



# MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

## Meeting Details

Date of Meeting:	July 29, 2025
Commissioners present:	Ernie Moser and Jeff Hough
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	Ken Bullock
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, Attorney Scott Pearson, and HR Director Matthew Phillips

## Agenda Details

AGENDA	
	Regular Business Meeting (action items)
	<b>Agenda:</b>
1	<ul style="list-style-type: none"> <li>Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)</li> </ul>
2	<ul style="list-style-type: none"> <li>Discussion pertaining to delinquent taxes on RPRPSTC000300 (requested 10 minutes) (action item)</li> </ul>
3	<ul style="list-style-type: none"> <li>Joanne Agnelli, Ag Extension, requesting a reallocation of funds to purchase two laptops (requested 5 minutes) (action item)</li> </ul>
4	<ul style="list-style-type: none"> <li>Kiel Burmester, Public Works, requesting approval of and signature on Collection Agreement between Bannock County and the USDA Forest Service (requested 5 minutes) (action item)</li> </ul>
5	<ul style="list-style-type: none"> <li>Dillon Evans, Solid Waste, regarding approval of and signature on Customer Consent to Proceed with Engineering/Design (requested 5 minutes) (action item)</li> </ul>
6	<ul style="list-style-type: none"> <li>Matthew K. Phillips, Human Resources and Risk Management, asking for approval of estimate proposal from Nederlander Concerts for ancillary coverage for two upcoming concerts (requested 5 minutes) (action item)</li> </ul>
7	<b>RESOLUTIONS AND ORDINANCES (action items):</b> County Ordinance 2025-03 Amendment No. 69 to Zoning Ordinance No. 1998-1 County Ordinance 2025-04 Amendment No. 70 to Zoning Ordinance No. 1998-1
8	<b>LETTERS AND NOTICES (action items):</b> Public Hearing Notice
9	<b>CONSENT AGENDA (action items):</b> <ul style="list-style-type: none"> <li>Manual Checks</li> <li>Alcohol Licenses and Catering Permits</li> <li>Certificate of Residency Approval</li> <li>Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&amp;(b) regarding personnel with potential action following adjournment of Executive Session</li> <li>Technology Forms</li> <li>Minutes: Approval of Meeting Minutes for July 22, 2025, and Certification of Said Minutes</li> </ul>
10	Clerk's Recommendation for FY26 with possible Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following Executive Session (action item)
11	Clerk's Recommendation for FY26 with possible Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following Executive Session (action item)

## Meeting Notes

- 1 8:59 AM Hough called the meeting to order. Community Resources and Advocacy Director Shantal Lauu presented a cremation application for case number 20250047 and one release of lien for case number 20050147. Moser moved to approve case number 20250047 and the release of lien for case number 20050147. The motion passed.
- 2 9:01 AM Chief Deputy Treasurer Misty Katsilometes and Marie Small appeared regarding delinquent taxes on RPRPSTC000300. Katsilometes reviewed Small was given a 60-day extension at the tax deed hearing to pay on the delinquent taxes which was not fulfilled. Small explained she had a surgery and was in Utah for four weeks. The home is paid for and she would like to take out some equity to resolve this. Moser expressed sympathy but also concern for the lack of payments and follow through, not only since the hearing, but not paying in four years. The Board indicated the interest will not be waived and will give 30 days to make payment.
- 3 9:06 AM Agnelli reviewed request to reallocate funds to purchase laptops for the fair and other uses in the office. Moser moved to approve the reallocation. The motion passed.
- 4 9:08 AM Burmester reviewed the agreement to plow parking lots for snowmobiling. Moser moved to approve agreement with the Forest Service. The motion passed.
- 5 9:11 AM Klauser reviewed the consent to move forward with engineering design to move the power for the scale house.
- 6 9:11 AM Phillips reviewed insurance coverage for concerts. Moser moved to approve the insurance estimates. The motion passed.
- 7 9:14 AM Hough moved to approve Ordinance 2025-03. The motion passed. Hough moved to approve Ordinance 2025-04. The motion passed.
- 8 9:14 AM Hough moved to approve the public hearing notice for a rezone application. The motion passed.
- 9 9:15 AM Moser moved to approve the consent agenda. The motion passed.
- 10 10:03 AM Commissioner Bullock appeared telephonically. Klauser reviewed adjustments made from previous discussions. A new projected revenue sheet shows a reduction of \$15.44 per \$100,000 in taxable value and the homeowner's tax relief should reduce that more. Discussion ensued on Veterans, Aid for Friends, Free Clinic, Family Services Alliance, and the increased furniture quote for Juvenile. The numbers will be double checked, but will result in a levy reduction on the County's part.
- 11 Cancelled.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved cremation assistance for case number 20250047 and release of lien for case number 20050147.	Indigent
A 30-day extension was given to pay taxes for parcel RPRPSTC000300.	Treasurer
Approved reallocation for laptops.	Ag Ext.
Approved agreement with Forest Service.	Snowmobile
Approved consent to proceed with engineering/design with Idaho Power.	Landfill
Approved insurance coverage for concerts.	Risk Management
Approved Ordinance Nos. 2025-03 Amendment No. 69 to Zoning Ordinance No. 1998-1 and 2025-04 Amendment No. 70 to Zoning Ordinance No. 1998-1.	Planning
Approved publication for rezone public hearing and consent agenda.	Clerk



