



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, January 2, 2025
Commissioners present:	Ernie Moser, Jeff Hough, and John Crowder
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen and Comptroller Kristi Klauser

Agenda Details

AGENDA	
1	<p>Claims Meeting and Work Session (action items)</p> <p>Claims Agenda:</p> <ul style="list-style-type: none"> • Board of Ambulance District: Invoices and Commissioner Report • Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications • Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session • ARPA Invoices • Payroll Report • Alcohol Licenses and Permits • Certificate of Residency Approval • Mileage Reimbursement Requests • Technology Request Form • Memorandum Authorization for Accounts Payable • Cardholder User Authorization <p>Work Session Agenda:</p>
2	<ul style="list-style-type: none"> • Bridger Morrison, City of Chubbuck, requesting signature on a Grant of Easement (action item)
3	<ul style="list-style-type: none"> • Scott Crowther, Business Manager and Event Director, requesting a (1) waiver of fees for the bleachers for the Lava Chamber of Commerce annual Fire and Ice Winterfest, and; (2) signature approving leave without pay for an employee (requested 5 minutes) (action item)
4	<ul style="list-style-type: none"> • Jason Dye, Trial Court Administrator, regarding review of and potential signature on Intergovernmental Agreement for Professional or Consultant Services with the State of Idaho Department of Juvenile Corrections (requested 5 minutes) (action item)
5	<ul style="list-style-type: none"> • Kristi Klauser, Comptroller, seeking signature on titles for Sheriff vehicles previously approved to go to auction (requested 5 minutes) (action item)
6	<ul style="list-style-type: none"> • Signature on Notice of Trespass (action item)

Meeting Notes

- 8:59 AM Moser called the meeting to order. Hough moved to approve the Commissioner report. The motion passed. Hough moved to approve the salary form. The motion passed.

- 2 9:00 AM Morrison reviewed the easement previously requested. Hough moved to approve the easement. The motion passed.
- 3 9:01 AM Tyson Koester from Lava Hot Springs Chamber of Commerce and Fair Board Member D'Lyn Evans appeared. Crowther reviewed the request to rent the bleachers and a partial fee waiver. Koester reviewed the event and request. Discussion ensued on insurance. Hough moved to approve the contract with the insurance blank filled in for \$1 million. The motion passed.
9:07 AM Crowther reviewed a request for leave without pay. Hough moved to approve the leave without pay request. The motion passed.
- 4 9:12 AM Treatment Court Manager Jared Marchand and D6 Director Ashley Bringhurst appeared. Bringhurst presented a contract with Idaho Department of Juvenile Corrections and indicated the services are already provided and it has been requested to sign a contract. Hough moved to approve the Intergovernmental Agreement. The motion passed.
- 5 9:14 AM Klauser requested signature on titles for the Sheriff's auction vehicles. Hough moved to approve signature on the titles. The motion passed.
- 6 9:15 AM Corporal Jen Warner requested approval of a notice of trespass due to verbal threats against a judge. Hough moved to approve the trespass notice. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved Commission report and salary form.	Auditing/Resolution
Approved easement to City of Chubbuck.	Public Works
Approved bleacher rental and partial fee waiver for Lava Hot Springs Chamber of Commerce.	Parks & Rec
Approved leave without pay.	Parks & Rec/Auditing
Approved contract with IDJC for D6 services.	D6
Approved signature for vehicle titles.	Auditing
Approved notice of trespass.	Court Marshals