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## BANNOCK COUNTY COMMISSIONERS' – MEETING

### Commissioners' Agenda

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The Board of County Commissioners (BOCC) is comprised of the three elected County Commissioners: Ernie Moser (District 1), Jeff Hough (District 2, Chair), and Ken Bullock (District 3). The BOCC generally meets twice weekly: Tuesdays & Thursdays at 9:00 a.m. Unless otherwise noted, meetings are generally held in the Commissioner's Chambers at 624 E Center, Room 212, Pocatello, Idaho. During these public meetings, the BOCC may approve contracts, expend funds, hear testimony, make decisions on land use cases, and take care of other County matters.

Times are subject to change within 15 minutes of the stated time.

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### **Tuesday, March 10, 2026**

#### **9:00 AM Business Meeting (action items)**

##### **Agenda:**

- Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
- Mayor Rodney Burch providing a City of Chubbuck update (requested 15 minutes)
- Tony Manu, Sheriff, request to discuss (1) Idaho Department of Correction Prisoner Board Revenue and (2) Leave accrual exception with potential Executive Session under Idaho Code § 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session (requested 25 minutes) (action item)
- Todd Mauger, Juvenile Justice, seeking approval to apply for Idaho Office of Drug Policy SFY 2027 Substance Use Primary Prevention Grant (SUPP) (requested 5 minutes) (action item)
- Discussion of a quit claim deed on property (requested 15 minutes) (action item)
- Scott Crowther, Event Center, request to discuss (1) permission to sign contracts for concerts and standard event sponsorships and (2) Master Planning Design Services project (requested 10 minutes) (action item)

- Teri Jones, Event Center, requesting (1) approval of BCRA contract and (2) approval of the Camp Host agreement (requested 10 minutes) (action item)
- Matthew Phillips, Human Resources, requesting a renewal signature for previously budgeted learning management system (LMS) Knowledge City used by HR for remedial, leadership, or other training needs (requested 5 minutes) (action item)
- Kristi Klauser, Auditing, requesting a signature on Remnant opioid settlement (requested 5 minutes) (action item)
- Discussion of a Planning Council reappointment (requested 5 minutes) (action item)

**RESOLUTIONS AND ORDINANCES (action items):**

2026-16 Approving Tax Cancellation Requests

**LETTERS AND NOTICES (action items):**

Commissioners' Proceedings – February 2026

**SIGNATURE ONLY (action items):**

**CONSENT AGENDA (action items):**

- Manual Checks
- Alcohol Licenses and Catering Permits
- Certificate of Residency Approval
- Personnel Actions with potential Executive Session under Idaho Code § 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session
- Mileage and Travel Approvals
- Minutes: Approval of and signature on certification for meeting minutes for March 3 and 5, 2026

**10:00 AM** – Public Hearing – FLUM – Jackson (action item)

**10:10 AM** – Public Hearing –Rezone – Jackson (action item)

**10:30 AM** – On the Record Review (action item)



BANNOCK COUNTY COMMISSIONERS  
624 E. Center, Pocatello, ID 83201  
Phone: (208) 236-7210 • Fax: (208) 232-7363

ERNIE MOSER  
Commissioner  
1st District

JEFF HOUGH  
Commissioner  
2nd District

KEN BULLOCK  
Commissioner  
3rd District

## Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Kristi Davenport

Department:

Commission

Requestor Email:

kristid@bannockcounty.gov

Item(s) to be considered:

City of Chubbuck Mayor, Rodney Burch, providing an introduction and update to the Board of County Commissioners

Date of meeting being requested:

03/10/2026

Time requested:

15 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

BANNOCK COUNTY COMMISSIONERS  
624 E. Center, Pocatello, ID 83201  
Phone: (208) 236-7210 • Fax: (208) 234-7363



ERNIE MOSER  
Commissioner  
1st District

JEFF HOUGH  
Commissioner  
2nd District

KEN BULLOCK  
Commissioner  
3rd District

**AGENDA REQUEST FORM**

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**E-mail this completed form and any supporting documents to [agendarequest@bannockcounty.us](mailto:agendarequest@bannockcounty.us) by NOON on the Thursday prior to the scheduled meeting.**

**Name/Department:**

Tereca Argyle / Sheriff's Office

**Item to be considered/background:**

Discuss IDOC Prisoner Board Revenue

**How much time will be needed? Meeting date requested:**

15 minutes

3/10/26

**Does this item involve a contract, agreement, external funding application or award acceptance?**

YES  NO

**Have all supporting documents been included with this form?**

YES  NO

**List of attendees:**

Sheriff Manu, Kristi Klauser, Jason Dixon

**Please include any supporting documents with your Agenda Session Request Form.**

Commissioner Office Only:

Date: \_\_\_\_\_ Time: \_\_\_\_\_



BANNOCK COUNTY COMMISSIONERS  
624 E. Center, Pocatello, ID 89201  
Phone: (208) 236-7210 • Fax: (208) 234-7363

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**E-mail this completed form and any supporting documents to [agendarequest@bannockcounty.us](mailto:agendarequest@bannockcounty.us) by NOON on the Thursday prior to the scheduled meeting.**

**Name/Department:**

Tereca Argyle / Bannock County Sheriff

**Item to be considered/background:**

Leave Accrual Exception-Personnel Actions with potential Executive Session under Idaho Code §74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session

**How much time will be needed? Meeting date requested:**

10 minutes

3/10/26

**Does this item involve a contract, agreement, external funding application or award acceptance?**

YES  NO

**Have all supporting documents been included with this form?**

YES  NO

**List of attendees:**

Sheriff Manu, Kristi Klauser, Jason Dixon, Matthew Phillips

**Please include any supporting documents with your Agenda Session Request Form.**

Commissioner Office Only:  
Date: \_\_\_\_\_ Time: \_\_\_\_\_



**BANNOCK COUNTY COMMISSIONERS**  
 624 E. Center, Pocatello, ID 83201  
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 Commissioner  
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## Business Meeting Agenda Request Form

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Requestor Name:

Todd Mauger

Department:

Bannock County Juvenile Justice

Requestor Email:

Toddm@bannockcounty.gov

Item(s) to be considered:

Seeking approval to apply for Idaho Office of Drug Policy SFY 2027 Substance Use Primary Prevention Grant (SUPP)

Date of meeting being requested:

03/10/2026

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Todd Mauger



# Notice of Funding Opportunity

## SFY 2027 Substance Use Primary Prevention (SUPP) Grant

SFY2027 Application Period: February 11 – March 23, 2026

SFY2027 Award Period: July 1, 2026 – June 30, 2027

**Idaho Office of Drug Policy**  
PO Box 83720, Boise, ID 83702

[prevention.odp.idaho.gov](http://prevention.odp.idaho.gov)  
[info@odp.idaho.gov](mailto:info@odp.idaho.gov)

*The SUPP Grant is funded through the Substance Use Prevention, Treatment, and Recovery Services Block Grant (SUPTRS BG), a federally appropriated Block Grant awarded to the State of Idaho by the Substance Abuse and Mental Health Services Administration (SAMHSA).*

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## EXECUTIVE SUMMARY

<b>Application Release Date:</b>	February 11, 2026 – 8:00 AM (local time)
<b>Application Due Date:</b>	March 23, 2026 – 5:00 PM (local time)
<b>Funding Agency</b>	Idaho Office of Drug Policy (ODP)
<b>Funding Opportunity Title:</b>	Substance Use Primary Prevention (SUPP) Grant
<b>Funding Description:</b>	<p>The SUPP Grant aims to support public and nonprofit entities with the implementation of evidence-informed primary prevention programs and strategies that are designed to address specific, locally identified drug and alcohol-related challenges.</p> <p>This application is to be used by eligible applicants seeking funding to:</p> <ul style="list-style-type: none"> <li>• provide substance misuse primary prevention services directly to youth, young adults, adults, parents, families, and other at-risk individuals of Idaho; and/or</li> <li>• employ environmental strategies designed to reduce the impact of substance misuse at the community level.</li> </ul>
<b>Anticipated Total Funding Available:</b>	\$1,500,000.00
<b>Estimated Number of Awards:</b>	50
<b>Grant Recipients Notified:</b>	June 1, 2026
<b>Grant Award Period:</b>	July 1, 2026 – June 30, 2027
<b>Application Submission:</b>	Applications must be completed and submitted online through Neighborly, ODP’s online grant management platform. The application link and additional application guidance can be found on the <a href="#">SUPP Grant Application Information webpage</a> .
<b>Eligible Applicants:</b>	Eligible applicants include any public or governmental entity (including tribal entities) – such as counties, cities, schools and school districts, libraries, etc. – as well as non-profit entities such as community-based organizations, behavioral health nonprofits, coalitions, and youth- and family-serving organizations. Federal regulations (Section 90.135, HHS) prohibit the awarding of Block Grant funds to any entity other than a public or non-profit entity.
<b>Submit Questions to:</b>	Jessie Dexter, ODP Grant Director <a href="mailto:Jessie.dexter@odp.idaho.gov">Jessie.dexter@odp.idaho.gov</a>

*Applicants assume all costs associated with the preparation and completion of the grant application.*

*ODP is a government entity, and its grant awards are contingent upon funds appropriated by federal funding agencies and the Idaho Legislature, funds granted by the federal government, or both.*

## GRANT ANNOUNCEMENT

### I. FUNDING OPPORTUNITY DESCRIPTION

The Idaho Office of Drug Policy (ODP) is pleased to announce the State Fiscal Year 2027 (SFY2027) funding opportunity for the Substance Use Primary Prevention (SUPP) Grant.

