



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, April 10, 2025
Commissioners present:	Ernie Moser and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	Jeff Hough
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, Attorney Jon Radford, and HR Director Matt Phillips

Agenda Details

AGENDA	
	Business Meeting (action items)
	Agenda:
1	<ul style="list-style-type: none"> Tony Manu, Sheriff, requesting to reallocate funds from generator project (requested 5 minutes) (action item)
2	<ul style="list-style-type: none"> Kiel Burmester, Public Works, providing a monthly Public Works update
3	Claims Agenda: <ul style="list-style-type: none"> Board of Ambulance District: Invoices and Commissioner Report Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Payroll Report Alcohol Licenses and Permits Certificate of Residency Approval Mileage Reimbursement Requests Technology Request Form Memorandum Authorization for Accounts Payable Cardholder User Agreement and Authorization

Meeting Notes

- 9:00 AM Moser called the meeting to order.

9:34 AM Chief Deputy Sheriff Alex Hamilton also appeared. Manu requested to use leftover funds for a vehicle. Discussion ensued on reallocation process and vehicles. The generator project needs to be completed first.

9:45 AM Radford recommended amending the agenda due to an emergency with information received this morning pursuant Idaho Code §74-206(4)(c) for a matter that is going to happen in the next few days, under Idaho Code §740206(1)(d) for exempt records. Bullock moved to amend the agenda and enter executive session as recommended. The motion passed by roll call vote.

10:01 AM Moser moved to exit executive session. The motion passed.

- 2 9:00 AM Assistant Public Works Director Buddy Romriell also appeared. Updates were given on Noxious Weed, renting a mastic applicator, and rebilling.
- 3 10:03 AM The claims, invoices, and salary form were approved by motion of Bullock. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved amending the agenda and entry/exit executive session – exempt records.	Clerk
Approved claims, invoices, and salary form.	Auditing/Resolution