



## BANNOCK COUNTY COMMISSIONERS' – MEETING

### Commissioners' Agenda

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The Board of County Commissioners (BOCC) is comprised of the three elected County Commissioners: Ernie Moser (District 1), Jeff Hough (District 2, Chair), and Ken Bullock (District 3). The BOCC generally meets twice weekly: Tuesdays & Thursdays at 9:00 a.m. Unless otherwise noted, meetings are generally held in the Commissioner's Chambers at 624 E Center, Room 212, Pocatello, Idaho. During these public meetings, the BOCC may approve contracts, expend funds, hear testimony, make decisions on land use cases, and take care of other County matters.

Times are subject to change within 15 minutes of the stated time.

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### **Thursday, July 24, 2025**

**9:00 AM** Business and Claims Meeting (action items)

**Agenda:**

- Robert Wagner, President – Idaho State University, providing an update for ISU (requested 15 minutes)
- Ryan O'Hearn, Pocatello Fire Chief, providing a quarterly update
- Matthew K. Phillips, Human Resources and Risk Management, requesting signature on proposed ancillary coverage with Philadelphia Insurance for ZZ Top, Darius Rucker, and 311 & Badflower (requested 5 minutes) (action items)
- Discussion pertaining to a request for waived late fee and interest on parcel number RPRPFMS000600 (AMENDED to include) possible Executive Session under Idaho Code §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement; (requested 5 minutes) (action item)
- Shanda Crystal, Procurement, requesting to discuss (1) Dioptra invoice for Road and Bridge construction project, and; (2) a procurement update (requested 10 minutes) (action item)

- Kristi Klauser, Auditing, providing an ARPA update (requested 10 minutes) (potential action item)
- Buddy Romriell, Public Works, seeking approval for leave without pay with possible Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (requested 5 minutes) (action item)
- Signature on Volunteer Agreement (action item)
- Ernie Moser, Commission, seeking (1) to discuss paying for “comfort plus” for Bannock County employees when traveling by air, and; (2) approval to attend the NACo WIR conference in spring of 2026 (requested 5 minutes) (action items)

**Claims Agenda:**

- Board of Ambulance District: Invoices and Commissioner Report
- Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications
- Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session
- Payroll Report
- Alcohol Licenses and Permits
- Certificate of Residency Approval
- Mileage Reimbursement Requests
- Technology Request Form
- Memorandum Authorization for Accounts Payable

**1:00 PM** Clerk's Recommendation for FY26 with possible Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following Executive Session (action item)

BANNOCK COUNTY COMMISSIONERS  
624 E. Center, Pocatello, ID 83201  
Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNIE MOSER  
Commissioner  
1st District

JEFF HOUGH  
Commissioner  
2nd District

KEN BULLOCK  
Commissioner  
3rd District

## Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

President Wagner

Department:

Idaho State University

Requestor Email:

commission@bannockcounty.gov

Item(s) to be considered:

Providing an Idaho State University update

Date of meeting being requested:

07/24/2025

Time requested:

15 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

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Requestor Name:

Ryan O'Hearn

Department:

Pocatello Fire

Requestor Email:

commission@bannockcounty.gov

Item(s) to be considered:

Providing a quarterly update on behalf of the Pocatello Fire Department

Date of meeting being requested:

07/24/2025

Time requested:

15 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:



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### AGENDA REQUEST FORM

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**E-mail this completed form and any supporting documents to [agendarequest@bannockcounty.us](mailto:agendarequest@bannockcounty.us) by NOON on the Thursday prior to the scheduled meeting.**

**Name/Department:**

Matthew K. Phillips / Human Resources & Risk Management

**Item to be considered/background:**

Asking for approval of proposed ancillary coverage with Philadelphia Insurance for ZZ Top concert on August 14, 2025.

**How much time will be needed? Meeting date requested:**

5 minutes

7/24/25

**Does this item involve a contract, agreement, external funding application or award acceptance?**

YES  NO

**Have all supporting documents been included with this form?**

YES  NO

**List of attendees:**

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: 7/24/25 Time: \_\_\_\_\_

## SPECIAL EVENT APPLICATION

### SUBMISSION REQUIREMENTS

- Currently valued insurance company loss runs for the current policy period plus three (3) prior years (for accounts where premium exceeds \$5,000.)
- Copy of rental agreement or contract or use venue

### ACCOUNT INFORMATION

**Applicant Name:** Bannock County dba Bannock County Special Event Center  
**Address:** 624 E. Center Street; Room 105, Pocatello **ID** 83201  
**Street** **City** **State** **Zip Code**  
**Web site:** https://bannockcountyeventcenter.us/ **E-mail Address:** matthewp@bannockcounty.gov  
**Contact person:** Matthew Phillips **Phone:** 208-236-7211  
 Association     Club     Corporation     Joint Venture     Labor Organization  
 Limited Partnership     LLC     Non Profit Organization     Partnership     Religious Organization  
 Other    Public Entity-Political Subdivision  
 Individual

**Event Type:** Concerts - Rock

Note: Coverage is not available for musical talent/DJ's/bands/singers/performers.

Please note that the above event type is intended for the event organizer. If you are only attending the event as a vendor, please select the event type "Exhibitor / Vendor Booths."

I understand the above statement

**Effective Date:** 08/14/2025 **End Date:** 08/23/2025

**Total number of Attendees:** 4000  
(includes volunteers)

**Total number of Participants:** 0  
(includes volunteers)

**Name of Venue:** Portneuf Health Trust Amphitheatre

**Address of Venue:** 10588 Fairground Drive , Pocatello, ID 83201 08/14/2025 08/15/2025

**Does Event Generate Revenue?**  Yes     No

<b>Revenue generated:</b>	<b>Admission fees</b>	<u>\$340000</u>
	<b>Liquor sales</b>	<u>\$32000</u>
	<b>Food sales</b>	<u>\$56000</u>
	<b>Merchandise</b>	<u>\$12000</u>
	<b>Event Gross Total</b>	<u>\$440,000.00</u>

Is alcohol present at the event?  Yes  No

Who is serving alcoholic beverages? The Insured. Servers have formal alcohol awareness training, no BYO permitted, and no persons under 21 will be served.

Does the Applicant have a liquor license/permit in their name?  Yes  No

Limits of Liability Selected:  \$1 million/\$3 million  \$2 million/\$4 million

Are medical professionals at the event?  Yes  No

If yes, please describe: EMT and First Responders

What is the seating type? Permanent Grandstands/Seating,  
Folding Chairs,  
Standing,

Who is responsible for security at the event? Insured

Is there a contract in place with the venue or municipality?  Yes  No

Does the event involve overnight camping?  Yes  No

Name of performer: ZZ Top

Do you need to add an Inclement Weather Date?  Yes  No

08/22/2025 - 08/22/2025

Do you need to add an Inclement Weather Date for the additional events?  Yes  No

Would you like to remove terrorism coverage?  Yes  No

Do you want coverage for Hired & Non-Owned Autos?  Yes  No

Do you need to list any entities as Additional Insured?  Yes  No

If yes, provide the names of all certificate holders and additional insured along with their interest:

Do any Additional Insureds *contractually* require Waiver of Subrogation language?  Yes  No

Organization Name:

Nederlander Concerts Los Angeles LLC

Do any Additional Insureds *contractually* require Primary Non-Contributory language?  Yes  No

Organization Name:

Nederlander Concerts Los Angeles LLC

Has the applicant had any claims filed against it regarding this event or related Special Events in the last four (4) years?  Yes  No

If yes, please provide details:

Are you aware of any circumstances surrounding this event which could reasonably lead to a claim or lawsuit?  Yes  No

If yes, please provide details:

Additional supporting information:

Sample contract provided. Contract will be provided for UW approval prior to authorized pay and bind. Insured is not requesting host liquor coverage. Already has liquor liability in place for venue.

**FRAUD STATEMENT AND SIGNATURE SECTIONS**

The Undersigned states that he/she is an authorized representative of the Applicant and declares to the best of his/her knowledge and belief and after reasonable inquiry, that the statements set forth in this Application (and any attachments submitted with this Application) are true and complete and may be relied upon by Company \* in quoting and issuing the policy. If any of the information in this Application changes prior to the effective date of the policy, the Applicant will notify the Company of such changes and the Company may modify or withdraw the quote or binder.

The signing of this Application does not bind the Company to offer, or the Applicant to purchase the policy.  
\*Company refers collectively to Philadelphia Indemnity Insurance Company and Tokio Marine Specialty Insurance Company

**FRAUD NOTICE STATEMENTS**

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS THAT PERSON TO CRIMINAL AND CIVIL PENALTIES (IN OREGON, THE AFOREMENTIONED ACTIONS MAY CONSTITUTE A FRAUDULENT INSURANCE ACT WHICH MAY BE A CRIME AND MAY SUBJECT THE PERSON TO PENALTIES). (IN NEW YORK, THE CIVIL PENALTY IS NOT TO EXCEED FIVE THOUSAND DOLLARS (\$5,000) AND THE STATED VALUE OF THE CLAIM FOR EACH SUCH VIOLATION).

(NOT APPLICABLE IN AL, AR, AZ, CO, DC, FL, KS, LA, ME, MD, MN, NM, OK, RI, TN, VA, VT, WA AND WV).

APPLICABLE IN AL, AR, AZ, DC, LA, MD, NM, RI AND WV: ANY PERSON WHO KNOWINGLY (OR WILLFULLY IN MD) PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR WHO KNOWINGLY (OR WILLFULLY IN MD) PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES OR CONFINEMENT IN PRISON.

