



# MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

## Meeting Details

Date of Meeting:	Thursday, June 12, 2025
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Shantal Laulu and Attorney Scott Pearson

## Agenda Details

AGENDA	
	Business Meeting (action items)
	<b>Agenda:</b>
1	<ul style="list-style-type: none"> <li>Tenille Call and Sadie McMorris, presenting a budget/participation request regarding a childcare program pilot for Bannock County</li> </ul>
2	<ul style="list-style-type: none"> <li>Katie Avichouser, Treatment Court, presenting the Wood Court Award Letter for Fiscal Year 2026 (requested 5 minutes) (action item)</li> </ul>
3	<ul style="list-style-type: none"> <li>Todd Mauger, Juvenile Justice, seeking approval of and potential signature on an Assessment Center Support Grant Award Acceptance from Idaho Department of Juvenile Corrections Idaho Millennium Income (requested 5 minutes) (action item)</li> </ul>
4	<ul style="list-style-type: none"> <li>Scott Crowther, Event Center/Wellness Complex, regarding discussions pertaining to (1) accrual of comp time for Event Center Staff; requesting an increased comp limit, and (2) use of RV park or County ground for dates that Event Center Staff will work extreme hours due to back-do-back concerts, July 4<sup>th</sup>, etc. (requested 10 minutes) (action item)</li> </ul>
5	<ul style="list-style-type: none"> <li>Wes Jones, Emergency Management, providing an Emergency Management update</li> </ul>
6	<ul style="list-style-type: none"> <li>Dillon Evans, Solid Waste, providing a Landfill update</li> </ul>
7	<ul style="list-style-type: none"> <li>Daniel Kendall, Buildings and Grounds, regarding (1) a discussion about YDC/Event Center data ports, and (2) providing a monthly facilities update (requested 10 minutes) (action item)</li> </ul>
8	<ul style="list-style-type: none"> <li>Signature on Memo to dispose of an old copier that is too old to buy replacement parts for (action item)</li> </ul>
9	<ul style="list-style-type: none"> <li>Signature on Resolution No. 2025-41 Authorization to Dispose Surplus Assets/Property (action item)</li> </ul>
10	<b>Claims Agenda:</b> <ul style="list-style-type: none"> <li>Board of Ambulance District: Invoices and Commissioner Report</li> <li>Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications</li> <li>Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&amp;(b) regarding personnel with potential action following adjournment of Executive Session</li> <li>Payroll Report</li> <li>Alcohol Licenses and Permits</li> <li>Certificate of Residency Approval</li> <li>Mileage Reimbursement Requests</li> <li>Technology Request Form</li> <li>Memorandum Authorization for Accounts Payable</li> <li>Cardholder User Agreement and Authorization</li> </ul>

## Meeting Notes

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- 1 9:00 AM Hough called meeting to order.  
Tenille Call and Sadie McMorris appeared and presented a budget/participation request for a childcare program pilot for Bannock County of the Tri-Share model. The request is for a minimum of \$25,000 to help launch the program. Discussion included participation of local business, program management, fiscal agent, application/qualification process, and anticipated budget. Questions arose regarding the County putting funds into the program and also paying on behalf of an employee. Dixon pointed out this would come from the charitable donation line item and some other program would have a cut. He added that the County would not be a fiscal agent. The Board would like more information as the plan develops.
- 2 9:28 AM Court Services Director Katie Avichouser, Judge Javier Gabiola, and Jeremy Coleman, District Manager for IDOC appeared. Avichouser requested acceptance of the \$300,000 award from Idaho Department of Corrections as the pass through. The program history and purpose were reviewed by Judge Gabiola. Moser moved to approve the treatment court grant and the Chair's signature. The motion passed.
- 3 9:35 AM Todd Mauger, Juvenile Justice, reviewed an award of Millennium funds. Bullock moved to accept the grant. The motion passed.
- 4 9:38 AM Event Director/Business Manager Scott Crowther requested an increase for comp time limit for the season. Bullock moved to approve the request. The motion passed.  
9:42 AM Crowther requested to use of RV park or County ground for dates that are extremely busy such as back-to-back concerts, or July 4<sup>th</sup>. Moser moved to allow employees to use the RV park with no fee under the discretion of Crowther. The motion passed.
- 5 9:45 AM Wes Jones, Emergency Management, submitted a list of emergency management project tasks. Jones reviewed the burn ban, public safety app, CERT program, stop the bleed training, and table talk trainings.
- 6 10:02 AM Dillon Evans, Solid Waste, appeared with Tamzen Macbeth and Adria Mead from CDM Smith. Macbeth provided updates on the pilot project for ground water contamination treatment and recommendations.
- 7 10:28 AM Chief Technical Officer Adam McKinney and Network Manager Dorian Hitchcock also appeared. Kendall explained receipt of a change order request at the YDC. The estimate was high and IT staff can do that work. Pro Edge is installing cameras and working on a quote for this part of the project. The quote should be ready within a week.  
10:32 AM Kendall gave updates on maintenance projects. Scott Crowther and Jake Crump from the Event Center were present. Kendall reported that Headwaters suggested Event Center staff move into the new YDC before the building is completed in August to tear the house down. Discussion ensued on office furniture, building completion, temporary occupancy, and Ag Extension Building sewer lines. Kendall resumed updates on maintenance projects, the fair building and RV power.
- 8 10:56 AM Moser moved to approve the memo to dispose of an old copier. The motion passed.
- 9 10:57 AM Moser moved to approve Resolution No. 2025-41. The motion passed
- 10 The claims agenda included invoices, Commission reports, credit applications, salary forms, payroll report, alcohol licenses, certificates of residency, mileage reimbursements, and memo for accounts payable. Bullock moved to approve the claims agenda. The motion passed.