#### I.A. Funding Source Background

The SUPP Grant is funded through the [Substance Use Prevention, Treatment, and Recovery Services Block Grant](#) – referred to as the SUPTRS BG or SUBG – which is a federally appropriated Block Grant awarded to the State of Idaho by the Substance Abuse and Mental Health Services Administration (SAMHSA). SAMHSA requires that a minimum of 20% of the SUPTRS BG be spent on primary prevention strategies. In Idaho, the SUPTRS BG funding is awarded to the Idaho Department of Health and Welfare, and the 20% set-aside for primary prevention is passed through to ODP – which ODP allocates across the state through an annual competitive grant application and award process (the SFY2027 SUPP Grant).

#### I.B. Purpose of the SUPP Funding Opportunity

The purpose of the SUPP Grant funding is to support organizations with the implementation of evidence-informed, community-driven primary prevention programs and strategies at the state, county, and community-levels that are designed to address specific, locally identified drug and alcohol-related challenges.

This funding opportunity is specifically for *primary prevention* activities and may not be used for substance abuse treatment or recovery services. Primary prevention is defined as programs and strategies that focus on, and provide services to, individuals who have not been identified as needing treatment. Primary prevention efforts take a proactive, 'upstream' approach by educating and supporting individuals and communities to delay the onset of substance use and to prevent the emergence of substance misuse behaviors and the development of substance use disorders.

The overall focus of SUPP Grant funded programming includes:

1. Create, maintain, or expand a comprehensive system of primary prevention services that are community-driven, strategically focused, evidence-informed, and culturally relevant to Idaho's individuals, families and communities.
2. Delay the initiation of youth substance use, prevent the development of substance misuse behaviors, and prevent the onset of substance use disorders to ultimately reduce the incidence and impact of alcohol, tobacco, and other drug misuse-related problems on Idaho communities.

Eligible applications will propose efforts and activities that focus on the implementation of evidence-based, evidence-informed, or promising programs and practices that align with one or more of SAMHSA's six identified prevention strategies: prevention education programs, positive alternatives, information dissemination, community-based processes, environmental strategies, and problem identification and referral. Specific types of primary prevention programs and strategies that are eligible to be funded via this grant award are detailed in *section I.C.IV. Standards for Programs and Activities to be Eligible for Funding* on page 5 of this document.

SUPP funding is awarded as grants via an annual competitive application process. This funding opportunity is for SFY2027 – the SFY2027 SUPP application and award periods are as follows:

- The SFY2027 application period is February 11 – March 23, 2026
- The SFY2027 grant award period is July 1, 2026 – June 30, 2027

## I.C. Detailed Funding Scope and Proposal Expectations

### *I.C.I. The Strategic Prevention Framework (SPF)*

The SUPP application follows the [Strategic Prevention Framework](#) (SPF), a community engagement model grounded in public health principles. The SPF model was developed by SAMHSA to provide prevention planners with a comprehensive approach to understanding and addressing the substance misuse problems in their states and communities. Interested applicants can use the following resources to learn more about the SPF and substance misuse prevention:

- [Strategic Prevention Framework, SAMHSA's Strategic Prevention Technical Assistance Center](#)
- [A Guide to SAMHSA's Strategic Prevention Framework](#)
- [Focus on Prevention: Strategies and Programs to Prevent Substance Use](#)

### *I.C.II. Primary Prevention*

ODP and federal block grant regulations require that the SUPP Grant funds be expended solely on primary prevention strategies. The primary prevention of substance misuse involves programs and strategies for individuals that are not identified as in need of treatment and includes activities that shift focus 'upstream' to educate and support individuals and communities to delay the initiation of substance use and prevent the development of substance misuse behaviors and the onset of substance use disorders. This funding may not be used for substance misuse or substance use disorder intervention, treatment, or recovery services.

### *I.C.III. Expectations for Eligible Proposals*

Eligible funding proposals should utilize the application sections to provide the following information:

1. Identify the substance misuse problems, and the related harmful behaviors, that are being experienced locally; determine the perceived root causes, risk factors, and protective factors associated with the identified substance misuse problems; and provide supporting data that substantiates the existence of the identified problems, causes, and associated factors.
2. Propose evidence-based, evidence-informed, and promising programs and practices – All proposed activities must be based on and guided by sound principles of prevention science – principles that have been demonstrated through evaluations to effectively reduce risk factors, enhance protective factors, and achieve the desired outcomes of delaying youth initiation of substance use and preventing substance misuse behaviors and the onset of substance use disorders.
3. Justify activity selection – Once applicants have identified the substance misuse problems experienced locally and selected the prevention activity/activities they are requesting funding to implement, they will need to provide justification as to why the activity/activities they selected will address the identified substance misuse problems in their community.
4. Provide detailed staff, mileage, and other budgets for each of the key prevention domains – SUPP Grant awards provide funding in three budget categories: (1) Staff – which includes all staff costs related to program implementation; (2) Mileage – which includes mileage reimbursement costs related to program implementation; and (3) Other – which includes costs for all curriculum, supplies, and materials that are necessary for program implementation.

#### *I.C.IV. Standards for Programs and Activities to be Eligible for Funding*

To be eligible for funding, proposed prevention programs and activities must (A) be evidence-informed and guided by sound principles of prevention science, and (B) fall under one of more of the six [Center for Substance Abuse Prevention](#) (CSAP) Prevention Strategies.

**A. To be eligible for funding, proposed programs and activities will need to fall under one or more of the following six CSAP Prevention Strategies** *(note: additional detail on the Prevention Strategies, including example activities, can be found in the [SFY2027 SUPP Grant Application Guide](#)):*

- 1) Direct Service Prevention Education Programs – focus on interactive, two-way communication between facilitators and participants of evidence-informed direct-service programs and curriculums that are aimed at increasing knowledge and improving critical life and social skills to prevent substance misuse.
- 2) Positive Alternatives – focus on providing activities that exclude alcohol and drug use to offer constructive and healthy alternatives to substance use, particularly for youth and other at-risk populations. These activities are designed to reduce risk-taking behaviors, reinforce protective factors, and promote mental wellness.
- 3) Community-Based Processes – focus on enhancing the ability of the community to more effectively implement prevention efforts by strengthening resources such as community coalitions to prevent substance use and misuse. Organizing, planning, and networking are included in this strategy to increase the community's ability to implement effective prevention services.
- 4) Environmental Strategies – focus on the settings and conditions in which people live, work, and socialize to influence the broader population rather than targeting individuals directly. These strategies aim to change the norms, conditions, and policies within communities to reduce risk factors and increase protective factors associated with substance misuse.
- 5) Information Dissemination – focuses on increasing awareness and knowledge, and changing attitudes, about substance misuse and its effects on individuals, families, and communities. It is characterized by one-way communication from the source to the audience, with minimal interaction between the two. This strategy also promotes awareness of available prevention programs and services.
- 6) Problem Identification & Referral – focuses on identifying individuals that either have risk factors that make them high-risk for substance misuse or that have already engaged in substance misuse and assessing/determining if their behavior requires prevention education or other interventions.

**B. To be eligible for funding, programs and activities MUST be based on and guided by sound principles of prevention science** – principles that have been demonstrated through evaluations to effectively reduce risk factors, enhance protective factors, and achieve the desired outcomes of delaying youth initiation of substance use and preventing substance misuse behaviors and the onset of substance use disorders. *(Resources on evidence-based, evidence-informed, and promising programs and practices can be found on the next page – page 6.)*

**Resources on evidence-based, evidence-informed, and promising programs and practices:**

<p><u>ODP Resources</u></p>	<ul style="list-style-type: none"> <li>• <a href="#">Idaho’s Evidence-Based Practices Dashboard</a></li> <li>• <a href="#">Idaho’s Evidence-Based Practices Selection &amp; Planning Workbook</a></li> <li>• <a href="#">ODP’s Prevention Resource Library</a></li> </ul>
<p><u>SAMHSA Resources</u></p>	<ul style="list-style-type: none"> <li>• <a href="#">Selecting Best-Fit Programs and Practices: Guidance for Substance Misuse Prevention Practitioners</a></li> <li>• <a href="#">Finding Evidence-based Programs and Practices</a></li> <li>• <a href="#">Evidence-based Practices Resource Center</a></li> <li>• <a href="#">Focus on Prevention: Strategies and Programs to Prevent Substance Use</a></li> </ul>
<p><u>Additional Evidence-based Program Registries &amp; Resources</u></p>	<ul style="list-style-type: none"> <li>• <a href="#">Blueprints Programs for Healthy Youth Development</a></li> <li>• <a href="#">Excellence in Prevention Strategy List, The Athena Forum</a></li> <li>• <a href="#">CrimeSolutions Programs &amp; Practices List, DOJ Office of Justice Programs</a></li> <li>• <a href="#">Model Programs Guide &amp; Literature Reviews, OJJDP</a></li> <li>• <a href="#">National Mentoring Resource Center</a></li> <li>• <a href="#">ADAPT Prevention Intervention Resource Center, HIDTA</a></li> <li>• <a href="#">Registry of Evidence-Based Prevention Programs, New York State Office of Addiction Services and Supports</a></li> </ul>

**II. GRANT APPLICATION & SUBMISSION INFORMATION**

**II.A. Accessing and Submitting the Application**

**Applications must be completed and submitted online.** The Grant Application Portal is hosted by Neighborly Software and is accessible via any internet-connected device. While the Neighborly software will work with any modern web browser, the recommended browsers include Google Chrome, Microsoft Edge, and Firefox.

