



## BANNOCK COUNTY COMMISSIONERS' – MEETING

### Commissioners' Agenda

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The Board of County Commissioners (BOCC) is comprised of the three elected County Commissioners: Ernie Moser (District 1), Jeff Hough (District 2, Chair), and Ken Bullock (District 3). The BOCC generally meets twice weekly: Tuesdays & Thursdays at 9:00 a.m. Unless otherwise noted, meetings are generally held in the Commissioner's Chambers at 624 E Center, Room 212, Pocatello, Idaho. During these public meetings, the BOCC may approve contracts, expend funds, hear testimony, make decisions on land use cases, and take care of other County matters.

Times are subject to change within 15 minutes of the stated time.

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### **Thursday, October 30, 2025**

**9:00 AM** Business Meeting (action items)

**Work Session Agenda:**

- Maggie Mann, SIPH, providing a quarterly Southeast Idaho Public Health update
- Chaney Nielson, Event Center, requesting consideration and approval of new Event Center logo (requested 10 minutes) (action item)
- Scott Crowther, Event Center and Wellness Complex, seeking (1) a discussion about a request for fee waiver and use of Wellness Complex for a 5K run on Thanksgiving Day for a food drive and, (2) Executive Session under Idaho Code §74-206(1)(e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations with potential action following adjournment of Executive Session (requested 5 minutes) (action item)
- Hal Jensen, Planning and Development, requesting (1) discussion pertaining to deeding Bannock County parcels along the Portneuf River to the City of Pocatello and, (2) an Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (requested 10 minutes) (action item)

- Kristi Klauser, Auditing, requesting signature on a title for an auction (requesting 5 minutes) (action item)

**Claims Agenda:**

- Board of Ambulance District: Invoices and Commissioner Report
- Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications
- Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session
- Payroll Report
- Alcohol Licenses and Permits
- Certificate of Residency Approval
- Mileage Reimbursement Requests
- Technology Request Form
- Memorandum Authorization for Accounts Payable
- Cardholder User Agreement and Authorization

**10:00 AM** Bid Opening for Survey Review Roster Request for Qualifications (action item)

## BANNOCK COUNTY COMMISSIONERS

624 E. Center, Pocatello, ID 83201  
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNE MOSER  
 Commissioner  
 1st District

JEFF HOUGH  
 Commissioner  
 2nd District

KEN BULLOCK  
 Commissioner  
 3rd District

## Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Maggie Mann

Department:

Southeast Idaho Public Health Department

Requestor Email:

mmann@siph.id.gov

Item(s) to be considered:

Quarterly SIPH update

Date of meeting being requested:

10/30/2025

Time requested:

10 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Maggie Mann

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Requestor Name:

Chaney Nielson

Department:

Event Center

Requestor Email:

chaneyc@bannockcounty.gov

Item(s) to be considered:

Requesting approval for Event Center logo

Date of meeting being requested:

10/30/2025

Time requested:

10 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Chaney Nielson, Scott Crowther, Emma Iannacone



# BANNOCK



COUNTY

# EVENTS COMPLEX



# BANNOCK COUNTY EVENTS COMPLEX

**Rodeo:** Female rider with horse, with a tone on tone palette. Trees watered marked in the background to tie all 5 panels together. The choice for a horse rider evokes more passion and excitement vs the traditional rodeo bull rider. (The brown is the Bannock County Brown used in the standard logo)

**Soccer:** An image of a soccer player mid-kick shows the energy and potential with the bold colors of yellows and oranges. Trees in the background tie the panels together. The position of the player gives you a visual sight line to the next panel.

**Fishing:** Traditional fishing scene shows the outdoor recreation available in the complex. With a lake for fishing, swimming and boating.

**Fireworks:** A silhouette of a person celebrating the fireworks, a yearly tradition that brings people from all over to BCEC for the July Celebration. The blue ties well and indicates an evening sky with pine trees and the lake with a sun setting. A true celebration of joy.

