



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, March 25, 2025
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Nancy Allen for Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, and Comptroller Kristi Klauser

Agenda Details

AGENDA	
	Business Meeting (action items)
	Agenda:
1	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
2	BOARD OF AMBULANCE DISTRICT
	<ul style="list-style-type: none"> Ryan O’Hearn, Chief of Pocatello Fire, approval of and signature on grant application for Idaho EMSaves (requested 5 minutes) (action item)
3	BOARD OF COUNTY COMMISSIONERS
	<ul style="list-style-type: none"> Kristi Klauser, Auditing, seeking to discuss comments on Title III monies and signature on Resolution 2025-25 Title III Expenditures from Secure Rural Schools and Self-Determination Act of 2000 should the Title III expenditures be approved (requested 5 minutes) (action item)
4	<ul style="list-style-type: none"> Dillon Evans, Solid Waste, requesting approval and potential signature on (1) Work and Financial Plan with the Idaho Department of Correction, and (2) Temporary Access License Agreement with the LDS Church (requested 5 minutes) (action item)
5	<ul style="list-style-type: none"> Shanda Crystal, Procurement, regarding a discussion about (1) a change order for Teton West, and (2) providing a procurement update (requested 5 minutes) (action item)
6	<ul style="list-style-type: none"> Ratify signatures on Resolution No. 2025-24 Posting Weight Limits on Bannock County Highway System (action item)
7	SIGNATURE ONLY (action items):
	Memo to dispose assets
8	CONSENT AGENDA (action items):
	<ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Technology Forms Minutes: Approval of Meeting Minutes for March 18, 2025, and Certification of Said Minutes
9	Public Hearing for Erosion Control Ordinance and Comprehensive Plan (action items)
10	On the Record Review for Appeal of Council’s Decision (action item)

Meeting Notes

- 1 8:59 AM Hough called the meeting to order. Community Resources and Advocacy Director Shantal Lauu presented a cremation application for case number 20250029. Also submitted were releases of lien for case numbers 20190099, 20180365, and 96000400. Moser moved to approve case number 20250029 and the releases of lien. The motion passed.
- 2 9:02 AM Moser moved to enter the Board of Ambulance. The motion passed. O’Hearn reviewed the grant application for a power load cot. Bullock moved to approve the grant application submission. The motion passed. Moser moved to exit the Board of Ambulance. The motion passed.
- 3 9:06 AM Klauser reviewed the proposed use of Title III funds that were published. No comments were received. Hough moved to approve Resolution 2025-25. The motion passed.
- 4 9:08 AM Evans requested contract with the Women’s prison. Moser moved to approve the agreement with the Idaho Department of Corrections. The motion passed.
9:10 AM Discussion ensued on a Posi-Shell demonstration on April 16.
- 5 9:13 AM Crystal requested approval of a change order with Teton West to change the substantial completion date to May. Bullock moved to approve the change order. The motion passed.
9:15 AM Crystal gave updates on procurement projects.
- 6 9:16 AM Hough explained the weight limit resolution signed last week. Hough moved to ratify Resolution 2025-24. The motion passed.
- 7 9:17 AM Moser moved to sign the memo to dispose of assets. The motion passed.
- 8 9:17 AM The consent agenda included salary forms and minutes. Bullock moved to approve the consent agenda. The motion passed.
- 9 11:01 AM Assistant Public Works Director Tristan Bourquin and PIO Emma Iannacone were present. Hough reviewed the public hearing purpose and process. Written testimony for erosion control was received from Mike Settell. Moser moved to open the public hearing. The motion passed. Bourquin reviewed an ordinance was adopted in 2009 for pollution discharge, and it only applies to construction in urbanized area of the County. Changes were necessary to comply with the joint permit held with ITD, ISU, Pocatello, and Chubbuck. The changed section was reviewed.
11:04 AM Doug Zitterkopf, Pocatello, discussed commercial gravel work on land owned by the tribe, gravel being pushed into a pond, and suggested if there is going to be erosion control, maybe have a watchdog committee or people watching for the County as an aid to the ordinance.
11:06 AM Larry Labbee, Pocatello, discussed a gravel pit and the road getting torn up. He questioned who had permission and spoke to the state. Hough questioned if this directly tied to ordinance change being considered today. Bourquin explained that a current conditional use permit can be investigated, but this hearing is for changes to the existing ordinance. Moser moved to close the public comment. The motion passed.
11:09 AM Moser moved to approve the proposed changes. The motion passed.

