



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, October 14, 2025
Commissioners present:	Jeff Hough and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	Ernie Moser
Staff present:	Deputy Clerk Nancy Allen, Attorney Ian Johnson, and HR Director Matthew Phillips

Agenda Details

AGENDA	
	Commissioners' Regular Business Meeting (action items)
	Agenda:
1	BOARD OF AMBULANCE DISTRICT
	<ul style="list-style-type: none"> Ryan O'Hearn, Pocatello Fire Chief, seeking approval of and signature on grant match for gurney and load system (requested 5 minutes) (action item)
2	BOARD OF COUNTY COMMISSIONERS
	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
3	<ul style="list-style-type: none"> Hal Jensen, Planning and Development, seeking a discussion of, final decision on, and potential signature on Resolution 2025-72 Granting Variance of Requirement in Flood Damage Prevention Ordinance 202-01
4	<ul style="list-style-type: none"> Buddy Romriell, Public Works, seeking to discuss the Fiscal Year 2026 Fleet Purchase (requested 10 minutes) (action item)
5	RESOLUTIONS AND ORDINANCES (action items):
	Resolution No. 2025-71 Approving Tax Cancellation Requests
6	CONSENT AGENDA (action items):
	<ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Mileage and Travel Approvals Minutes: Approval and signature on certification of meeting minutes for October 2 and 7, 2025

Meeting Notes

- 9:00 AM Hough called the meeting to order and moved to enter into the Ambulance District. The motion passed. O'Hearn requested approval for a capital purchase and grant reimbursement request for a gurney and loading system at a cost of \$68,132.78. The grant award is \$40,000 leaving a match of \$28,132.78 which was budgeted for. The purchase is from a piggyback on a Sourcwell contract. Hough moved to approve the grant, authorize the purchase and exit the Ambulance District. The motion passed.

- 2 No Indigent business.
- 3 9:02 AM Assistant Planning and Development Director Tristan Bourquin appeared to review the flood plain variance request heard four weeks ago. It was necessary to notify the state flood plain coordinator of the intent to approve the variance 30 days before final approval. The proposed resolution includes language that the freeboard requirement will be changed in the upcoming ordinance rewrite. Hough noted receipt of the flood plain coordinator’s opposition. Bullock moved to approve Resolution 2025-72. The motion passed.
- 4 9:04 AM Romriell reviewed the FY26 fleet plan. Discussion ensued on Tahoe features.
- 5 9:09 AM Hough moved to approve Resolution 2025-71. The motion passed.
- 6 9:09 AM Bullock moved to approve the items in the consent agenda. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Approved entry/exit Ambulance District and the grant request and purchase.	Ambulance
Approved Resolution Nos. 2025-71 Approving Tax Cancellation Requests and 2025-72 Granting Variance of Requirement in Flood Damage Prevention Ordinance 2020-01.	Planning/Clerk
Approved consent agenda.	Clerk

RESOLUTION

WHEREAS, requests for cancellation of taxes were considered on October 7, 2025; and

WHEREAS, these cancellation requests have been reviewed pursuant to Idaho Code §§63-711, 63-1302, 63-1303 and 63-1304;

NOW, THEREFORE, BE IT RESOLVED that the County Tax Collector, Jennifer Clark, is hereby authorized and directed to cancel the following on the tax rolls as listed by year:

- (1) At the request of Assessor Anita Hymas, in a letter submitted October 2, 2025, for cancellation of **taxes** for the **2023 and 2024** tax year.

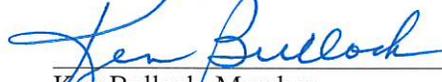
PARCEL NO.	OWNER	EXPLANATION	VALUE TO BE CANCELLED
RPRPPOC210000	IHFA Community Investment Holdings	Exempt – 2023	\$1,118.84
		Exempt – 2024	\$1,148.32

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair

Ernie Moser, Member



Ken Bullock, Member

ATTEST:



Jason C. Dixon, Clerk

In the Matter of GRANTING VARIANCE)
OF REQUIREMENT IN FLOOD DAMAGE)
PREVENTION ORDINANCE 2020-01)

R.S. No. 2025-72
October 14, 2025

RESOLUTION

WHEREAS, David Stites applied on August 18, 2025, for a variance (FVAR-25-1) of the Flood Damage Prevention Ordinance freeboard depth requirement to allow one foot of freeboard for a residential dwelling and accessory structure; and

WHEREAS, Section 450 of Ordinance 2020-01 gives this Board the authority to review variance requests; and

WHEREAS, the application, staff report, conditions for variance approval, and all submitted materials were reviewed in a meeting on September 9, 2025; and

WHEREAS, the applicant addressed and meets all required conditions and factors in Ordinance 2020-01; and

WHEREAS, notice of the intent to grant the variance to the ordinance requirement, pursuant to Section 450(J) of Ordinance 2020-01, was sent to the State NFIP Coordinator on September 11, 2025, by Planning staff;

WHEREAS, upcoming ordinance amendments will reflect a reduction of the required freeboard from 2 feet to 1 foot. This variance will align with ordinance standards once that amendment is adopted.

NOW THEREFORE, BE IT RESOLVED, that the variance request to allow one foot of freeboard for a residential dwelling and accessory structure is granted subject to submitting elevation certificates to verify compliance.

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair

Ernie Moser, Member



Ken Bullock, Member

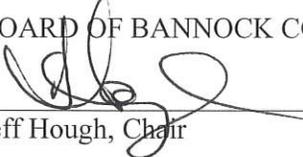
ATTEST: 

Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of October 2 and 7, 2025, as approved during the meeting of October 14, 2025.

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair

Ernie Moser, Member



Ken Bullock, Member

ATTEST:



Jason C. Dixon, Clerk