



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

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|------------------------|---|
| Date of Meeting: | Tuesday, February 4, 2025 |
| Commissioners present: | Ernie Moser, Jeff Hough, and Ken Bullock |
| Clerk of the Board: | Jason C. Dixon |
| Absent Board Members: | |
| Staff present: | Deputy Clerk Nancy Allen and Comptroller Kristi Klauser |

Agenda Details

| AGENDA | |
|--------|---|
| 1 | Business Meeting (action items) BOARD OF COMMISSIONERS MEETING CALL TO ORDER, AGENDA CHANGES & AGENDA APPROVAL (action item) |
| 2 | <ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item) |
| 3 | <ul style="list-style-type: none"> Kristi Davenport, Management Assistant, requesting approval for a cell phone stipend for Commissioner Bullock (requested 5 minutes) (action item) |
| 4 | RESOLUTIONS AND ORDINANCES (action items): Resolution No. 2025-09 Tax Cancellations Resolution No. 2025-10 Authorization to Exchange or Grant Property to Power County |
| 5 | LETTERS AND NOTICES (action items): Public Notice of 45-Day Comment Period for Title III Projects |
| 6 | SIGNATURE ONLY (action items): Apple Developer Program Memorandum – Authorization to sign employee paychecks and/or approve employee timecards |
| 7 | CONSENT AGENDA (action items): <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Technology Forms Minutes: Approval of Meeting Minutes for January 16, 21, and 23, 2025, and Certification of Said Minutes |

Meeting Notes

- 9:00 AM Hough called the meeting to order.
- 9:00 AM Community Resources and Advocacy Director Shantal Lauu presented cremation applications for case numbers 20250019 and 20250020. Moser moved to approve case numbers 20250019 and 20. The motion passed.

- 3 9:02 AM Davenport reviewed a cell phone stipend for Commissioner Bullock along with a memo for payroll and reallocation request. Moser moved to approve the stipend, reallocation of funds, and authorization memo. The motion passed.
- 4 9:04 AM Moser moved to approve 2025-09 with deletion of landfill fees. The motion passed. Bullock moved to approve Resolution 2025-10. The motion passed.
- 5 9:08 AM Moser moved to approve the notice for publication. The motion passed.
- 6 9:03 AM Davenport explained that Apple requested more information for contact and signature lines. Hough moved to sign the Apple request. The motion passed.
9:08 AM Bullock moved to approve the memorandum authorizing Hartman to sign payroll items. The motion passed.
- 7 Hough moved to approve the salary forms. The motion passed. Bullock moved to approve the minutes. The motion passed.

Action Item Summary

| ACTION/DIRECTION | ASSIGNED TO |
|--|---------------------------|
| Approved case numbers 2025019 and 20250020 for cremation assistance. | Indigent |
| Approved cell phone stipend, memo for auditing, and reallocation. | Commission/Resolution |
| Approved publication notice for comment period on Title III funds. | Clerk |
| Approved letter to Apple, Inc. | Commission |
| Approved memorandum of authorization. | Auditing |
| Approved salary forms and minutes. | Auditing/Clerk/Resolution |

RESOLUTION

WHEREAS, requests for cancellation of taxes were considered on January 21, 2025; and

WHEREAS, these cancellation requests have been reviewed pursuant to Idaho Code §§63-711, 63-1302, 63-1303 and 63-1304;

NOW, THEREFORE, BE IT RESOLVED that the County Tax Collector, Jennifer Clark, is hereby authorized and directed to cancel the following on the tax rolls as listed by year:

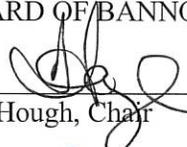
- (1) At the request of Assessor Anita Hymas, in a letter dated January 21, 2025, for cancellation of **market value** for the **2023** tax year.