11:10 AM Bourquin reviewed the Comprehensive Plan was last reviewed and adopted in 2021. Community meetings and public outreach has been completed, and changes were made to be geared more toward county rather than rural. A few other changes that will need made were reviewed regarding school districts, the legislative ACI change from 20 to 5 years, changing that PHT did not donate, and Future Land Use Map changes. The Council’s recommendation is to approve the updated plan.
11:14 AM Jay Christensen, Pocatello, questioned the location of industrial changes on map. He indicated he is in favor of approving as long as it doesn’t change the map. The plan addresses future growth, and should encourage economic development, and be beneficial. He gave comparisons of property taxes for residential versus industrial. He felt that the land needs retained for growth and development.
11:18 AM Dan Harelson, Pocatello, generally supports the comp plan and asked, in the rapidly growing developments, to keep corridors for separation and potential future paths. He provided written testimony

as well. The public supports paths, but once property is developed, it's hard to gain the easements or land needed.

11:20 AM Hough disclosed written comments were received from Dan Harelson, James Bagley, Hannah Sanger, Margie and Lynn Stewart, and John Brady also submitted written.

11:20 AM Moser moved to close the public hearing. The motion passed. Discussion ensued on the process for the comp plan with a lot of labor of heavy lifting. The plan is a moving target and adjustments can be made in the future. Bullock moved to adopt the Comprehensive Plan with the noted changes. The motion passed.

- 10** 11:30 AM Assistant Planning Director Tristan Bourquin and PIO Emma Iannacone were present. Hough reviewed the appeal arises from Planning Council's decision on Jan 16 to deny a conditional use permit for a gravel permit. Hough reviewed the process for an on the record review.

11:31 AM Bourquin reviewed that Council's decision on Jan 16 did not make affirmative findings for all five criteria for a conditional use permit and denied the application. The appeal claims that criteria (a)-(d) could be made in the affirmative. The transcripts and original packet considered by Council were submitted to this Board for review. Bullock indicated he read through the transcript and felt due diligence was done. He finds no reason to go against the Council's decision. Hough and Moser concurred. Bullock moved to uphold the denial of the CUP application. The motion passed. Hough reviewed the applicant can appeal further.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved cremation assistance for case number 20250029 and releases of lien for case numbers 20190099, 20180365, and 96000400.	Indigent
Approved entry/exit Board of Ambulance and submission of EMSaves grant for power cot loader.	Ambulance/Grant Team
Approved Resolution 2025-25 Title III Expenditures from Secure Rural Schools and Self-Determination Act of 2000 and ratified Resolution 2025-24 Posting Weight Limits on Bannock County Highway System.	Clerk
Approved Work and Financial Plan with Idaho Department of Corrections.	Landfill
Approved change order with Teton West.	Procurement
Approved memo to dispose of assets.	Courts/Resolution
Approved salary forms and minutes through consent.	Auditing/Clerk
Approved open/close public hearing and approving erosion control ordinance amendment.	Planning/Ordinance
Approved open/close public hearing for and adoption of the Comprehensive Plan.	Planning/Resolution
Upheld denial of CUP permit for application from John Wilkes for sand and gravel mining operation.	Planning/Resolution

RESOLUTION

WHEREAS, moisture is saturating the subgrade and shoulders of Bannock County roads; and

WHEREAS, Idaho Code §31-805 provides the Board with supervision of roads, bridges, and ferries and control and management of public roads, turnpikes, ferries and bridges within the county; and

WHEREAS, Idaho Code §40-604 directs that the Commissioners shall exercise general supervision over all highways in the county highway system, including their location, design, construction, reconstruction, repair and maintenance, and develop general policies regarding highway matters; and

WHEREAS, Idaho Code §49-1005 provides that, whenever it is determined by the board over a highway that the operation on any highway or section of highway of vehicles of sizes and weights at rates of speed permissible by law will cause damage to the highway by reason of climatic or other conditions, or will interfere with the safe and efficient use of the highway by the traveling public, the board has authority to make regulations reducing the permissible sizes, weights or speeds of vehicles operated on that highway for any periods as may be necessary for the protection of the highway or for public safety; and that signs designating those regulations be erected and maintained at each end of the highway or section and at intersections with main traveled highways; and

WHEREAS, it is necessary to restrict as much weight as possible on these roads to prevent damage.

