



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, October 22, 2024
Commissioners present:	Ernie Moser and John Crowder
Clerk of the Board:	Nancy Allen for Jason C. Dixon
Absent Board Members:	Jeff Hough
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and HR Director Matthew Phillips

Agenda Details

AGENDA	
1	Regular Business Meeting (action items) BOARD OF COMMISSIONERS MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item)
2	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
3	<ul style="list-style-type: none"> Matt Olsen, Juvenile Justice, seeking approval of and signature on the Services Agreement with the University of Cincinnati Research Institute (requested 15 minutes) (action item)
4	<ul style="list-style-type: none"> Shanda Crystal, Chief Procurement Officer, requesting to discuss a potential signature on a Change Order with Western Industrial (requested 5 minutes) (action item)
5	<ul style="list-style-type: none"> Kristi Klauser, Comptroller, requesting (1) Commission to approve Emma Iannacone to be deployed to North Carolina to support disaster relief; costs will be reimbursed, and; (2) Approval of Unemployment for 3rd Quarter 2024 with possible Executive Session under Idaho Code §74-206 (1)(a)&(b) with potential action following adjournment of Executive Session (requested 5 minutes) (action item)
6	CONSENT AGENDA (action items): <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Technology Forms Minutes: Approval of Meeting Minutes for October 10, 15, and 17, 2024, and Certification of Said Minutes
7	Public Hearing for Imposition/Change of Fees (action item)
8	Meeting in Downey to discuss buildings on the fairgrounds (action item) NOTE: this meeting will be held at the Bannock County Fairgrounds at 156 N. 2nd W St., Downey, Idaho

Meeting Notes

- 9:02 AM Moser called the meeting to order.

- 2 9:02 AM Community Resources and Advocacy Director Shantal Lulu presented application for cremation assistance for case numbers 20250003, 20250004 and 20250005. Crowder moved to approve case numbers 20250003, 20250004, and 20250005. The motion passed.
- 3 9:04 AM Olsen reviewed the agreement with Cincinnati Research Institute for training. Funding for the agreement will come from the grant. Crowder moved to approve the agreement. The motion passed.
- 4 9:08 AM Crystal reviewed a change order request for Western Industrial on the Detention Center HVAC project. Crowder moved to approve the change order. The motion passed.
- 5 9:10 AM Klauser requested approval for the Public Information Officer's deployment to North Carolina for flooding disaster relief. Crowder moved to approve the deployment. The motion passed.
9:15 AM Klauser requested approval of the Q3 unemployment billing. Crowder moved to approve the unemployment charges. The motion passed.
- 6 9:16 AM Crowder moved to enter into executive session under Idaho Code §74-206(1)(a)&(b) regarding personnel. The motion passed by roll call vote. 9:27 AM Crowder moved to exit executive session. The motion passed. Salary forms were reviewed. Also under the consent agenda were alcohol licenses, minutes, and invoices. Crowder moved to approve the consent agenda. The motion passed.
- 7 11:01 AM Attorney Brian Trammell was present. Crowder moved to enter the public hearing. The motion passed. There were no members of the public present. Moser indicated no public comments were received. Crowder moved to close public hearing. The motion passed. Trammell explained considerations of implementing a fee per autopsy and whether to add it to the fee schedule, whether this service would be funded by property tax revenue, and charging fees that would be funded by those revenues. If the services are used by government entities outside of the taxing area, a contract can be utilized. Statutory language requires a charge must be reasonably related to a fee and not to exceed the actual cost. The matter will be taken under advisement.
- 8 5:04 PM Moser called the meeting to order. Among those present were Fair Board Members D'Lyn Evans and Cody Miller; Downey City Council Members Grant Johnson, Bonnie Hill, John Hyde, Dianna Burden, and Mayor Rex Nielsen; County Staff Kiel Burmester, Hal Jensen, Scott Crowther, Dan Kendall, Clerk Jason Dixon, Commissioner Moser, and Commissioner Crowder; and other members of the public.

Discussion ensued on a suggestion that the County sign an MOU with the city for control and use of the ball field. The Mayor opposed the idea. Another suggestion discussed was to abandon the roadways that go through the properties. It was agreed that the park areas cannot be given away or sold.

Conversations were had regarding new buildings, improving flow during the fair, and destruction of current buildings that are in disrepair. Disagreements existed regarding ownership and disposition of the exhibit buildings. Beautification of the property needs done and the best direction forward needs determined.

Questions arose regarding the building that fell down six years ago and that nothing has been done to replace it. Discussion ensued on the use of the old exhibit buildings and whether they are safe to be used as storage. A large-scale concept plan was requested. Options the County has looked into were reviewed regarding a new building with office space, storage, meeting rooms, and bathrooms, potential building locations, and funding.

A property ownership map was reviewed along with visions for the future and hopes of moving forward. General conversations were had on turning all the property over to the city, leaving the buildings up with a face lift, barns and other uses for buildings during the fair, new building costs, and increased parking for the entire facility.

The Downey City council and the Commission will meet separately to discuss options prior to meeting together. Using ARPA funds all around the County was discussed.

5:44 PM Meeting adjourned.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved case numbers 20250003, 20250004, and 20250005.	Indigent
Approved agreement with University of Cincinnati Research Institute for training.	Juvenile
Approved change order with Western Industrial.	Procurement
Approved PIO deployment for flooding disaster relief.	Auditing
Approved Q3 unemployment billing.	Auditing
Approved entry/exit executive session – personnel; and salary forms, alcohol licenses, minutes, and invoices through consent.	Auditing/Clerk/Resolution
Approved entry/exit of public hearing for forensic fees with the matter taken under advisement.	Commission
Discuss fairgrounds options prior to meeting with Downey City Council.	Commission

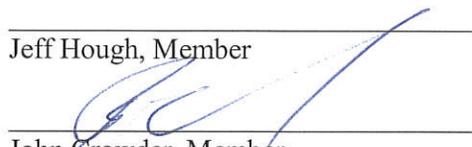
**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTE CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of October 10, 15, and 17, 2024, as approved during the meeting of October 22, 2024.

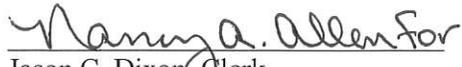
BOARD OF BANNOCK COUNTY COMMISSIONERS


Ernie Moser, Chair

Jeff Hough, Member


John Crowder, Member

ATTEST:


Jason C. Dixon, Clerk