



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, February 10, 2026
Commissioners present:	Ernie Moser and Jeff Hough
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	Ken Bullock
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, Attorney Jonathan Radford, HR Director Matthew Phillips, and PIO Emma Iannacone

Agenda Details

AGENDA	
	Regular Business Meeting (action item)
	Agenda:
1	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
2	<ul style="list-style-type: none"> Mark Dahlquist, Mayor of Pocatello, seeking to provide an update and discussion with the Commissioners (requested 15 minutes) (action item)
3	<ul style="list-style-type: none"> Seth Scott, Juvenile Detention Center, requesting approval of and signature on Independent Contractor Agreement with ABC Addictive Behavior Counseling (requested 5 minutes) (action item)
4	<ul style="list-style-type: none"> Kristi Klauser, Auditing, seeking to discuss Juvenile Detention salary budget and request approval to move funds and benefits from B to A (requested 5 minutes) (action item)
5	<ul style="list-style-type: none"> Karen Trumbull, Office of Emergency Management, regarding signature on 2022 FINAL Grant Adjustment Notice for State Homeland Security Grant Program (requested 5 minutes) (action item)
6	<ul style="list-style-type: none"> Matthew K. Phillips, Human Resources/Risk Management, requesting personnel approval request with possible Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (requested 5 minutes) (action item)
7	<p>RESOLUTIONS AND ORDINANCES (action items): Resolution 2026-10 Approving January 2026 Salaries Resolution 2026-11 Approving January 2026 Alcohol Licenses</p>
8	<p>SIGNATURE ONLY (action items): Fairgrounds Contract with Waived Fees Commissioners' Proceedings – January 2026</p>
9	<p>CONSENT AGENDA (action items):</p> <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Mileage and Travel Approvals Minutes: Approval of and signature on certification for meeting minutes for January 30, February 3 and 5, 2026

Meeting Notes

- 1 9:00 AM Hough called the meeting to order. There were no cremation applications.
- 2 9:03 AM Dahlquist reviewed the ambulance contract is going through renewal and that's a good partnership between the entities. Discussion ensued on a potential sewer district to help reduce septic systems. The capacity at water pollution control is good, but there are concerns with a county-wide sewer district. and the fees already collected for long term maintenance and future capital improvements. Additional concerns shared were a district having a board of directors and the control of a district.
9:10 AM Hough explained the sewer district would be a customer to Pocatello and the areas that are being planned for inclusion to the sewer district include from Inkom to the reservation boundary.
9:13 AM Business Manager and Events Director Scott Crowther reviewed water use history and changes at the complex. With the current curtailment of water rights usage, water usage is over the limit. The cost to water the soccer fields is \$16,000-\$18,000 per month for summer months. Dahlquist learned the city was originally watering the soccer fields. That was switched over to a county pump and the city waived \$30,000 at that time.
9:18 AM Dixon reviewed previous discussions with former leaders about using a well on Appaloosa that is not potable to water fields as a gift contribution from the city. Dahlquist will investigate that, and mentioned they are looking at tapping into the Satterfield well that is not potable to water the golf course.
9:22 AM Dahlquist relayed the animal shelter is at 90-100% capacity all the time.
- 3 9:01 AM Radford has reviewed the contract and there are no concerns. Moser moved to approve the contract for counseling. The motion passed.
- 4 9:02 AM Klauser reviewed a reallocation request stemming from an employee payout that affected other budget lines. Moser moved to approve the change of funds. The motion passed.
- 5 9:00 AM Trumbull reviewed the SHSP closeout for the 2022 grant. Moser moved to approve signature. The motion passed.
- 6 9:25 AM Hough moved to enter into executive session under Idaho Code §§74-206(1)(a)&(b) regarding personnel. The motion passed by roll call vote. Dixon, Klauser, and Allen exited. 9:45 AM Hough moved to exit executive session. The motion passed. Moser moved to approve leave without pay for an employee and an attorney-client agreement. The motion passed.
- 7 9:24 AM Moser moved to approve Resolutions 2026-10 and 11. The motion passed.
- 8 9:24 AM Hough moved to approve a fee waiver for a reception at the Exhibit Hall. The motion passed.
9:25 AM Hough moved to approve the publication notice for Commissioner proceedings. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Quarterly update discussions with Pocatello mayor included renewal of Ambulance contract; potential sewer district; water supply for soccer fields at the Event Center; potential use of non-potable wells; and capacity of the animal shelter.	Commission
Agreement with ABC Addictive Behavior Counseling was approved.	Juvenile
A resolution will be prepared to reallocate funds for Juvenile Detention.	Auditing/Resolution
Closeout for 2022 State Homeland Security Grant Program was approved.	OEM
Attorney-Client Agreement and leave without pay were approved for personnel matters following executive session.	HR/Clerk