The Neighborly Application Portal Link is: <https://portal.neighborlysoftware.com/ODPIDAHO/participant>. The online application will become available at 8am Local Time on February 11, 2026, and close at 5pm Local Time on March 23, 2026.

For additional support, applicants can find detailed application guidance and instructions in the [SFY2027 SUPP Grant Application Guide](#) and on the [SUPP Grant Application Information webpage](#).

If you have difficulty signing up for a Neighborly account, accessing the application, or need other technical support you can contact the Neighborly support team via the blue question mark in the bottom right corner of the Neighborly screen or by email at [support@neighborlysoftware.com](mailto:support@neighborlysoftware.com)

**Reminder: Applications are due at 5:00pm Local Time on March 23, 2026.** At which point the Neighborly Grant Application Portal will close.

## II. B. Application Structure & Components

### II.B.I. Application Structure

The SUPP Grant application follows the Strategic Prevention Framework (SPF), which was developed by SAMHSA to provide prevention planners with a comprehensive approach to understanding and addressing the substance misuse problems in their states and communities. You can learn more about the SPF model and prevention via these resources:

- [A Guide to SAMHSA's Strategic Prevention Framework](#)
- [Focus on Prevention: Strategies and Programs to Prevent Substance Use](#)

### II.B.II. Application Components

The SFY2027 SUPP Grant application sections, as well as the total points available for each section, are listed in order below:

- A. Organization Information (*No Point Value*)
- B. Community Needs Assessment (*20 Points Total*)
- C. Capacity Building (*15 Points Total*)
- D-H. Program Planning, Implementation, and Budget (*80 Points Total for all Programs*)
  - D. Program 1 – Planning, Implementation, and Budget (*required*)
  - E. Program 2 – Planning, Implementation, and Budget (*optional*)
  - F. Program 3 – Planning, Implementation, and Budget (*optional*)
  - G. Program 4 – Planning, Implementation, and Budget (*optional*)
  - H. Program 5 – Planning, Implementation, and Budget (*optional*)
- Evaluation (*15 Points Total*)
- Sustainability & Cultural Competence (*10 Points Total*)
- Additional Documentation (*No Point Value*)
- Assurances & Conditions Agreement (*No Point Value*)

**IMPORTANT NOTE:** *In the application, organizations may request funding for one to five different prevention activities. The number of activities that an applicant requests funding for will not have an impact on the likelihood of being awarded funding. Rather, award decisions will be based on the quality of the proposal and availability of funds.*

### II.C. Pre-Application Webinar

A Pre-Application Webinar is scheduled for Thursday, February 19, from 12:00-1:00pm MT (11:00am-12:00pm PT). Interested applicants can register for the webinar via [this link](#).

For those unable to attend live, the webinar will be recorded and available to view within 48 hours under “Pre-Application Webinar” on the [SUPP Grant Application Information webpage](#).

## III. ELIGIBILITY INFORMATION

### III.A. Eligible Applicants

Eligible applicants include any public or governmental entity (including tribal entities) – such as counties, cities, schools and school districts, libraries, etc. – as well as non-profit entities such as community-based organizations, behavioral health nonprofits, coalitions, and youth and family serving organizations.

Federal regulations (Section 90.135, HHS) prohibit the awarding of SUPP/SUPTRS Block Grant funds to any entity other than a public or non-profit entity.

### III.B. Cost Sharing and Match Requirements

Cost sharing/match is not required in this program.

## IV. APPLICATION REVIEW & AWARD TIMELINE

### IV.A. Application & Award Timeline

#### SFY2027 SUPP Grant Application & Award Timeline:

<u>Activity</u>	<u>Date</u>
1. Application Released.....	February 11, 2026
2. Pre-Application Webinar*.....	February 19, 2026
3. Application Deadline.....	March 23, 2026
4. Application Review Period.....	March 24 – May 31, 2026
5. Grant Recipients Notified.....	June 1, 2026
6. Grant Agreements Finalized.....	July 1, 2026
7. Grant Award Period.....	July 1, 2026 – June 30, 2027

*\*More information on the Pre-Application Webinar can be found on page 7.*

### IV.B. Review and Selection Process

Funding will be allocated to eligible applicants via a competitive application review and award process based available funding and the quality of the proposal to address state, regional, and/or local-level needs.

Separate review committees, inclusive of regional representatives familiar with substance misuse issues in their areas, will be assembled for each of the seven public health districts. The Regional Review Committees will review and score the submitted applications from their districts. Applications will be evaluated based on how the proposed programs and funding requests align with the standards and expectations detailed in *section I.C.III* and *section I.C.IV* on pages 4-5 of this document. Each component/section of the applications will be scored utilizing the point allocation outlined in section and the application components will be scored based on the point allocation detailed in *section II.B.II* on page 7 of this document. Maximum points are given for outstanding responses that fully address the application prompts and clearly articulate the proposed programs, action plans, and requested budgets. Points are deducted for non-response, missing information, or an inadequate response that fail to clearly communicate the who/what/where/when/why/how of the proposed programming to the Review Committee.

## V. AWARD INFORMATION

### V.A. Notice of Awards and Grant Agreements

Successful applicants will receive a Notice of Award (NOA) letter and Grant Agreement, signed by the ODP Grant Director, via email on or before June 1, 2026. Once accepted, signed, and returned, the Grant Agreement is the sole obligating document that allows grantees to receive funding for the implementation of the approved activities.

All applicants, whether awarded or not awarded funds, will be notified of their application score. A summary of Review Committee evaluation notes and feedback can be made available upon request.

## V.B. Non-Appropriation or Reduced Funding

ODP is a government entity, and it is understood and agreed that ODP's reimbursement payments under a Grant Agreement shall be paid from Idaho State Legislative appropriations, funds granted by the federal government, or both. If funds are reduced or terminated during the award period, ODP will notify all parties as soon as reasonably possible, and all affected future rights and liabilities of the parties shall thereupon cease immediately.

## V.C. Grantee Expectations

Once awarded funding, grant award recipients are expected to:

- **Follow the Terms & Conditions of the Grant Agreement** – all grant recipients will be provided a detailed Grant Agreement with their Notice of Award that includes the terms & conditions of funding. Grantees are expected to thoroughly read the terms & conditions prior to signing and accepting the grant, and to follow the terms & conditions throughout the grant award period.
- **Implement Activities as Awarded** – all grant-funded activities need to be implemented in alignment with the award budget, detailed funding breakdown, and activity implementation schedule that will be provided in the Grant Agreement.
- **Collaborate** with existing state and local-level prevention efforts, community stakeholders, and organizations.
- **Participate in Data Collection, Performance Measurement, and Record Keeping:**
  - **Quarterly Grant Activity Reports:** all grantees are required to collect data and report on activity implementation progress and participant demographic information (age, race, ethnicity, and gender of individuals reached and served per activity) via four quarterly reports. Grantee reporting is mandated so ODP can meet its federal reporting requirements to continue receiving federal SUPTRS BG funds. Reporting periods are as follows:
    - Quarter 1: July 1 – September 30
    - Quarter 2: October 1 – December 31
    - Quarter 3: January 1 – March 31
    - Quarter 4: April 1 – June 30
  - **Use of ODP Program Evaluation Tools:** all grantees implementing evidence-based direct service programs are required to utilize ODP-provided program evaluation tools, such as participant surveys.
  - **Record Keeping:** all records and documents related to the grant award – including fiscal, programmatic, and reporting records and supporting documentation – must be retained and available for review, audit, inspection, and copying by ODP and authorized state and federal auditors or inspectors upon request for at least three (3) years beginning July 1, 2026. As a state agency, ODP is subject to the Idaho Public Records Act, Idaho Code Title 74, Chapter 1.
- **Engage in Workforce Development Efforts & Obtain Necessary Credentials:** To increase the knowledge, capacity, and qualifications of substance misuse prevention providers, at least one staff member in each entity awarded SUPP Grant funds by ODP must hold or obtain a Provisional Prevention Specialist (PPS) and/or Certified Prevention Specialist (CPS) certification within 120 days of the award start date. Additional information about these Certifications can be found [here](#). *(Note – holding a CPS or PPS credential is a requirement for organizations once they are awarded funds, an entity is not required to actively hold a PPS or CPS credential to be eligible to apply for, and be awarded, SUPP Grant funds.)*
- **Attend Grantee Meetings and Trainings:** Grantees must be available for a minimum of one site visit by ODP per year and participate in a minimum of 75% of ODP facilitated grantee trainings. In addition, grantees are responsible for all news and information emailed and posted on: <https://prevention.odp.idaho.gov/provider-information>

### V.D. Award Information

- If awarded funding the full grant award details, including detailed budget and funding allocation breakdown and activity delivery schedule, will be provided in the Grant Agreement.
- The SFY2027 SUPP Grant award period is July 1, 2026 – June 30, 2027.
- The SUPP Grant award management processes – including reimbursement requests and quarterly activity reports – will be completed via Neighborly, ODP’s online grant management software. SUPP grantees will be provided with detailed guidance and instruction on these processes via virtual trainings and a Grantee Process Guide.
- The SUPP award funds are provided to grantees on a reimbursement basis. Prevention service(s) provided before July 1, 2026, and/or prior to the signing of a Grant Agreement, will not be eligible for reimbursement.
- Additional information and training will be provided to grant recipients throughout SFY2026.