APPLICABLE IN COLORADO: IT IS UNLAWFUL TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES, DENIAL OF INSURANCE AND CIVIL DAMAGES. ANY INSURANCE COMPANY OR AGENT OF AN INSURANCE COMPANY WHO KNOWINGLY PROVIDES FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO A POLICYHOLDER OR CLAIMANT FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE POLICYHOLDER OR CLAIMANT WITH REGARD TO A SETTLEMENT OR AWARD PAYABLE FROM INSURANCE PROCEEDS SHALL BE REPORTED TO THE COLORADO DIVISION OF INSURANCE WITHIN THE DEPARTMENT OF REGULATORY AGENCIES.

APPLICABLE IN FLORIDA AND OKLAHOMA: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY (IN FL, A PERSON IS GUILTY OF A FELONY OF THE THIRD DEGREE).

APPLICABLE IN KANSAS: ANY PERSON WHO, KNOWINGLY AND WITH INTENT TO DEFRAUD, PRESENTS, CAUSES TO BE PRESENTED OR PREPARES WITH KNOWLEDGE OR BELIEF THAT IT WILL BE PRESENTED TO OR BY AN INSURER, PURPORTED INSURER, BROKER OR ANY AGENT THEREOF, ANY WRITTEN STATEMENT AS PART OF, OR IN SUPPORT OF, AN APPLICATION FOR THE ISSUANCE OF, OR THE RATING OF AN INSURANCE POLICY FOR PERSONAL OR COMMERCIAL INSURANCE, OR A CLAIM FOR PAYMENT OR OTHER BENEFIT PURSUANT TO AN INSURANCE POLICY FOR COMMERCIAL OR PERSONAL INSURANCE WHICH SUCH PERSON KNOWS TO CONTAIN MATERIALLY FALSE INFORMATION CONCERNING ANY FACT MATERIAL THERETO, OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT.

APPLICABLE IN MAINE, TENNESSEE, VIRGINIA AND WASHINGTON: IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES OR A DENIAL OF INSURANCE BENEFITS.

APPLICABLE IN NEW YORK: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SHALL BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE STATE VALUE OF THE CLAIM FOR EACH SUCH VIOLATION.

NAME (PLEASE PRINT/TYPE)

TITLE

(MUST BE SIGNED BY THE PRESIDENT, CHAIRMEN, CEO OR EXECUTIVE DIRECTOR) *Commissioner, Chairman*

SIGNATURE

*Jeff Hough*

DATE

*7/24/2025*

**SECTION TO BE COMPLETED BY THE PRODUCER/BROKER/AGENT**

PRODUCER  
Jayson Meline

AGENCY  
Mutual Insurance

PRODUCER CONTACT INFORMATION  
2082379696  
jaysonm@mutualid.com

REGION  
Northwest

ADDRESS (STREET, CITY, STATE, ZIP)  
1575 Baldy , Pocatello, ID 83201



**PHILADELPHIA INSURANCE COMPANIES  
DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE REJECTION  
OPTION**

We, as an insurance company, are required under the new Federal Terrorism Risk Insurance Act of 2002, to offer certified "acts of terrorism" coverage to all of our prospective policyholders at time of purchase and to all our current policyholders at renewal. The Act requires the Federal Government to pay 90 percent of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The premium set forth does not include any charges for the portion of loss covered by the Federal Government under the Act.

Section 102(1) defines an act of terrorism for purposes of the Act. Section 102(1)(A) states, "The term "act of terrorism" means any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State, and the Attorney General of the United States- (i) to be an act of terrorism; (ii) to be a violent act or an act that is dangerous to - (I) human life; (II) property; or (III) infrastructure; (iii) to have resulted in damage within the United States, or outside the United States in the case of - (I) an air carrier or vessel described in paragraph (5) (B); or (II) the premises of a United States mission; and (iv) to have been committed by an individual or individuals acting on behalf of any foreign person or foreign interest, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion." Section 102(1)(B) states, "No act shall be certified by the Secretary as an act of terrorism if - (i) the act is committed as part of the course of a war declared by the Congress, except that this clause shall not apply with respect to any coverage for workers' compensation; or (ii) property and casualty insurance losses resulting from the act, in the aggregate, do not exceed \$5,000,000." Section 102(1)(C) and (D) specify that the determinations are final and not subject to judicial review and that the Secretary of the Treasury cannot delegate the determination to anyone.

**Your attached proposal (or policy) includes a charge for terrorism. We will issue (or have issued) your policy with terrorism coverage unless you decline by placing an "X" in the box below.**

**NOTE 1:** If "included" is shown on your proposal (or policy) for terrorism you WILL NOT have the option to reject the coverage.

**NOTE 2:** You will want to check with entities that have an interest in your organization as they may require that you maintain terrorism coverage. (i.e. mortgagees)

**EXCEPTION:** If you have property coverage on your policy, the following Standard Fire Policy states do not permit an Insured to reject fire ensuing from terrorism: AZ, CA, CT, GA, HI, ID, IL, IA, LA, ME, MA, MI, MN, MO, NE, NH, NJ, NY, NC, ND, OK, OR, PA, RI, VA, WA, WV, WI. Therefore, if you are domiciled in the above states and reject terrorism coverage, you will still be charged for fire ensuing from terrorism as separately designated on your proposal.

	<b>I decline to purchase terrorism coverage. I understand that I will have no coverage for losses arising from 'certified' acts of terrorism, EXCEPT as noted above.</b>
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**You, as the Insured, have 30 days after receipt of this notice to consider the selection/rejection of "terrorism" coverage. After this 30 day period, any request for selection or rejection of terrorism coverage WILL NOT be honored.**

**REQUIRED IN GA – LIMITATION ON PAYMENT OF TERRORISM LOSSES** (applies to policies which cover terrorism losses insured under the federal program, including those which only cover fire losses)  
The provisions of the Terrorism Risk Insurance Act of 2002 can limit our maximum liability for payment of losses from certified acts of terrorism. That determination will be based on a formula set forth in the law involving the national total of federally insured terrorism losses in an annual period and individual insurer participation in payment of such losses. If one or more certified acts of terrorism in an annual period causes the maximum liability for payment of losses from certified acts of terrorism to be reached, and we have satisfied our required level of payments under the law, then we will not pay for the portion of such losses above that maximum. However, that is subject to possible change at that time, as Congress may, under the Act, determine that payments above the cap will be made.

INSURED'S SIGNATURE \_\_\_\_\_

DATE 7-21-2025

Jeff Hough



**PHILADELPHIA**  
INSURANCE COMPANIES

A Member of the Tokio Marine Group

One Bala Plaza, Suite 100  
Bala Cynwyd, Pennsylvania 19004  
610.617.7900 Fax 610.617.7940  
PHLY.com

## PROPOSAL FOR INSURANCE

**Proposal Number:**3376960

**Proposal Date:** 07/18/2025

**Named Insured and Mailing Address:**

Bannock County dba Bannock County Special Event Center  
624 E. Center Street; Room 105  
Pocatello, ID 83201

**Producer:** Mutual Insurance

1575 Baldy  
Pocatello, ID 83201

**Contact:**

**Agency Number:** 28790

**Phone:** 208-2379696

**Insurer:** Philadelphia Indemnity Insurance Company

**Underwriter:** Jose Ruiz

**Policy Period From:** 08/14/2025

**To:** 08/23/2025

**Proposal Valid Until:** 08/13/2025

at 12:01 A.M. Standard Time at your mailing address shown above

**Product:** Special Events

**Submission Type:** New Business

**Commission 10%**

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO EXTEND INSURANCE AS STATED IN THIS PROPOSAL. THIS PROPOSAL CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

**Commercial General Liability Coverage Part**

**PREMIUM**  
**\$1,307.00**

The Total Premium includes Federal Terrorism Risk Insurance Act Premium in the amount of:

**\$0.00**

**TOTAL \$1,307.00**

**Philadelphia Indemnity Insurance Company**

**Locations Schedule**

**Proposal Number: 3376960**

<b>Premis. No.</b>	<b>Bldg. No.</b>	<b>Address</b>
0001	0001	10588 Fairground Drive, Pocatello, ID 83201

# **Philadelphia Indemnity Insurance Company**

## **Form Schedule – Policy**

Proposal Number: 3376960

### **Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of Issue:**

<b>Form</b>	<b>Edition</b>	<b>Description</b>
BJP1901	1298	Commercial Lines Policy Jacket
PP2020	0220	Privacy Policy Notice
CPDPIC	0614	Common Policy Declarations
Location Schedule	0100	Location Schedule
PICME1	1009	Crisis Management Enhancement Endorsement
IL0021	0908	Nuclear Energy Liability Exclusion Endorsement
IL0017	1198	Common Policy Conditions
IL0204	0908	Idaho Changes - Cancellation and Nonrenewal

# Philadelphia Indemnity Insurance Company

## Form Schedule – General Liability

Proposal Number: 3376960

Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:

