello Elks Lodge #674
09/17/2024	ABL2024-038	\$287.50	Silver Rail Inc	Charleys
09/17/2024	ABL2024-037	\$300.00	Inntrusted	Courtyard by Marriott

DATE APPROVED	LIC #	TOTAL	OWNER/ APPLICANT	DBA/Event
09/17/2024	ABL2024-036	\$287.50	JGJH	Jakers Bar & Grill
09/17/2024	ABL2024-035	\$362.50	Hak LLC	Hooligans Pub and Deli
09/17/2024	ABL2024-034	\$375.00	Jim Dandy Brewing	Jim Dandy Brewing LLC
09/17/2024	ABL2024-033	\$312.50	Fuji Steak House	Fuji Steak House
09/17/2024	ABL2024-032	\$325.00	Wingers Pocatello	Wingers Pocatello
09/17/2024	ABL2024-029	\$125.00	D & E Kwik Stop	K&B Kwik Stop #3
09/17/2024	ABL2024-028	\$125.00	D & E Kwik Stop	K&B Kwik Stop # 2
09/17/2024	ABL2024-031	\$125.00	D&E Kwik Stop	K&B Kwik Stop #6
09/17/2024	ABL2024-030	\$125.00	D & E Kwik Stop	K&B Kwik Stop #5
09/17/2024	ABL2024-027	\$312.50	Sakura	New Harmony Pub
09/17/2024	ABL2024-026	\$312.50	Duffys	Duffys
09/17/2024	ABL2024-025	\$150.00	R&N Bisharat Inc	Bisharats Market
09/17/2024	ABL2024-024	\$337.50	Aladdin Food & Beverage	Sand Trap Grill
09/17/2024	ABL2024-023	\$125.00	Costco Wholesale	Costco Wholesale #1033
09/17/2024	ABL2024-022	\$300.00	Blue Jay Inn	Blue Jay Inn
09/17/2024	ABL2024-021	\$312.50	BH Bar & Grill LLC	Blue Heeler Bar & Grill
09/17/2024	ABL2024-020	\$287.50	Kriss Backstreet Bar	Rumors
09/17/2024	ABL2024-019	\$362.50	Gypsy Holdings	The Office Bar & Grill
09/17/2024	ABL2024-018	\$312.50	McDermotts Bar II LLC	McDermotts Bar
09/17/2024	ABL2024-017	\$150.00	Taqueria Pelayo	Taqueria Pelayo
09/19/2024	ABL2024-070	\$125.00	Fast Stop US	Fast Stop 2246
09/19/2024	ABL2024-069	\$125.00	Fast Stop US	Fast Stop 2245
09/19/2024	ABL2024-068	\$125.00	Fast Stop US	Fast Stop 2244
09/19/2024	ABL2024-067	\$125.00	Fast Stop US	Fast Stop 2243
09/19/2024	ABL2024-066	\$125.00	Fast Stop US	Fast Stop 2242
09/19/2024	ABL2024-065	\$125.00	Fast Stop US	Fast Stop 2240
09/19/2024	ABL2024-064	\$300.00	Fast Stop 1145	Fast Stop 1145
09/19/2024	ABL2024-063	\$125.00	Fast Stop 1141	Fast Stop 1141
09/19/2024	ABL2024-062	\$125.00	HB Boys	Pocatello Chevron
09/19/2024	ABL2024-061	\$325.00	Kingpot Pocatello	Kingpot Korean BBQ & Hot Pot
09/19/2024	ABL2024-060	\$325.00	Hokkaido Ramen Pocatello	Hokkaido Ramen House
09/19/2024	ABL2024-059	\$125.00	K2 Pocatello	Pocatello Hampton Inn
09/19/2024	ABL2024-058	\$175.00	19th Hole LLC	19th Hole