Please contact Jessie Dexter, ODP Grant Director, with any questions.

[Jessie.dexter@odp.idaho.gov](mailto:Jessie.dexter@odp.idaho.gov) | [SUPP Grant Application Information Webpage](#)

## Application Overview

Completed by toddm@bannockcounty.us on 2/19/2026 12:32 PM

**Case Id:** 30606

**Name:** Bannock County Juvenile Justice - 2027

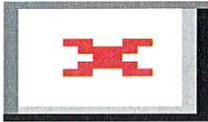
**Address:** \*No Address Assigned

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### Application Overview

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Please review the following information and then scroll down and select "Complete & Continue"



## IDAHO OFFICE OF DRUG POLICY SFY2027 SUBSTANCE USE PRIMARY PREVENTION GRANT

Idaho Office of Drug Policy  
Jessie Dexter, ODP Grant  
Director  
[Jessie.dexter@odp.idaho.gov](mailto:Jessie.dexter@odp.idaho.gov)

Grant Funding Title: Substance Use Primary Prevention (SUPP) Grant

Application Period: The application period for State Fiscal Year 2027 (SFY2027) SUPP Grant awards is February 11-March 23, 2026.

Funding Description: The SUPP Grant funding aims to support organizations with the implementation of evidence-informed primary prevention programs and strategies at the state and community levels that are designed to address specific, locally identified drug and alcohol-related challenges.

The SUPP Grant application is to be used by eligible applicants seeking funding to provide substance misuse primary prevention services directly to youth, adults, parents, families, and other at-risk individuals of Idaho, and/or community coalitions seeking funding to employ environmental strategies designed to reduce the impact of substance misuse at the community level.

This funding opportunity is specifically for primary prevention activities and may not be used for substance use disorder treatment or recovery services. Primary prevention programs and strategies focus on activities aimed at individuals who have not been identified as needing treatment. These efforts take a proactive 'upstream' approach by educating and supporting individuals and communities to delay the initiation of substance use and prevent the emergence of substance misuse behaviors and the development of substance use disorders.

Eligible Applicants: Eligible applicants include public and governmental entities (including tribal entities), such as counties, cities, schools and school districts, libraries, etc.; as well as non-profit community-based organizations. Federal regulations (Section 90.135, HHS) prohibit the awarding of SUPTRS BG funds to any entity other than a public or non-profit organization.

#### Application Information:

- This application follows the Strategic Prevention Framework (SPF), which was developed by the Substance Abuse and Mental Health Services Administration (SAMHSA).
- Applicants may request funding for up to five (5) different programs or activities in the application. The number of programs or activities requested must be specified in the application.
- This funding opportunity is for SFY2027, the grant award period is July 1, 2026 – June 30, 2027.
- Additional SFY2027 SUPP application information, including the Notice of Funding Opportunity Announcement (NOFO), is available on the Idaho Office of Drug Policy website.

*Applicants assume all costs associated with the preparation and completion of this grant application.*

*ODP is a government entity, and it is understood and agreed that ODP's grant awards are contingent upon funds appropriated by federal funding agencies and the Idaho Legislature, funds granted by the federal government, or both.*

## A. Organization Information

No data saved

Case Id: 30606

Name: Bannock County Juvenile Justice - 2027

Address: \*No Address Assigned

### A. Organization Information

Please provide the following information.

#### Organization Information

#### Primary Contact Information

A.1. Organization Name

A.8. First Name

A.2. Organization Type (No selections made)

Public Entity

Tribal Entity

Non-Profit Private Entity

A.9. Last Name

A.10. Title

A.3. Organization Physical Address

A.11. Email

A.4. Organization Mailing Address (if different from physical address)

A.12. Telephone

A.5. Organization Website URL (if available)

A.6. Organization County (No selections made)

Washington

Valley

Twin Falls

Teton

Shoshone

Power

Payette

Owyhee

Oneida

Nez Perce

Minidoka

Madison

Lincoln

Lewis

Does your organization have a Fiscal Agent? (No selections made)

No

Yes

Lemhi  
Latah  
Kootenai  
Jerome  
Jefferson  
Idaho  
Gooding  
Gem  
Fremont  
Franklin  
Elmore  
Custer  
Clearwater  
Clark  
Cassia  
Caribou  
Canyon  
Camas  
Butte  
Boundary  
Bonneville  
Bonner  
Boise  
Blaine  
Bingham  
Benewah  
Bear Lake  
Bannock  
Adams  
Ada

**A.7. Organization Public Health Region ([view region map](#)) (No selections made)**

Region I  
Region II  
Region III  
Region IV  
Region V  
Region VI  
Region VII  
Statewide

## B. Community Needs Assessment

No data saved

Case Id: 30606

Name: Bannock County Juvenile Justice - 2027

Address: \*No Address Assigned

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### B. Community Needs Assessment

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A community needs assessment identifies local prevention needs by analyzing data from various sources. This helps applicants demonstrate their prioritized substance misuse issues, understand their impact, pinpoint contributing factors, assess readiness, and determine necessary resources. Please provide the following information to help us understand the local prevention needs in your community. Each of the four short narratives should be limited to 350 words (or 3000 characters). For more information on Assessment in the SPF, click [here](#). (20 Points Total)

#### B.1. Demographics

Provide a community profile that includes demographics such as age, race, ethnicity, gender, socioeconomic status, culture, religion, and sexual orientation. Describe what it is like to live and work in your community.

#### B.2. Substance Misuse Problems

Describe the nature of the substance misuse problem(s), and related harmful behaviors, in your community. What substance misuse problems, how often are they occurring, where are they occurring, and who is experiencing them? Include quantitative data (e.g., school survey results, number of school incidents, juvenile arrest rates etc.) that demonstrates that the problems exist. (view [data source examples](#))

#### B.3. Causes and Factors

Describe the perceived causes of, and the [risk and protective factors](#) associated with, the substance misuse problem(s) in your community. Examples include: availability of alcohol, lack of enforcement of underage drinking laws, lack of prevention education, poor parental controls, social norms, etc.

#### B.4. Current Efforts, Resources, and Readiness

Describe your communities existing efforts to combat substance misuse, discuss the [resources](#) your community has access to for addressing substance abuse problems, and share your community's [readiness](#) to tackle substance misuse challenges. Include efforts outside your organization to provide a comprehensive view of strategies currently being used.

### C. Capacity Building

No data saved

Case Id: 30606

Name: Bannock County Juvenile Justice - 2027

Address: \*No Address Assigned

### C. Capacity Building

Please provide the following information to help us understand the capacity of your organization and/or local community. To learn more about Capacity Building in the SPF, click [here](#). (15 Points total)

#### Organization Qualifications

Provide information about the experience of the organization requesting funds to administer proposed project(s).

#### C.1. How many years of experience does the organization have with substance misuse prevention?

#### C.2. Has the organization previously received SUPTRS BG Primary Prevention/SUPP funds from ODP? (No selections made)

I'm not sure

No

Yes

#### CPS and PPS Credentials

Provide information about your organizations Certified Prevention Specialist (CPS) and Provisional Prevention Specialist (PPS) credentials. (Note: CPS and PPS credentials are not required for organizations to be eligible to apply for, and receive, SUPTRS BG funds. For more information on Prevention Specialist credentials, click [here](#)).

#### C.3. Do any staff at your organization have a CPS credential, a PPS credential, or are working towards obtaining a CPS credential? (No selections made)

A staff member at my organization has a PPS credential

A staff member at my organization is working towards obtaining a CPS credential

No staff member at my organization has, or is currently working towards, a CPS or PPS credential

A staff member at my organization has a CPS credential

#### C.4. Staff Qualifications

Click "Add Row" below to provide information about the experience level of each key staff that would be involved in administering the proposed project(s).