Form	Edition	Description
Gen Liab Dec	1004	Commercial General Liability Coverage Part Declaration
Gen Liab Schedule	0100	General Liability Schedule
CG0001	0413	Commercial General Liability Coverage Form
CG2100	0798	Exclusion - All Hazards in Connection With Designated Premises
CG2101	1185	Exclusion - Athletic or Sports Participants
CG2106	0514	Exclusion - Access or Disclosure of Confidential or Personal Information and Data-Related Liability With Limited Bodily Injury Exception
CG2109	0615	Exclusion - Unmanned Aircraft
CG2116	0413	Exclusion - Designated Professional Services
CG2132	0509	Communicable Disease Exclusion
CG2135	1001	Exclusion - Coverage C - Medical Payments
CG2144	0417	Limitation of Coverage to Designated Premises, Project or Operation
CG2147	1207	Employment-Related Practices Exclusion
CG2153	0196	Exclusion - Designated Ongoing Operations
CG2167	1204	Fungi or Bacteria Exclusion
CG2173	0115	Exclusion of Certified Acts of Terrorism
CG2404	0509	Waiver of Transfer of Rights of Recovery Against Others to Us
PIACL001	0120	Absolute Cyber Liability and Electronic Exclusion
PIAS003	0404	Exclusion - Stunt Activity
PIAS005	1113	Limitation of Coverage to a Specified Event and Event Date
PIAS006	0404	Exclusion - Pyrotechnicians/Fireworks
PIAS007	0404	Exclusion - Performer(s)
PIAS010	0404	Additional Insured: Owners and/or Lessors of Premises, Lessors of Leased Equipment, Sponsors or Co-Promoters
PIAS013	0404	Exclusion - Miscellaneous Activities and Devices
PIAS014	0404	Earned Premium Endorsement (Fully Earned Premium)
PIGL001	0894	Exclusion - Lead Liability
PIGL002	0894	Exclusion - Asbestos Liability
PISAM006	0117	Abuse or Molestation Exclusion
PISE006	1111	Exclusion - Assault or Battery
PISE007	1111	Additional Insured Primary and Non-Contributory Insurance
PISE009	0818	Special Events Date Change Coverage (Inclement Weather)

**Philadelphia Indemnity Insurance Company**

**COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS**

Proposal Number: 3376960

Agent # 28790

See Supplemental Schedule

**LIMITS OF INSURANCE**

\$	4,000,000	General Aggregate Limit (Other Than Products - Completed Operations)
\$	4,000,000	Products/Completed Operations Aggregate Limit (Any One Person Or Organization)
\$	2,000,000	Personal and Advertising Injury Limit
\$	2,000,000	Each Occurrence Limit
\$	300,000	Rented To You Limit
\$	0	Medical Expense Limit (Any One Person)

**FORM OF BUSINESS:** Other

Business Description: Special Events

Location of All Premises You Own, Rent or Occupy: **SEE SCHEDULE ATTACHED**

**AUDIT PERIOD, ANNUAL, UNLESS OTHERWISE STATED:** This policy is not subject to premium audit.

Classifications	Code No.	Premium Basis	Rates		Advanced Premiums	
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops.	Prod./Comp. Ops.
SEE SCHEDULE ATTACHED						
<b>TOTAL PREMIUM FOR THIS COVERAGE PART:</b>					\$1,157.00	\$

**RETROACTIVE DATE (CG 00 02 ONLY)**

This insurance does not apply to "Bodily Injury", "Property Damage", or "Personal and Advertising Injury" which occurs before the retroactive date, if any, shown below.

Retroactive Date: \_\_\_\_\_

**FORM (S) AND ENDORSEMENT (S) APPLICABLE TO THIS COVERAGE PART: Refer To Forms Schedule**

\_\_\_\_\_  
Countersignature Date

\_\_\_\_\_  
Authorized Representative

**Philadelphia Indemnity Insurance Company**

**COMMERCIAL GENERAL LIABILITY COVERAGE PART  
SUPPLEMENTAL SCHEDULE**

Proposal Number: 3376860

Classifications	Code No.	Premium Basis	Rates		Advance Premiums	
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops.	Prod./Comp. Ops.
PREM NO. 001						
ID ATTENDEES	63218	4000 ATTENDANT	\$ 0.263		\$ 1,052.00	
ADDITIONAL INSURED					\$ 105.00	
EVENT PREMIUM					\$ 1,052.00	
RAIN DATE COVERAGE					\$ 50.00	
WAIVER OF SUBROGATION					\$ 50.00	
PRIMARY NON-CONTRIBUTORY					\$ 50.00	
TOTAL PREMIUM					\$ 1,307.00	



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Phone: (208) 236-7210 • Fax: (208) 232-7363

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Commissioner  
1st District

**JEFF HOUGH**  
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**KEN BULLOCK**  
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**AGENDA REQUEST FORM**

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.us/commissioners/>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meetings should contact the Commissioner's Office at [208-236-7210](tel:208-236-7210), three to five working days before the meeting.

**E-mail this completed form and any supporting documents to [agendarequest@bannockcounty.us](mailto:agendarequest@bannockcounty.us) by NOON on the Thursday prior to the scheduled meeting.**

**Name/Department:**

Matthew K. Phillips / Human Resources & Risk Management

**Item to be considered/background:**

Asking for approval of proposed ancillary coverage with Philadelphia Insurance for Darius Rucker concert on August 15, 2025.

**How much time will be needed? Meeting date requested:**

5 minutes

7/24/25

**Does this item involve a contract, agreement, external funding application or award acceptance?**

YES  NO

**Have all supporting documents been included with this form?**

YES  NO

**List of attendees:**

**Please include any supporting documents with your Agenda Session Request Form.**

Commissioner Office Only:

Date: 7/24/25 Time: \_\_\_\_\_

## SPECIAL EVENT APPLICATION

### SUBMISSION REQUIREMENTS

- Currently valued insurance company loss runs for the current policy period plus three (3) prior years (for accounts where premium exceeds \$5,000.)
- Copy of rental agreement or contract or use venue

### ACCOUNT INFORMATION

**Applicant Name:** Bannock County dba Bannock County Special Event Center  
**Address:** 624 E. Center Street; Room 105, Pocatello ID 83201  
**Street** **City** **State** **Zip Code**  
**Web site:** https://bannockcountyeventcenter.us/ **E-mail Address:** mathewp@bannockcounty.gov  
**Contact person:** Matthew Phillips **Phone:** 208-236-7211  
 Association  Club  Corporation  Joint Venture  Labor Organization  
 Limited Partnership  LLC  Non Profit Organization  Partnership  Religious Organization  
 Other Public-Entity-Political Subdivision  
 Individual

**Event Type:** Concerts - Pop / Dance

Note: Coverage is not available for musical talent/DJ's/bands/singers/performers.

I understand the above statement

**Effective Date:** 08/15/2025 **End Date:** 08/23/2025

**Total number of Attendees:** 2300  
(includes volunteers)

**Total number of Participants:** 0  
(includes volunteers)

**Name of Venue:** Portneuf Health Trust Amphitheatre

**Address of Venue:** 10588 Fairground Drive , Pocatello, ID 83201 08/15/2025 08/16/2025

**Does Event Generate Revenue?**  Yes  No

<b>Revenue generated:</b>	<b>Admission fees</b>	<u>\$184000</u>
	<b>Liquor sales</b>	<u>\$15500</u>
	<b>Food sales</b>	<u>\$32000</u>
	<b>Merchandise</b>	<u>\$7500</u>
	<b>Event Gross Total</b>	<u>\$239,000.00</u>

Is alcohol present at the event?  Yes  No

Who is serving alcoholic beverages? The insured. Servers have formal alcohol awareness training, no BYO permitted, and no persons under 21 will be served.

Does the Applicant have a liquor license/permit in their name?  Yes  No

Limits of Liability Selected:  \$1 million/\$3 million  \$2 million/\$4 million

Are medical professionals at the event?  Yes  No

If yes, please describe: EMT - First Responders

What is the seating type? Permanent Grandstands/Seating,  
Folding Chairs,  
Standing,

Who is responsible for security at the event? Insured

Is there a contract in place with the venue or municipality?  Yes  No

Does the event involve overnight camping?  Yes  No

Name of performer: Darius Rucker

Do you need to add an Inclement Weather Date?  Yes  No

08/16/2025 - 08/22/2025

Do you need to add an Inclement Weather Date for the additional events?  Yes  No

Would you like to remove terrorism coverage?  Yes  No

Do you want coverage for Hired & Non-Owned Autos?  Yes  No

Do you need to list any entities as Additional Insured?  Yes  No

If yes, provide the names of all certificate holders and additional insured along with their interest:

Do any Additional Insureds *contractually* require Waiver of Subrogation language?  Yes  No

Organization Name:

Nederlander Concerts Los Angeles LLC

Do any Additional Insureds *contractually* require Primary Non-Contributory language?  Yes  No

Organization Name:

Nederlander Concerts Los Angeles LLC

Has the applicant had any claims filed against it regarding this event or related Special Events in the last four (4) years?  Yes  No

If yes, please provide details:

Are you aware of any circumstances surrounding this event which could reasonably lead to a claim or lawsuit?  Yes  No

If yes, please provide details:

Additional supporting information:

Contract will be provided prior to bind for final UW approval to pay and bind coverage on portal.

**FRAUD STATEMENT AND SIGNATURE SECTIONS**

The Undersigned states that he/she is an authorized representative of the Applicant and declares to the best of his/her knowledge and belief and after reasonable inquiry, that the statements set forth in this Application (and any attachments submitted with this Application) are true and complete and may be relied upon by Company \* in quoting and issuing the policy. If any of the information in this Application changes prior to the effective date of the policy, the Applicant will notify the Company of such changes and the Company may modify or withdraw the quote or binder.

