



# MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

## Meeting Details

Date of Meeting:	Thursday, December 11, 2025
Commissioners present:	Ernie Moser and Jeff Hough
Clerk of the Board:	Nancy Allen for Jason C. Dixon
Absent Board Members:	Ken Bullock
Staff present:	Deputy Clerk Nancy Allen and Comptroller Kristi Klauser

## Agenda Details

AGENDA	
	Business and Claims Meeting (action item)
	<b>Work Session Agenda:</b>
1	<ul style="list-style-type: none"> <li>• Ashley Bringham, D6 Treatment, regarding signature on Independent Contractor Agreement for Professional or Consultant Services (requested 10 minutes) (action item)</li> </ul>
2	<b>Claims Agenda:</b> <ul style="list-style-type: none"> <li>• Board of Ambulance District: Invoices and Commissioner Report</li> <li>• Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications</li> <li>• Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&amp;(b) regarding personnel with potential action following adjournment of Executive Session</li> <li>• Payroll Report</li> <li>• Alcohol Licenses and Permits</li> <li>• Certificate of Residency Approval</li> <li>• Mileage Reimbursement Requests</li> <li>• Technology Request Form</li> <li>• Memorandum Authorization for Accounts Payable</li> <li>• Cardholder User Agreement and Authorization</li> </ul>
3	Interview for Snow Groomer Committee with Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (action item)

## Meeting Notes

- 1:00 PM Hough called the meeting to order and reviewed the D6 item was pulled off the agenda.
- 1:00 PM Moser moved to approve the claims. The motion passed.
- 1:02 PM Hough moved to enter executive session under Idaho Code §74-206(1)(a)&(b) regarding personnel. The motion passed by roll call vote. 1:15 PM Hough moved to exit executive session. The motion passed.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Claims agenda items were approved.	Clerk/Auditing
Executive session was held to consider personnel matters.	Clerk