NOW, THEREFORE, BE IT RESOLVED that all county roads be posted at no more than 350 pounds per inch of tire width; a speed limit of 30 miles per hour, and a maximum width of 12.5 feet effective March 20, 2025, through May 1, 2025, unless lifted sooner.

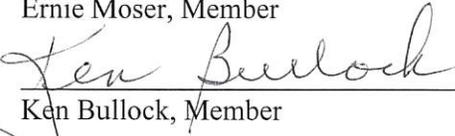
BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair



Ernie Moser, Member



Ken Bullock, Member

ATTEST: 

Jason C. Dixon, Clerk

In the Matter of TITLE III EXPENDITURES)
FROM SECURE RURAL SCHOOLS AND)
SELF-DETERMINATION ACT OF 2000)

R.S. No. 2025-25
March 25, 2025

RESOLUTION

WHEREAS, Bannock County received \$22,990.32 in calendar year 2024 from the Secure Rural Schools and Community Self-Determination Act of 2000 (the Act); and

WHEREAS, 16 U.S.C. §7142(a) authorizes use of Title III funds to:

(1) carry out activities under the Firewise Communities program to provide to homeowners in fire-sensitive ecosystems education on, and assistance with implementing, techniques in home siting, home construction, and home landscaping that can increase the protection of people and property from wildfires;

(2) reimburse the participating county for search and rescue and other emergency services, including firefighting and law enforcement patrols, that are:

(A) performed on Federal land after the date on which the use was approved under subsection (b); and

(B) paid for by the participating county;

(3) cover training costs and equipment purchases directly related to the emergency services described in paragraph (2);

(4) develop and carry out community wildfire protection plans in coordination with the appropriate Secretary concerned; and

(5) provide or expand access to:

(A) broadband telecommunications services at local schools; or

(B) the technology and connectivity necessary for students to use a digital learning tool at or outside of a local school campus; and

WHEREAS, before expending Title III funds, section (b) of the above code requires that a county can use the funds for a project in section (a) only after providing a 45-day public comment period by:

(1) publishing in any publications of local record a proposal that describes the proposed use of the county funds; and

(2) submitting the proposal to any resource advisory committee established under section 7125 of this title for the participating county; and

WHEREAS, Bannock County published notice in the Idaho State Journal on February 8, 2025, of the proposed use of Title III funds and giving 45 days to submit written comments; and

WHEREAS, Bannock County is not aware of any resource advisory committed established under section 7125 of the above code and, therefore, did not submit the proposal to any committee; and

WHEREAS, the proposed use of Title III funds is for equipment for Search and Rescue for back-county rescues and includes:

1. Single Track Litter: \$5,000.00
2. Snow tracks for 4-wheelers for winter months: \$4,500.00 per machine
3. Snow Toboggan for patient transport in winter: \$4,500.00
4. Vacuum Mats: \$800.00
5. 4-wheeler: \$12,000.00

The approximate total is \$26,800, and the overage from the allocated \$22,990.32 will be covered by the Search and Rescue budget.

NOW, THEREFORE, BE IT RESOLVED, after having given a 45-day notice for public comment, and taking into full consideration any comments received, that the above proposed expenditures for Search and Rescue are approved.

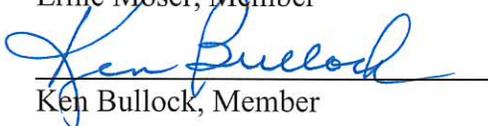
BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair

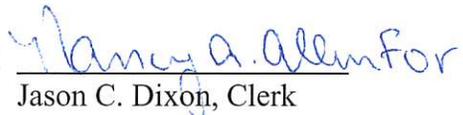


Ernie Moser, Member



Ken Bullock, Member

ATTEST:


Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the dates of March 18, 2025, as approved during the meeting of March 25, 2025.

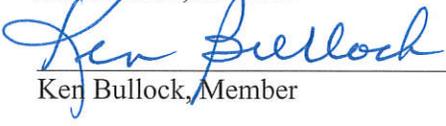
BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair

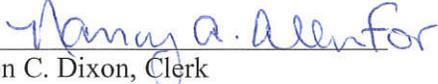


Ernie Moser, Member



Ken Bullock, Member

ATTEST:



Jason C. Dixon, Clerk