The signing of this Application does not bind the Company to offer, or the Applicant to purchase the policy.  
\*Company refers collectively to Philadelphia Indemnity Insurance Company and Tokio Marine Specialty Insurance Company

**FRAUD NOTICE STATEMENTS**

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS THAT PERSON TO CRIMINAL AND CIVIL PENALTIES (IN OREGON, THE AFOREMENTIONED ACTIONS MAY CONSTITUTE A FRAUDULENT INSURANCE ACT WHICH MAY BE A CRIME AND MAY SUBJECT THE PERSON TO PENALTIES). (IN NEW YORK, THE CIVIL PENALTY IS NOT TO EXCEED FIVE THOUSAND DOLLARS (\$5,000) AND THE STATED VALUE OF THE CLAIM FOR EACH SUCH VIOLATION). (NOT APPLICABLE IN AL, AR, AZ, CO, DC, FL, KS, LA, ME, MD, MN, NM, OK, RI, TN, VA, VT, WA AND WV).

**APPLICABLE IN AL, AR, AZ, DC, LA, MD, NM, RI AND WV:** ANY PERSON WHO KNOWINGLY (OR WILLFULLY IN MD) PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR WHO KNOWINGLY (OR WILLFULLY IN MD) PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES OR CONFINEMENT IN PRISON.

**APPLICABLE IN COLORADO:** IT IS UNLAWFUL TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES, DENIAL OF INSURANCE AND CIVIL DAMAGES. ANY INSURANCE COMPANY OR AGENT OF AN INSURANCE COMPANY WHO KNOWINGLY PROVIDES FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO A POLICYHOLDER OR CLAIMANT FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE POLICYHOLDER OR CLAIMANT WITH REGARD TO A SETTLEMENT OR AWARD PAYABLE FROM INSURANCE PROCEEDS SHALL BE REPORTED TO THE COLORADO DIVISION OF INSURANCE WITHIN THE DEPARTMENT OF REGULATORY AGENCIES.

**APPLICABLE IN FLORIDA AND OKLAHOMA:** ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY (IN FL, A PERSON IS GUILTY OF A FELONY OF THE THIRD DEGREE).

**APPLICABLE IN KANSAS:** ANY PERSON WHO, KNOWINGLY AND WITH INTENT TO DEFRAUD, PRESENTS, CAUSES TO BE PRESENTED OR PREPARES WITH KNOWLEDGE OR BELIEF THAT IT WILL BE PRESENTED TO OR BY AN INSURER, PURPORTED INSURER, BROKER OR ANY AGENT THEREOF, ANY WRITTEN STATEMENT AS PART OF, OR IN SUPPORT OF, AN APPLICATION FOR THE ISSUANCE OF, OR THE RATING OF AN INSURANCE POLICY FOR PERSONAL OR COMMERCIAL INSURANCE, OR A CLAIM FOR PAYMENT OR OTHER BENEFIT PURSUANT TO AN INSURANCE POLICY FOR COMMERCIAL OR PERSONAL INSURANCE WHICH SUCH PERSON KNOWS TO CONTAIN MATERIALLY FALSE INFORMATION CONCERNING ANY FACT MATERIAL THERETO, OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT.

**APPLICABLE IN MAINE, TENNESSEE, VIRGINIA AND WASHINGTON:** IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES OR A DENIAL OF INSURANCE BENEFITS.

**APPLICABLE IN NEW YORK:** ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SHALL BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE STATE VALUE OF THE CLAIM FOR EACH SUCH VIOLATION.

NAME (PLEASE PRINT/TYPE)

TITLE  
(MUST BE SIGNED BY THE PRESIDENT, CHAIRMEN, CEO OR EXECUTIVE DIRECTOR) *Commission, Chairman*

SIGNATURE

*Jeff Hough*

DATE *July 24, 2025*

**SECTION TO BE COMPLETED BY THE PRODUCER/BROKER/AGENT**

PRODUCER  
Jayson Meline

AGENCY  
Mutual Insurance

PRODUCER CONTACT INFORMATION  
2082379696  
jaysonm@mutualid.com

REGION  
Northwest

ADDRESS (STREET, CITY, STATE, ZIP)  
1575 Baldy , Pocatello, ID 83201



**PHILADELPHIA INSURANCE COMPANIES  
DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE REJECTION  
OPTION**

We, as an insurance company, are required under the new Federal Terrorism Risk Insurance Act of 2002, to offer certified "acts of terrorism" coverage to all of our prospective policyholders at time of purchase and to all our current policyholders at renewal. The Act requires the Federal Government to pay 90 percent of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The premium set forth does not include any charges for the portion of loss covered by the Federal Government under the Act.

Section 102(1) defines an act of terrorism for purposes of the Act. Section 102(1)(A) states, "The term "act of terrorism" means any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State, and the Attorney General of the United States- (i) to be an act of terrorism; (ii) to be a violent act or an act that is dangerous to - (I) human life; (II) property; or (III) infrastructure; (iii) to have resulted in damage within the United States, or outside the United States in the case of - (I) an air carrier or vessel described in paragraph (5) (B); or (II) the premises of a United States mission; and (iv) to have been committed by an individual or individuals acting on behalf of any foreign person or foreign interest, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion." Section 102(1)(B) states, "No act shall be certified by the Secretary as an act of terrorism if - (i) the act is committed as part of the course of a war declared by the Congress, except that this clause shall not apply with respect to any coverage for workers' compensation; or (ii) property and casualty insurance losses resulting from the act, in the aggregate, do not exceed \$5,000,000." Section 102(1)(C) and (D) specify that the determinations are final and not subject to judicial review and that the Secretary of the Treasury cannot delegate the determination to anyone.

**Your attached proposal (or policy) includes a charge for terrorism. We will issue (or have issued) your policy with terrorism coverage unless you decline by placing an "X" in the box below.**

**NOTE 1:** If "included" is shown on your proposal (or policy) for terrorism you WILL NOT have the option to reject the coverage.

**NOTE 2:** You will want to check with entities that have an interest in your organization as they may require that you maintain terrorism coverage. (i.e. mortgagees)

**EXCEPTION:** If you have property coverage on your policy, the following Standard Fire Policy states do not permit an Insured to reject fire ensuing from terrorism: AZ, CA, CT, GA, HI, ID, IL, IA, LA, ME, MA, MI, MN, MO, NE, NH, NJ, NY, NC, ND, OK, OR, PA, RI, VA, WA, WV, WI. Therefore, if you are domiciled in the above states and reject terrorism coverage, you will still be charged for fire ensuing from terrorism as separately designated on your proposal.

	I decline to purchase terrorism coverage. I understand that I will have no coverage for losses arising from 'certified' acts of terrorism, EXCEPT as noted above.
--	---

**You, as the Insured, have 30 days after receipt of this notice to consider the selection/rejection of "terrorism" coverage. After this 30 day period, any request for selection or rejection of terrorism coverage WILL NOT be honored.**

PI-TER-DN1 (01/03)

**REQUIRED IN GA – LIMITATION ON PAYMENT OF TERRORISM LOSSES** (applies to policies which cover terrorism losses insured under the federal program, including those which only cover fire losses)  
The provisions of the Terrorism Risk Insurance Act of 2002 can limit our maximum liability for payment of losses from certified acts of terrorism. That determination will be based on a formula set forth in the law involving the national total of federally insured terrorism losses in an annual period and individual insurer participation in payment of such losses. If one or more certified acts of terrorism in an annual period causes the maximum liability for payment of losses from certified acts of terrorism to be reached, and we have satisfied our required level of payments under the law, then we will not pay for the portion of such losses above that maximum. However, that is subject to possible change at that time, as Congress may, under the Act, determine that payments above the cap will be made.

INSURED'S SIGNATURE \_\_\_\_\_

Jeff Hough

DATE 7-21-25



**PHILADELPHIA**  
INSURANCE COMPANIES

A Member of the Tokio Marine Group

One Bala Plaza, Suite 100  
Bala Cynwyd, Pennsylvania 19004  
610.617.7900 Fax 610.617.7940  
PHLY.com

## PROPOSAL FOR INSURANCE

**Proposal Number:**3376639

**Proposal Date:** 07/16/2025

**Named Insured and Mailing Address:**

Bannock County dba Bannock County Special Event Center  
624 E. Center Street; Room 105  
Pocatello, ID 83201

**Producer:** Mutual Insurance  
1575 Baldy  
Pocatello, ID 83201

**Contact:**  
**Agency Number:** 28790  
**Phone:** 208-2379696

**Insurer:** Philadelphia Indemnity Insurance Company

**Underwriter:** Jose Ruiz

**Policy Period From:** 08/15/2025 **To:** 08/23/2025

**Proposal Valid Until:** 08/14/2025 at 12:01 A.M. Standard Time at your mailing address shown above

**Product:** Special Events

**Submission Type:** New Business

**Commission 10%**

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO EXTEND INSURANCE AS STATED IN THIS PROPOSAL. THIS PROPOSAL CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

<b>Commercial General Liability Coverage Part</b>	<b>PREMIUM</b> <b>\$747.00</b>
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The Total Premium includes Federal Terrorism Risk Insurance Act Premium in the amount of:

	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$747.00</b>

**Philadelphia Indemnity Insurance Company**

**Locations Schedule**

**Proposal Number: 3376639**

<b>Premis. No.</b>	<b>Bldg. No.</b>	<b>Address</b>
0001	0001	10588 Fairground Drive, Pocatello, ID 83201

