



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, March 3, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, Prosecutor Ian Johnson, Attorney Jonathan Radford, HR Director Matthew Phillips, and PIO Emma Iannacone

Agenda Details

AGENDA	
	Regular Business Meeting (action item)
	Agenda:
1	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
2	<ul style="list-style-type: none"> Hal Jensen, Planning and Development, requesting to discuss Memorandum of Understanding with Fort Hall (requested 10 minutes) (action item)
3	<ul style="list-style-type: none"> Hal Jensen, Planning and Development, providing a monthly Planning and Development update (requested 10 minutes) (potential action item)
4	<ul style="list-style-type: none"> Danae Zepeda, SICO, requesting approval to write two Idaho Department of Lands grants for the Dempsey Creek and Crystal Springs Fuels Mitigation Projects (requested 15 minutes) (action item)
5	<ul style="list-style-type: none"> Kristi Klauser, Auditing, seeking review and potential approval of Bannock County travel policy as it pertains to taking personal vehicles vs. requiring county vehicles (requested 5 minutes) (action item)
6	RESOLUTIONS AND ORDINANCES (action items): 2026-13 Approving February 2026 Alcohol Licenses 2026-14 Approving February 2026 Salaries 2026-15 Authorization to Dispose Surplus Assets/Property
7	SIGNATURE ONLY (action items): Permission to Enter Property Forms (Lava Ranches Phase 2) Notice of Award and Grant Agreement for FY2026 Partnerships for Success-Law Enforcement Grant
8	CONSENT AGENDA (action items): <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session Personnel Actions with potential Executive Session under Idaho Code §§ 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session Mileage and Travel Approvals Minutes: Approval of and signature on certification for meeting minutes for February 24 and 26, 2026

Meeting Notes

- 1 9:00 AM Hough called the meeting to order. Dixon presented applications for cremation assistance for case numbers 20260016 and 20260017. Moser moved to approve cases 20260016 and 0017. The motion passed.
- 2 9:02 AM Assistant Planning Director Tristan Bourquin and Fort Hall Attorney Monte Gray also appeared. Jensen explained they have been working with the tribe for planning coordination for lands owned by non-tribal members. 9:05 AM Gray addressed questions on language regarding exterior boundaries, jurisdictional representation and taxation. 9:25 AM Hough moved to table the matter to Tuesday to allow review of the MOU. The motion passed.
- 3 9:28 AM Jensen gave department updates. Discussion ensued on compounding fees for code violations, citations, and code administration.
9:40 AM Bourquin reviewed a joint meeting with council is being scheduled, a councilmember appointment has expired, and the ordinance rewrite status.
- 4 9:46 AM Zepeda reviewed two grants for fuels reduction. Moser moved to approve applying for the grants after determining where the fee for writing the grants will be paid from. The motion passed.
- 5 9:50 AM Klauser reviewed the revised travel policy. Bullock moved to adopt the changes to the policy. The motion passed with Bullock and Hough voting for; Moser opposed.
- 6 9:53 AM Bullock moved to adopt Resolution Nos. 2026-13, 14, and 15. The motion passed.
- 7 9:54 AM Moser moved to approve signature on the permission forms and award document. The motion passed.
- 8 9:55 AM Bullock moved to approve items on the consent. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Applications for cremation assistance were approved for case numbers 20260016 and 20260017.	Indigent
MOU with Fort Hall for Planning services tabled.	Planning
Application for two IDL grants was approved upon grant writing fee clarification.	OEM/Grant Team
Amendments to the travel policy were approved.	Auditing
Resolutions 2026-13 Approving February 2026 Alcohol Licenses; 2026-14 Approving February 2026 Salaries; and 2026-15 Authorization to Dispose Surplus Assets/Property were passed.	Clerk
Permission to Enter Property forms were approved for the Lava Ranches Phase 2 fuels reduction.	OEM
Award and Grant Agreement for FY2026 Partnerships for Success Law Enforcement Grant was accepted.	Sheriff/Grant Team

In the Matter of APPROVING)
FEBRUARY 2026 ALCOHOL LICENSES)

R.S. No. 2026-13
March 3, 2026

RESOLUTION

WHEREAS, in the month of February 2026, the following applied for the following licenses and have been issued permits by the District Health Department and do not have any disqualifications;

NOW, THEREFORE, BE IT RESOLVED that the following applications for licenses/permits be approved.

