



BANNOCK COUNTY COMMISSIONERS' – MEETING

Commissioners' Agenda

The Board of County Commissioners (BOCC) is comprised of the three elected County Commissioners: Ernie Moser (District 1), Jeff Hough (District 2, Chair), and Ken Bullock (District 3). The BOCC generally meets twice weekly: Tuesdays & Thursdays at 9:00 a.m. Unless otherwise noted, meetings are generally held in the Commissioner's Chambers at 624 E Center, Room 212, Pocatello, Idaho. During these public meetings, the BOCC may approve contracts, expend funds, hear testimony, make decisions on land use cases, and take care of other County matters.

Times are subject to change within 15 minutes of the stated time.

Thursday August 28, 2025

9:00 AM Business Meeting (action items)

Agenda:

- Maggie Mann, Southeast Idaho Public Health Department, providing a quarterly update
- Scott Crowther, Event Center and Wellness Complex, seeking to finalize and approve the Rental Agreement with PVSC United Soccer (requested 10 minutes) (action item)
- (AMENDED to include) Discussion pertaining to a vehicle for the Coroner (requested 5 minutes) (action item)
- Fiscal Year Budget Discussion (potential action item)

RESOLUTIONS AND ORDINANCES (action items):

LETTERS AND NOTICES (action items):

SIGNATURE ONLY (action items):

CONSENT AGENDA (action items):

- Manual Checks
- Alcohol Licenses and Catering Permits
- Certificate of Residency Approval
- Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session
- Volunteer Agreement
- Technology Forms
- Minutes:



BANNOCK COUNTY COMMISSIONERS

624 E. Center, Pocatello, ID 83201
Phone: (208) 236-7210 • Fax: (208) 232-7363

ERNE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Maggie Mann

Department:

Southeast Idaho Public Health Department

Requestor Email:

commission@bannockcounty.gov

Item(s) to be considered:

Quarterly update for the Southeast Idaho District Health Department

Date of meeting being requested:

08/28/2025

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

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Requestor Name:

Teri Jones

Department:

Event Center

Requestor Email:

tjones@bannockcounty.us

Item(s) to be considered:

Finalize and approve the contract for PVSC

Date of meeting being requested:

08/28/2025

Time requested:

10 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Scott Crowther, Chaney Nielsen, Teri Jones, Mary Keller, Jason Wardle, Cortney Lew, Kevin McArthur, E

Bannock County Event Center Rental Agreement

This Rental Agreement is made by and between Bannock County, a political subdivision of the State of Idaho (hereinafter referred to as "BANNOCK COUNTY") and PVSC United Soccer (hereinafter referred to as "PVSC"), a Non-Profit Corporation.

THE PARTIES AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

1. **NAME OF EVENT:** PVSC United Soccer
2. **TERM OF AGREEMENT:** PVSC will abide by all contractual agreements and requirements. This agreement shall be effective for a period of three (3) years from 2026 through 2028 with a \$3000.00 fee increase each year. PVSC shall give proper notice of the 2027 and 2028 event dates within a reasonable time when they become known, but no later than eight (8) months prior to the start date of the Event.

Monday through Friday 4:00 PM - 8:00 PM

SPRING: March 1, 2026 - June 15, 2026

FALL: August 10, 2026 - October 31, 2026

TOURNAMENT: April 22-26, 2026

Saturdays 8:00 AM – 7:00 PM

SPRING: March 7, 2026 - June 13, 2026

FALL: August 15, 2026 - October 31, 2026

3. **RAIN DAYS:** Rain days will be rescheduled as soon as possible and approved based on calendar availability. The Director, Operations Manager, and Event Coordinator to approve rescheduled days.
4. **PAYMENT:** The amount of **\$27,000.00** will be paid to the Bannock County Event Center for 2026. Payment will be made in two (2) installments. The first payment will be **\$13,500.00** and will be due on or before March 1, 2026. The second payment will be **\$13,500.00** and will be due on or before August 1, 2026.