# **Philadelphia Indemnity Insurance Company**

## **Form Schedule – Policy**

Proposal Number: 3376639

### **Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:**

<b>Form</b>	<b>Edition</b>	<b>Description</b>
BIP1901	1298	Commercial Lines Policy Jacket
PP2020	0220	Privacy Policy Notice
CPDPIIC	0614	Common Policy Declarations
Location Schedule	0100	Location Schedule
PICME1	1009	Crisis Management Enhancement Endorsement
IL0021	0908	Nuclear Energy Liability Exclusion Endorsement
IL0017	1198	Common Policy Conditions
IL0204	0908	Idaho Changes - Cancellation and Nonrenewal

# Philadelphia Indemnity Insurance Company

## Form Schedule – General Liability

Proposal Number: 3376639

Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:

Form	Edition	Description
Gen Liab Dec	1004	Commercial General Liability Coverage Part Declaration
Gen Liab Schedule	0100	General Liability Schedule
CG0001	0413	Commercial General Liability Coverage Form
CG2100	0798	Exclusion - All Hazards in Connection With Designated Premises
CG2101	1185	Exclusion - Athletic or Sports Participants
CG2106	0514	Exclusion - Access or Disclosure of Confidential or Personal Information and Data-Related Liability With Limited Bodily Injury Exception
CG2109	0615	Exclusion - Unmanned Aircraft
CG2116	0413	Exclusion - Designated Professional Services
CG2132	0509	Communicable Disease Exclusion
CG2135	1001	Exclusion - Coverage C - Medical Payments
CG2144	0417	Limitation of Coverage to Designated Premises, Project or Operation
CG2147	1207	Employment-Related Practices Exclusion
CG2153	0196	Exclusion - Designated Ongoing Operations
CG2167	1204	Fungi or Bacteria Exclusion
CG2173	0115	Exclusion of Certified Acts of Terrorism
CG2404	0509	Waiver of Transfer of Rights of Recovery Against Others to Us
PIACL001	0120	Absolute Cyber Liability and Electronic Exclusion
PIAS005	1113	Limitation of Coverage to a Specified Event and Event Date
PIAS006	0404	Exclusion - Pyrotechnicians/Fireworks
PIAS007	0404	Exclusion - Performer(s)
PIAS010	0404	Additional Insured: Owners and/or Lessors of Premises, Lessors of Leased Equipment, Sponsors or Co-Promoters
PIAS013	0404	Exclusion - Miscellaneous Activities and Devices
PIAS014	0404	Earned Premium Endorsement (Fully Earned Premium)
PIGL001	0894	Exclusion - Lead Liability
PIGL002	0894	Exclusion - Asbestos Liability
PISAM006	0117	Abuse or Molestation Exclusion
PISE007	1111	Additional Insured Primary and Non-Contributory Insurance
PISE009	0818	Special Events Date Change Coverage (Inclement Weather)

**Philadelphia Indemnity Insurance Company**

**COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS**

Proposal Number: 3376639

Agent # 28790

See Supplemental Schedule

**LIMITS OF INSURANCE**

\$	4,000,000	General Aggregate Limit (Other Than Products – Completed Operations)
\$	4,000,000	Products/Completed Operations Aggregate Limit (Any One Person Or Organization)
\$	2,000,000	Personal and Advertising Injury Limit
\$	2,000,000	Each Occurrence Limit
\$	300,000	Rented To You Limit
\$	0	Medical Expense Limit (Any One Person)

**FORM OF BUSINESS:** Other

Business Description: Special Events

Location of All Premises You Own, Rent or Occupy: **SEE SCHEDULE ATTACHED**

**AUDIT PERIOD, ANNUAL, UNLESS OTHERWISE STATED:** This policy is not subject to premium audit.

Classifications	Code No.	Premium Basis	Rates		Advanced Premiums	
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops	Prod./Comp. Ops.
SEE SCHEDULE ATTACHED						
<b>TOTAL PREMIUM FOR THIS COVERAGE PART:</b>					\$597.00	\$

**RETROACTIVE DATE (CG 00 02 ONLY)**

This insurance does not apply to "Bodily Injury", "Property Damage", or "Personal and Advertising Injury" which occurs before the retroactive date, if any, shown below.

Retroactive Date: \_\_\_\_\_

**FORM (S) AND ENDORSEMENT (S) APPLICABLE TO THIS COVERAGE PART:** Refer To Forms Schedule

\_\_\_\_\_  
Countersignature Date

\_\_\_\_\_  
Authorized Representative

**Philadelphia Indemnity Insurance Company**

**COMMERCIAL GENERAL LIABILITY COVERAGE PART  
SUPPLEMENTAL SCHEDULE**

Proposal Number: 3376639

Classifications	Code No.	Premium Basis	Rates		Advance Premiums	
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops.	Prod./Comp. Ops.
PREM NO. 001						
ID ATTENDEES	63218	2300 ATTENDANT	\$ 0.236		\$ 543.00	
ADDITIONAL INSURED					\$ 54.00	
EVENT PREMIUM					\$ 543.00	
RAIN DATE COVERAGE					\$ 50.00	
WAIVER OF SUBROGATION					\$ 50.00	
PRIMARY NON-CONTRIBUTORY					\$ 50.00	
TOTAL PREMIUM					\$ 747.00	

BANNOCK COUNTY COMMISSIONERS  
624 E. Center, Pocatello, ID 83201  
Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNIE MOSER  
Commissioner  
1st District

JEFF HOUGH  
Commissioner  
2nd District

KEN BULLOCK  
Commissioner  
3rd District

### AGENDA REQUEST FORM

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.us/commissioners/>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meetings should contact the Commissioner's Office at [208-236-7210](tel:208-236-7210), three to five working days before the meeting.

**E-mail this completed form and any supporting documents to [agendarequest@bannockcounty.us](mailto:agendarequest@bannockcounty.us) by NOON on the Thursday prior to the scheduled meeting.**

**Name/Department:**

Matthew K. Phillips / Human Resources & Risk Management

**Item to be considered/background:**

Asking for approval of proposed ancillary coverage with Philadelphia Insurance for 311 & Badflower concert on August 16, 2025.

**How much time will be needed? Meeting date requested:**

5 minutes

7/24/25

**Does this item involve a contract, agreement, external funding application or award acceptance?**

YES  NO

**Have all supporting documents been included with this form?**

YES  NO

**List of attendees:**

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: 7/24/25 Time: \_\_\_\_\_

Is alcohol present at the event?  Yes  No

Who is serving alcoholic beverages? The insured. Servers have formal alcohol awareness training, no BYO permitted, and no persons under 21 will be served.

Does the Applicant have a liquor license/permit in their name?  Yes  No

Limits of Liability Selected:  \$1 million/\$3 million  \$2 million/\$4 million

Are medical professionals at the event?  Yes  No

If yes, please describe: EMT and First Responders

What is the seating type? Permanent Grandstands/Seating,  
Folding Chairs,  
Standing,

Who is responsible for security at the event? Insured

Is there a contract in place with the venue or municipality?  Yes  No

Does the event involve overnight camping?  Yes  No

Name of performer: 311 & Badflower

Do you need to add an Inclement Weather Date?  Yes  No

08/23/2025 - 08/23/2025

Do you need to add an Inclement Weather Date for the additional events?  Yes  No

Would you like to remove terrorism coverage?  Yes  No

Do you want coverage for Hired & Non-Owned Autos?  Yes  No

Do you need to list any entities as Additional Insured?  Yes  No

If yes, provide the names of all certificate holders and additional insured along with their interest:

Do any Additional Insureds *contractually* require Waiver of Subrogation language?  Yes  No

Organization Name:

Nederlander Concerts Los Angeles LLC

Do any Additional Insureds *contractually* require Primary Non-Contributory language?  Yes  No

Organization Name:

Nederlander Concerts Los Angeles LLC

Has the applicant had any claims filed against it regarding this event or related Special Events in the last four (4) years?  Yes  No

If yes, please provide details:

Are you aware of any circumstances surrounding this event which could reasonably lead to a claim or lawsuit?  Yes  No

If yes, please provide details:

Additional supporting information:

Sample Contract Attached. No liquor liability requested. Insured already has host liquor liability coverage in-force for venue.

## SPECIAL EVENT APPLICATION

### SUBMISSION REQUIREMENTS

- Currently valued insurance company loss runs for the current policy period plus three (3) prior years (for accounts where premium exceeds \$5,000.)
- Copy of rental agreement or contract or use venue

### ACCOUNT INFORMATION

**Applicant Name:** Bannock County dba Bannock County Special Event Center  
**Address:** 624 E. Center Street; Room 105, Pocatello ID 83201  
**Street** **City** **State** **Zip Code**  
**Web site:** https://bannockcountyeventcenter.us/ **E-mail Address:** matthewp@bannockcounty.gov  
**Contact person:** Matthew Phillips **Phone:** 208-236-7211  
 Association     Club     Corporation     Joint Venture     Labor Organization  
 Limited Partnership     LLC     Non Profit Organization     Partnership     Religious Organization  
 Other    Public Entity - Political Subdivision  
 Individual

**Event Type:** Concerts - Rock

Note: Coverage is not available for musical talent/DJ's/bands/singers/performers.

Please note that the above event type is intended for the event organizer. If you are only attending the event as a vendor, please select the event type "Exhibitor / Vendor Booths."