## Action Item Summary

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ACTION/DIRECTION	ASSIGNED TO
Approved Wood Court grant award.	Courts
Approved Millennium grant.	Juvenile
Approved comp time limit increase and use of RV for event staff.	Parks & Rec
Approved memo to dispose of court copier.	Courts/Resolution
Approved Resolution No. 2025-41 Authorization to Dispose Surplus Assets/Property.	Clerk
Approved invoices, Commission reports, credit applications, salary forms, payroll report, alcohol licenses, certificates of residency, mileage reimbursements, and memo for accounts payable.	Clerk/Auditing/Resolution

**RESOLUTION**

WHEREAS, Idaho Code §§31-807 and 31-808 vest the power and authority to manage real and personal property for the benefit of the County with the Board of County Commissioners; and

WHEREAS, Idaho Code §31-829 provides that whenever any elected official has any personal property belonging to the county under his/her jurisdiction or control which, in his/her judgment, is of no further use to the county, he/she may, with the consent of the Board of County Commissioners, dispose of the property through sale or other means; and

WHEREAS, the following assets/property are of no further use to the County:

<b>Quantity</b>	<b>Description</b>	<b>County Asset Number/VIN</b>
1	2008 2-11 GMC K20753	1GTHK296X8E172891
1	2008 2-12 GMC K20753	1GTHK296X8E171028
1	2008 2-36 Ram 2500	3D7KS28A88G228188
1	2008 2-37 Ram 2500	3D7KS28AX8G228189
1	2008 2-46 Ford F-250	1FTSX21Y88EC03964
1	2008 Toyota Highlander	JTEEW41A682016363
1	2007 0120 Subaru Outback	4S4BP61C077329455
1	2009 C012 Ford Expedition	1FMFU16529EA78203
1	2001 FG48 Dodge 1500 with Plow	1B7HF13Z71J227148
1	2006 FG22 GMC 1500	3GTEK14V16G250105
1	2010 DC42 Ford Expedition	1FM1U1G59AEB45330
1	2008 2-13 Dodge Durango	1D8HB482X8F126824
1	2000 2-27 Ford F-250	1FTNX21F6YED87412
1	2008 3-13 GMC C5C044	1GDE5C3928F411312
1	2005 C117 Chevy Impala	2G1WF52E159229338
1	1998 3-39 International 4900 DT 466E	1HTSDAAN1XH607276
1	2011 2-44 Dodge 1500	1D7RV1GP8BS561626
3	Mosquito Backpack Sprayers	
Multiple	Sets of tires	
1	EC Meyer Plow	
1	Planer Saw	
1	Scroll Saw	
1	Flat Bed	
Multiple	Tanks from Weed and Mosquito Depts	
1	BMW	1G11E5S19EF294876
1	Chevy Malibu	5UXFA13515LY02498
1	1985 D50 Dodge truck	JB7FP24D9FP509096
1	Filing cabinet	
2	Storage cabinets	

and

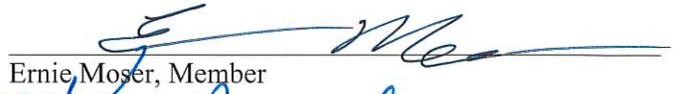
WHEREAS, it was recommended to dispose of the above items.

NOW THEREFORE, IT IS HEREBY RESOLVED that the above property is declared to be surplus and be disposed of properly.

BOARD OF BANNOCK COUNTY COMMISSIONERS



\_\_\_\_\_  
Jeff Hough, Chair



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Ernie Moser, Member



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Ken Bullock, Member

ATTEST:  \_\_\_\_\_  
Jason C. Dixon, Clerk