



# MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

## Meeting Details

Date of Meeting:	Tuesday, October 7, 2025
Commissioners present:	Jeff Hough and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	Ernie Moser
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and (9:12 am) Attorney Jonathan Radford

## Agenda Details

AGENDA	
	Commissioners' Regular Business and Claims Meeting (action items)
	<b>Agenda:</b>
1	<ul style="list-style-type: none"> <li>Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)</li> </ul>
2	<ul style="list-style-type: none"> <li>Anita Hymas, Assessor, requesting signature on Tax Cancellation Request (requested 5 minutes) (action item)</li> </ul>
3	<ul style="list-style-type: none"> <li>Chaney Nielson, Event Center and Wellness Complex, seeking (1) approval for reduced fee for District 9 Idaho High School Rodeo, and (2) approval of fee waiver for the Bannock County Thanksgiving Distribution with the Idaho Foodbank (requested 10 minutes) (action item)</li> </ul>
4	<ul style="list-style-type: none"> <li>Buddy Romriell, Public Works, requesting approval of and signature on the purchase of a 10 – Wheeler Truck, Plows, Snowplow, Sander and unfitting costs (requested 10 minutes) (action item)</li> </ul>
5	<ul style="list-style-type: none"> <li>Kristi Davenport, Commission, presenting an offer on two parcels previously offered at the Tax Sale on September 30, 2025 (requested 5 minutes) (action item)</li> </ul>
6	<p><b>RESOLUTIONS AND ORDINANCES (action items):</b></p> <p>Resolution No. 2025-67 Approving September 2025 Alcohol Licenses            Resolution No. 2025-68 Authorizing Purchase of Goods and Services for Public Works on Open Market            Resolution No. 2025-69 Approving Tax Cancellation Requests            Resolution No. 2025-70 Approving September 2025 Salaries</p>
7	<p><b>SIGNATURE ONLY (action items):</b></p> <p>Commissioners' Proceedings for September 2025</p>
8	<p><b>CONSENT and CLAIMS AGENDA (action items):</b></p> <ul style="list-style-type: none"> <li>Board of Ambulance District: Invoices and Commissioner Report</li> <li>Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications</li> <li>Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&amp;(b) regarding personnel with potential action following adjournment of Executive Session</li> <li>Payroll Report</li> <li>Manual Checks</li> <li>Mileage Reimbursement Requests</li> <li>Memorandum Authorization for Accounts Payable</li> <li>Alcohol Licenses and Catering Permits</li> <li>Certificate of Residency Approval</li> <li>Mileage and Travel Approvals</li> <li>Minutes: Approval of and Signature on Certification of Meeting Minutes for September 30, 2025</li> </ul>

## Meeting Notes

- 1 8:59 AM Bullock called the meeting to order. Hough appeared telephonically. No Indigent business.
- 2 8:59 AM Treasurer Jennifer Clark also appeared. Clark explained this request is due to a refund for Idaho Housing. The cancellation needs done and market value cancelled. Hough moved to approve the tax cancellation request. The motion passed.
- 3 Kia Shaw, Operations Manager for Idaho Food Bank also appeared. Nielsen reviewed the request for a fee waiver to use the parking lot for Thanksgiving food distribution. Hough moved to approve the fee waiver. The motion passed.  
9:04 AM Ben Bennett with District 9 Idaho High School Rodeo appeared for a fee reduction request. Hough moved to approve the request. The motion passed.
- 4 9:06 AM Public Works Director Kiel Burmester also appeared. Romriell reviewed the purchase requests for Road and Bridge. Hough moved to approve the request. The motion passed.
- 5 9:14 AM Davenport presented an offer to purchase properties from the auction, \$553.13 for parcel RPRPPOC430800 and \$461.29 for parcel RPRPCPP158000. Hough moved to approve and accept both offers. The motion passed.
- 6 9:16 AM Hough moved to approve Resolution Numbers 2025-67, 68, 69, and 70. The motion passed.
- 7 9:18 AM Hough moved to approve the publication of Commissioner Proceedings. The motion passed.
- 8 9:16 AM Hough moved to approve the consent agenda. The motion passed.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved tax cancellation request.	Assessor/Treasurer/Resolution
Approved fee waiver for Idaho Food Bank and fee reduction for District 9 HS Rodeo.	Parks & Rec
Approved requested purchase for snow plow.	Road & Bridge
Approved property offers for \$553.13 for parcel RPRPPOC430800 and \$461.29 for parcel RPRPCPP158000.	Commission
Approved Resolution Nos. 2025-67 Approving September 2025 Alcohol Licenses; 2025-68 Authorizing Purchase of Goods and Services for Public Works on Open Market; 2025-69 Approving Tax Cancellation Requests; and 2025-70 Approving September 2025 Salaries.	Clerk
Approved publication of proceedings and consent agenda.	Clerk/Auditing