## COUNTY ORDINANCE 2025-03

### Bannock County, Idaho

Amendment No. 69 to Zoning Ordinance No. 1998-1

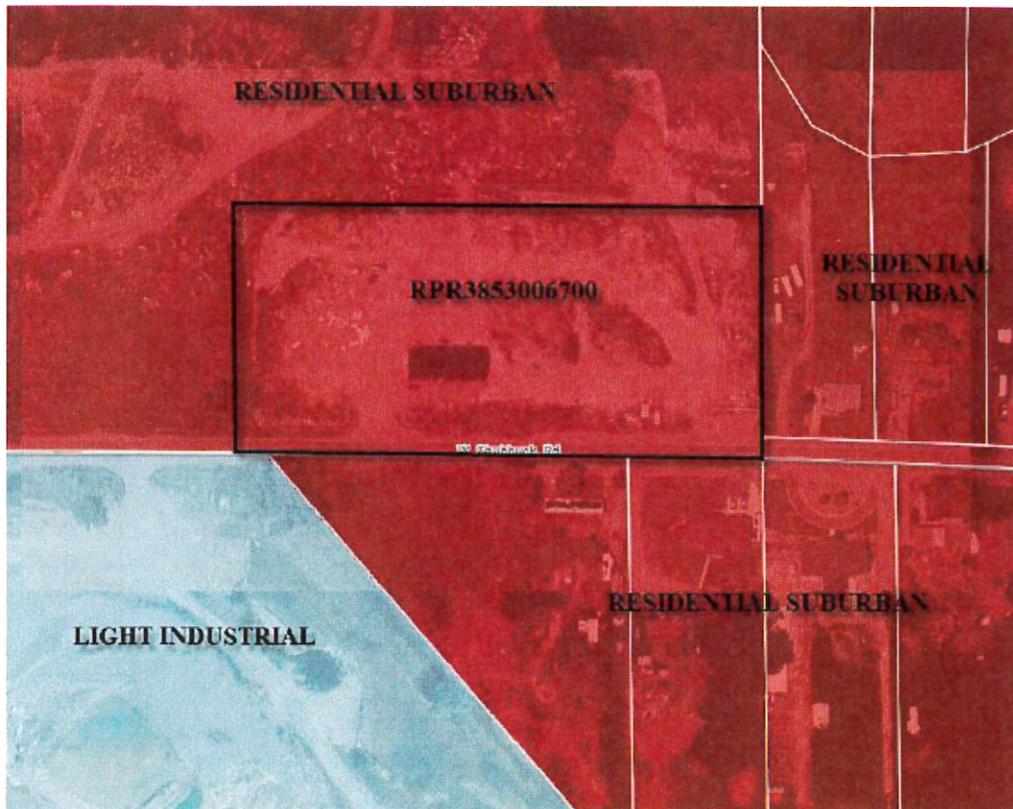
AN ORDINANCE AMENDING ORDINANCE NO. 1998-1, AMENDING THE ZONING DISTRICT DESIGNATION OF APPROXIMATELY 4.14 ACRES OF PROPERTY LOCATED AT 14788 W. CHUBBUCK ROAD FROM RESIDENTIAL SUBURBAN TO LIGHT INDUSTRIAL.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BANNOCK COUNTY, IDAHO:

#### SECTION 1:

That Appendix A of Ordinance 1998-1, the Official Zoning Map of unincorporated Bannock County be amended to reflect the following:

Change zoning district boundary from RESIDENTIAL SUBURBAN to LIGHT INDUSTRIAL for a portion of land consisting of approximately 4.14 acres, and belonging to G3B, LLC which is depicted on the map below and identified as tax parcel RPR3853006700.



**SECTION 2: REPEALING CLAUSE**

All other ordinances and parts of ordinances in conflict herewith shall be, and the same hereby repealed, including the Comprehensive Plan.