Name	Years of prevention	Highest Level of Education	Educational Focus
------	---------------------	----------------------------	-------------------

	experience		
--	------------	--	--

**C.5. Organization Coordination**

Provide a list of partners that: (A) your organization collaborates with on your prevention-related efforts overall, and (B) will be involved in, or support with, the specific proposed project(s) you are requesting funding to implement in your community. For example: law enforcement, juvenile corrections, schools, nonprofit organizations, coalitions, youth groups, behavioral health providers, etc.

Click "Add Row" below to add a partner agency or organization.

Name of Partner Organization	Role - How do you collaborate on existing prevention efforts / how will they be involved in the implementation of your proposed programs?
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## D. Program 1 - Planning, Implementation and Budget

Case Id: 30606  
Name: Bannock County Juvenile Justice - 2027  
Address: \*No Address Assigned

No data saved

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### D. Program 1 - Planning, Implementation and Budget

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Organizations can request funding for up to five (5) different programs or activities in application Sections D-H. The number of programs an applicant requests funding for will not impact the likelihood of being awarded funds. In the following section, please provide the requested planning, implementation, and budget information for Program 1. For more information on Planning and Implementation in the SPF, click [here](#). (80 Points Total for all Programs)

### Program 1 - Planning

The following questions cover problem identification, program selection, strategy identification, and the Institute of Medicine (IOM) category.

#### D.1. Identify the Problem(s)

Use the table below to:

- (1) identify the specific substance misuse problems in your community that Program 1 will address;
- (2) outline the root causes, risk factors, and protective factors that contribute to the identified problems;
- (3) provide supporting data that substantiates the existence of the identified problems and root causes. The use of local, county, or regional data is encouraged.

You can view data source examples <https://prevention.odp.idaho.gov/data-sources/> here. The problem identification information should correspond with your response from the Community Needs Assessment in Section B.

Problem - What is the problem?	Root Cause - Why is this a problem?	Data - How do you know this is a problem?
--------------------------------	-------------------------------------	---

#### D.2. Evidence-Based/Evidence-Informed Program Selection

Select the evidence-based/evidence-informed program or activity from the drop-down menu provided. You are not required to select a program listed on the drop down menu. If the program you want to implement is not listed on the drop-down menu, select "Other" and then identify the program/activity in Section D.2.b.

To find more information on evidence-based and evidence-informed programs, the Idaho Evidence-Based Practices Dashboard, and resources on how to find the best evidence-informed programs to address your identified substance misuse programs, click [here](#).

##### a. Evidence-Based Program Selection (No selections made)

- PreVenture
- Positive Discipline Parenting
- Tobacco Prevention Toolkit - Stanford REACH Lab

Wellness Initiative for Senior Education (WISE)  
 You and Me, Together Vape-Free  
 Youth Leadership Development Activities  
 Guiding Good Choices  
 eCheckUp To Go  
 Class Action  
 Boomerang Project Link Crew  
 Active Parenting  
 Mentoring Activities  
 INDEPTH  
 Healthy Futures - Stanford Reach Lab  
 Good Behavior Game (PAX)  
 Coalition Activities  
 Cannabis Awareness & Prevention Toolkit - Stanford REACH Lab  
 Brief Alcohol Screening and Intervention for College Students (BASICS)  
 Active Parenting of Teens: Families in Action  
 3rd Millennium Classroom  
 Lions Quest  
 Other  
 This is Not About Drugs  
 Project Toward No Drug Abuse  
 Too Good For Drugs  
 Strengthening Families  
 Second Step  
 Refuse/Remove/Reason  
 Project Alert  
 Positive Action  
 Nurturing Parenting  
 Botvin LifeSkills Training

**b. If you selected "Other" please identify, and provide a description of, the program here.**

### **D.3. Prevention Strategy Selection**

**Select the prevention strategy that you will use to address the problem(s) and cause(s) identified. For prevention strategy definitions, click [here](#). (No selections made)**

Problem Identification and Referral  
 Environmental  
 Community Based Process  
 Alternatives  
 Prevention Education  
 Information Dissemination

### **D.4. IOM Category**

**Select the IOM category that the program and strategy fall under. For IOM category definitions, click [here](#). (No selections made)**

Indicated

Selected  
Universal Direct  
Universal Indirect

#### **D.5. Strategy and Program Justification**

**Provide evidence that the strategy and program you selected will address the identified substance misuse problems - and their associated root causes, risk factors, and protective factors - in your community. Cite data and research that will support your proposed project. You can find data source examples [here](#) and [here](#). Limited to 350 words (or 3000 characters).**

## **Program 1 - Implementation**

**D.6. Activity Description and Action Plan - Provide an outline of your proposed program/activity and how it will be implemented. What do you plan to do? How many cohorts/sessions/activities will you implement? What are the locations for the activities? What are the start and completion dates/what is the anticipated timeline? Limited to 350 words (or 3000 characters).**

#### **D.7. Implementation Fidelity**

Fidelity is the degree to which a program or practice is implemented as intended. Evidence-based/informed programs and practices are defined as such because they consistently achieve positive outcomes. The greater the fidelity to the original program design, the more likely the program will reproduce positive results. While customizing a program to better reflect the attitudes, beliefs, experiences, and values of a focus population can increase its cultural relevance, it is important to keep in mind that such adaptations may compromise program effectiveness. For more information on implementation fidelity, click [here](#).

**Please discuss how you will deliver your activity(ies) or program(s) with fidelity. Some components of fidelity include adherence, exposure/duration, and quality of delivery. Limited to 350 words (or 3000 characters).**

## **Program 1 - Budget**

**SUPP Grant awards provide funding in three budget categories: (1) Staff – which includes all staff costs related to program implementation; (2) Mileage – which includes mileage reimbursement costs related to program implementation; and (3) Other – which includes costs for all curriculum, supplies, and materials that are necessary for program implementation.**

**Please provide a breakdown and justification for the proposed Staff Budget, Mileage Budget, and Other Budget for**

**Program 1.**

**D.8. Staff Budget - Click "Add Row" below to identify the staff, hours, and hourly rate for all staff that will be involved in program implementation.**

Staff Person Name	Role	Hourly Rate (\$)	Number of Hours	Total Staff Budget
				\$0.00

**D.9. Please detail and justify the need and role for each staff member listed in the table above. The budget description must demonstrate that expenses are reasonable, necessary, and allocable to the project. Limited to 350 words (or 3000 characters).**

**D.10. Mileage Budget - Click "Add Row" below to identify the anticipated travel locations, total mileage, and mileage costs associated with program implementation. The current State mileage rate for SFY2027 is \$0.70 per mile, please use this rate in your cost calculations.**

Start Location	End Location	Round Trip Mileage	# of Round Trips	Total Mileage Cost
				\$0.00

**D.11. Please detail and justify the need for the mileage totals proposed in the table above. The budget description must demonstrate that expenses are reasonable, necessary, and allocable to the project. Limited to 350 words (or 3000 characters).**

**D.12. Other Budget - Click "Add Row" below to identify any other anticipated budget costs (i.e., curriculum, facilitator training, supplies, and materials necessary for program implementation).**

Item Description	# of Units	Unit Cost (\$)	Total Item Cost
			\$0.00

**D.13. Please detail and justify the need for the other expenses proposed in the table above. The budget description must demonstrate that expenses are reasonable, necessary, and allocable to the project. Limited to 350 words (or 3000 characters).**

**Total Budget**

**D.14. Total Funds Requested for Program 1**

\$0.00

**D.15. Total Funds Requested Including 10% De Minimis Rate/Admin Fee**

\$0.00

*Printed By: Todd Mauger on 2/23/2026*



## I. Evaluation

No data saved

**Case Id:** 30606

**Name:** Bannock County Juvenile Justice - 2027

**Address:** \*No Address Assigned

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### I. Evaluation

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Evaluation involves examining both the process and the outcomes of prevention programs and practices to enhance and improve prevention efforts. It is the systematic collection and analysis of information about prevention activities to reduce uncertainty, improve effectiveness, and guide decision-making. To learn more about Evaluation in the SPF, click [here](#).

Please provide the following information. *(15 Points Total)*

**I.1. First, describe the difference you expect your proposed program(s) to make in your community. Consider the problems and root causes previously identified and how you think the implementation of the program(s)/activity(ies) you have selected will fit your community's needs.**

**Additionally, please share what evaluation tools and methods do you plan to utilize to measure the program impacts and outcomes. *Limited to 350 words (or 3000 characters).***

**I.2. Second, if applicable, please share if you have implemented prevention efforts in the past. If so, did you do any form of process of outcome evaluation to understand the outcomes? Did the efforts produce positive results? If available, cite outcome data, from prior years and/or efforts. If you are a previous SUPTRS BG/SUPP grantee, utilize outcome data from Provider Reports to demonstrate the outcomes and impact of your past programs. *Limited to 350 words (or 3000 characters).***

## J. Sustainability & Cultural Competence

Case Id: 30606

Name: Bannock County Juvenile Justice - 2027

Address: \*No Address Assigned

*No data saved*

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### J. Sustainability & Cultural Competence

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Sustainability and cultural competence are two guiding principles of the SPF and should be constant throughout each step of the SPF process. Additional information about the SPF guiding principles of Sustainability and Cultural Competence can be found on pages 26-30 [here](#). (10 Points Total)

#### J.1. Sustainability

Sustainability refers to the process through which prevention practices become the norm and are integrated into ongoing capacity of a community. Sustainability is vital to the ability of an organization or community to produce positive prevention outcomes over time by ensuring that prevention values and processes are firmly established, that partnerships are strengthened, and that financial and other resources are secured in the long-term.