I understand the above statement

**Effective Date:** 08/16/2025 **End Date:** 08/24/2025

**Total number of Attendees:** 1600  
(includes volunteers)

**Total number of Participants:** 0  
(includes volunteers)

**Name of Venue:** Portneuf Health Trust Amphitheatre

**Address of Venue:** 10588 Fairground Drive , Pocatello, ID 83201 08/16/2025 08/17/2025

**Does Event Generate Revenue?**  Yes     No

<b>Revenue generated:</b>	<b>Admission fees</b>	<u>\$104000</u>
	<b>Liquor sales</b>	<u>\$9500</u>
	<b>Food sales</b>	<u>\$14500</u>
	<b>Merchandise</b>	<u>\$3000</u>
	<b>Event Gross Total</b>	<u>\$131,000.00</u>





**PHILADELPHIA INSURANCE COMPANIES  
DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE REJECTION  
OPTION**

We, as an insurance company, are required under the new Federal Terrorism Risk Insurance Act of 2002, to offer certified "acts of terrorism" coverage to all of our prospective policyholders at time of purchase and to all our current policyholders at renewal. The Act requires the Federal Government to pay 90 percent of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The premium set forth does not include any charges for the portion of loss covered by the Federal Government under the Act.

Section 102(1) defines an act of terrorism for purposes of the Act. Section 102(1)(A) states, "The term "act of terrorism" means any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State, and the Attorney General of the United States- (i) to be an act of terrorism; (ii) to be a violent act or an act that is dangerous to - (I) human life; (II) property; or (III) infrastructure; (iii) to have resulted in damage within the United States, or outside the United States in the case of - (I) an air carrier or vessel described in paragraph (5) (B); or (II) the premises of a United States mission; and (iv) to have been committed by an individual or individuals acting on behalf of any foreign person or foreign interest, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion." Section 102(1)(B) states, "No act shall be certified by the Secretary as an act of terrorism if - (i) the act is committed as part of the course of a war declared by the Congress, except that this clause shall not apply with respect to any coverage for workers' compensation; or (ii) property and casualty insurance losses resulting from the act, in the aggregate, do not exceed \$5,000,000." Section 102(1)(C) and (D) specify that the determinations are final and not subject to judicial review and that the Secretary of the Treasury cannot delegate the determination to anyone.

**Your attached proposal (or policy) includes a charge for terrorism. We will issue (or have issued) your policy with terrorism coverage unless you decline by placing an "X" in the box below.**

**NOTE 1:** If "included" is shown on your proposal (or policy) for terrorism you WILL NOT have the option to reject the coverage.

**NOTE 2:** You will want to check with entities that have an interest in your organization as they may require that you maintain terrorism coverage. (i.e. mortgagees)

**EXCEPTION:** If you have property coverage on your policy, the following Standard Fire Policy states do not permit an Insured to reject fire ensuing from terrorism: AZ, CA, CT, GA, HI, ID, IL, IA, LA, ME, MA, MI, MN, MO, NE, NH, NJ, NY, NC, ND, OK, OR, PA, RI, VA, WA, WV, WI. Therefore, if you are domiciled in the above states and reject terrorism coverage, you will still be charged for fire ensuing from terrorism as separately designated on your proposal.

	I decline to purchase terrorism coverage. I understand that I will have no coverage for losses arising from 'certified' acts of terrorism, EXCEPT as noted above.
--	---

**You, as the Insured, have 30 days after receipt of this notice to consider the selection/rejection of "terrorism" coverage. After this 30 day period, any request for selection or rejection of terrorism coverage WILL NOT be honored.**

**REQUIRED IN GA – LIMITATION ON PAYMENT OF TERRORISM LOSSES** (applies to policies which cover terrorism losses insured under the federal program, including those which only cover fire losses)  
The provisions of the Terrorism Risk Insurance Act of 2002 can limit our maximum liability for payment of losses from certified acts of terrorism. That determination will be based on a formula set forth in the law involving the national total of federally insured terrorism losses in an annual period and individual insurer participation in payment of such losses. If one or more certified acts of terrorism in an annual period causes the maximum liability for payment of losses from certified acts of terrorism to be reached, and we have satisfied our required level of payments under the law, then we will not pay for the portion of such losses above that maximum. However, that is subject to possible change at that time, as Congress may, under the Act, determine that payments above the cap will be made.

INSURED'S SIGNATURE \_\_\_\_\_  
DATE 7-21-2025

Jeff Hough



**PHILADELPHIA**  
INSURANCE COMPANIES

A Member of the Tokio Marine Group

One Bala Plaza, Suite 100  
Bala Cynwyd, Pennsylvania 19004  
610.617.7900 Fax 610.617.7940  
PHLY.com

## PROPOSAL FOR INSURANCE

**Proposal Number:**3377043

**Proposal Date:** 07/18/2025

**Named Insured and Mailing Address:**

Bannock County dba Bannock County Special Event Center  
624 E. Center Street; Room 105  
Pocatello, ID 83201

**Producer:** Mutual Insurance

1575 Baldy  
Pocatello, ID 83201

**Contact:**

**Agency Number:** 28790

**Phone:** 208-2379696

**Insurer:** Philadelphia Indemnity Insurance Company

**Underwriter:** Jose Ruiz

**Policy Period From:** 08/16/2025

**To:** 08/24/2025

**Proposal Valid Until:** 08/15/2025

at 12:01 A.M. Standard Time at your mailing address shown above

**Product:** Special Events

**Submission Type:** New Business

**Commission 10%**

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO EXTEND INSURANCE AS STATED IN THIS PROPOSAL. THIS PROPOSAL CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

**Commercial General Liability Coverage Part**

**PREMIUM**

**\$613.00**

The Total Premium includes Federal Terrorism Risk Insurance Act Premium in the amount of:

**\$0.00**

**TOTAL \$613.00**

**Philadelphia Indemnity Insurance Company**

**Locations Schedule**

**Proposal Number: 3377043**

<b>Prens. No.</b>	<b>Bldg. No.</b>	<b>Address</b>
0001	0001	10588 Fairground Drive, Pocatello, ID 83201

# **Philadelphia Indemnity Insurance Company**

## **Form Schedule – Policy**

Proposal Number: 3377043

### **Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:**

<b>Form</b>	<b>Edition</b>	<b>Description</b>
BJP1901	1298	Commercial Lines Policy Jacket
PP2020	0220	Privacy Policy Notice
CPDPIIC	0614	Common Policy Declarations
Location Schedule	0100	Location Schedule
PICME1	1009	Crisis Management Enhancement Endorsement
IL0021	0908	Nuclear Energy Liability Exclusion Endorsement
IL0017	1198	Common Policy Conditions
IL0204	0908	Idaho Changes - Cancellation and Nonrenewal

# Philadelphia Indemnity Insurance Company

## Form Schedule – General Liability

Proposal Number: 3377043

### Forms and Endorsements applying to this Coverage Part and made a part of this policy at time of issue:

Form	Edition	Description
Gen Liab Dec	1004	Commercial General Liability Coverage Part Declaration
Gen Liab Schedule	0100	General Liability Schedule
CG0001	0413	Commercial General Liability Coverage Form
CG2100	0798	Exclusion - All Hazards in Connection With Designated Premises
CG2101	1185	Exclusion - Athletic or Sports Participants
CG2106	0514	Exclusion - Access or Disclosure of Confidential or Personal Information and Data-Related Liability With Limited Bodily Injury Exception
CG2109	0615	Exclusion - Unmanned Aircraft
CG2116	0413	Exclusion - Designated Professional Services
CG2132	0509	Communicable Disease Exclusion
CG2135	1001	Exclusion - Coverage C - Medical Payments
CG2144	0417	Limitation of Coverage to Designated Premises, Project or Operation
CG2147	1207	Employment-Related Practices Exclusion
CG2153	0196	Exclusion - Designated Ongoing Operations
CG2167	1204	Fungi or Bacteria Exclusion
CG2173	0115	Exclusion of Certified Acts of Terrorism
CG2404	0509	Waiver of Transfer of Rights of Recovery Against Others to Us
PIACL001	0120	Absolute Cyber Liability and Electronic Exclusion
PIAS003	0404	Exclusion - Stunt Activity
PIAS005	1113	Limitation of Coverage to a Specified Event and Event Date
PIAS006	0404	Exclusion - Pyrotechnicians/Fireworks
PIAS007	0404	Exclusion - Performer(s)
PIAS010	0404	Additional Insured: Owners and/or Lessors of Premises, Lessors of Leased Equipment, Sponsors or Co-Promoters
PIAS013	0404	Exclusion - Miscellaneous Activities and Devices
PIAS014	0404	Earned Premium Endorsement (Fully Earned Premium)
PIGL001	0894	Exclusion - Lead Liability
PIGL002	0894	Exclusion - Asbestos Liability
PISAM006	0117	Abuse or Molestation Exclusion
PISE006	1111	Exclusion - Assault or Battery
PISE007	1111	Additional Insured Primary and Non-Contributory Insurance
PISE009	0818	Special Events Date Change Coverage (Inclement Weather)

**Philadelphia Indemnity Insurance Company**

**COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS**

Proposal Number: 3377043

Agent # 28790

See Supplemental Schedule

**LIMITS OF INSURANCE**

\$ 4,000,000	General Aggregate Limit (Other Than Products - Completed Operations)
\$ 4,000,000	Products/Completed Operations Aggregate Limit (Any One Person Or Organization)
\$ 2,000,000	Personal and Advertising Injury Limit
\$ 2,000,000	Each Occurrence Limit
\$ 300,000	Rented To You Limit
\$ 0	Medical Expense Limit (Any One Person)

**FORM OF BUSINESS:** Other

Business Description: Special Events

Location of All Premises You Own, Rent or Occupy: **SEE SCHEDULE ATTACHED**

**AUDIT PERIOD, ANNUAL, UNLESS OTHERWISE STATED: This policy is not subject to premium audit.**

Classifications	Code No.	Premium Basis	Rates		Advanced Premiums	
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops	Prod./Comp. Ops.
SEE SCHEDULE ATTACHED						
<b>TOTAL PREMIUM FOR THIS COVERAGE PART:</b>					\$463.00	\$

**RETROACTIVE DATE (CG 00 02 ONLY)**

This insurance does not apply to "Bodily Injury", "Property Damage", or "Personal and Advertising Injury" which occurs before the retroactive date, if any, shown below.