Resolutions 2026-10 Approving January 2026 Salaries and 2026-11 Approving January 2026 Alcohol Licenses were passed.	Clerk
Fee waiver for Exhibit Hall rental was signed.	Parks & Rec
Publication of January 2026 Commissioner Proceedings was approved.	Clerk

In the Matter of APPROVING)
JANUARY 2026 SALARIES)

R.S. No. 2026-10
February 10, 2026

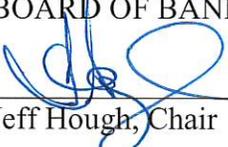
RESOLUTION

WHEREAS, salary approval forms, for the month of January 2026, have been submitted for approval by the Board of County Commissioners;

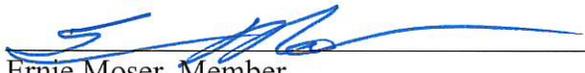
NOW, THEREFORE, BE IT RESOLVED that the following salaries are approved by the Board:

Date Approved	Name – Position Department – Reason for Change	Effective Date & Salary
01/13/2026	Courtney Teuscher – Jury Commissioner District Court - Promotion	01/19/2026 \$22.54/hour
	Danielle Allen – Sr. Administrative Assistant – Courts Clerk of the Court – Replacing Bailey Stimpson	01/28/2026 \$17.20/hour
01/15/2026	Brady Stuart – Equipment Operator 3 Road & Bridge – Replacing J. Pidcock	01/26/2026 \$24.88/hour
01/20/2026	Mallory Howard – Intern Juvenile Justice	01/21/2026 Unpaid
	Mattia Stone – Intern Juvenile Justice	01/21/2026 Unpaid
	Alyssandra Wendzel – Intern Juvenile Justice	01/21/2026 Unpaid
	Krystin Masterson – PT Drivers License Tech Sheriff – Replacing Noa Lora	02/02/2026 \$17.22/hour

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair



Ernie Moser, Member

Ken Bullock, Member

ATTEST: 
Jason C. Dixon, Clerk

In the Matter of APPROVING)
JANUARY 2026 ALCOHOL LICENSES)

R.S. No. 2026-11
February 10, 2026

RESOLUTION

WHEREAS, in the month of January 2026, the following applied for the following licenses and have been issued permits by the District Health Department and do not have any disqualifications;

NOW, THEREFORE, BE IT RESOLVED that the following applications for licenses/permits be approved.

DATE APPROVED	LIC #	TOTAL	OWNER/APPLICANT	DBA/Event
01/15/2026	ACP2026-002	\$60.00	The Royal Hotel & Pizzeria	Fire & Ice Events
	ACP2026-001	\$40.00	The Royal Hotel & Pizzeria	Christmas Party
01/30/2026	ACP2026-003	\$20.00	Lava Hot Springs Chamber of Commerce	Wine Tasting

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair



Ernie Moser, Member

Ken Bullock, Member

ATTEST:



Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of January 30, February 3 and 5, 2026, as approved during the meeting of February 10, 2026.

BOARD OF BANNOCK COUNTY COMMISSIONERS

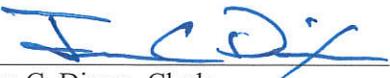


Jeff Hough, Chair

Ernie Moser, Member

Ken Bullock, Member

ATTEST:



Jason C. Dixon, Clerk