**RESOLUTION**

WHEREAS, in the month of September 2025, the following applied for the following licenses and have been issued permits by the District Health Department and do not have any disqualifications;

NOW, THEREFORE, BE IT RESOLVED that the following applications for licenses/permits be approved.

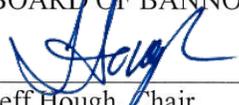
<b>DATE APPROVED</b>	<b>LIC #</b>	<b>TOTAL</b>	<b>OWNER/ APPLICANT</b>	<b>DBA/Event</b>
09/02/2025	ACP2025-012	\$20.00	Hooligans Pub and Deli	Wedding
09/04/2025	ACP2025-013	\$20.00	Jim Dandy Brewing	Wedding
	ABL2025-009	\$125.00	D & E Kwik Stop	K&B Kwik Stop #3
	ABL2025-008	\$125.00	D & E Kwik Stop	K&B Kwik Stop #5
	ABL2025-007	\$125.00	D & E Kwik Stop	K&B Kwik Stop #6
	ABL2025-006	\$125.00	D & E Kwik Stop	K&B Kwik Stop # 2
	ABL2025-005	\$225.00	DLR Enterprises	Lava Hillside Suites
	ABL2025-010	\$300.00	Golden Asia Inc	Gin Sen
09/09/2025	ABL2025-016	\$125.00	Jackson Bevco Inc	Tobacco Connection #24
	ABL2025-015	\$125.00	Jackson Bevco	Tobacco Connection #8
	ABL2025-014	\$312.50	Exit 69 Associates	Cafe Tuscano
	ABL2025-013	\$312.50	First National Bar	First National Bar
	ABL2025-012	\$125.00	Gebo	Ace Hardware & Elements Outfitters
	ABL2025-011	\$125.00	Ef Fin Barbershop	Ef Fin Barbershop LLC
09/11/2025	ABL2025-025	\$312.50	McDermott's Bar II	McDermott's Bar
	ABL2025-024	\$125.00	Our Place Quick Stop	Our Place Benton St
	ABL2025-023	\$125.00	Our Place Quick Stop	Our Place Pit Stop
	ABL2025-022	\$312.50	Michael W & Kathleen Seibert	Outback Golf Park
	ABL2025-021	\$125.00	Costco Wholesale	Costco Wholesale #1033
	ABL2025-020	\$125.00	JSP Family	Pocatello Grocery Outlet
	ABL2025-019	\$200.00	Compass Group USA	Chartwells
	ABL2025-018	\$375.00	Jim Dandy Brewing	Jim Dandy Brewing LLC
	ABL2025-017	\$362.50	Gypsy Holdings	The Office Bar & Grill
	ACP2025-014	\$20.00	Barricade	Block Party
	ABL2025-062	\$275.00	E Thomas	Elmers Breakfast Lunch Dinner
	ABL2025-061	\$312.50	Sakura	New Harmony Pub

