



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, February 19, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Nancy Allen for Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, Attorney Jonathan Radford, and PIO Emma Iannacone

Agenda Details

AGENDA	
	Work Session and Claims Meeting (action items)
	Agenda:
1	• Hal Jensen, Planning and Development, requesting to discuss Memorandum of Understanding with Fort Hall (requested 10 minutes) (action item)
2	• Scott Crowther, Event Center/Wellness Complex, seeking review and signature on (1) Rental Agreement with Pocatello Downs, (2) Rental Agreement with Professional Rodeo Cowboy Association (PCRA), (3) Event Center Contract with Donor Connect, and (4) Event Center Contract requesting a fee waiver with University of Idaho/Bannock County Extension (requested 10 minutes) (action items)
3	• Nikola Ennis, UI Bannock County Extension, requesting to provide program updates
4	• Dillon Evans, Solid Waste, requesting signatures for Payment and Performance Bonds as well as the contract for the Landfill Entrance Facility with Great West Engineering (requested 5 minutes) (action item)
5	• Dan Kendall, Buildings and Grounds, providing a monthly update
6	Claims Agenda:
	• Board of Ambulance District: Invoices and Commissioner Report
	• Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications
	• Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session
	• Payroll Report
	• Alcohol Licenses and Permits
	• Certificate of Residency Approval
	• Mileage Reimbursement Requests
	• Technology Request Form
	• Memorandum Authorization for Accounts Payable
	• Cardholder User Agreement and Authorization

Meeting Notes

- 9:00 AM Hough called the meeting to order.

- 2 9:00 AM LuKrena Schoonover also appeared. Crowther reviewed the Pocatello Downs contract is similar to the last few years. Concerns were discussed regarding water usage, curtailments, and adding to the fee schedule. A public hearing to add a fee will have to be scheduled. The contract was tabled to look into the water issue.
9:17 AM Amber Davis with Donor Connect appeared. Crowther reviewed the event. Davis reviewed the funds are for education. Fee waiver requested for pavilion. Moser requested the 988 crisis hotline number be added to flyers similar to sponsorships. Bullock moved to approve the contract. The motion passed.
9:20 AM Nikki Ennis appeared and reviewed the planned community event and request for fee waiver. Moser moved to approve the agreement. The motion passed.
9:21 AM Crowther reviewed a contract for the PRCA Big Bucks Pro Rodeo. Discussion ensued on water and dates. Hough moved to approve the contract. The motion passed.
- 3 9:31 AM Jennifer Reader, Extension Educator, also appeared. Ennis gave updates on the master gardner program, commodity schools, and research. Reader gave updates on programs, trainings, education, and home food preservation classes. Ennis updated the Board on 4-H programs, a fair logo contest, and YDC classes. They have a student working on putting together a community needs assessment. Questions were addressed on 4-H participation and plans for the America 250 celebrations.
- 4 9:41 AM Stephanie Wilke with Great West Engineering and Kyle Frost, Assistant Landfill Manager also appeared. Evans presented a contract and bonds for the scale house project. Contract costs and the engineering fee might come in slightly over budget, but can be absorbed in the budget. Moser moved to approve the contract. The motion passed.
- 5 9:44 AM Kendall gave updates on the fob entry for the Exhibit Hall and reviewed projects coming up, the annex sewer, the boiler, and parking lot.
- 6 9:56 AM Bullock moved to approve the items on the claims agenda. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Events contracts reviewed with fee waivers being granted for Donor Connect and Ag Extension; PRCA Big Buck Pro Rodeo contract was approved; and Pocatello Downs contract was tabled.	Parks and Rec
Ag Extension and Buildings and Grounds department updates were given.	Info only
Contracts and bonds were approved with Great West Engineering and Staker & Parson DBA Idaho Materials and Construction for the Landfill scale house and entrance project.	Landfill/Procurement
Items on the claims agenda were approved.	Auditing/Resolution