



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, October 17, 2024
Commissioners present:	Ernie Moser and John Crowder
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	Jeff Hough
Staff present:	Deputy Clerk Nancy Allen and Comptroller Kristi Klauser

Agenda Details

AGENDA	
1	Claims Meeting and Work Session (action items) Claims Agenda: <ul style="list-style-type: none"> • Board of Ambulance District: Invoices and Commissioner Report • Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications • Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session • Payroll Report • Alcohol Licenses and Permits • Certificate of Residency Approval • Mileage Reimbursement Requests • Technology Request Form • Memorandum Authorization for Accounts Payable • Cardholder User Agreement and Authorization
	Work Session Agenda:
2	<ul style="list-style-type: none"> • Maggie Mann, SIPH, presenting a quarterly update
3	<ul style="list-style-type: none"> • Geoffrey Williams, requesting to change the name of a road in the Canyon Creek Subdivision (requested 15 minutes) (action item)
4	<ul style="list-style-type: none"> • Fairboard quarterly update (potential action item)
5	<ul style="list-style-type: none"> • Scott Crowther, Business Manager and Event Director, seeking approval of and signature on a contract requesting a fee waiver for 4-H Awards night (requesting 5 minutes) (action item)
6	<ul style="list-style-type: none"> • Nikola Ennis, Ag Extension, pertaining a discussion regarding use of the van for Extension personnel (requested 5 minutes) (action item)
7	<ul style="list-style-type: none"> • Shanda Crystal, Chief Procurement Officer, providing a procurement update

Meeting Notes

- 1 9:04 AM Moser called the meeting to order. Crowder moved to approve the invoices and Commission report. The motion passed. Crowder moved to approve the certificate of residency. The motion passed.
- 2 9:06 AM Mann reviewed the program for seniors, Fit and Fall Proof.

- 3 9:16 AM Alisse Foster also appeared. Williams reviewed request to rename road Mornington Drive to Angileen’s Way. The subdivision is the early development phase. Foster reviewed ordinances and the addressing ordinance requires a 15-day notice to landowners of the date of the Board’s meeting.
- 4 Cancelled.
- 5 9:22 AM Nikki Ennis, Extension Educator, also appeared. Crowther reviewed the fee waiver request for the Elk Stage. Crowder moved to approve the fee waiver. The motion passed.
- 6 9:25 AM Administrative Assistant Teri Johnson also appeared. Moser explained the request for a van replacement was removed from the fleet list as it did not meet the criteria for age and mileage.
- 7 9:27 AM Facilities Director Dan Kendall also appeared. Crystal gave updates on procurement projects. Kendall reviewed a proposal from Rocky Mountain Power for pole and transformer installation, and that they will pay 2/3 of the cost if pay the County pays at least \$180 per month for five years.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved invoices, Commission reports, and certificate of residency.	Auditing/Clerk
Send notice of meeting to consider a road name change.	Planning
Approved fee waiver request for 4-H awards.	Parks & Rec