



# MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

## Meeting Details

Date of Meeting:	Tuesday, May 8, 2025
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, HR Director Matt Phillips, and Attorney Jon Radford

## Agenda Details

AGENDA	
	<b>Business Meeting (action items)</b>
	<b>Agenda:</b>
1	<ul style="list-style-type: none"> <li>Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)</li> </ul>
2	<ul style="list-style-type: none"> <li>Kristi Klauser, Auditing, seeking to requesting approval of unemployment for Quarter 1 of 2025 with possible Executive Session under Idaho Code §74-206(1)(d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code with potential action following the adjournment of Executive Session (requested 5 minutes) (action item)</li> </ul>
3	<ul style="list-style-type: none"> <li>Todd Mauger, Juvenile Justice, seeking approval of and signature on (1) Master Affiliation Agreement with Boise State University, and (2) Affiliation Agreement with Idaho State University (requested 5 minutes) (action item)</li> </ul>
4	<ul style="list-style-type: none"> <li>Jared Marchand, Treatment Court, requesting financial support to send 5 employees to the National Emerging Drug Trends Conference (requesting 5 minutes) (action item)</li> </ul>
5	<ul style="list-style-type: none"> <li>Buddy Romriell, Public Works, regarding approval and potential signature on a rental agreement with Specialty Construction Supply (requested 5 minutes) (action item)</li> </ul>
6	<ul style="list-style-type: none"> <li>Anita Hymas, Assessor, seeking to discuss property values (requested 15 minutes) (action item)</li> </ul>
7	<b>RESOLUTIONS AND ORDINANCES (action items):</b>
	Resolution No. 2025-31 Denying Petition to Validate Lower Rock Creek Road
8	<b>CONSENT AGENDA (action items):</b>
	<ul style="list-style-type: none"> <li>Manual Checks</li> <li>Alcohol Licenses and Catering Permits</li> <li>Certificate of Residency Approval</li> <li>Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&amp;(b) regarding personnel with potential action following adjournment of Executive Session</li> <li>Technology Forms</li> <li>Minutes: Approval of Meeting Minutes for March 27, April 1 and April 3, 2025, and Certificate of Said Minutes</li> </ul>

## Meeting Notes

- 9:01 AM Hough called the meeting to order. There was no Indigent business.

- 2 9:01 AM Klauser reviewed the unemployment billing and credit. Moser moved to approve the unemployment benefits. The motion passed.
- 3 9:10 AM Mauger reviewed agreements with BSU and ISU. He will work with the ISU counselling department for interns and with the BSU social work department for interns. The interns help provide approximately 1,200 hours of service per year. Mauger shared the trend for citations since opening The Village in July 2023 have gone down. Citations for 2020 were 700 during the year of COVID; 2021 were 1,282; 2022 were 1,293; 2023 were 1,190; and 2024 were 865. The citations for the first two months of 2025 were 81 cases, giving an estimate of 480 citations for this year. Referral numbers were reviewed. 9:18 AM Moser moved to sign the agreements with Boise State and ISU. The motion passed.
- 4 9:03 AM Marchand reviewed the request for opioid funds. Discussion ensued on funding, other counties, and learning areas of concern. Bullock moved to approve the funding for the travel and training. The motion passed.
- 5 9:20 AM Romriell requested to rent a mastic machine. Bullock moved to approve the purchase. The motion passed.
- 6 9:23 AM Appraiser Jason Hooker and Chief Deputy Assessor Randy Hobson also appeared. Hymas reported that commercial values could potentially cause considerably more appeals this year. Hooker explained the causes, ProVal, updates to pricing from the state, and per square foot rates and depreciation schedules were updated.
- 7 9:37 AM Hough moved to approve Resolution 2025-31. The motion passed.
- 8 9:38 AM The consent agenda included alcohol licenses, certificates of residency, salary forms, and minutes. Bullock moved to approve the consent agenda. The motion passed.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved unemployment bill.	Auditing
Approved agreements with ISU and BSU for counselling and social work interns.	Juvenile
Approved use of opioid settlement funds for National Emerging Drug Trends Conference.	Courts
Approved rental agreement with Specialty Construction Supply for mastic applicator.	Public Works
Approved Resolution No. 2025-31 Denying Petition to Validate Lower Rock Creek Road.	Clerk
Approved alcohol licenses, residency certificates, salary forms, and minutes through consent.	Auditing/Clerk/ Resolution

In the Matter of DENYING )  
PETITION TO VALIDATE )  
LOWER ROCK CREEK ROAD )

R.S. No. 2025-31  
April 8, 2025

### RESOLUTION

WHEREAS, a public hearing was held on April 1, 2025, at the hour of 11 a.m. in the chambers of the Bannock County Commissioners to consider the petition to validate Lower Rock Creek Road.

WHEREAS, the Board, having considered all evidence presented and public comments at the hearing, hereby makes the following findings and conclusions:

### APPLICABLE LAW

1. Bannock County Commissioners are authorized by Idaho Code Title 40, Chapter 2 to validate a highway or public right-of-way as public or declare it not to be public.
2. Notification to the public, adjacent landowners, and operators of underground facilities must be made according to Idaho Code §40-203.
3. Upon completion of the proceedings, the commissioners shall determine whether validation of the highway or public right-of-way is in the public interest and shall enter an order validating the highway or public right-of-way as public or declaring it not to be public. Idaho Code §40-203A(3).

### FINDINGS OF FACT

1. On February 3, 2025, Applicant Renee Spurgeon filed, on behalf of Owner William Powers, an application to validate Lower Rock Creek Road pursuant to Idaho Code §40-203A(1)(a), in that doubt existed as to the legal establishment or evidence of establishment of the public right-of-way.
2. The location of the right-of-way is within and under the jurisdiction of Bannock County, Idaho.
3. Notification of the public hearing to adjoining property owners and underground utilities was made via certified mail, and the public hearing notice was published on March 1, 15, and 22, 2025.
4. The public hearing was held on April 1, 2025.
5. There is question of public right of way at a fork in the road approximately one-half mile past Bonneville Road, more specifically the section that goes north from the fork.
6. The specific section of road referenced above has not been maintained by the Public Works Department.

**CONCLUSIONS OF LAW**

Validation of the road that forks to the north off of Lower Rock Creek Road approximately one-half mile past Bonneville Road is not in the public interest, pursuant to Idaho Code §40-203A(3).

**ORDER**

**NOW, THEREFORE, BE IT RESOLVED** that, based on the foregoing Findings of Fact and Conclusions of Law, pursuant to Idaho Code Title 40, Chapter 2, that the above mentioned road is declared not to be a public right-of-way and the petition is denied.

**\*\*Appeal Rights\*\***

Pursuant to Idaho Code § 40-203A(4), any resident or property holder within a county or highway district system, include the state of Idaho or any of its subdivisions, or any agency of the federal government, may appeal to the district court of the county in which the highway or public right-of-way is located pursuant to section 40-208, Idaho Code.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Jeff Hough, Chair

  
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Ernie Moser, Member

  
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Ken Bullock, Member

ATTEST:

  
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Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS  
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of March 27, April 1, and 3, 2025, as approved during the meeting of April 8, 2025.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chair  
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Ernie Moser, Member  
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Ken Bullock, Member

ATTEST:

  
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Jason C. Dixon, Clerk