**Music:** A traditional guitar solo with the energy and passion. The music notes moving up towards the right corner give the visual sense of positivity and optimism.



## PRIMARY

5 Color Palette: These colors are all pulled and enhanced from the Bannock County Logo. They are also a great representation of natural colors found in the complex. From Grass, to dirt, to water and the yellows and peach in sunsets.



## SECONDARY

5 Color Palette: These colors are all additional colors used for adding to the effect of the primary colors. The Dark blue and Brown for example, is also the colors of the font used in the Bannock County Logos.

These colors will make great dynamic colors for branding outside of the logo, signage, markers for events, future additions to the park, marketing material and more.

# THE REPORT



## BANNOCK COUNTY COMMISSIONERS

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Requestor Name:

Teri Jones

Department:

Event Center

Requestor Email:

tjones@bannockcounty.us

Item(s) to be considered:

Request for a fee waiver and use of the Wellness Complex for a 5K on Thanksgiving Day for a food Drive

Date of meeting being requested:

10/30/2025

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

Contract

Contract/Agreement Begin Date:

11/27/2025

Contract/Agreement End Date:

11/27/2025

List of additional attendees:

Scott Crowther, Chaney Nielsen, Teri Jones, Camille & Kyler Cornforth



**Office Hours:** Monday thru Friday 8:00 a.m. to 5:00 p.m., Closed Weekends and Holidays  
**Mailing Address:** 10588 Fairgrounds Road, Pocatello, Idaho 83201  
**Email:** [eventcenter@bannockcounty.us](mailto:eventcenter@bannockcounty.us)  
**Phone:** 208-237-1340

Payment Received: _____
Insurance Received: _____
Permits Received: _____
501(c) Received: _____
RecDesk                  Outlook                  Board
Spreadsheet          Reservation Listing

**EVENT CENTER, WELLNESS COMPLEX AND FAIRGROUNDS CONTRACT**

This is a request for facility reservation. Please complete all information. Incomplete information will result in a delay in the review of your contract. The information is requested to assist in the review and consideration of your request to rent a County facility. Historical users (using their original dates) have first priority. All other requests are on a first come – first served basis.

**APPLICATION INFORMATION**

- Company/Origination Name: (event host) Camille & Kyler Cornforth
- Contact Name: (who will sign the contract) Camille Cornforth Title: \_\_\_\_\_
- Mailing Address: 1931 Balboa Rd
- City: Pocatello State: ID Zip Code: 83204
- Cell Phone: 714-280-2908 Email: camillecornforth@gmail.com

**EVENT INFORMATION**

Pavilion 2

- Event Name: Wobble Til' You Gobble Area Requested: Portneuf Wellness Complex
- Event Description: 5K Turkey Trot
- Event Date(s): Thursday, Nov 27 Estimated Number of Attendees: 50-100
- Event Start Time: 8:00AM Event End Time: 10:00AM
- Additional Set-Up or Tear Down Days (if needed): \_\_\_\_\_
- Paid Admission Event: YES \_\_\_\_\_ NO  Cost \_\_\_\_\_ Event Open to the Public: YES  NO \_\_\_\_\_
- 501(c)(3): YES \_\_\_\_\_ NO  Non-Profit Name: \_\_\_\_\_ Tax ID #: \_\_\_\_\_
- Will Alcohol Be Served/Consumed? YES \_\_\_\_\_ NO  (if yes, county permit (\$20) must be provided and present at event)

**THE COUNTY SHALL:**

Permit the Applicant to occupy the space as written above, to prepare buildings or erect temporary booths, which Applicant may use during the rental periods.

Permit the Applicant to display, demonstrate, sell, solicit or operate their business with the limits of their lease.

Use reasonable safeguards against fire, theft, and accidents, but does not assume any liability for damages to goods or property of the Applicant from fire, theft, water or storm, or any liability for accidents to persons or property caused under, or by virtue of the apparitions of Lessee under this contract.