**SECTION 3: SEVERABILITY:**

If any word, phrase, section, subsection, provision, clause or paragraph of this ordinance shall be adjudged or declared by any court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect the validity of the remaining portions of the Ordinance and it is hereby expressly declared that every other word, phrase, section, subsection, provision, clause or paragraph of the Ordinance enacted, regardless of the enactment or validity of the portion thereof declared to be unconstitutional or invalid, is valid.

**SECTION 4: EFFECTIVE DATE:**

This ordinance shall be in full force and effect upon its passage, approval, and publication.

Adopted this 29th day of July, 2025.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chairman

  
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Ernie Moser, Member

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Ken Bullock, Member

ATTEST:   
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Jason C. Dixon, Clerk

**PUBLIC NOTICE OF BANNOCK COUNTY ORDINANCE ADOPTION**

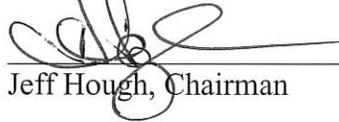
The Board of Commissioners of Bannock County, Idaho, hereby gives notice of the adoption of Ordinance 2025-03. A summary of the Ordinance includes:

AN ORDINANCE AMENDING ZONING ORDINANCE NO. 1998-1, AMENDING THE ZONING DISTRICT DESIGNATION OF APPROXIMATELY 4.14 ACRES OF PROPERTY LOCATED AT 14788 W. CHUBBUCK ROAD FROM RESIDENTIAL SUBURBAN TO LIGHT INDUSTRIAL

The land is owned by G3B, LLC, and identified as tax parcel RPR3853006700.

The full text of this Ordinance is available in the office of the Bannock County Clerk, 624 E. Center Street, Pocatello, Idaho, Mon-Fri from 8 am – 5 pm.

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chairman



Ernie Moser, Member

Ken Bullock, Member

ATTEST:



Jason C. Dixon, Clerk

This is a true and complete summary of Ordinance 2025-03 and provides adequate notice to the public.

JASON C. DIXON, CLERK



Publication Date: Aug 2, 2025



**COUNTY ORDINANCE 2025-04**  
**Bannock County, Idaho**  
Amendment No. 70 to Zoning Ordinance No. 1998-1

AN ORDINANCE AMENDING ZONING ORDINANCE NO. 1998-1 – Amending section 394.6 General Provisions.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BANNOCK COUNTY, IDAHO, THAT THE FOLLOWING AMENDMENTS BE MADE TO ORDINANCE NO. 1998-1:

**SECTION 1: AMENDMENT**

Section 394.6(D) is amended as follows (remove strikethrough text and add underlined text):

D. The minimum area of an MPC shall be ~~seven hundred and fifty (750) acres~~ six hundred and forty (640) acres, plus or minus ten percent (10%).

**SECTION 2: REPEALING CLAUSE**

All other ordinances and parts of ordinances in conflict herewith shall be, and the same hereby repealed, including the Comprehensive Plan.

**SECTION 3: SEVERABILITY:**

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**SECTION 4: EFFECTIVE DATE:**

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Adopted this 29th day of July, 2025.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Jeff Hough, Chair

Ernie Moser, Member

Ken Bullock, Member

ATTEST:

Jason C. Dixon, Clerk

**PUBLIC NOTICE OF BANNOCK COUNTY ORDINANCE ADOPTION**

The Board of Commissioners of Bannock County, Idaho, hereby gives notice of the adoption of Ordinance 2025-04. A summary of the Ordinance includes:

AN ORDINANCE AMENDING ZONING ORDINANCE NO. 1998-1 – Amending section 394.6 General Standards, paragraph D, changing minim area from 750 acres to 640 acres, plus or minus 10%.

The full text of this Ordinance is available in the office of the Bannock County Clerk, 624 E. Center Street, Pocatello, Idaho, Mon-Fri from 8 am – 5 pm.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Jeff Hough, Chair

  
\_\_\_\_\_  
Ernie Moser, Member

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Ken Bullock, Member

ATTEST:   
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Jason C. Dixon, Clerk

This is a true and complete summary of Ordinance 2025-04 and provides adequate notice to the public.

JASON C. DIXON, CLERK  
  
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Publication Date: Aug 2, 2025

**BOARD OF BANNOCK COUNTY COMMISSIONERS  
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of July 22, 2025, as approved during the meeting of June 29, 2025.

BOARD OF BANNOCK COUNTY COMMISSIONERS



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Jeff Hough, Chair



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Ernie Moser, Member

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Ken Bullock, Member

ATTEST:



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Jason C. Dixon, Clerk