



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, February 18, 2025
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Shantal Laulu for Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Shantal Laulu, Comptroller Kristi Klauser, and Attorney Jon Radford

Agenda Details

AGENDA	
Business Meeting	
Agenda:	
1	Daniel Kendall, Chief Building Officer, seeking approval of and signature on documents including an Easement for Idaho Power at the YDC (requested 5 minutes) (action item)
2	Scott Crowther, Business Manager and Event Director, regarding a conversation about sponsorship agreement authority (requested 5 minutes) (action item)
3	Emma Iannacone, Public Information Officer, requesting approval of sponsorship for the Portneuf Valley EnviroFair (requested 5 minutes) (action item)
4	CONSENT AGENDA (action items): <ul style="list-style-type: none"> • Manual Checks • Alcohol Licenses and Catering Permits Hough moved to approve the consent agenda. Passed • Certificate of Residency Approval • Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session • Technology Forms • Minutes:

Meeting Notes

- 1 9:00 AM Hough called the meeting to order. Kendall reviewed the easement. Discussion ensued on funds. Moser moved to approve the agreement. The motion passed.
- 2 9:03 AM Crowther process for sponsorships and agreements. A standardized form has been sent to legal for review with negotiation on amounts and signature by him. The contracts will be sent to auditing for tracking and an annual review of the authorizations and process would be done. Bullock moved to grant Crowther authority for standardized sponsorship agreements. The motion passed.
- 3 9:09 AM Iannacone reviewed the sponsorship agreement, costs, other community sponsors. Hough moved to approve the sponsorship. The motion passed.
- 4 9:12 AM The consent agenda included alcohol licenses. Hough moved to approve the consent agenda. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved easement with Idaho Power.	Facilities
Approved granting Business Manager and Event Director authority to approve standardized sponsorships.	Parks & Rec
Approved sponsoring Portneuf Valley EnviroFair.	PIO/Public Works
Approved alcohol licenses.	Auditing/Resolution