Retroactive Date: \_\_\_\_\_

**FORM (\$ ) AND ENDORSEMENT (\$ ) APPLICABLE TO THIS COVERAGE PART: Refer To Forms Schedule**

Countersignature Date

Authorized Representative

**Philadelphia Indemnity Insurance Company**

**COMMERCIAL GENERAL LIABILITY COVERAGE PART  
SUPPLEMENTAL SCHEDULE**

Proposal Number: 3377043

Classifications	Code No.	Premium Basis	Rates		Advance Premiums	
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops.	Prod./Comp. Ops.
PREM NO. 001						
ID ATTENDEES	63218	1600 ATTENDANT	\$ 0.263		\$ 421.00	
ADDITIONAL INSURED					\$ 42.00	
EVENT PREMIUM					\$ 421.00	
RAIN DATE COVERAGE					\$ 50.00	
WAIVER OF SUBROGATION					\$ 50.00	
PRIMARY NON-CONTRIBUTORY					\$ 50.00	
TOTAL PREMIUM					\$ 613.00	

**BANNOCK COUNTY COMMISSIONERS**

624 E. Center, Pocatello, ID 83201  
Phone: (208) 236-7210 • Fax: (208) 232-7363



**ERNIE MOSER**  
Commissioner  
1st District

**JEFF HOUGH**  
Commissioner  
2nd District

**KEN BULLOCK**  
Commissioner  
3rd District

## Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Kristi Davenport

Department:

Commission

Requestor Email:

kristid@bannockcounty.gov

Item(s) to be considered:

Request to waive late fee and interest on parcel number RPRPFMS000600.

Date of meeting being requested:

07/24/2025

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Misty Katsilometes



**BANNOCK COUNTY COMMISSIONERS**  
624 E. Center, Pocatello, ID 83201  
Phone: (208) 236-7210 • Fax: (208) 234-7363

**ERNIE MOSER**  
Commissioner  
1st District

**JEFF HOUGH**  
Commissioner  
2nd District

**KEN BULLOCK**  
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3rd District

### AGENDA REQUEST FORM

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.us/commissioners/>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meetings should contact the Commissioner's Office at [208-236-7210](tel:208-236-7210), three to five working days before the meeting.

**E-mail this completed form and any supporting documents to [agendarequest@bannockcounty.us](mailto:agendarequest@bannockcounty.us) by NOON on the Thursday prior to the scheduled meeting.**

**Name/Department:**

Shanda Crystal/Chief Procurement Officer

**Item to be considered/background:**

Request to discuss 1) Dioptra invoice for the Road & Bridge construction project and 2) a procurement update.

**How much time will be needed? Meeting date requested:**

10 minutes

7/24/25

**Does this item involve a contract, agreement, external funding application or award acceptance?**

YES  NO

**Have all supporting documents been included with this form?**

YES  NO

**List of attendees:**

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: 7/24/25 Time: \_\_\_\_\_

DIOPTRALLC  
4880 Clover Dell Rd  
CHUBBUCK, ID 83202  
www.dioptrageomatics.com



INVOICE

BILL TO  
Bannock County Planning and Development  
5500 S. Fifth Ave.  
Pocatello, ID 83204

INVOICE # 3937      DATE 04/23/2025      DUE DATE 05/01/2025

PROJECT  
25018-Road & Bridge Complex

DESCRIPTION	QTY	RATE	AMOUNT
Aerial Flights, Processing and Deliverables	1	3,750.00	3,750.00

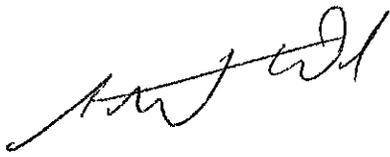
Thank you for your business! We accept the following forms of payment: cash, check, credit card or Venmo.

SUBTOTAL 3,750.00

TOTAL 3,750.00

Please send send checks to:  
4880 Clover Dell Rd.  
Chubbuck, ID 83202

BALANCE DUE **\$3,750.00**





BANNOCK COUNTY COMMISSIONERS  
624 E. Center, Pocatello, ID 83201  
Phone: (208) 236-7210 • Fax: (208) 232-7363



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## Business Meeting Agenda Request Form

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Requestor Name:

Kristi Klauser

Department:

Auditing

Requestor Email:

kristik@bannockcounty.us

Item(s) to be considered:

ARPA update

Date of meeting being requested:

07/24/2025

Time requested:

10 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Bannock County ARPA Projects					unexpected		
Department	Project Description	Revised Cost/Bdgt	Contract+ chng Order = amt pd	Spent as of 6/30/2025	costs after 12/31/2024	contracts/vendors	Comments
Assr	Annex Fire suppression*	37,385	38,322.50	38,322.50		Legacy Fire \$37,385 + Teton Alarm fire alarm \$937.50	est completion June '25
	Annex HVAC* inc insulation	349,240	355,240.00	355,240.00		Becks \$294,650, booth \$43500,insul \$11090	completed May 2025
	Annex LED Lighting*	120,270	110,270.00	110,270.00		Razor \$120,270, under bdt: \$10k	completed June 2025
juv prob/EC	YDC and EC/WC bldg*	2,431,733	2,676,733.00	1,038,942.36	87,617	Headwater \$2,374,238 + xcell 4678; Booth 85,250, \$157,383.20 contingency left (see folder for chngorders + direct pays)	general contractor, completion Nov '25
maintenance	Cthouse boilers (2) (inc engineer)*	331,207	331,207.20	171,253.20		Rocky Mtn Boiler \$319,908, razor 2499.20, booth 8800	est completion Dec '25
commission	6th/E election & cthouse entrance*	1,067,213	1,105,511.43	1,105,511.43	38,298	CM Company \$1,067,213 (Divine Film \$8654.40; CM chngorders \$21,699, others \$7,945.03, Scotts 4636.69)	est completion spring'25
r&b	R&B dump trucks/blades*	709,354	702,637.35	702,637.35			repair was \$6083.35; returning \$6,716
fairboard	Exhibit building*	1,052,678	1,052,678.40	813,107.31	14,702		breakdown on p 2; add'l budget in PILT
co-wide	cameras*	219,500	219,500.00	127,696.87	8,950	Pro Edge \$52,561; Summit \$166,939	
jail	metal detectors		81,927.93	81,573.19	9,313	M2 contract \$74,427.93, contingency \$7,500	need add'l wk fm city glass, razor,ProEdge
	jail paving, phase 2		145,613.50	75,000.00		Superior Asphalt paying \$17,247 fm jail generator overage	reduced bdt for polish overage \$9,877
	Jail polish cement*	131,799	141,675.50	141,675.50		Roberts Shine \$131,799 valid thru June 2025	overage of \$9,877 covered by paving
	Tactical Training Center remodel*	610,436	656,886.00	554,953.05	29,203	Pro Bldrs \$584,936, Booth 25,500, chngorder \$5,525 + \$23,678 + 17,247	general contractor
	Upgrade central controls & C pod/Jail*	1,100,000	765,832.52	436,788.35		\$122,940.89 spent to date, M2 contract \$642,891.63	
	Upgrade dep stations D & E pod	40,179	40,179.00	34,705.00		21st Century 38,179, Razor electric \$2k	
					188,083	poss utilize contingency fm YDC building	
completed projects		Actual Cost					
Commission	Forensic Pathology assessment*	110,695.71		110,695.71			
	McCammon Fire Station contrib	1,000,000.00		1,000,000.00			
	Pay off enterprise leases	200,000.00		200,000.00			
	Planning 6th/East entrance	49,525.87		49,525.87			planning phase portion, complete
Clerk	Election epoll books	58,649.80		58,649.80		Serial purchase	
Elections	Election ADA doors	11,037.49		11,037.49			
Assr	DMV Counter remodel	33,273.98		33,273.98			
	Annex Acoustic Ceiling*	32,000	30,112.00	30,112.00		KJ Acoustics \$30,112; no soffit contract	completed
	Misc for annex	33,410.68		33,410.68			permit portion, paint annex \$27,500
Ag extension	Ag extension carpet, paint in & out	39,359.12		39,359.12			
IT	911 microwave*	900,000	899,703.00	899,702.81			completed
fairboard	Fair barn* sheep barn	87,807.12		87,807.12			added forlift rental \$3,524
jail	Jail roof replacement*	949,750.00		949,750.00			
	Sheriff/Jail parking lot/repave	75,000.00		75,000.00		Superior Asphalt	
	Jail HVAC fans, pumps, motors	153,928.09		153,928.09		Western Ind \$116,896, \$22,500 control sys	
	Jail add'l emergency panels	14,050.00		14,050.00			
	Upgrade jail walk in freezer	16,081.36		16,081.36			
	Fix Sheriff/Jail bldg stucco	2,500.00		2,500.00			
	landscape front of sheriff/jail bldg	133,805.00		133,805.00		M&S Development	
	Jail ADA doors upgrade	21,920.00		21,920.00			
	Jail wet cells upgrade*	140,044.61		140,044.61			
	Jail booking shower upgrade	24,898.00		24,898.00			
	Jail showers remodel C pod	16,219.58		16,219.58			
Event Center	Wellness complex sewer fix	1,502,000.00		1,502,000.00			
	flag pole @ Event Center/Wellness	5,025.00		5,025.00			project will be finished w/dept funds
	Event Center tractor	25,000.00		25,000.00			
	Event Center water truck	39,062.22		39,062.22			
	EC Grandstand upgrade*	51,060.04		51,060.04			
	BC Events fund startup	2,000,000.00		2,000,000.00			
juvenile proba	Safe Teen Assessment Center	402,409.00		402,409.00			
historical	Historical bldg lighting upgrade	10,750.30		10,750.30			
veterans	Veteran's bldg windows upgrade	175,640.00		175,640.00			
veterans	Veteran's bldg brickwork repairs	157,360.00		157,360.00			
	Veteran's bldg roof repair	22,372.48		22,372.48			
	Veteran's bldg boiler replacement	30,175.00		30,175.00			
mosquito	Mosquito truck*	54,060.00		54,060.00			
IT	County router upgrade	52,591.68		52,591.68			
	Tear down old fair bldgs*	0.00		0.00			cancelled project, r&b did work
r&b	R&B bldg roof*	0.00		0.00			cancel project, rebudget in future
historical	Historical bldg restroom remodel*	0.00		0.00			cancel project, rebudget in future
	Total projects	\$ 16,832,456	17,055,676.46	\$ 14,416,953.05			
	Total ARPA funds received	17,055,676	17,055,676				
	remaining to be allocated	\$ 223,220	\$ (0)	available for allocation			
	expenditure category items	\$ 7,209,813		(154,138)			under(over) allocated category
	general county revenues	\$ 9,622,643		377,357			under(over) allocated category
	* involves(d) procurement	\$ 16,832,456					

