



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, February 17, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and Attorney Jonathan Radford

Agenda Details

AGENDA	
	Regular Business Meeting (action item)
	Agenda:
1	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
2	<ul style="list-style-type: none"> Discussion about a Bannock County Tax Exemption Ordinance Pursuant to Idaho §63-602nn (potential action item)
3	<ul style="list-style-type: none"> Karen Trumbull, Office of Emergency Management, requesting signature on Professional Services Contract for Technical Assistance Services (requested 10 minutes) (action item)
4	<ul style="list-style-type: none"> Kristi Davenport, Commission Office, requesting approval of and signature on a Fairgrounds Contract with waived fees for the Idaho Association of Counties Spring County Officials Institute (requested 5 minutes) (action item)
5	<ul style="list-style-type: none"> Kiel Burmester, Public Works, seeking Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (requested 10 minutes) (action item)
6	<ul style="list-style-type: none"> Jason Dixon, Clerk, seeking an Executive Session under Idaho Code §74-206(1)(c) to acquire an interest in real property not owned by a public agency with potential action following adjournment of Executive Session (requested 15 minutes) (action item)
7	RESOLUTIONS AND ORDINANCES (action items):
	Resolution No. 2026-12 Authorization and Order to Reallocate Funds
8	LETTERS AND NOTICES (action items):
	Public Hearing Notices
9	CONSENT AGENDA (action items):
	<ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Mileage and Travel Approvals Minutes: Approval of and signature on certification for meeting minutes for February 10 and 12, 2026
10	Interview for Board of Community Guardians board with Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (action item)

Meeting Notes

- 1 9:00 AM Hough called the meeting to order. There were no cremation applications for review.
- 2 9:19 AM Assessor Anita Hymas and Chief Deputy Assessor Randy Hobson appeared. Radford reviewed a draft §63-602NN ordinance. Input was requested for tiers and application process. Hymas reviewed concerns. Discussion ensued on a process, check list, scoring matrix, requiring 100% of the median wage and accountability with yearly reporting, and giving a pro rata exemption for the percentage of completion of the agreement.
- 3 9:00 AM Charity Staggs also appeared. Trumbull explained the contract for grant writing and other services. Staggs reviewed the contract has been used for grant writing, but not always for Bannock County. That has not worked well with some reporting issues and the smaller districts not qualifying for grants. Discussion ensued on funding, the SHSP grant. The contract would be paid from funds on a previous grant that are use it or lose it. Concerns were discussed regarding the scope of the contract. 9:18 AM Bullock moved to approve the agreement. The motion passed with Hough and Bullock voting for. Moser opposed.
- 4 9:38 AM Davenport requested a fee waiver for the Exhibit Hall for an IAC event. Moser moved to approve a fee waiver. The motion passed.
- 5 9:39 AM Assistant Public Work Director Buddy Romriell also appeared. Hough moved to enter into executive session under Idaho Code §74-206(1)(a)&(b) regarding personnel and under Idaho Code §74-206(1)(c) to acquire an interest in real property for the Clerk's discussion. The motion passed by roll call vote. 9:51 AM Romriell and Burmester exited.
- 6 9:57 AM Hough moved to exit executive session. The motion passed.
- 7 9:57 AM Moser moved to approve Resolution 2026-12. The motion passed.
- 8 9:58 AM Bullock moved to approve the publication of the public hearing notices. The motion passed.
- 9 9:58 AM Moser moved to approve the items on the consent agenda. The motion passed.
- 10 9:59 AM Moser moved to enter into executive session under Idaho Code §74-206(1)(a)&(b) regarding personnel. The motion passed by roll call vote. Allen and Dixon exited. 10:12 AM Hough moved to exit executive session. The motion passed. Bullock moved to appoint Valentina Reudter to the Board of Community Guardians. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Legal will edit draft tax exemption ordinance for review.	Legal
Contract with SICOG for professional services was approved.	OEM
Fee waiver for Exhibit Hall granted for IAC.	Parks & Rec
Executive session was held for personnel matters and discussion regarding property.	Clerk
Resolution 2026-12 Authorization and Order to Reallocate Funds was passed.	Clerk
Publication notices for rezone and vacation public hearings were signed.	Planning/Clerk
Items in the consent agenda were approved.	Auditing/Resolution
Valentina Reudter was approved for appointment to the Board of Community Guardians following executive session.	Clerk/Commission/BOCG

RESOLUTION

WHEREAS, a request was considered to reallocate funds from Juvenile Detention's operating budget to cover an overage in salaries due to turnover that was not originally budgeted for; and

WHEREAS, Idaho Code §31-1508 permits reallocation of money that has become inoperative for the purpose for which the fund was created; and

WHEREAS, this reallocation will not impact the budget negatively;

NOW THEREFORE, BE IT RESOLVED that the Auditor's Office is hereby authorized and ordered to reallocate funds in the following budget lines:

Fiscal Year 2026:

TO:	170400-40800	\$10,000
	170400-41100	\$2,000
FROM:	170400-64100	\$12,000

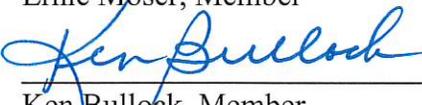
BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair



Ernie Moser, Member



Ken Bullock, Member

ATTEST: 

Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of February 10 and 12, 2026, as approved during the meeting of February 17, 2026.

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair



Ernie Moser, Member



Ken Bullock, Member

ATTEST:



Jason C. Dixon, Clerk