<b>DATE APPROVED</b>	<b>LIC #</b>	<b>TOTAL</b>	<b>OWNER/ APPLICANT</b>	<b>DBA/Event</b>
	ABL2025-060	\$125.00	Fast Stop US	Fast Stop 2246
	ABL2025-059	\$125.00	Fast Stop US	Fast Stop 2245
	ABL2025-058	\$125.00	Fast Stop US	Fast Stop 2244
	ABL2025-057	\$125.00	Fast Stop US	Fast Stop 2243
	ABL2025-056	\$125.00	Fast Stop US LLC	Fast Stop 2242
	ABL2025-055	\$125.00	Fast Stop US	Fast Stop 2240
	ABL2025-054	\$287.50	CM Ventures	Sandbaggers Bar & Grill
	ABL2025-053	\$125.00	Stinker Store #69	Stinker Store #69
	ABL2025-052	\$125.00	Stinker Store #67	Stinker Store #67
	ABL2025-051	\$125.00	Stinker Stores #64	Stinker Store #64
	ABL2025-050	\$125.00	Stinker Store #49	Stinker Store #49
	ABL2025-049	\$125.00	Good 2 Go Stores	Good 2 Go Stores #123
	ABL2025-048	\$125.00	K2 Pocatello	Pocatello Hampton Inn
	ABL2025-047	\$175.00	JJ & M Enterprises	PVS Pasta & Vino
	ABL2025-046	\$150.00	Fred Meyer Stores	Fred Meyer Store #260
	ABL2025-045	\$287.50	JGJH	Jakers Bar & Grill
	ABL2025-044	\$312.50	MRP/Pocatello	Mackenzie River Grill & Pub
	ABL2025-043	\$300.00	Inntrusted	Courtyard By Marriott
	ABL2025-042	\$325.00	Wingers Pocatello	Wingers Pocatello
	ABL2025-041	\$287.50	Texas Roadhouse Holding	Texas Roadhouse
	ABL2025-040	\$225.00	Juniper Hills Country Club	Juniper Hills Country Club
	ABL2025-039	\$312.50	LRD Hospitality LLC	Best Western Pocatello Inn
	ABL2025-038	\$287.50	Pocatello Elks Lodge #674	Pocatello Elks Lodge #674
	ABL2025-037	\$312.50	Fuji Steak House	Fuji Steak House
	ABL2025-036	\$150.00	Del Monte Meats	Del Monte Meats
	ABL2025-035	\$287.50	Apple Idaho	Applebees Neighborhood Grill & Bar
	ABL2025-034	\$287.50	Olive Garden Holdings	The Olive Garden Italian Restaurant #6472
	ABL2025-033	\$125.00	Maverik Inc	Maverik #364
	ABL2025-032	\$125.00	Maverik Inc	Maverik #194
	ABL2025-031	\$337.50	Aladdin Food & Beverage	Sand Trap Grill
	ABL2025-030	\$125.00	Maverik Inc	Maverik #651
	ABL2025-029	\$150.00	Taqueria Pelayo	Taqueria Pelayo
	ABL2025-028	\$125.00	Maverik Inc	Maverik #489

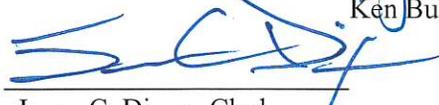
<b>DATE APPROVED</b>	<b>LIC #</b>	<b>TOTAL</b>	<b>OWNER/APPLICANT</b>	<b>DBA/Event</b>
	ABL2025-027	\$125.00	Maverik Inc	Maverik #347
	ABL2025-026	\$275.00	Chapala Mexican Restaurant #6	Chapala Mexican Restaurant # 6
09/23/2025	ABL2025-074	\$125.00	Jacksons Food Stores	Jacksons Food Stores #68
	ABL2025-073	\$125.00	Jacksons Food Stores	Jacksons Food Stores #69
	ABL2025-076	\$125.00	Jacksons Food Stores	Jacksons Food Stores #30
	ABL2025-075	\$125.00	Jacksons Food Stores	Jacksons Food Stores #67
	ABL2025-072	\$175.00	Bowen Tokyo Sushi	Tokyo Sushi
	ABL2025-071	\$175.00	Silk	Shabushi
	ACP2025-015	\$20.00	Sand Trap Grill	Wedding
	ABL2025-070	\$287.50	JP2	The Pressbox Sports Bar
	ABL2025-069	\$362.50	Hak LLC	Hooligans Pub And Deli
	ABL2025-068	\$287.50	Senor Garcias Tex-Mex Grill Inc	Puerto Vallarta
	ABL2025-067	\$287.50	Two For Me LLC	Barricade
	ABL2025-066	\$287.50	Yellowstone Restaurant LLC	The Yellowstone/313/The Union
	ABL2025-065	\$25.00	Pilot Travel Centers	Pilot Travel Centers #641
	ABL2025-064	\$312.50	Duffy's Inc	Duffy's Inc
	ABL2025-063	\$362.50	Wanderlust	Wanderlust
09/25/2025	ABL2025-085	\$125.00	HB Boys	Pocatello Chevron
	ABL2025-083	\$125.00	Fast Stop 1141	Fast Stop 1141
	ABL2025-084	\$300.00	Fast Stop 1145	Fast Stop 1145
	ABL2025-082	\$125.00	Winco Foods	Winco Foods
	ABL2025-081	\$287.50	El Caporal of Pocatello	El Caporal Mexican Restaurant
	ABL2025-080	\$300.00	Himalayan Living	Himalayan Flavor
	ABL2025-079	\$287.50	Blazin Wings	Buffalo Wild Wings #593
	ABL2025-077	\$325.00	Hokkaido Ramen Pocatello	Hokkaido Ramen House
	ABL2025-078	\$325.00	Kingpot Pocatello	Kingpot Korean BBQ & Hot Pot
09/30/2025	ABL2025-096	\$287.50	Baba Agand Enterprises	Red Lion Hotel
	ABL2025-095	\$150.00	R&N Bisharat Inc	Bisharats Market
	ABL2025-094	\$175.00	La Villa	Herradero
	ABL2025-093	\$287.50	Big Gunner	Mama Inez
	ABL2025-092	\$312.50	Odyssey Bar	The Odyssey
	ABL2025-091	\$362.50	Huizar	Los Gavilanes Mexican Grill
	ABL2025-090	\$150.00	Walmart	Walmart #1995

