



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, January 13, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and Attorney Jonathan Radford

Agenda Details

AGENDA	
	Regular Business (action items)
	Agenda:
1	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
2	<ul style="list-style-type: none"> Discussion about LA Semiconductor with possible Executive Session under Idaho Code §74-206(1)(e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations with potential action following adjournment of Executive Session (requested 10 minutes) (action item)
3	<ul style="list-style-type: none"> Alisse Foster, Planning and Development, requesting review and approval of Chestnut Hill Subdivision (requested 5 minutes) (action item)
4	<ul style="list-style-type: none"> Hal Jensen and Tristan Bourquin, Planning and Development, providing an updated timeline for Land Use and Development Ordinance (requested 15 minutes) (action item)
5	<ul style="list-style-type: none"> Discuss Vehicle Use Policy (requested 10 minutes) (action item)
6	<ul style="list-style-type: none"> Kristi Klauser, Auditing, requesting (1) signature on Secure Rural Schools Certification of Title III expenditures, and (2) providing an ARPA update (requested 5 minutes) (potential action item)
7	RESOLUTIONS AND ORDINANCES (action items): Resolution 2026-5 Authorizing the Destruction of Auditing Files
8	SIGNATURE ONLY (action items): Memo Authorizing Destruction of Documents
9	CONSENT AGENDA (action items): <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Mileage and Travel Approvals Minutes: Approval of and signature on certification for meeting minutes for January 6 and 8, 2026.

Meeting Notes

- 9:00 AM Hough called the meeting to order. There were no indigent cases.

- 2 9:00 AM MiaCate Kennedy, CEO of Portneuf Valley Development Corp, Assessor Anita Hymas and Chief Deputy Assessor Randy Hobson appeared. Kennedy explained she has been working with LA Semiconductor for over 18 months. She attended a meeting in Taiwan with other semiconductors where it became apparent we need to keep up the fab here. There is a business looking at the facility here or going to Arizona. There are 300 jobs at the facility here. The city is looking at offering incentives. The request is for the County to look at ways to offer incentives as well. 9:03 AM Moser moved to go into executive session under Idaho Code §74-206(1)(e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states. The motion passed by roll call vote. 9:32 AM Hough moved to exit executive session. The motion passed. Hough moved to write a letter of support and express a willingness to enter negotiations for tax abatements. The motion passed.
- 3 9:34 AM Foster reviewed plat line adjustments for an existing plat. Bullock moved to approve the plat. The motion passed.
- 4 9:36 AM Bourquin presented an updated timeline for the land use ordinance for the best and overall approach to complete the entire ordinance rather than piecemeal sections. Pulling the section out on alternative energy would still require a conditional use permit and following the public hearing requirements. Following previous direction, the ordinance will not include battery storage. The section for alternative energy is separate from what was previously done as that only included solar. There is pressure to get the alternative energy ordinance completed quickly as there is a window offered because of economic conditions. Discussion ensued on approving sections separately, splitting staff time/obligations, saving costs, and doing it right. The best-case estimate is completion and publication on July 3. 9:54 AM Moser moved to follow the suggested timeline. Hough would like to compress the timeline and suggested May 1. Jensen objected in that there are too many variables and they are meeting with council for availability as this timeline will require a special session. Hough called for a vote. The motion passed.
- 5 9:59 AM Bullock discussed the proposed vehicle policy changes and recommended the mileage reimbursement at the GSA or Bannock County's adopted rate. Departments should be on their own budget constraints, and change wording to "must" for personal use and pay both ways. Klauser expressed concern for the language "or" in the mileage reimbursement and discussed resulted in setting the rate every year based off GSA rates before budget season. Klauser questioned the definition of "local" and suggested out of town. Klauser pointed out jurors are reimbursed mileage and that is not budgeted. Moser would like to add in the practice currently being followed that if a county car is available and employees want to go see relatives or vacation, then only one way should be reimbursed. If a county car is not available, then both directions would be reimbursed. Hough suggested preparing drafts of the discussed changed to present at the Elected Official meeting the first week of February. Dixon opined the current practice is a good system and changing that will result in more people wanting to drive and less carpooling just to get the extra pay.
- 6 10:11 AM Klauser reviewed the Secure Rural School reporting. Search and Rescue used the funds for back country recovery. Hough moved to approve the report. The motion passed.
10:13 AM Klauser gave an update on ARPA projects and funds. There is \$263,763.79 remaining due to projects coming in under budget or project changes, which is 1.564% of the total received. There are no remaining contract obligations open and the funds will have to be turned back.
- 7 10:17 AM Moser moved to approve Resolution 2026-5. The motion passed.
- 8 10:17 AM Moser moved to approve the memo to authorize destruction of records. The motion passed.
- 9 10:17 AM Discussion ensued on an alcohol license for a Downey bar. Bullock moved to approve the consent agenda items.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Executive session was held for matters of trade or commerce. A letter of support to be prepared offering discussions for tax exemption proposals for potential new business.	Commission
Plat line adjustments for Chestnut Hill Subdivision were approved.	Planning
Proposed timeline for completing land use ordinance by July 3 was adopted.	Planning
Auditing will prepare drafts of travel policy proposals for discussion with Elected Officials.	Auditing
Secure Rural School Certification was approved.	Auditing
ARPA funds remaining to be turned back.	Auditing
Resolution 2026-5 Authorizing the Destruction of Auditing Files was passed.	Clerk
Requested documents were approved for destruction.	Resolution
Consent agenda items were approved.	Clerk/Auditing/Resolution

RESOLUTION

WHEREAS, Idaho Code §31-871 requires the Board of County Commissioners to authorize destruction of records that are not required as permanent records and that have met the minimum retention period provided by the retention schedules and are no longer required by law or for county business; and

WHEREAS, the Bannock County Auditing Office has the following grant records that have reached their expiration far beyond auditable requirements (a more detailed log is located on the County network at: agreements\$\Grants):

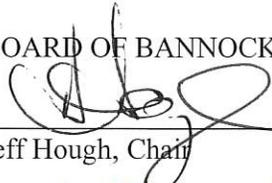
Project End Date	Funder	Funder Grant/Award #	Project Name
9/30/2001	Idaho State Police	CR-13-00	Sheriff's Help and Recovery Environment (SHARE)
9/30/2002	Idaho State Police	C01-BYRN-13-CR-02	Sheriff's Help and Recovery Environment (SHARE)
9/30/2003	Idaho State Police	02-BYRN-13-CR-3	Sheriff's Help and Recovery Environment (SHARE)
12/1/1998	Idaho Dept of H&W	KC096100	Sheriff's Youth Camp
9/30/2006	Idaho Supreme Court	02-JJ61-02	Child Protection Pilot Program
9/30/2007	Idaho Supreme Court		Juvenile Drug Court Officers
9/30/2008	Idaho Supreme Court		Juvenile Drug Court Officers
9/30/2009	Idaho Supreme Court		Juvenile Drug Court Officers
9/30/2010	Idaho Supreme Court		Juvenile Drug Court Officers
9/30/2011	Idaho Supreme Court		Juvenile Drug Court Officers
9/30/2012	Idaho Supreme Court		Juvenile Drug Court Officers
9/30/2013	Idaho Supreme Court		Juvenile Drug Court Officers
9/30/2014	Idaho Supreme Court		Juvenile Drug Court Officers
9/30/2015	Idaho Supreme Court		Juvenile Drug Court Officers
9/30/2016	Idaho Supreme Court		Juvenile Drug Court Officers
9/30/2017	Idaho Supreme Court		Juvenile Drug Court Officers
11/30/2008	Idaho Supreme Court	SJI-03-N-102	SJI Case Manager
6/30/2001	ID Dept of Parks & Rec	5/2/2001	South Pocatello RV Dump
6/30/2006	ID Dept of Parks & Rec	FRT5-5-03-1	Groomer Maintenance and Storage Building
6/30/2007	ID Dept of Parks & Rec	GRT6-5-45-1/GMV7-5-03-1	Transport Truck
6/30/2008	ID Dept of Parks & Rec	GRB6-5-03-1	Crystal Summit Parking lot
2/15/2004	ID Dept of Parks & Rec	GRT4-5-03-1	Snowmobile trail markers
3/1/2006	ID Community Found'n	14731	Fairgrounds garden and path
5/3/2005	ID Community Found'n	13672	Fairgrounds concrete wall on Ifft Road
12/31/2012	USDA Forest Service	10-PA-11041563-098	SF Mink Creek Box Canyon Culvert Replacement
6/30/1995	ID Dept of Parks & Rec	5/4/1995	S Bannock County RV Park - Downey
9/30/2000	Idaho Dept of H&W	KC113800	Sheriff's Youth Camp
9/30/2001	Idaho Dept of H&W	KC134000	Sherriff's Youth Camp
9/30/2002	Idaho Dept of H&W	6C053000	Sherriff's Youth Camp
9/30/2003	Idaho Dept of H&W	6C054600	Sherriff's Youth Camp
6/30/2006	Idaho State Police	04-BY-22-DR-1B-00-2	Sherriff's Youth Summer Camp
9/30/2003	Idaho DEQ		Idaho Waste Tire Management
8/30/2008	ID Department of Lands	06SAFP 02	Fire Liaison - Fuels Reduction for Mink Creek, Johnny Creek and Pocatello Creek
12/1/2007	ID Department of Lands	04BLM 03	Fire Liaison - Fuels Reduction for Buckskin

10/2/2012	ID Department of Lands	09SAFP 11	Fire Liaison - Fuels Reduction for Summit Hills, Blind Springs, and Pebble Creek
5/1/2008	Idaho Dept of H&W		EMS training
9/30/2004	Idaho Dept of H&W	HC442300	EMS training
6/30/2005	Idaho Dept of H&W	HC477800	EMS training
6/30/2005	Idaho Dept of H&W	HC484000	Pediatric IV Arm
6/30/2006	Idaho Dept of H&W	HC517100	EMS equipment
6/30/2006	Idaho Dept of H&W	HC529900	EMS training
10/10/2012	ID Depart of Commerce	ICDBG-11-V-07-PF	Downey Fire Station Project
5/30/2015	Idaho Dept of H&W	HC838300	Search and Rescue Equipment
5/30/2015	ID Dept of Parks & Rec	MB15-5-3-1	Search and Rescue Equipment
6/30/2011	Idaho Dept of H&W	HC582000	Search and Rescue Truck
6/30/2008	Idaho Dept of H&W	HC582000	Search and Rescue Truck
9/30/2006	ID DOT	SEM0602	Search and Rescue Equipment
9/30/2008	ID DOT		Search and Rescue Equipment
7/12/2010	US Dept of Energy	RW0000134	Energy Efficiency upgrades
9/30/2016	ID DOT	FFY2016	Occupant Protection
9/30/2015	ID DOT	FFY2015	Occupant Protection
9/30/2014	ID DOT	FFY2014	Occupant Protection
9/30/2013	ID DOT	FFY2013	Occupant Protection
9/30/2012	ID DOT	FFY2012	Occupant Protection
9/30/2011	ID DOT	FFY 2011	Occupant Protection
9/30/2010	ID DOT	FFY 2010	Occupant Protection
9/30/2009	ID DOT	FFY 2009	Occupant Protection
6/30/2001	Idaho	6C044300	Families First
9/14/2006	Idaho	6C044300	Families First
8/13/2012	US Dept of Energy	DE-RW0000134	Energy Efficiency upgrades

WHEREAS, Idaho Code §31-871(2) states records may only be destroyed by resolution of the Board of County Commissioners after regular audit and upon the advice of the prosecuting attorney;

NOW, THEREFORE, BE IT RESOLVED that the Auditing Office is authorized to destruct the grant records as listed and that such destruction occur under the supervision of the Bannock County Clerk.

BOARD OF BANNOCK COUNTY COMMISSIONERS



 Jeff Hough, Chair



 Ernie Moser, Member



 Ken Bullock, Member

ATTEST:

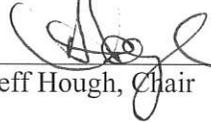


 Jason C. Dixon, Clerk

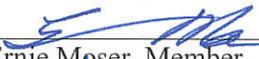
**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of January 6 and 8, 2026, as approved during the meeting of January 13, 2026.

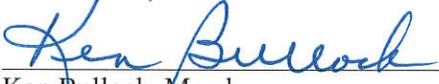
BOARD OF BANNOCK COUNTY COMMISSIONERS



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Ken Bullock, Member

ATTEST:



Jason C. Dixon, Clerk