DATE APPROVED	LIC #	TOTAL	OWNER/APPLICANT	DBA/Event
02/10/2026	ABT2026-001	\$20.00	SSR Holdings LLC	MOD Pizza

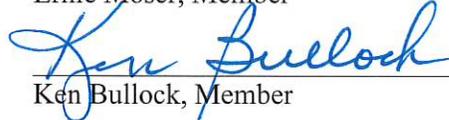
BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair

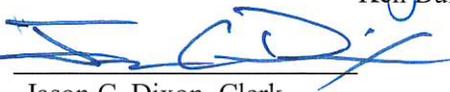


Ernie Moser, Member



Ken Bullock, Member

ATTEST:



Jason C. Dixon, Clerk

RESOLUTION

WHEREAS, salary approval forms, for the month of February 2026, have been submitted for approval by the Board of County Commissioners;

NOW, THEREFORE, BE IT RESOLVED that the following salaries are approved by the Board:

Date Approved	Name – Position Department – Reason for Change	Effective Date & Salary
02/03/2026	Sean Sosa – Corporal Detention Division Jail – Replacing Ralph Van Dyke	02/07/2026 \$27.44/hour
	Noa Samuel Lora – Deputy Detention Division Jail – Replacing Sean Sosa	02/07/2026 \$23.52/hour
	Hunter Brewer – Maintenance Technician Level 2 Maintenance – Replacing Ashley Ford	02/09/2026 \$19.68/hour
	Malanie Sistrunk – Temp Operations Clerk Solid Waste – Seasonal	02/09/2026 \$16.07/hour
02/05/2026	Terry Udy – Equipment Operator 2 Road & Bridge – Replacing B Stuart	02/17/2026 \$21.07/hour
	Malachi Uasilaa – SS/Juvenile Det Deputy Juvenile Detention – Replacing Erin Owen	02/23/2026 \$21.70/hour
	Brittany Bristol – FT Juvenile Det Deputy Juvenile Detention – Replacing Malachi Uasilaa	02/23/2026 \$19.68/hour
	Michael Darsow – On-call Juv Det Deputy Juvenile Detention – Part time	02/23/2026 \$19.68/hour
02/12/2026	Jaren Haskin – Mechanic 3 Road & Bridge – Replacing J. Johansen	03/16/2026 \$25.78/hour
	Sammie England – PT Substance Abuse Education & Prevention Specialist Juvenile Probation – Replacing Chessie Meyer	02/23/2026 \$18.41/hour
	Steven Call – On-call Juvenile Detention Deputy Juvenile Detention – Completed POST and one year	02/21/2026 \$21.72/hour
	Keri Shaffer – PT Admin Assistant/Records Sheriff – Replacing Krishael Peterson	02/23/2026 \$17.22/hour
	Jake Patrick – Classification/Booking Deputy Jail – Replacing Noa Lora	02/21/2026 \$18.47/hour
02/17/2026	Natalie Phinney – Intern Prosecutor’s Office – Intern	01/12/2026 Unpaid
02/19/2026	Danny Gandy – Intern D6 Treatment – Intern	02/09/2026 Unpaid
	Gianna Cox – Intern	01/12/2026

	D6 Treatment – Intern	Unpaid
	Supriya Vikranth – Intern D6 Treatment – Intern	01/12/2026 Unpaid
02/24/2026	Alan Jackson – PT Probation Officer Violence Against Women Grant - Replacing Edward Bowman	03/02/2026 \$22.54/hour
	Tomi Cavner – On-call Juvenile Detention Deputy Juvenile Detention – Part time	03/09/2026 \$19.68/hour
	Carson Thomson – Mechanic 3 Road & Bridge – Exceptional Placement	03/07/2026 \$29.86/hour
	Anne Sandstad – Intern D6 Treatment – Intern	08/25/2025 Unpaid

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair



Ernie Moser, Member



Ken Bullock, Member

ATTEST: 

Jason C. Dixon, Clerk

In The Matter of AUTHORIZATION TO)
DISPOSE SURPLUS ASSETS/PROPERTY)

R.S. No 2026-15
March 3, 2026

RESOLUTION

WHEREAS, Idaho Code §§31-807 and 31-808 vest the power and authority to manage real and personal property for the benefit of the County with the Board of County Commissioners; and

WHEREAS, Idaho Code §31-829 provides that whenever any elected official has any personal property belonging to the county under his/her jurisdiction or control which, in his/her judgment, is of no further use to the county, he/she may, with the consent of the Board of County Commissioners, dispose of the property through sale or other means; and

WHEREAS, the following assets/property are of no further use to the County:

Description	Asset/ID Number/VIN (if known)
Kelvinator Refrigerator/Freezer	TPK210KN

and

WHEREAS, it was recommended to auction, salvage, donate, or dispose of the item.

NOW THEREFORE, IT IS HEREBY RESOLVED that the above property is declared to be surplus and disposed of as best determined.

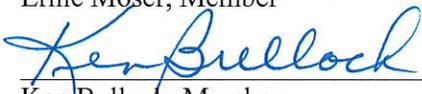
BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair



Ernie Moser, Member



Ken Bullock, Member

ATTEST: 

Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of March 3 and 5, 2026, as approved during the meeting of March 10, 2026.

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair

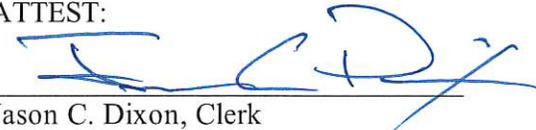


Ernie Moser, Member



Ken Bullock, Member

ATTEST:



Jason C. Dixon, Clerk