The Bannock County Event Center will receive **\$30,000.00** for 2027. The payment will be made in two (2) installments: the first payment will be **\$15,000.00** and will be due on or before March 1, 2027, and the second payment will be **\$15,000.00** and will be due on or before August 1, 2027.

The amount of **\$33,000.00** will be paid to the Bannock County Event Center for 2028. Payment will be made in two (2) installments. The first payment will be **\$16,500.00** and will be due on or before March 1, 2028. The second payment will be **\$16,500.00** and will be due on or before August 1, 2028.

5. **FACILITIES:** This contract covers usage of the following Bannock County facilities: Bannock Soccer Complex Fields 1-8, Wellness Complex Fields 9-14, and Championship Field, Bannock County Bathrooms, and Pavilion 2. (User Fee is included).
6. **SPONSORSHIPS:** BANNOCK COUNTY recognizes the right of PVSC to obtain and display Sponsorships for this Event. No discriminatory, vulgar, or offensive advertising of any kind shall be permitted on Bannock County property. Additionally, BANNOCK COUNTY has current and ongoing independent sponsorships displayed in certain areas of the Facilities to be used. PVSC shall in no way obstruct or hinder from view any sponsorships BANNOCK COUNTY may currently have displayed at the time of the Event.
7. **FOOD TRUCKS/VENDORS:** PVSC will be allowed to have up to three (3) food trucks/vendors. Food trucks/vendors will be required to have all certified inspections BEFORE entering onto the property of Bannock County, this includes but is not limited to a fire inspection, an electrical inspection, and a Food Safety certification provided by Southeastern Idaho Public Health. Food trucks/vendors will be responsible for all inspection costs and will report said documents and fees to the BANNOCK COUNTY staff BEFORE the event. PVSC will be accountable for the coordination of all aspects of potential food trucks/vendors. NOTE: Food trucks/vendors will not be allowed to park on BANNOCK COUNTY'S grass areas, but only in designated areas approved by the BANNOCK COUNTY staff.
8. **VOLUNTEERS:** PVSC has volunteers clean the fields every week, including picking up rocks and dog poop on the fields. In the Spring, PVSC and Pocatello High School work together and do a full clean-up of the Bannock fields.
9. **INSURANCE:** PVSC shall provide a Certificate of Liability Insurance naming BANNOCK COUNTY and agents as additionally insured in a \$1 combined single limit policy, which shall be delivered to the Bannock County Event Center Office ten (10) days prior to the Event.
10. **HAZARDOUS ACTIVITY:** PVSC recognizes that this Event has activities that carry inherent risk or injury, property destruction, or death. As such, PVSC shall obtain waivers and/or releases of liability from any and all participants in the activities. Said waivers shall contain, at a minimum, language contained in Paragraph 10(a). Said waivers are subject to the approval of BANNOCK COUNTY prior to use of the

Facilities. Copies of signed waivers shall be provided to BANNOCK COUNTY upon request. This requirement does not, in any way, abrogate the requirement for indemnification contained herein, abrogate the invocation of sovereign immunity herein, eliminate the requirement by the County for proof of sufficient insurance, nor abrogate any defenses or immunities provided by law.

- a. PVSC shall have participants sign a release and discharge of Bannock County, its elected and appointed officials, and employees and agents from all actions, causes of action, damages, claims or demands for all known or unknown personal injuries, property damage or death resulting from or arising out of any participation in the above described activity or event.
11. **WARRANTIES**: There are no express or implied warranties provided by BANNOCK COUNTY. PVSC, in executing this agreement, is relying upon its own judgment, information, and inspection of the property.
 12. **ENTRY BY BANNOCK COUNTY**: BANNOCK COUNTY shall have the right to enter the Facilities at any time to examine the same and determine proper use and compliance with this Agreement.
 13. **ASSIGNMENT OR SUBLETTING PROHIBITED**: PVSC shall not assign this rental agreement nor sublet the whole or any part thereof without the written consent of BANNOCK COUNTY, except as authorized in this agreement in Paragraph 7, Vendors.
 14. **TERMINATION**: That outside of a termination for breach of contract, either party may terminate the contract with written 90 days' notice to the other party. In the event of such breach, and prior to terminating, the party alleging any breach must notify the other party, in writing, and state the nature of the breach, giving the breaching party an opportunity to cure. Except as may be otherwise provided in this Agreement, such breach by either party will result in the other party being responsible to reimburse the non-defaulting party for all costs incurred directly as a result of the breach of this Agreement, and shall be subject to such damages as may be allowed by law including all attorneys' fees and costs of enforcing this Agreement.
 15. **GOOD FAITH**: BANNOCK COUNTY and PVSC shall continue to engage in good-faith communication and negotiation during the term of this agreement to help keep costs low for use by PVSC, while also contemplating the actual costs to BANNOCK COUNTY.
 16. **ENTIRE AGREEMENT**: This is the entire agreement of the parties and can only be modified or amended in writing by the parties.
 17. **ATTORNEY FEES**: If action is brought to enforce the terms or provisions of this lease, to enforce forfeiture for default, or to collect damages for breach, the prevailing party in

such action shall be entitled to recover from the losing party reasonable attorney fees together with costs authorized by law.

18. **NOTICES:** Any notice required under this Agreement may be served upon BANNOCK COUNTY by hand delivery or USPS First-Class Mail, to Bannock County Event Center Office at 10588 Fairgrounds Road, Pocatello, ID 83201, and any notice may be served upon PVSC by hand delivery or USPS First-Class Mail to PVSC, United Soccer, Cristie Stone, 181 Jefferson, Pocatello, Idaho 83201 .Service of a notice by US Mail shall be deemed complete upon the date of the postmark by US Mail. Either party may change the address for services of notice by written notice to the other party.

DATED this August 28, 2025.

BANNOCK COUNTY

_____ Date _____
Scott Crowther, Event Director

BANNOCK COUNTY BOARD OF COMMISSIONERS

_____ Date _____
Jeff Hough, Chairman

_____ Date _____
Ernie Moser, Commissioner

_____ Date _____
Ken Bullock, Commissioner

PVSC 2026

	M-F Number of Half Days	Saturday Number of Full Days	14 Soccer Fields Used	Cost for Half Day \$150.00	Cost for Full Day \$300.00	Championship Field Used	M-F Cost for Half Day \$175.00	Saturday Number of Full Days	Cost for Full Day \$350.00	
Spring										
March	22	4	308	\$46,200.00	\$1,200.00	22	\$3,850.00	4	\$1,400.00	
April	22	4	308	\$46,200.00	\$1,200.00	22	\$3,850.00	4	\$1,400.00	
May	21	5	294	\$44,100.00	\$1,500.00	21	\$3,675.00	5	\$1,750.00	
June	11	2	154	\$23,100.00	\$600.00	11	\$1,925.00	2	\$700.00	
Total	76	15	1064	\$159,600.00	\$4,500.00	76	\$13,300.00	15	\$5,250.00	\$182,650.00

Fall										
August	16	3	224	\$33,600.00	\$900.00	16	\$2,800.00	3	\$1,050.00	
September	22	4	308	\$46,200.00	\$1,200.00	22	\$3,850.00	4	\$1,400.00	
October	22	5	308	\$46,200.00	\$1,500.00	22	\$3,850.00	5	\$1,750.00	
Total	60	12	840	\$126,000.00	\$3,600.00	60	\$10,500.00	12	\$4,200.00	\$144,300.00

Totals

	Paid 2025	Saved
	\$326,950.00	\$314,208.81
2026	\$326,950.00	\$313,826.56
2027	\$326,950.00	\$313,432.86
2028	\$326,950.00	\$313,027.36

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Requestor Name:

Buddy Romriell

Department:

Public Works

Requestor Email:

buddyr@bannockcounty.gov

Item(s) to be considered:

Discuss vehicle for the Coroner

Date of meeting being requested:

08/28/2025

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Torey Danner

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Commission

Department:

Commission

Requestor Email:

commission@bannockcounty.gov

Item(s) to be considered:

Fiscal Year 2026 Budget Discussion (potential action item)

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