Have a lien upon any and all property stored, used or located upon the leased space, or elsewhere upon the fairgrounds by the Lessee for any and all damages sustained by the breach of this contract or otherwise caused by the Applicant, and shall have the right to restrain such property or any part of it without process of law, and may appropriate any or all such as its own to satisfy and such claim.

Reserve the right to all food concession, unless otherwise permitted. If additional vendors are permitted menu must not compete with menu of fixed site.

**THE APPLICANT SHALL:**

Obtain approval for erection of buildings, tents, enclosures, structures and signs outdoor from County.

Not nail, drill, paint, or do anything to change appearance of the walls. Do not use tape on concrete.

Remove all temporary structures, forms, booths, etc. within twenty-four (24) hours after termination of lease. Items left after that time become the property of the County, to make such disposition as they shall see fit.

Not do any additional electrical wiring without permission of County.

Not permit any ale, beer or intoxicating liquor of any kind to be consumed by the Applicant, his employees, agents or guests without proper permit.

Collect fees for the RV rental spaces at \$35.00/\$45.00 per space, per day and turn the rental fees collected, into the office at the conclusion of the event.

Comply fully with all laws and ordinances of the Bannock County Fire Protection District #1.

Agrees to furnish security at its own expense as is deemed necessary for protection of valuable displays and buildings during the event day and night.

Applicant agrees to furnish the County a Certificate of Insurance naming Bannock County and agents as additionally insured in a \$ 1,000,000.00 combined single limit policy, such policy being delivered to Event Center Office ten (10) days prior to move in time.

Applicant shall provide a security deposit as indicated on the fee schedule, payable when reservation for facility is taken and contract signed. Payment will be held as a security binding. Deposit will be refunded if notification of cancellation is received thirty (30) days prior to event or upon final inspection of facilities, provided there has been no damage and facility is returned in same condition as received. (Clean)

The Lessee will pay the building/grounds rental fees thirty (30) days prior to the event (unless other arrangements are made prior to the event) in the amount of: \$ \_\_\_\_\_ <sup>Requesting a fee waiver</sup> (see attached page for fee schedule).

Please make checks payable to – Bannock County Fairgrounds. Sales tax shall be collected as per Idaho Sales Tax Commission rules.

Bannock County Commissioners

BANNOCK COUNTY

\_\_\_\_\_ Date 10/30/25  
Jeff Hough, Chairman

\_\_\_\_\_ Date 10/30/25  
Ernie Moser, Commissioner

By: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date 10/30/25  
Ken Bullock, Commissioner

A. The terms of this contract shall commence and be binding upon the parties when the last signature is affixed to this contract, and final approval and granting of the application is made by the Bannock County Commissioners. No use of County facilities or grounds shall take place in the absence of approval. The terms of this contract shall remain in full force and effect until all obligations are fully performed or it is terminated as provided herein.

B. A fee as set by the Bannock County Commissioners, including but not limited to additional security, shall be paid by Applicant for the use of facilities and/or grounds. If waiver or reduction of fees has been requested, this must be approved by the Bannock County Commissioners and Applicant must comply with such terms set by the Board.

C. Applicant shall use only those parts of the facilities and/or grounds applied for and essential for the use. Applicant's use of facilities and grounds shall occur only with the agreement and acquiescence of the Bannock County Commissioners and take place in such a manner as shall not interfere with the use of building and grounds by the County or other users.

D. Applicant is responsible for and shall pay to repair all damage caused by its employees, volunteers, agents, participants or invitees to any fixtures, equipment, facilities and/or grounds as a result of the use.

E. Applicant shall clean, if necessary, all areas of any facilities and/or grounds which are used pursuant to this Agreement and shall leave the building(s) and/or grounds in the state it was prior to the commencement of the use. Failure of Applicant to clean areas of the buildings and/or grounds to the satisfaction of the County shall result in an assessment of costs or loss of deposit to Applicant for any necessary cleaning. The County reserves the right to request and receive an appropriate security and or cleaning deposit from Applicant if deemed necessary. Costs for any repairs or cleaning required may be deducted from said deposit.

