



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, October 29, 2024
Commissioners present:	Ernie Moser, Jeff Hough, and John Crowder
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and HR Director Matthew Phillips

Agenda Details

AGENDA	
1	Regular Business Meeting (action items) BOARD OF COMMISSIONERS MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item)
2	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
3	<ul style="list-style-type: none"> Read and Signature on Green Light Proclamation (action item)
4	<ul style="list-style-type: none"> Alisse Foster, Subdivision Planner, requesting review and approval of Eastwood Estates Subdivision plat (requested 5 minutes) (action item)
5	<ul style="list-style-type: none"> Ratify signature on Container Rental Agreement (action item)
6	<ul style="list-style-type: none"> Signature on Independent Contractor Agreement (action item)
7	<ul style="list-style-type: none"> Executive Session under Idaho Code §74-206(1)(f) to communicate with legal counsel for the legal counsel for the public agency to discuss the legal ramification of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement with potential action following adjournment of Executive Session. (action item)
8	SIGNATURE ONLY (action items): Third Amendment to Inmate Health Services Agreement Letter of Support for Health West
9	CONSENT AGENDA (action items): <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Technology Forms Signature on invoices Minutes: Approval of Meeting Minutes for October 22 and 24, 2024, and Certification
10	Bid Opening for Tactical Training Center RFP and Youth Development Center/Event Center Building Request for Proposal (action item)
11	Tax Sale of Bannock County Real Property (action item)

Meeting Notes

- 1 8:59 AM Moser called the meeting to order.
- 2 8:59 AM Deputy Clerk Nancy Allen presented a cremation application for case number 20250006. Hough moved to approve case number 20250006. The motion passed.
- 3 9:01 AM Hough read the Green Light Proclamation and moved to approve it. The motion passed. Melissa Hartman with Veterans Services expressed gratitude to the Commission for the support of veterans and the department.
- 4 9:05 AM Planning and Development Director Hal Jensen appeared and reviewed the Eastwood Estates Subdivision plat. Hough moved to approve the final plat for Eastwood Estates Subdivision. The motion passed.
- 5 9:08 AM Moser reviewed in follow-up to the fairgrounds meeting last Friday, a container for storage was rented. Hough moved to ratify signature on the rental agreement. The motion passed.
- 6 9:09 AM Moser reviewed the IC agreement is for a forensic pathology consultant. Hough reviewed a proposed three-week contract with Dotti Owens to test costs of autopsies. Moser indicated some concerns and requested an executive session. Crowder expressed concerns that a test is not needed and questioned whether this is a legitimate use of funds from the state. He reviewed HB776 from the 2022 legislative session, particularly Section 7 that provided \$900,000 for a general fund to ISU for a pathology center for that year. He felt the use of the funds is outside the authorization and questioned the legitimacy of the transfer of funds from ISU. Additionally, when the program was terminated, he felt the funds should have been sent back to the state. Dixon indicated there is not a lot of buy in from other counties.
- 7 9:29 AM Attorney Brian Trammell appeared. Hough moved to enter into executive session under Idaho Code §74-206(1)(f) to communicate with legal counsel. The motion passed by roll call vote. 9:45 AM Hough moved to exit executive session. The motion passed.
- 8 9:18 AM Moser reviewed the Health West support letter for an HRSA grant application. Hough moved to sign the letter of support. The motion passed.
9:20 AM Moser reviewed the addendum for the Inmate Health Services. Hough moved to sign the contract. The motion passed.
- 9 9:20 AM Moser reviewed the consent agenda included invoices, alcohol licenses, salary forms, and minutes. Hough moved to approve the consent agenda. The motion passed.
- 10 10:00 AM Procurement Officer Shanda Crystal appeared. Moser reviewed the bid solicitations for the tactical training center and the YDC and Event Center building. Crystal unsealed the bids for the tactical training center. Hough reviewed bids from:

Pro Builders, Inc.	21 st Century Remodeling
\$584,936	\$872,285.03

Hough moved to accept the bids and take under advisement. The motion passed.

Crystal unsealed the bids for the YDC and Event Center building. Hough reviewed bids from:

Alpine Construction Management	\$2,673,045.00
CM Company	\$2,910,000.00
Construction Solutions Company	\$2,330,085.00
EKC, INC.	\$2,307,584.00
Gary Jones Construction	\$2,358,782.00
21 st Century Remodeling	\$3,336,608.43
Headwaters Construction Company	\$2,346,483.00

Hough moved to accept the bids and take under advisement. The motion passed.