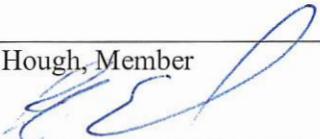
DATE APPROVED	LIC #	TOTAL	OWNER/APPLICANT	DBA/Event
09/19/2024	ABL2024-057	\$275.00	E Thomas	Elmers Breakfast Lunch Dinner
09/19/2024	ABL2024-056	\$312.50	LRD Hospitality LLC	Best Western Pocatello Inn
09/19/2024	ABL2024-055	\$175.00	El Herradero Restaurante Inc	El Herradero
09/19/2024	ABL2024-054	\$150.00	Del Monte Meats	Del Monte Meats
09/19/2024	ABL2024-053	\$362.50	Wanderlust	Wanderlust
09/19/2024	ABL2024-052	\$75.00	Tres Hermanos 3	Tres Hermanos 3
09/19/2024	ABL2024-051	\$312.50	Exit 69 Associates	Cafe Tuscano
09/19/2024	ABL2024-050	\$250.00	Portneuf Brewing	Portneuf Valley Brewing
9/26/2024	ABL2024-098	\$287.50	Red Robin International	Red Robin Gourmet Burgers and Brews
9/26/2024	ABL2024-097	\$125.00	Winco Foods	Winco Foods
9/26/2024	ABL2024-096	\$362.50	Palate Street Bistro	Palate Neighborhood Bistro
9/25/2024	ABL2024-095	\$275.00	Westside Players	Westside Players
9/25/2024	ABL2024-094	\$262.50	T & G Foods	Butterburrs Restaurant
9/25/2024	ABL2024-093	\$362.50	Huizar	Los Gavilanes Mexican Grill
9/25/2024	ABL2024-092	\$150.00	Ridleys Family Markets	Ridleys Family Markets
9/25/2024	ABL2024-091	\$150.00	Ridleys Family Markets	Ridleys Family Markets
9/25/2024	ABL2024-090	\$125.00	Good 2 Go Stores	Good 2 Go Stores #123
9/25/2024	ABL2024-089	\$125.00	Gebo	Ace Hardware & Elements Outfitters
9/25/2024	ABL2024-088	\$150.00	Fred Meyer Stores	Fred Meyer Store #260
9/25/2024	ABL2024-087	\$150.00	Walmart	Walmart #1995
9/24/2024	ABL2024-086	\$200.00	Senor Iguanas	Senor Iguanas
9/24/2024	ABL2024-085	\$125.00	Our Place Quick Stop	Our Place Pit Stop
9/24/2024	ABL2024-084	\$125.00	Our Place Quick Stop	Our Place Benton St
9/20/2024	ABL2024-083	\$300.00	Himalayan Living LLC	Himalayan Flavor
9/20/2024	ABL2024-082	\$150.00	Albertsons	Albertsons #159
9/20/2024	ABL2024-081	\$125.00	Walgreens	Walgreens #06380
9/20/2024	ABL2024-080	\$125.00	Walgreens	Walgreens #9157
9/20/2024	ABL2024-079	\$200.00	Compass Group USA	Chartwells
9/20/2024	ABL2024-078	\$287.50	Texas Roadhouse Holding	Texas Roadhouse
9/20/2024	ABL2024-077	\$225.00	Juniper Hills Country Club Inc	Juniper Hills Country Club
9/20/2024	ABL2024-076	\$125.00	Moldenhauer	Mikes Market
9/20/2024	ABL2024-075	\$175.00	La Villa	Herradero
9/20/2024	ABL2024-074	\$125.00	Stanley & Floreen Thyberg	Idaho Unlimited
9/19/2024	ABL2024-073	\$312.50	JP1	Club 91
9/19/2024	ABL2024-072	\$287.50	Baba Agand Enterprises	Red Lion Hotel
9/19/2024	ABL2024-071	\$287.50	Tough Guy Lanes	Tough Guy Lanes

BOARD OF BANNOCK COUNTY COMMISSIONERS

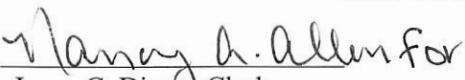


Ernie Moser, Chairman

Jeff Hough, Member



John Crowder, Member

ATTEST: 
Jason C. Dixon Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTE CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of September 27 and October 1, 2024, as approved during the meeting of October 8, 2024.

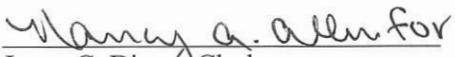
BOARD OF BANNOCK COUNTY COMMISSIONERS


Ernie Moser, Chair

Jeff Hough, Member


John Crowder, Member

ATTEST:


Jason C. Dixon, Clerk