F. Applicant agrees that the use of County buildings and grounds shall be in accord with any applicable state, local or federal law or regulation.

G. Applicant agrees that in the event any hazardous or potentially hazardous activities are contemplated in Applicant's use of the facilities; the Applicant shall obtain waivers and/or releases of liability from any and all participants in the activities. Said waivers shall contain, at a minimum, the following language in paragraph G(I). Said waivers are subject to the approval of the County prior to use of the facilities. Copies of all signed waivers shall be provided to the County upon request. This requirement does not, in any way, abrogate the requirement for indemnification herein, abrogate the invocation of sovereign immunity herein, eliminate any requirement imposed by the County for proof of sufficient insurance, nor modify or abrogate any defenses or immunities provided by law. Hazardous activities include, but are not limited to any sport or activity whether involving animals or equipment which carries an inherent risk or injury, property destruction or death. The Applicant agrees that decisions by the County or County staff to require or not to require the execution or submission of waivers do not abrogate any immunities or defenses provided by law. The County staff has complete discretion in the decision to require or not require the execution and submission of waivers in connection with any event.

G.(1) Applicant shall have participants sign a release and discharge of Bannock County, its elected and appointed officials, and employees and agents from all actions, causes of action, damages, claims or demands for all known or unknown personal injuries, property damage or death resulting from or arising out of my participation in the above described activity or events.

H. Maintenance. Bannock County agrees that regular maintenance of the grounds, parking lots and buildings will be the responsibility of the County.

I. Default. Each and every term and condition here of shall be deemed to be a material element of the Agreement. In the event either party should fail or refuse to perform according to the terms of this Agreement, such party may be declared in default thereof.

J. Independent Entities. County and Applicant are independent entities and their employees, volunteers, participants or invitees are not to be considered agents or employees of the other. Actions performed by Applicant pursuant to this contract are those of an independent agent and not those of an employee of the County.

K. Entire Agreement. This contract, with any properly executed addendums, represents the entire and integrated agreement and understanding between the parties and supersede all prior negotiations, statements, representations and agreements, whether written or oral.

L. Assignment. Neither this contract, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other party.

M. Modification. This Application and Agreement shall be modified only by a written agreement, duly executed by all parties hereto.

N. Invalidity. The parties mutually understand and agree this contract shall be governed by and interpreted pursuant to the laws of the State of Idaho. If any provision of this contract is held invalid or unenforceable by any court of competent jurisdiction, or if the County is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of the parties that the provisions of this contract are fully severable.

O. Venue. If any dispute arises between the parties from or concerning this contract or the subject matter hereof, any suit or proceeding at law or inequity shall be brought in the District Court of the State of Idaho, County of Bannock. Nothing in this clause shall be interpreted or construed to waive the County's assertion of governmental immunity.

P. Contingencies. Applicant certifies and warrants no gratuities, kick-backs or contingency fees were paid in connection with this contract, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this contract.

Q. Discrimination. All parties agree they will not discriminate against any person who performs work under the terms and conditions of this contract because of race, color, gender, creed, handicapping conditions or national origin.

R. ADA Compliance. All parties agree they will not discriminate against a qualified individual with disability, pursuant to law as set forth in the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. § 12101, et seq., and/or any properly promulgated rules and regulations relating thereto.

S. Governmental Immunity. The Bannock County Commissioners and Bannock County do not waive their governmental immunity provided by any law by entering into and/or granting this contract and the County fully retains all immunities and defenses provided by law with regard to any action based upon this Agreement. Further; the County and its elected and appointed officials do not waive their governmental immunity under contract, tort or any other applicable theory of law by entering into or granting this contract.

T. Force Majeure. Neither party shall be liable to perform under this contract if such failure arises out of causes beyond control, and without the fault or the negligence of said party. Such causes may include, but are not restricted to, Acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of said party.