Please identify and explain three actions you will take to ensure, maintain, or strengthen the sustainability of your prevention efforts.

**Sustainability - Action #1**

**Sustainability - Action #2**

**Sustainability - Action #3**

#### J.2.. Cultural Competence

Cultural competence is the process of recognizing, valuing, and communicating with audiences from diverse geographic, ethnic, racial, cultural, economic, social, religious, and linguistic backgrounds. Organizations and providers must develop and deliver prevention programs and practices in ways that ensure members of diverse cultural groups benefit from their efforts. For prevention activities to be truly effective, diverse representation is needed throughout the planning and implementation process.

Please identify and explain three actions you will take to ensure, maintain, or improve cultural competency in your prevention efforts.

**Cultural Competence - Action #1**

**Cultural Competence - Action #2**

*Printed By: Todd Mauger on 2/23/2026*

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**Cultural Competence - Action #3**

## Additional Documentation

No data saved

Case Id: 30606

Name: Bannock County Juvenile Justice - 2027

Address: \*No Address Assigned

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### Additional Documentation

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Please provide the following documentation if available and applicable. Please note: organizations are not required to provide insurance or background check documentation to be eligible to request, and be awarded, SUPTRS BG funds. However, all SUPTRS BG grantees that are awarded funds will be required to provide proof of insurance and relevant background check and partner agreement documentation prior to the implementation of services.

#### Insurance Documentation

All SUPP grantees are required to provide proof of current Comprehensive General Liability Insurance and Workers Compensation Insurance. If available, please provide your organization's insurance documentation below.

Proof of Comprehensive General Liability Insurance

\*\*No files uploaded

Proof of Workers Compensation Insurance

\*\*No files uploaded

#### Background Check Documentation

All SUPP grantees are required to provide current (dated within the last 5 years) documentation of cleared Background Checks for all staff that will implement direct services with youth and/or vulnerable adults. Submitting background check documentation is not required to apply for or receive SUPTRS BG funds, and not providing this documentation will not affect your application score. Organizations can complete staff background checks for relevant staff *after* funding is awarded, provided this is done before the staff begin participating in the implementation of services.

Also, if the applicant agency or organization maintains updated background checks, a letter, on agency letterhead, attesting that a current copy of background check documentation is on file with your employer is acceptable.

If available and applicable, please provide background check documentation below.

Background Check Documentation

\*\*No files uploaded

If your organization is currently unable to provide proof of insurance or relevant background check documentation, please indicate whether you would be willing and able to obtain and provide these documents if awarded SUPP funds.

## Submit

No data saved

Case Id: 30606

Name: Bannock County Juvenile Justice - 2027

Address: \*No Address Assigned

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## Submit

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Please provide the following information.

I, the Applicant and/or Program Administrator, am over eighteen years of age, and assure the following:

1. Assurance of Compliance with ODP's SUPP Grant Program Standards. I will maintain detailed records on all grant-funded projects, which indicate the date, time and nature of services delivered under the grant award. Grantees will be required to collect evaluation data on all projects and submit that data to ODP as requested. Grantees providing direct service programs will be required to collect and submit pre- and post-survey data on all program participants. These records shall be subject to inspection by ODP. ODP has the right to audit billings both before and after payment and to contest any billing or portion thereof.
2. Assurance of Compliance with State Laws I will abide by all State laws, rules, regulations, and executive orders of the Governor of the State of Idaho, pertaining to equal opportunity. Pursuant to all such laws, rules, regulations, and executive orders, the Applicant assures ODP that no person in the State of Idaho shall, on the grounds of race, color, religion, sex, national origin, age, or disability, be excluded from employment with or participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity performed under a grant award(s) entered into pursuant to this Grant Application.
3. Assurance of Compliance with Parental Consent Policy. All program(s) conducted with grant funds to provide services to minors will comply with the Parental Consent Policy (found [HERE](#)). All applicable staff will be fully informed of, and will abide by, the policies and requirements set forth therein.
4. Assurance of Faith-Based Status and Policy Compliance. I have read the Substance Abuse Prevention Charitable Choice Policy (found [HERE](#)) and understand the Federal Regulations regarding faith based organization delivering federally funded substance abuse prevention services.
5. Assurance of Compliance with Federal Lobbying Policy. I understand that lobbying activities will not be conducted using grant funds.
6. Assurance of Compliance with Federal Law Regarding Supplanting of Funds. I have read the definition below and understand that Federal SUPTRS Block Grant funds, if awarded, will not be used to supplant expenditures from other Federal, State, or local sources. Grant funds cannot be used to supplant current funding of existing activities. Under the HHS Grants Policy Directives, 1.02 General -- Definition: Supplant is to replace funding of a recipient's existing program with funds from a Federal grant.

**THEREFORE**, to be eligible for and as a condition of this grant award, I agree to the following:

The six assurances initialed above will be effective at the time a Grant Award Agreement is signed between the Grantee and Office of Drug Policy, and will remain in effect for the grant term for which funding is being sought.

By typing my name in the indicated field below, I hereby certify that all of the information submitted in this application is true, accurate and complete. I understand that transactions and/or signatures in records may not be denied legal effect solely because they are conducted, executed, or prepared in electronic form, and that if a law requires a record or signature to be in writing, an electronic record or signature satisfies that requirement.

**Signature**

*\*\*Not signed*

**Date**

**GRANT TEAM RISK ASSESSMENT FOR GRANTS**

Department: <u>Juvenile Justice</u>	Apply for award	X		
Project name: <u>Families in Action SFY27</u>	Do not apply			
Assistance Listing # <u>N/A</u> (formerly CFDA #)	Federal Procurement			
Grant Writing	No (0 pts)	Maybe (2.5 pts)	Yes (5 pts)	Score
Project clearly eligible for grant? Meets priorities of the grant? If no, stop, do not apply.			X	5
Will administrative costs be allowed by the grant? Equipment only = 5			X	5
Matching funds: 0: cash or mix required, not budgeted; 2.5: match obtainable; 5: No match, or has been/can be budgeted, in-kind easily obtainable			X	5
Sufficient time to prepare grant submission before the due date?			X	5
Department and/or Grant Team have adequate time to write grant?			X	5
Award odds assessment: 0: strong competition, small number of awards, odds of award <10% 2.5: open competition, odds of award >10% to <50% 5: Meets top priorities, odds of award greater than 50%			X	5
Funding agency history: 0: none; 2.5: funder known/no history; 5: good relationship with funder			X	5
No organizational resources needed (space, equipment, in-kind)		X		2.5
Are new personnel fully covered by grant? n/a = 5			X	5
Sustainability: 0: difficult, may require significant ongoing commitment of resources; 2.5: effort needed, may require some ongoing support; 5: minimal additional resources OR no sustainability expected/needed			X	5
Aligns with department's mission			X	5
Existing or imminently anticipated need			X	5
Program will not be a duplication of existing efforts in area			X	5
Expertise of department/director in relevant area			X	5
Staff training: 0: required, not funded; 2.5: Minimal, some covered; 5: Minimal, required and costs covered			X	5
Program partnership: 0: needed/not developed; 2.5: potential identified; 5: not needed/already contacted			X	5
Procurement complexity: 0: multiple/phases/formal; 2.5: 1-2 simple/semi-formal; 5: none			X	5
Department capacity to administer and monitor project			X	5
Auditing capacity for processing, reporting, and monitoring			X	5
Department capacity for tracking/progress reports			X	5
Comments: The Department will apply through an online portal and send a copy to the Grant team.				<b>97.5</b>
				Score
Scoring Key: 70% = Yes 50-69% = Maybe <50 = No	Possible adjustments to scoring: New personnel required -3    New system (reporting/application) -1 to 10 Subaward (adds admin burden) -4    Davis Bacon required -10 Does proposal provide operational support (rather than project support) up to +5			
Auditing/Grant Team: <i>LuAnn Losee</i>	Date:	02/23/26		
Override of Recommendation not to apply: Justification:	Date:			
Commissioner:	Date:			

# Bannock County NOTICE OF FUNDING OPPORTUNITY AND RISK ASSESSMENT FOR GRANTS



Is this a Reoccurring Grant?  YES  NO

Department:	<input type="text" value="Bannock County Juvenile Justice, The Village"/>	Date Form Completed:	<input type="text" value="02/23/2026"/>
Supervisor:	<input type="text" value="Matt Olsen"/>	Program Manager:	<input type="text" value="Todd Mauger"/>
Project Title:	<input type="text" value="Families in Action"/>	Submission Deadline:	<input type="text" value="03/23/2026"/>
Grant Name:	<input type="text" value="IDDP SFY 27 SUPTRS BG"/>	Grant Number:	<input type="text"/>
Funding Agency:	<input type="text" value="Idaho Office of Drug Policy"/>		

Amount Requested:  Grant Match Percentage:  In-kind Allowed?  YES

Total Estimated Project Cost:

Long term maintenance cost (including staffing)

Explain Source of Match:

N/A

Project Summary:

Bannock County Juvenile Justice is requesting continued funding from The Idaho Office of Drug Policy through the SFY 27 Substance Abuse Block Grant to provide substance abuse education to families and youth in Bannock County. Active Parenting: Families in Action is a 6 session course that is in the California Evidenced Based Clearing house for Child Welfare Professionals. It is a school and community based intervention for middle school-aged youth designed to increase protective factors that prevent and reduce alcohol, tobacco, and other drug use; irresponsible sexual behavior; and violence

Anticipated Notification Date:  Project Start Date:  Project End Date:

Funding Type:  Federal  State  Local Government  Private  Other

Net Cash Outflow:  Reimbursement  Advance Funded  Other

Target Population:

Potential Impact on Target Population:

The potential impact will be to increase protective factors that prevent and reduce alcohol, tobacco, and other drug use, irresponsible sexual behavior, and violence.

Funding Source Reporting Requirements:

Funding source requirements include: quarterly-financial, quarterly-demographic and program attendance, quarterly- pre-test and post-test evaluation.

Number of Staff to Participate:  Will Grant Require Staff to be Pulled from Primary Duties:  YES  NO

Will Staff Training be Provided:  YES  NO Training Cost Included in Budget:  YES  NO

Does Grant Include Technology:  YES  NO If so, have Computer Services Been Notified:  YES  NO

Does Grant Require Office Space:  YES  NO Does Grant Require New Personnel:  YES  NO

Chance of Successful Funding:  HIGH  MEDIUM  LOW

Application Prep Burden:

- HIGH (Needs project development and grant writing assistance)
- MEDIUM (Small project development or grant writing assistance)
- LOW (Program in place, simple project development or department able to complete application)

Administrative/Management Burden:

- HIGH
- MEDIUM
- LOW

<b>Grant Team Assessment:</b> (To be completed by the Grant Team)	
Does the project align with the grant criteria?	Yes
Is the project feasible?	yes
Can we meet the matching requirement?	NO match
Is the initiating department able to adequately manage the grant?	yes
Are there other consideration? If so, please describe:	no
Other departments to involve:	none
Summary of Department comments/ recommendation:	Apply for Funding to continue Project
Project/Grant Program Manager Contact Information:	Todd Mayer
Auditing Department: <input checked="" type="checkbox"/> Recommend Application <input type="checkbox"/> Do Not Recommend Application	
Signatures:  Comments:	
Legal: <input checked="" type="checkbox"/> Recommend Application <input type="checkbox"/> Do Not Recommend Application	
Signatures: _____ Comments: _____	
BOCC: <input checked="" type="checkbox"/> Recommend Application <input type="checkbox"/> Do Not Recommend Application	
Comments:	

Chairman Signature

Date



BANNOCK COUNTY COMMISSIONERS  
624 E. Center, Pocatello, ID 83401  
Phone: (208) 236-7210 • Fax: (208) 234-7363

ERNIE MOSER  
Commissioner  
1st District

JEFF HOUGH  
Commissioner  
2nd District

KEN BULLOCK  
Commissioner  
3rd District

**AGENDA REQUEST FORM**

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.us/commissioners/>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meetings should contact the Commissioner's Office at [208-236-7210](tel:208-236-7210), three to five working days before the meeting.

**E-mail this completed form and any supporting documents to [agendarequest@bannockcounty.us](mailto:agendarequest@bannockcounty.us) by NOON on the Thursday prior to the scheduled meeting.**

**Name/Department:**

**Item to be considered/background:**

A request to discuss a quit claim deed on property.

**How much time will be needed? Meeting date requested:**

15 minutes

3/10/26

**Does this item involve a contract, agreement, external funding application or award acceptance?**

YES  NO

**Have all supporting documents been included with this form?**

YES  NO

**List of attendees:**

Jason Dixon, Jennifer Clark, Misty Katsilometes, Anita Hymas, Randy Hobson and Jon

**Please include any supporting documents with your Agenda Session Request Form.**

Commissioner Office Only:

Date: \_\_\_\_\_ Time: \_\_\_\_\_

**Instrument # 22502071****Bannock County, Pocatello, Idaho****02/27/2026 10:17:26 AM No. of Pages: 2****Recorded for: GREGORY DECLUE****Jason C. Dixon Fee: \$15.00****Deputy jmcDonald**Prepared by:

Marina and Gregory DeClue  
 1065 SW 8th St, #5716  
 Miami, FL 33130  
 941-951-6674

Return to:

Marina and Gregory DeClue  
 % Ann DeClue  
 2111 Mickey Lane  
 Glenview, IL 60025  
 941-951-6674

**Parcels RPRPSNS003000 and RPRPSNS003100**

\_\_\_\_\_ (Space Above This Line For Recording Data) \_\_\_\_\_

**Quitclaim Deed**

(STATUTORY FORM – SECTION 689.02, F.S.)

**This Quitclaim Deed**, made this 24th day of February 2025, between Marina DeClue AKA Marina Kroeter and Gregory DeClue, with rights of survivorship, whose post office address is: 1065 SW 8th St, #5716, Miami, FL 33130, as Grantor\*, and Bannock County, Idaho, 624 East Center, Pocatello, ID 83201, as Grantee\*.

**Witnesseth**, that said grantor, for and in consideration of the sum of ZERO DOLLAR (\$00.00), and other good and valuable considerations to said Grantors\* in hand paid by said Grantee\*, the receipt whereof is hereby acknowledged, has granted, bargained, and sold to the said grantee and assigns forever, the following described land, situate, lying and being in Bannock County, Idaho, to wit:

Parcel Numbers: **RPRPSNS003000, assessed value as of 24 February 2025 = \$9,809; and RPRPSNS003100, assessed value as of 24 February 2025 = \$91,000; total assessed value as of 24 February 2025 = \$100,809.**

Site Address: As per legal description, Pocatello, ID 83201, Escrow#: 50506AKE-BN

Legal Description: Lots 6 and 7 in Block 4 of SUNSET SUBDIVISION, Bannock County, Idaho, as the same appears on the official plat thereof, filed in the office of the County Recorder of Bannock County, Idaho.

**To Have and to Hold** the said premises, with their appurtenances unto the said Grantee, and assigns forever, to establish a nature park to be known as DeClue-Bannock Memorial Park (honoring the Bannock Tribe), or for any other public use including resale. The Grantor does hereby covenant and warrant to and with the Grantee that the Grantor is the owner in fee simple of such premises; that such premises are free from all encumbrances, EXCEPT those to which this conveyance is expressly made subject; those set forth in Pioneer Title Company Title of Bannock County, Commitment No. 50506AKE, dated October 24, 1997; those made suffered,

assumed, or created by the Grantee; reservations, restrictions, dedications, covenants, easements of record or use; rights of parties in possession, encroachments, overlaps, boundary-line disputes, or other matters that would be disclosed by an accurate survey or inspection of the property; rights-of-way and agreements, if any, of record; general taxes and assessments (including irrigation and utility assessments, if any, for the current year) that are not yet due and payable; and that the Grantor will warrant and defend the same from all lawful claims whatsoever.

\*"Grantor" and "Grantee" are used for singular or plural, as context requires.

In Witness Whereof, Grantor has hereunto set Grantor's hand and seal the day and year first above written. Signed, sealed and delivered in our presence:

Printed Names: Marina DeClue and Gregory DeClue

Signatures [Handwritten Signature] [Handwritten Signature]  
MARINA DECLUE Gregory DeClue

1st Witness Signature: [Handwritten Signature]

1st Witness Printed Name: Michelle R. D'Amico  
2120 Kings Hwy Port Charlotte, FL 33980

2nd Witness Signature: [Handwritten Signature]

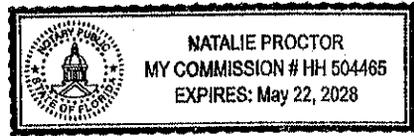
2nd Witness Printed Name: Skylar Monteiro 2120 Kings Hwy Port Charlotte, FL 33980

State of Florida )  
County of Charlotte )

The foregoing instrument was acknowledged before me this 24th day of February 2025, by Marina DeClue and Gregory DeClue, who have produced Florida Driver Licenses as identification.

Natalie Proctor  
Printed Name

[Handwritten Signature]  
Signature of Notary





BANNOCK COUNTY COMMISSIONERS  
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ERNIE MOSER  
Commissioner  
1st District

JEFF HOUGH  
Commissioner  
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KEN BULLOCK  
Commissioner  
3rd District

**AGENDA REQUEST FORM**

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.us/commissioners/>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meetings should contact the Commissioner's Office at [208-236-7210](tel:208-236-7210), three to five working days before the meeting.