- 11 1:30 PM Moser opened the meeting. Among those present were Treasurer staff Katy Valentine and Misty Katsilometes and Civil Deputy Nicole Bonander. Bonander reviewed the sale process and notice and conducted the auction.

PARCEL 1:

1:32 PM RPRPPOC431400

Opening Bid: \$1,618.15

Successful bidder: John Brenan for \$10,000

PARCEL 2:

1:35 PM RPRPCPP096202

Opening Bid: \$549.69

Successful bidder: Chad Harding for \$3,500

PARCEL 3:

1:38 PM RPR4265000800

Opening Bid: \$549.69

Successful bidder: Chad Harding for \$7,000

PARCEL 4:

1:40 PM RPRPPOC435402

Opening Bid: \$3,942.75

Successful bidder: Tracey Wells for \$3,942.75

PARCEL 5:

1:42 PM RPR3849009601

Opening Bid: \$495.64

Successful bidder: Chad Harding for \$55,000

PARCEL 6:

1:47 PM RPRMCPM009319

Opening Bid: \$460.56

Successful bidder: No bids received

PARCEL 7:

1:48 PM RPRMBAM001605

Opening Bid: \$1,990.47

Successful bidder: Brandi Townsend for \$15,000

PARCEL 8:

1:51 PM RPRPIN1006700

Opening Bid: \$549.69

Successful bidder: No bids received

PARCEL 9:

1:52 PM RPRICPI001700

Opening Bid: \$116.64

Successful bidder: Joel Jolley for \$116.64

PARCEL 10:

1:54 PM RPRPCPP084200

Opening Bid: \$949.01

Successful bidder: Michael Hay for \$3,000

PARCEL 11:

1:57 PM RPRRBV1000900

Opening Bid: \$549.69

Successful bidder: Robin Nielsen for \$2,500

PARCEL 12:

1:59 PM RPRDCPD005210

Opening Bid: \$1,938.09

Successful bidder: No bids received

PARCEL 13:

2:00 PM RPR3853006900

Opening Bid: \$549.69

Successful bidder: Chad Harding for \$86,000

PARCEL 14:

2:07 PM RPRPHYP005500

Opening Bid: \$549.69

Successful bidder: No bids received

PARCEL 15:

2:08 PM RPR4223023000

Opening Bid: \$2,282.73

Successful bidder: Byron Allen for \$3500

PARCEL 16:

2:10 PM RPRIINT003100

Opening Bid: \$2,621.99

Successful bidder: No bids received

PARCEL 17:

2:11 PM RPRPOAK002300

Opening Bid: \$2,345.97

Successful bidder: Chad Nielsen for \$10,000

PARCEL 18:

2:16 PM RPRPCPP114701

Opening Bid: \$1,121.51

Successful bidder: No bids received

Hough moved to approve and accept the bids. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved case number 20250006 for cremation assistance.	Indigent
Approved Operation Green Light Proclamation in support of veterans.	Commission
Approved final plat for Eastwood Estates Subdivision.	Planning
Ratified and approved Container Rental Agreement with Elite Services.	Facilities
Approved entry/exit executive session – legal communication.	Clerk

Approved letter of support for Health West grant application.	Commission
Approved Third Amendment to Inmate Health Services with Ivy Medical.	Sheriff
Approved invoices, alcohol licenses, salary forms, and minutes through consent.	Auditing/Clerk/Resolution
Accepted bids for review from Pro Builders, Inc. and 21 st Century Remodeling for the tactical training center project.	Procurement
Accepted bids for review from Alpine Construction Management, CM Company, Construction Solutions Company, EKC, INC., Gary Jones Construction, 21st Century Remodeling, and Headwaters Construction Company for the YDC/Event Center building project.	Procurement
Approved and accepted bids at tax sale.	Treasurer/Auditing

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTE CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of October 22 and 24, 2024, as approved during the meeting of October 29, 2024.

BOARD OF BANNOCK COUNTY COMMISSIONERS



Ernie Moser, Chair



Jeff Hough, Member



John Crowder, Member

ATTEST:



Jason C. Dixon, Clerk