Downey Exhibit Bldg		actual per bid	Spent as of			
			6/30/2025			
building shell	617,848.40		563,211.91		Teton West; change orders added to grant \$5757.40	
architect	43,650.00		43,650.00			complete
engineer	14,000.00		14,000.00			Dioptra \$2,500, Gate City eng \$6k, Payne 55
plumbing	41,700.00		0.00		Portneuf Valley Plumbing	Portneuf Valley Plumbing
electrical	144,200.00		93,730.00		Razor Electric	Razor Electric
fire monitor alarms	8,432.00		5,467.40	2964.6	Teton Smart	Teton Smart
Rocky Mtn power	18,075.00		18,075.00			Paid from ARPA 12/30/24
HVAC	134,800.00		45,000.00	89800	Charron	Charron
storefront glass	29,973.00		29,973.00		City Creek Glass	
amount that can be contracted	1,052,678		813,107.31			
<b>PILT funded</b>			<b>as of 6/30/25</b>			
Plumbing overage	40,000		40,000.00		split Portneuf Plumbing due to overbudget ARPA	
HVAC overage	10,200			10200	Charron	
fire monitor alarms overage	1,450		1,450.00		split Teton Smart due to overbudget ARPA	
fire suppression plumbing underground r	43,500.00		43,500.00		Portneuf Valley plumbing	
electrical underground mainline	9,083.68		9,083.68		Razor electric	
plumbing underground mainline						
HVAC underground mainline	7,500.00					
fire suppression	62,775.00		56,497.50	6,277.50	Legacy Fire	Legacy Fire
parking lot/sidewalks	17,500.00					possibly wait until FY26
fiber optic line	12,000.00				Direct Communications	to be signed 12/17/24
lay in ceiling	16,185.00			16,185.00	KJ Acoustics	
doors/hardware	46,195.00			50,445.00	Id Wholesale Hardware, Reas cabinet \$4250	
interior IT	5,000.00		3,557.73		Amazon=\$2,530.12, El Wholesale, CDWG \$809.40	
flooring	125,000.00		24,570.00	24,777.64	RugRat \$49,347.64	
lay in ceiling hard lids	5,000.00					
bathroom stalls	20,000.00		838.73	4,405.78	home depot 105.78, D3 Const \$4300	
door finish	3,500.00					
closer and fob install	5,000.00					
manlift	3,300.00		821.63	1,917.26	scissor lift rent 1095.63+821.63	
sign up	10,000.00			6,794.21		
framing/drywall	35,000.00		35,213.09	6,750.00	western wholesale; inv 209.83, MV Drywall \$6750	
paint	7,500.00		1,539.10	3,738.84	sherwin wms 3692.89 + 45.95	
propane tanks	5,000.00		4,167.93		ValleyWide	possibly rent?
landscaping	5,000.00			33,901.67	Empire Landscape	possibly wait until FY26
cleaning supplies/GSPS	7,500.00			1,204.99	Amazon \$229.45+357.44+139.96+478.14	
misc cabinets, concession window	60,000.00			1,050.00	Foxtree	
metal roof pipe jacks	385.00		385.00		All American Roofing-pipejacks on roof	
fire extinguishers	3,000.00		1,588.00			
Downey water/sewer line	10,000.00		10,000.00		City of Downey	
misc/Home Depot	14,090.50		1,038.61	3,607.74	Cal ranch grass seed, elect whole conduit, home depot, concrete, blinds \$2630.67, concession counter \$1050+home depot 118.78 + 539.99 home depot, Downey water 318.30	
paving and gravel lane	3,857.00		2,912.00	945.00	Liddil paving	
furniture, kitchen equip	63,000.00		50,684.55	-	Amazon	
Total PILT funded	657,521		287,847.55			
Project Total	1,710,200		1,100,954.86			
<b>PILT - project overages, unanticipated items, exhibit hall overages</b>		<b>1,000,000.00</b>				
		<b>Cost Estimate</b>	<b>Spent as of</b>			<b>Comments</b>
			<b>6/30/2025</b>			
Downey exhibit hall - PILT portion	657,521.18		287,847.55			
YDC/EC bldg	795		795.00		CDW/palo alto	
YDC/EC bldg	6,200		6,200.00		Id Fire & Flood/enviro svc mold/sewer	
YDC/EC bldg	56,765				ProEdge/cameras, panic buttons, door controllers, readers	
YDC/EC bldg - security	100,000		1,807.07	11,152.87	M2/metal detector (poss add'l install cost)	
YDC/EC building	21,760				EC/WC furniture	
Annex/HVAC	5,400		5,400.00		Wilson Roofing/flashin curbs & pipes	
6th St/East entrance	6,489		6,489.25		ProEdge/cameras 6th st and ADA doors	unanticipated item not in project bdgt
Courthouse/annex/elections bldgs	15,444		15,443.73		sign up	
	870,374.21		323,982.60			
PILT amount unobligated	129,626					
ENTER>COMMON>WORKAREA.123>GRANTS>250-5002 AMERICAN RESCUE PLAN>ARPA projects(excel) & ARPA projects						

BANNOCK COUNTY COMMISSIONERS  
624 E. Center St. Pocatello, ID 83201  
Phone: (208) 236-7210 • Fax: (208) 234-7363



ERNIE MOSER    JEFF HOUGH    JOHN CROWDER  
Commissioner    Commissioner    Commissioner  
1st District    2nd District    3rd District

### AGENDA REQUEST FORM

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.us/commissioners/>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meetings should contact the Commissioner's Office at [208-236-7210](tel:208-236-7210), three to five working days before the meeting.

**E-mail this completed form and any supporting documents to [agendarequest@bannockcounty.us](mailto:agendarequest@bannockcounty.us) by NOON on the Thursday prior to the scheduled meeting.**

**Name/Department:**

Buddy Romriell/Road and Bridge

**Item to be considered/background:**

Employee leave without pay. Possible Executive Session.

**How much time will be needed?    Meeting date requested:**

5 minutes

7/24/25

**Does this item involve a contract, agreement, external funding application or award acceptance?**

YES     NO

**Have all supporting documents been included with this form?**

YES     NO

**List of attendees:**

Buddy Romriell/Kiel Burmester

**Please include any supporting documents with your Agenda Session Request Form.**

Commissioner Office Only:

Date: 7/24/25 Time: \_\_\_\_\_

**BANNOCK COUNTY COMMISSIONERS**

624 E. Center, Pocatello, ID 83201  
Phone: (208) 236-7210 • Fax: (208) 232-7363



**ERNIE MOSER**  
Commissioner  
1st District

**JEFF HOUGH**  
Commissioner  
2nd District

**KEN BULLOCK**  
Commissioner  
3rd District

## **Business Meeting Agenda Request Form**

*The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.*

Requestor Name:

Ernie Moser

Department:

Commission

Requestor Email:

commission@bannockcounty.gov

Item(s) to be considered:

- 1.) seeking to discuss paying for "comfort plus" for Bannock County employees when traveling by air
- 2.) requesting approval to attend the NACo WIR conference in spring of 2026

Date of meeting being requested:

07/24/2025

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees: