



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, January 15, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser,

Agenda Details

AGENDA	
Work Session and Claims Meeting (action items)	
Agenda:	
1	<ul style="list-style-type: none"> Maggie Mann, SIPH, providing a quarterly Southeast Idaho Public Health update
2	<ul style="list-style-type: none"> Scott Crowther, Event Center/Wellness Complex, requesting approval of and signature on (1) a contract requesting a partial fee waiver and, (2) and a rental agreement (requested 5 minutes) (action items)
3	<ul style="list-style-type: none"> Jason Dixon, Clerk, discuss monies for the lease of Kinport to go to Idaho Department of Lands (requested 5 minutes) (action item)
4	<ul style="list-style-type: none"> Board of Equalization Occupancy and Sub roll Assessed Values (action item)
5	Claims Agenda: <ul style="list-style-type: none"> Board of Ambulance District: Invoices and Commissioner Report Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Payroll Report Alcohol Licenses and Permits Certificate of Residency Approval Mileage Reimbursement Requests Technology Request Form Memorandum Authorization for Accounts Payable Cardholder User Agreement and Authorization
6	Board of Equalization for Sub roll and Occupancy (potential action item)
7	Interviews as allowed in the Request for Qualifications for the Master Planning Design Services with possible Executive Session under Idaho Code §74-206 (1)(e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations with potential action following adjournment of Executive Session (potential action item)

Meeting Notes

- 9:00 AM Hough called the meeting to order. Mann gave updates on respiratory illnesses, measles, vaccine recommendations with changes, and concerns regarding potential legislative Medicaid expansion repeal. Concerns also exist for the lack of health insurance due to the repeal of tax credits.

- 2 9:19 AM Lorie Murray, Carol Burnett, and Logan Anderson appeared. Crowther has been working with Idaho State Civic Symphony for a program for the 4th of July. Anderson reviewed the plan for an outdoor production for America’s 250th birthday. The request is to waive fees and offer concessions. Discussion on costs for the overall event, traffic control, parking, and shuttles. Moser moved to approve the agreement with the Idaho State Civic Symphony. The motion passed.
9:31 AM Carolyn Anderson-Merritt with Rock Creek Ranch Roping Productions reviewed a fundraiser roping event. Just before Christmas, she learned a child received a diagnosis of leukemia and the father had emergency surgery. The event this weekend has been turned into a benefit with half the purse going to the family. She requested a fee waiver of half. Crowther relayed the fee is \$685 and suggested a 50% reduction to cover costs. Bullock moved to allow a fee waiver of half. Discussion ensued on costs and panel set up. The motion passed.
- 3 9:40 AM E911 Director Adam McKinney also appeared. Dixon reviewed the Kinport property purchase is close to wrapping up. The Idaho Department of Lands requests the lease payment at closing. Bannock County will start receiving land use payments from other entities. It was requested to approve the lease payment, but also up to \$1,000 to have available at closing for any other potential items. Future budgeting and reserves were reviewed. Moser moved to approve the payment and extra funds for anything that comes up. The motion passed.
- 4 9:38 AM Moser moved to enter into BOE. The motion passed. Hymas explained there are no appeals, phone calls have been fielded and tax bill deadlines. Hough moved to exit BOE. The motion passed.
- 5 9:48 AM Discussion ensued on questions in the claims report. Bullock moved to approve the items in the claims agenda. The motion passed.
- 6 Cancelled.
- 7 2:24 PM Procurement Officer Shanda Crystal, Business and Event Director Scott Crowther, Event Manager Chaney Nielsen, and Operations Manager Steve Crump were present for interviews for Master Planning Design Services. Moser moved to enter into executive session under Idaho Code §74-206 (1)(e) to consider preliminary negotiations involving matters of trade or commerce. The motion passed by roll call vote.
4:52 PM Bullock moved to exit executive session. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Idaho State Civic Symphony granted a fee waiver for 4 th of July/250 th Birthday event.	Parks & Rec
Rock Creek Ranch Roping Productions granted 50% fee waiver for benefit event.	Parks & Rec
Payments for closing on Kinport location were approved.	Clerk/E-911
Board of Equalization was opened for report and no appeals were filed.	Assessor
Items in the claims agenda were approved.	Clerk/Auditing/Resolution
Executive session was held to consider preliminary negotiations.	Clerk