U. Notices. All notices required and permitted under this contract shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the address listed herein, or when personally, delivered to such party. A party may change its address for notice hereunder by giving written notice to the other party.

V. Indemnification. To the fullest extent permitted by law, Applicant agrees to indemnify and hold Harmless Bannock County and its elected and appointed officials, employees and volunteers from any and all claims, damages, losses and expenses, including reasonable attorney's fees, for injuries, illness, death, property damage, claims, penalties, actions, demands or expenses arising from or in connection with this contract. In granting this contract, Bannock County may, in its sole discretion, require Applicant to show proof of insurance sufficient to cover Applicant's obligations pursuant to this clause. No use of buildings or grounds may commence until Bannock County Risk Management or County Legal Counsel has reviewed and approved the insurance coverage obtained/provided by Applicant if so required.

W. Third Party Beneficiary. The parties do not intend to create in any other individual or entity the status of third-party beneficiary and this Application and Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this contract shall operate only between the parties to this contract and shall inure solely to the benefit of the parties to this contract. The parties to this contract intend and expressly agree that only parties' signatory to this contract shall have any legal or equitable right to seek to enforce this contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of it, or to bring action for its breach. This provision is not intended to waive the County's governmental immunity in any way and shall not be construed to waive said governmental immunity in any way.

X. Termination. This Agreement may be terminated by either party at any time for failure of another party to comply with the terms and conditions of this Agreement; by Bannock County with fifteen (15) days' prior written notice to other parties; or upon mutual written agreement by all parties.

Y. Appropriations Clause. Bannock County's obligations under this Application and Agreement are conditioned upon the availability of Funds which are appropriated or allocated for such obligations. If funds are not allocated and available for the continuance of said obligations, the contract may be terminated by the County at the end of the period for which funds are available. No penalty shall accrue to the County in the event this provision is exercised, and the County shall not be obligated or liable for any future payments due or for any damages as a result of termination under this provision.

Z. Alteration or Additions. Without the written consent of the County, or unless otherwise allowed by this Agreement, the Applicant shall not make any improvements to or alterations of the premises. Any alterations or improvements to the premises made by the Applicant shall become part of the realty and the property of the County.

10/20/2025

\_\_\_\_\_  
Date

*Camille Cornforth*

\_\_\_\_\_  
Applicant

Camille Cornforth

\_\_\_\_\_  
Print Name

**ADDITIONAL EVENT INFORMATION**

EVENT NAME: Wobble Til' You Gobble

DATE: Thursday, Nov 27

TIME OF EVENT: 8:00AM-10:00AM

AREA: Portneuf Wellness Complex

ADDITIONAL EVENT DETAILS:  
Completely free of charge, only "cost" for the runners is to bring canned food that can later that day be donated to a local food bank to help those in need for Thanksgiving. I am also wanting to try and get local businesses to sponsor either water bottles, hot cocoa, towels, etc. I have a few businesses that have already volunteered to help and a few members of the community who have volunteered to help the day of. This event is for anyone to participate: runners, walkers, strollers, etc. Just a fun way to gather as a community on a holiday.

SPECIAL SET UP INSTRUCTIONS:  
If I receive confirmation of sponsors agreeing to help with water bottles, hot cocoa, towels, etc. I will plan a time with them before the race starts (e.g. 6:00AM) to set up the tables at different parts of the race. I am planning to have one table for the canned foods, one table for waters and towels, and one table for hot cocoa if all plans out accordingly.

NOTES/DRAWINGS:

# EVENT CENTER, WELLNESS COMPLEX, RV PARK

## FEE SCHEDULE

Area	Description	Cost		Unit	Quantity	Total
		Half Day	Full Day			
BCEC	Pavilions 1-4	\$50	\$100	Per Pavilion		
BCEC	Basketball Court	\$50	\$100	Per Court		
BCEC	Volleyball Courts	\$50	\$100	Per Court		
BCEC	Multi-Use Fields	\$150	\$300	Per Field		
BCEC	Championship Field	\$175	\$350	Per Field		
BCEC	Indoor Arena (Seats 500) Event/Individual	\$60		Per Hour		
<b>Indoor Arena Riding Passes</b>		<b>*Open Except For When Otherwise Reserved (Arena Worked Once Per Day) *</b>				
BCEC	6-Month Indoor Arena Family Pass (Nov-Apr)	\$120		Family of 4, Including Parents and Children 17 and younger- Renewed Annually		
BCEC	6-Month Indoor Arena Individual Pass (Nov-Apr)	\$90		Renewed Annually		
BCEC	Arena 1	\$150	\$300	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Arena 2	\$100	\$200	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Arena 3	\$75	\$150	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Building B (Concrete Floor/Heated)	\$175	\$350	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Tack/Hay Room	\$20		Per Day		
BCEC	Horse Stalls	\$20		Per Day		
BCEC	Horse Stall w/Run	\$30		Per Day		

BCEC	Stall Bedding (Sawdust)	\$15	Per Bag		
BCEC	Cattle Panel	\$10	Per Panel/Per Day		
RV	Full Hookups (Water, Electricity, Sewer)	\$45	Per Day		
RV	Partial Hookups (Water & Electricity)	\$35	Per Day		
Labor	Additional Labor Per Person/Per Hour	\$25	Per Hour		
EQUIP	Water Truck w/Operator	\$100	Per Hour		
EQUIP	PA Systems	\$10	Per Hour		
EQUIP	Operator w/Equipment (Tractor, Backhoe, Skid Steer)	\$75	Per Hour		
EQUIP	Operator w/Motor Grader (Special Circumstances)	\$100	Per Hour		
EQUIP	Tractor, No Operator	\$50	Per Hour		
EQUIP	Hot Spot	\$100	Per Day		
VENDOR	Vendor Admission Fee (Inspection, Permit, Admin)	\$90	Per Month (starts on the 1 <sup>st</sup> and ends on the last day of the month)		
AMP	Amphitheater 60x25x30 (9,000 capacity)				
<b>ITEMS TO BE NEGOTIATED BY CONTACT ONLY</b>					
BCEC	Upper Arena & Grandstands (Seats 3,500)				
BCEC	Race Track				
BCEC	Elk Stage & Grass Area				
BCEC	Upper Office Spaces (3 Available)				
BCEC	Livestock Holding Pens				

## BANNOCK COUNTY COMMISSIONERS

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 Phone: (208) 236-7210 • Fax: (208) 232-7363



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Requestor Name:

Scott Crowther

Department:

Event Center

Requestor Email:

scottc@bannockcounty.gov

Item(s) to be considered:

Seeking Executive Session to discuss sponsorship agreement

Date of meeting being requested:

10/30/2025

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

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Requestor Name:

Hal Jensen

Department:

Planning & Development

Requestor Email:

Item(s) to be considered:

Deeding Bannock County parcels along the Portneuf River, adjacent to Kraft Road and Old Highway near Simplot to the City of Pocatello for the development of the greenway and develop river access.

Date of meeting being requested:

10/30/2025

Time requested:

10 Minutes

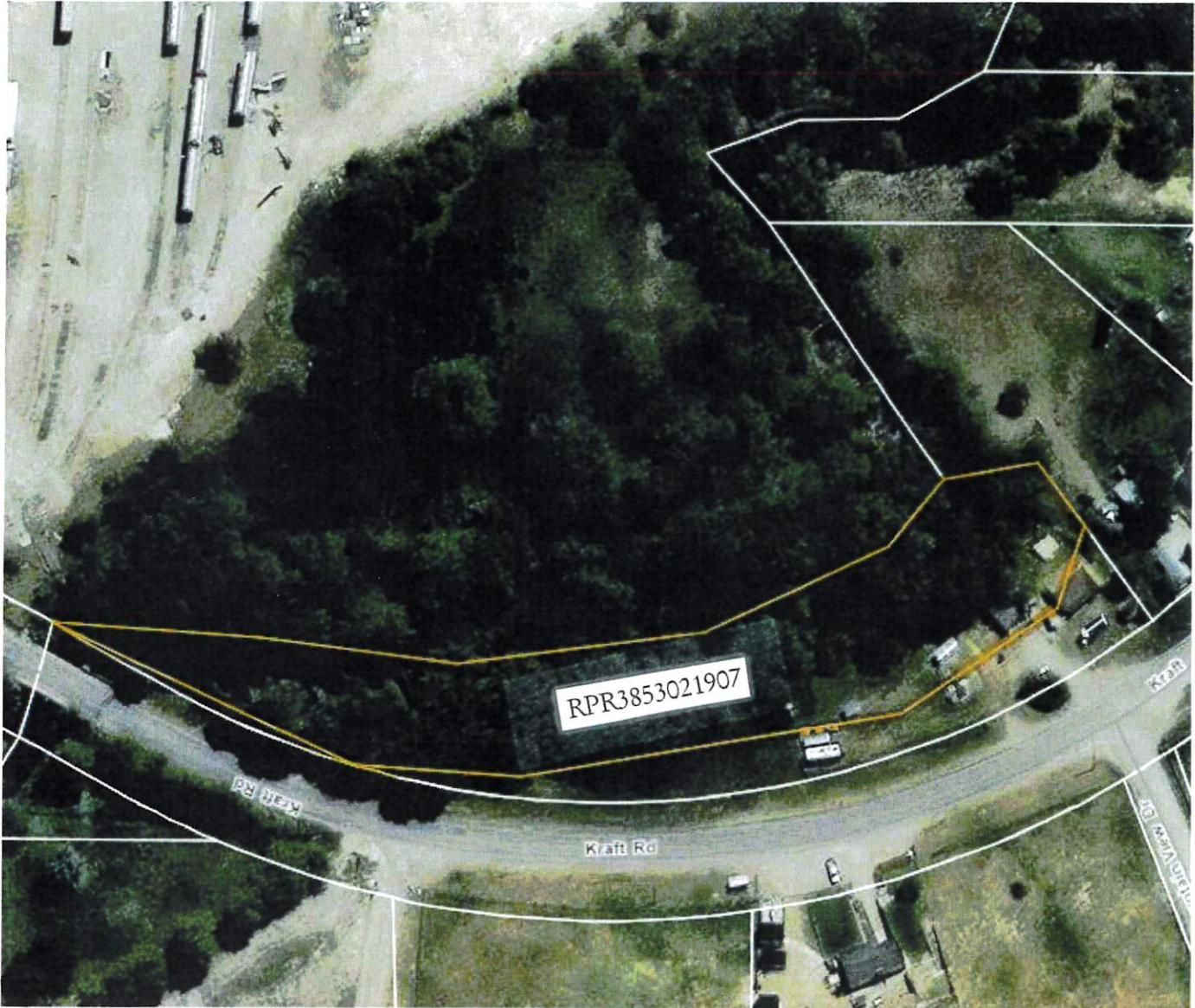
Does the request involve a contract, agreement, external funding, or award acceptance?

No

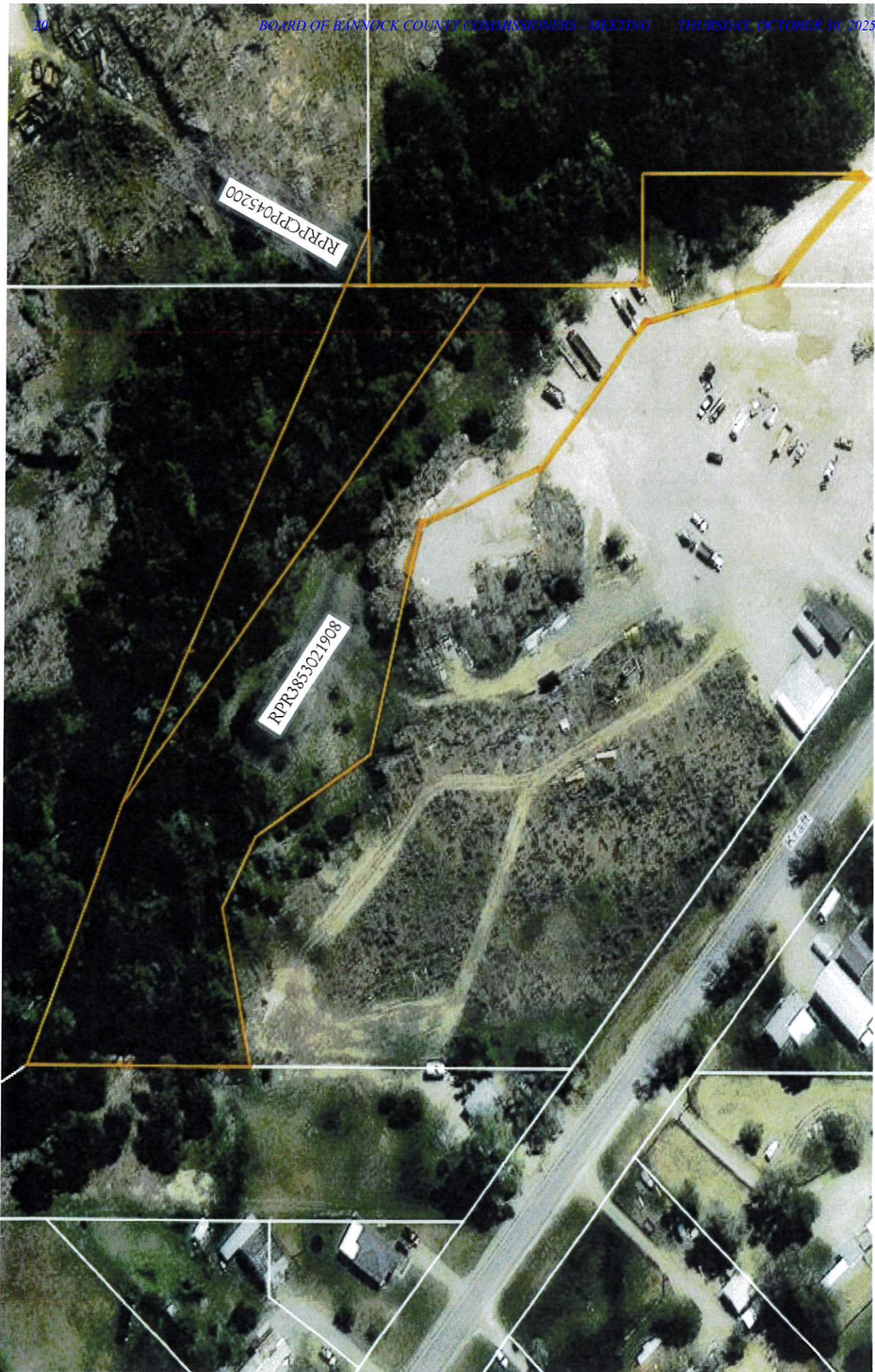
Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:







BANNOCK COUNTY COMMISSIONERS  
624 E. Center, Pocatello, ID 83201  
Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNE MOSER  
Commissioner  
1st District

JEFF HOUGH  
Commissioner  
2nd District

KEN BULLOCK  
Commissioner  
3rd District

## Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Hal Jensen

Department:

Requestor Email:

halj@bannockcounty.us

Item(s) to be considered:

Request executive session to discuss promoting *an employee* . . . . .

Date of meeting being requested:

10/30/2025

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

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Requestor Name:

Kristi Klauser

Department:

Auditing

Requestor Email:

kristik@bannockcounty.us

Item(s) to be considered:

sign title for auction, I will bring to the meeting

Date of meeting being requested:

10/30/2025

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees: