



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, May 29, 2025
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and Attorney Jon Radford

Agenda Details

AGENDA	
Agenda:	
1	<ul style="list-style-type: none"> Kristi Klauser, Auditing, regarding (1) a review of projected fund balance, and (2) signature on titles of vehicles that are being disposed of (requested 10 minutes) (action item)
2	<ul style="list-style-type: none"> Alisse Foster, Planning, requesting review and approval for final plat for (1) South Hills Subdivision, (2) Angileen's Place at Canyon Heights, and (3) Turkey Hollow Subdivision (requested 5 minutes) (action item)
3	<ul style="list-style-type: none"> Dillon Evans, Solid Waste, requesting to discuss the Landfill Entrance Facility Design (requested 15 minutes) (action item)
4	<ul style="list-style-type: none"> (AMENDED) Kiel Burmester, Public Works, seeking approval of and signature on Cooperative Range Improvement Agreement (requested 5 minutes) (action item)
5	Claims Agenda: <ul style="list-style-type: none"> Board of Ambulance District: Invoices and Commissioner Report Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Payroll Report Alcohol Licenses and Permits Certificate of Residency Approval Mileage Reimbursement Requests Technology Request Form Memorandum Authorization for Accounts Payable Cardholder User Agreement and Authorization
6	Fiscal Year 2026 Budget Preparation Meeting (potential action item)

Meeting Notes

- 9:00 AM Hough called the meeting to order. Moser moved to accept the amended agenda. The motion passed.
9:05 AM Klauser reviewed projected fund balances for the purpose to plan for the master plan. Discussion included revenue estimates and reserves.

9:27 AM Klauser submitted titles for signature and reviewed some changes. The Landfill Highlander is not running, so the Trailblazer will be kept and the Highlander sent to auction. Moser moved to make those changes. The motion passed.

- 2 9:01 AM Foster reviewed three plats. The South Hills Subdivision is now within Pocatello, and they have bonded with the city and provided a copy. Angileen’s Place at Canyon Heights is a replat of a lot line adjustment. Turkey Hollow Subdivision is a replat to adjust a plot line. Moser moved to approve the two replats and one plat as presented. The motion passed.
- 3 9:29 AM Stephanie Wilke with Great West Engineering also appeared. Evans reviewed the layout for the scale house project. Discussion included the entry process, kiosks, operations during construction, and timeline for bidding.
- 4 9:39 AM Burmester reviewed the cooperative weed management area, cost share program, and spraying via helicopter. Hough moved to approve the contract with the BLM. The motion passed.
- 5 9:48 AM The claims agenda included salary approval forms, payroll report, certificates of residency, accounts payable and card user agreements. Bullock moved to approve the items on the consent. The motion passed.
- 6 10:00 AM The Board met with the following in preparation for the FY26 budget:
 - 10:00 AM Skylar Beebe from Pocatello Regional Transit and Laurie Bauer from SEICAA outreach appeared. Beebe reviewed the program, ridership, and rural routes. The request for funding is \$12,000.
 - 10:12 AM Michele Poletti, Tami Moore, and Jessica Buckley with Aid for Friends appeared. Poletti requested the same funding of \$30,000, and reviewed grant funding, increased number of out-of-state people, and a permanent supportive housing program.
 - 10:26 AM Karl Pettit with Valley Mission and Tim Bridges, a board member, appeared. Pettit explained they operate a food pantry for 180 families per week, host a warming shelter, and do some case management. They are in the process of becoming a full service rescue mission, with laundry, medical clinic, shelter, dining area, office space, transitional living, counseling, and job training. Pettit requested the Board consider funding \$30,000.
 - 10:40 AM Sarah O’Bannion and Carrie McEachern with Family Services Alliance appeared. O’Bannion reviewed social service in the area can be similar, but serve difference areas and they try not to duplicate efforts, and work together. The requested funding is \$10,000 that is used for on-call responses for domestic violence cases. Discussion ensued on trafficking, celebration of voices, and survivors.
 - 11:00 AM Cassidy Roske with Bright Tomorrows appeared and reviewed child advocacy services and grant funding.
 - 11:06 AM Heather Moore, April Crandall, and Terry Harrelson with Center for Hope South appeared. Moore reviewed outreach and requested to use \$30,000 from opioid funds to put recovery coaches in the community. The facility works with the jail.
 - 11:31 AM Zach Stoddard with South Bannock County Historical Museum discussed visitor numbers, admissions, and requested \$12,000.
 - 11:40 AM Mindy Benedetti, Megan Borich, and Amy Tovey with Health West and Mother Infant Care appeared. Benedetti reviewed the County funds received are used for OB care and special services to help waive the sliding fee. She reviewed the center’s programs, legislative concerns, and the facilities in the County. The requested funding is \$10,000 for Health West and \$55,000 for Mother Infant Care.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved amended agenda.	Clerk
Approved signing vehicle titles.	Auditing
Approved final plat for South Hills Subdivision and replats for Angileen’s Place at Canyon Heights and Turkey Hollow Subdivision.	Planning
Approved Cooperative Range Improvement Agreement with BLM.	Public Works
Approved consent agenda.	Clerk/Auditing

FY26 budget prep meetings with Pocatello Regional Transit, Aid for Friends, Valley Mission, Family Services Alliance, Center for Hope South, South Bannock County Historical Museum, and Health West/Mother Infant Care.	Clerk/Commission
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