



# MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

## Meeting Details

Date of Meeting:	Thursday, April 3, 2025
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and HR Director Matt Phillips

## Agenda Details

AGENDA	
	Business Meeting (action items)
	<b>Agenda:</b>
1	<ul style="list-style-type: none"> <li>Rick Phillips – Commission seeking to recognize Mr. Phillips’ years of service to our community</li> </ul>
2	<ul style="list-style-type: none"> <li>Buddy Romriell, Public Works, seeking approval of and signature on a grant opportunity with the Idaho Department of Health and Welfare for mosquito abatement for State Fiscal Year 2025 (requested 5 minutes) (action item)</li> </ul>
3	<b>Claims Agenda:</b> <ul style="list-style-type: none"> <li>Board of Ambulance District: Invoices and Commissioner Report</li> <li>Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications</li> <li>Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&amp;(b) regarding personnel with potential action following adjournment of Executive Session</li> <li>Payroll Report</li> <li>Alcohol Licenses and Permits</li> <li>Certificate of Residency Approval</li> <li>Mileage Reimbursement Requests</li> <li>Technology Request Form</li> <li>Memorandum Authorization for Accounts Payable</li> <li>Cardholder User Agreement and Authorization</li> </ul>

## Meeting Notes

- 9:01 AM Hough called the meeting to order. Mr. Phillips was recognized and given a Commissioner Coin.
- 9:04 AM Mosquito Supervisor Dana Evans also appeared. Romriell reviewed the grant for speciation processing for abatement and testing. Bullock moved to authorize the Chair’s signature to apply for the grant. The motion passed.
- The claims agenda included invoices, commissioner report, payroll report, and salary forms. Hough moved to approve the claims agenda. The motion passed.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved grant application for mosquito abatement.	Public Works/Grant Team
Approved invoices, reports, and salary forms.	Auditing/Resolution