DATE APPROVED	LIC #	TOTAL	OWNER/ APPLICANT	DBA/Event
	ABL2025-089	\$200.00	Hot Springs Resort	The Riverside Hot Springs Inn
	ABL2025-088	\$125.00	Voyager Enterprises	Hitt The Road-Arimo
	ABL2025-087	\$312.50	BH Bar & Grill	Blue Heeler Bar & Grill
	ABL2025-086	\$312.50	Bourbon Barrel Bar	Bourbon Barrel

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Jeff Hough, Chair

Ernie Moser, Member  
  
\_\_\_\_\_  
Ken Bullock, Member

ATTEST:   
\_\_\_\_\_  
Jason C. Dixon, Clerk

In the Matter of AUTHORIZING )  
PURCHASE OF GOODS AND SERVICES )  
FOR PUBLIC WORKS ON OPEN MARKET )

R.S. 2025-68  
October 7, 2025

**RESOLUTION**

WHEREAS, Idaho Code §31-807 vests the Board of County Commissioners with the power and authority to manage real and personal property for the benefit of the County; and

WHEREAS, procedures for competitive sealed bids are set forth in Idaho Code §67-2805(2) for the procurement of public works construction valued in excess of \$200,000, and in Idaho Code §67-2806(2) for the procurement of services or personal property valued in excess of \$150,000; and

WHEREAS, Bannock County published a solicitation for sealed bids for the Landfill Entrance Project and opened the bids on September 4, 2025; and

WHEREAS, several responsive bids were received for the solicitation; and

WHEREAS, Idaho Code §67-2805(2)(a)(viii) and Idaho Code §67-2806(2)(h) authorize the Board of Commissioners, in its discretion, to find that a project or goods/services can be procured more economically on the open market, and to adopt a resolution declaring the same; and

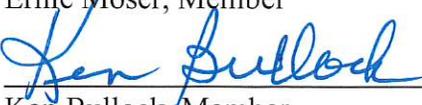
WHEREAS, the bids received were reviewed for responsiveness and cost, and all bids were above the budgeted amount; and

WHEREAS, as stewards of public resources, the Bannock County Board of Commissioners hereby finds that purchasing the goods and services for the Landfill Entrance Construction Project can be performed more economically on the open market.

NOW THEREFORE, BE IT RESOLVED that the bids for the Landfill Entrance Construction Project are rejected and that the goods and services be purchased more economically on the open market.

BANNOCK COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Jeff Hough, Chair

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Ernie Moser, Member  
  
\_\_\_\_\_  
Ken Bullock, Member

Attest:   
Jason C. Dixon, Clerk

**RESOLUTION**

WHEREAS, requests for cancellation of taxes were considered on September 30, 2025; and

WHEREAS, these cancellation requests have been reviewed pursuant to Idaho Code §§63-711, 63-1302, 63-1303 and 63-1304;

NOW, THEREFORE, BE IT RESOLVED that the County Tax Collector, Jennifer Clark, is hereby authorized and directed to cancel the following on the tax rolls as listed by year:

- (1) At the request of Assessor Anita Hymas, in a letter dated September 30, 2025, for cancellation of **market value** for the **2024** tax year.

PARCEL NO.	OWNER	EXPLANATION	VALUE TO BE CANCELLED
RPRRWE2000900	Barnes, Brandon	Homeowner's exemption not applied	\$125,000
RPRRPEP000100	McCullough, Pat	Homeowner's exemption removed in error	\$125,000

BOARD OF BANNOCK COUNTY COMMISSIONERS



\_\_\_\_\_  
Jeff Hough, Chair

\_\_\_\_\_  
Ernie Moser, Member



\_\_\_\_\_  
Ken Bullock, Member

ATTEST:



\_\_\_\_\_  
Jason C. Dixon, Clerk

In the Matter of APPROVING )  
SEPTEMBER 2025 SALARIES )

R.S. No. 2025-70  
October 7, 2025

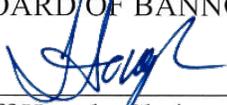
**RESOLUTION**

WHEREAS, salary approval forms, for the month of September 2025, have been submitted for approval by the Board of County Commissioners;

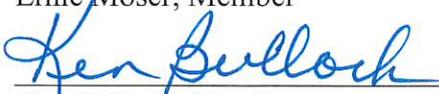
NOW, THEREFORE, BE IT RESOLVED that the following salaries are approved by the Board:

<b>Date Approved</b>	<b>Name – Reason for Change Department – Position</b>	<b>Salary &amp; Effective Date</b>
09/04/2025	Anthony Bercu – Completed introductory Jail – Deputy Detention Division	\$23.52/hr 09/30/2025
	Jakob Thaller – Completed introductory and POST Jail – Deputy Detention Division	\$23.52/hr 09/23/2025
	Aaron DeLoach – Completed introductory Jail – Deputy Detention Division	\$23.52/hr 09/23/2025
	Paul Dantoni – Replacing Brooklyn Ames Jail – Classification/Booking Deputy	\$18.47/hr 09/08/2025
	Harli Williamson – New hire Jail – P/T PREA Coordinantor	\$17.22/hr 09/08/2025
	Rebecca Payne – Replacing David Stanislawski Event Center – Assistant Parks Coordinator	\$19.68/hr 09/08/2025
09/09/2025	Dave Bosquez – Maintenance – Maintenance Specialist Level 1	\$21.07/hr 09/15/2025
	Reda Vineyard – Replacing Heidi Triner Treasurer – Deputy Treasurer	\$16.07/hr 09/22/2025
09/23/2025	Davey Burrell – Sophia Doulgerakis Juvenile Justice – Status Offense Coordinator JPO	\$23.92/hr 09/22/2025
09/25/2025	Brody Johnson – part time/on-call Juvenile Detention – On-call Juvenile Detention Deputy	\$19.68/hr 10/06/2025
	Janae Penrod – New Position Planning and Development – Code Enforcement Officer	\$21.07/hr 10/06/2025

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Jeff Hough, Chair

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Ernie Moser, Member

  
\_\_\_\_\_  
Ken Bullock, Member

ATTEST:   
Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS  
MINUTES CERTIFICATION**

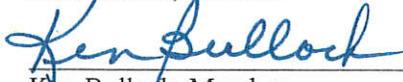
We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of September 30, 2025, as approved during the meeting of October 7, 2025.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Handwritten signature of Jeff Hough in blue ink, with the initials "JD" written to the right of the signature.

\_\_\_\_\_  
Jeff Hough, Chair

\_\_\_\_\_  
Ernie Moser, Member

Handwritten signature of Ken Bullock in blue ink.

\_\_\_\_\_  
Ken Bullock, Member

ATTEST:

Handwritten signature of Jason C. Dixon in blue ink, consisting of stylized initials "JCD" followed by a flourish.

\_\_\_\_\_  
Jason C. Dixon, Clerk