



# MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

## Meeting Details

Date of Meeting:	Thursday, April 17, 2025
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen and Comptroller Kristi Klauser

## Agenda Details

AGENDA	
	Business Meeting (action items)
	<b>Agenda:</b>
1	<ul style="list-style-type: none"> <li>Maggie Mann, Southeast Idaho Public Health, presenting the Fiscal Year 2026 Public Health Budget Proposal</li> </ul>
2	<ul style="list-style-type: none"> <li>Daniel Kendall, Chief Building Officer, providing a monthly facilities update</li> </ul>
3	<b>Claims Agenda:</b> <ul style="list-style-type: none"> <li>Board of Ambulance District: Invoices and Commissioner Report</li> <li>Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications</li> <li>Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&amp;(b) regarding personnel with potential action following adjournment of Executive Session</li> <li>Payroll Report</li> <li>Alcohol Licenses and Permits</li> <li>Certificate of Residency Approval</li> <li>Mileage Reimbursement Requests</li> <li>Technology Request Form</li> <li>Memorandum Authorization for Accounts Payable</li> <li>Cardholder User Agreement and Authorization</li> </ul>
4	<ul style="list-style-type: none"> <li><b>(AMENDED to include)</b> Approval of and signature on a Service Request from Idaho Power (action item)</li> </ul>

## Meeting Notes

- 8:59 AM Hough called the meeting to order. Moser moved to accept the amended agenda. The motion passed.  
Matt Merrell and Josh Leach also appeared. Mann reviewed the budget request and outbreaks.
- 9:31 AM Management Assistant Kristi Davenport appeared for Kendall and gave updates.
- The claims agenda included invoices, Commissioner reports, salary forms, payroll report, and certificates of residency. Bullock moved to approve the consent agenda. The motion passed. Klauser reviewed ARPA invoices.

- 4 9:37 AM Davenport reviewed the request. Moser moved to approve signature for the request from Idaho Power. The motion passed.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved amended agenda.	Clerk
Approved invoices, reports, salary forms, and certificates of residency.	Clerk/Auditing/Resolution
Approved Idaho Power Service Request.	Facilities