| PARCEL NO. | OWNER | EXPLANATION | VALUE TO BE CANCELLED |
|---------------|--------------------|--|-----------------------|
| RPRPFRH003200 | Johnson, Brad H | Hex removed in 2023 | \$125,000 |
| RPRCRG2000100 | School District 25 | SD acquired Allstate building (Landfill fee) | \$150 |
| RPR4433018107 | Olson, Chancelor P | Hex not applied after 2020 split | \$53,856 |
| RPRICPI010300 | Coon, Charles E | Hex missing from dwelling | \$88,085 |

- (2) At the request of Assessor Anita Hymas, in a letter dated January 21, 2025, for cancellation of **market value** for the **2024** tax year.

| PARCEL NO. | OWNER | EXPLANATION | VALUE TO BE CANCELLED |
|---------------|----------------------|---|-----------------------|
| RPR3803008900 | Matsaw, Sammy L | Tribal Exempt | \$146,154 |
| RPR4433018107 | Olson, Chancelor P | Hex not applied after 2020 split | \$68,474 |
| RPRCRG2000100 | School District 25 | SD acquired Allstate building (Landfill fee) | \$150 |
| RPRPCPP004107 | School District 25 | Land swap now owned by SD | \$787,932 |
| RPRPPOC344500 | School District 25 | District acquired Downard property (Landfill fee) | \$150 |
| RPR4435000100 | Rencher Enterprises | Cabin double assessed. Has LRPB parcel | \$598,685 |
| RPRPTAS005000 | Neighborhood Housing | Acquisition of property (Landfill fee) | \$150 |
| RPRREQE001900 | Equestrian Estates | Common area | \$5,000 |
| MHMH033009700 | Iverson, Kenneth O | MH poor condition - for storage | \$12,270 |
| RPR3803017604 | Cutler, Brenny A | Tribal Exempt | \$52,261 |
| MHMH033009700 | Morrison, Kile | MH torn down (Value) (Landfill fee) | \$50 |
| RPRPCPP127501 | Cole, Mary L | Home demolished | \$27,971 |

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair



Ernie Moser, Member



Ken Bullock, Member

ATTEST: _____
Jason C. Dixon, Clerk

In The Matter of AUTHORIZATION TO)
EXCHANGE OR GRANT PROPERTY)
TO POWER COUNTY)

R.S. No 2025-10
February 4, 2025

RESOLUTION

WHEREAS, Idaho Code §§31-807 and 31-808 vest the power and authority to manage real and personal property for the benefit of the County with the Board of County Commissioners; and

WHEREAS, Idaho Code §31-829 provides that whenever any elected official has any personal property belonging to the county under his/her jurisdiction or control which, in his/her judgment, is of no further use to the county, he/she may, with the consent of the Board of County Commissioners, dispose of the property through sale or other means; and

WHEREAS, the following property is of no further use to the County:

| Quantity | Description | County Asset Number/VIN |
|----------|------------------------------------|-------------------------|
| 1 | Personally fitted bulletproof vest | |

and

WHEREAS, Power County has employed the person and has offered to purchase the fitted vest.

NOW THEREFORE, IT IS HEREBY RESOLVED that it is in the public interest that the above property be sold to Power County for cost.

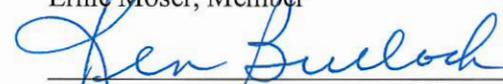
BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair



Ernie Moser, Member



John Crowder, Member

ATTEST:



Jason C. Dixon, Clerk

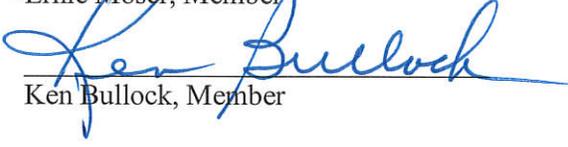
**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTE CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of January 16, 21, and 13, 2025, as approved during the meeting of February 4, 2025.

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair

Ernie Moser, Member

Ken Bullock, Member

ATTEST:



Jason C. Dixon, Clerk