**E-mail this completed form and any supporting documents to [agendarequest@bannockcounty.us](mailto:agendarequest@bannockcounty.us) by NOON on the Thursday prior to the scheduled meeting.**

**Name/Department:**

Scott Crowther/Event Center

**Item to be considered/background:**

A request to discuss (1) seeking permission to sign contracts for concerts and standard event sponsorships and (2) Master Design Services project.

**How much time will be needed? Meeting date requested:**

10 minutes

3/10/26

**Does this item involve a contract, agreement, external funding application or award acceptance?**

YES  NO

**Have all supporting documents been included with this form?**

YES  NO

**List of attendees:**

**Please include any supporting documents with your Agenda Session Request Form.**

Commissioner Office Only:

Date: \_\_\_\_\_ Time: \_\_\_\_\_

## BANNOCK COUNTY COMMISSIONERS

624 E. Center, Pocatello, ID 83201  
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNE MOSER  
 Commissioner  
 1st District

JEFF HOUGH  
 Commissioner  
 2nd District

KEN BULLOCK  
 Commissioner  
 3rd District

## Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Teri Jones

Department:

Event Center

Requestor Email:

tjones@bannockcounty.us

Item(s) to be considered:

approval of BCRA contract

Date of meeting being requested:

03/10/2026

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

Contract

Contract/Agreement Begin Date:

04/13/2026

Contract/Agreement End Date:

10/26/2026

List of additional attendees:

Scott Crowther, Chaney Nielson, Teri Jones, & Jim Ziegler



**Office Hours:** Monday thru Friday 8:00 a.m. to

5:00 p.m., Closed Weekends and Holidays

**Mailing Address:** 10588 Fairgrounds Road,  
Pocatello, Idaho 83201

**Email:** [eventcenter@bannockcounty.us](mailto:eventcenter@bannockcounty.us)

**Phone:** 208-237-1340

Payment Received: _____
Insurance Received: _____
Permits Received: _____
501(c) Received: _____
RecDesk          Outlook          Board
Spreadsheet      Reservation Listing

### EVENT CENTER, WELLNESS COMPLEX AND FAIRGROUNDS CONTRACT

This is a request for facility reservation. Please complete all information. Incomplete information will result in a delay in the review of your contract. The information is requested to assist in the review and consideration of your request to rent a County facility. Historical users (using their original dates) have first priority. All other requests are on a first come – first served basis.

#### APPLICATION INFORMATION

- Company/Origination Name: (event host) BCRA
- Contact Name: (who will sign the contract) Cody Hyde Title: Board Member
- Mailing Address: 89 N. 260 E.
- City: Blackfoot State: ID Zip Code: 83221
- Cell Phone: 208-681-1043 Email: cphydehorses@live.com

#### EVENT INFORMATION

- Event Name: BCRA Area Requested: Indoor Arena & Arena 1
- Event Description: Non-Profit Barrel Race
- Event Date(s): 4/13, 4/27, 5/11, 5/18, 6/25, 7/9, 7/23, 8/10, 8/24, 9/14, 9/28, 10/12, & 10/26
- Estimated Number of Attendees: \_\_\_\_\_
- Event Start Time: 5 pm Event End Time: 9 pm
- Additional Set-Up or Tear Down Days (if needed): N/A
- Paid Admission Event: YES \_\_\_\_\_ NO  Cost \_\_\_\_\_ Event Open to the Public: YES \_\_\_\_\_ NO \_\_\_\_\_
- 501(c)(3): YES  NO \_\_\_\_\_ Non-Profit Name: \_\_\_\_\_ Tax ID #: 820-41-6820
- Will Alcohol Be Served/Consumed? YES \_\_\_\_\_ NO  (if yes, county permit (\$20) must be provided and present at event)

#### THE COUNTY SHALL:

Permit the Applicant to occupy the space as written above, to prepare buildings or erect temporary booths, which Applicant may use during the rental periods.

Permit the Applicant to display, demonstrate, sell, solicit or operate their business within the limits of their lease.

Use reasonable safeguards against fire, theft, and accidents, but does not assume any liability for damages to goods or property of the Applicant from fire, theft, water or storm, or any liability for accidents to persons or property caused under, or by virtue of the apparitions of Lessee under this contract.

Have a lien upon any and all property stored, used or located upon the leased space, or elsewhere upon the fairgrounds by the Lessee for any and all damages sustained by the breach of this contract or otherwise caused by the Applicant, and shall have the right to restrain such property or any part of it without process of law, and may appropriate any or all such as its own to satisfy and such claim.

FY22 Fees Adopted by R.S. No. 2021-90

Reserve the right to all food concession, unless otherwise permitted. If additional vendors are permitted menu must not compete with menu of fixed site.

**THE APPLICANT SHALL:**

Obtain approval for erection of buildings, tents, enclosures, structures and signs outdoor from County.

Not nail, drill, paint, or do anything to change appearance of the walls. Do not use tape on concrete.

Remove all temporary structures, forms, booths, etc. within twenty-four (24) hours after termination of lease. Items left after that time become the property of the County, to make such disposition as they shall see fit.

Not do any additional electrical wiring without permission of County.

Not permit any ale, beer or intoxicating liquor of any kind to be consumed by the Applicant, his employees, agents or guests without proper permit.

Collect fees for the RV rental spaces at \$35.00/\$45.00 per space, per day and turn the rental fees collected, into the office at the conclusion of the event.

Comply fully with all laws and ordinances of the Bannock County Fire Protection District #1.

Agrees to furnish security at its own expense as is deemed necessary for protection of valuable displays and buildings during the event day and night.

Applicant agrees to furnish the County a Certificate of Insurance naming Bannock County and agents as additionally insured in a \$1,000,000.00 combined single limit policy, such policy being delivered to Event Center Office ten (10) days prior to move in time.

Applicant shall provide a security deposit as indicated on the fee schedule, payable when reservation for facility is taken and contract signed. Payment will be held as a security binding. Deposit will be refunded if notification of cancellation is received thirty (30) days prior to event or upon final inspection of facilities, provided there has been no damage and facility is returned in same condition as received. (Clean)

The Lessee will pay the building/grounds rental fees thirty (30) days prior to the event (unless other arrangements are made prior to the event) in the amount of: \$ Half price fee reduction (see attached page for fee schedule).

Please make checks payable to – Bannock County Fairgrounds. Sales tax shall be collected as per Idaho Sales Tax Commission rules.

Bannock County Commissioners

BANNOCK COUNTY

\_\_\_\_\_ Date 3/5/26

Jeff Hough, Chairman

\_\_\_\_\_ Date 3/5/26

Ernie Moser, Commissioner

By: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date 3/5/26

Ken Bullock, Commissioner

A. The terms of this contract shall commence and be binding upon the parties when the last signature is affixed to this contract, and final approval and granting of the application is made by the Bannock County Commissioners. No use of County facilities or grounds shall take place in the absence of approval. The terms of this contract shall remain in full force and effect until all obligations are fully performed or it is terminated as provided herein.

B. A fee as set by the Bannock County Commissioners, including but not limited to additional security, shall be paid by Applicant for the use of facilities and/or grounds. If waiver or reduction of fees has been requested, this must be approved by the Bannock County Commissioners and Applicant must comply with such terms set by the Board.

C. Applicant shall use only those parts of the facilities and/or grounds applied for and essential for the use. Applicant's use of facilities and grounds shall occur only with the agreement and acquiescence of the Bannock County Commissioners and take place in such a manner as shall not interfere with the use of building and grounds by the County or other users.

D. Applicant is responsible for and shall pay to repair all damage caused by its employees, volunteers, agents, participants or invitees to any fixtures, equipment, facilities and/or grounds as a result of the use.

E. Applicant shall clean, if necessary, all areas of any facilities and/or grounds which are used pursuant to this Agreement and shall leave the building(s) and/or grounds in the state it was prior to the commencement of the use. Failure of Applicant to clean areas of the buildings and/or grounds to the satisfaction of the County shall result in an assessment of costs or loss of deposit to Applicant for any necessary cleaning. The County reserves the right to request and receive an appropriate security and or cleaning deposit from Applicant if deemed necessary. Costs for any repairs or cleaning required may be deducted from said deposit.

F. Applicant agrees that the use of County buildings and grounds shall be in accord with any applicable state, local or federal law or regulation.

G. Applicant agrees that in the event any hazardous or potentially hazardous activities are contemplated in Applicant's use of the facilities; the Applicant shall obtain waivers and/or releases of liability from any and all participants in the activities. Said waivers shall contain, at a minimum, the following language in paragraph G(l). Said waivers are subject to the approval of the County prior to use of the facilities. Copies of all signed waivers shall be provided to the County upon request. This requirement does not, in any way, abrogate the requirement for indemnification herein, abrogate the invocation of sovereign immunity herein, eliminate any requirement imposed by the County for proof of sufficient insurance, nor modify or abrogate any defenses or immunities provided by law. Hazardous activities include, but are not limited to any sport or activity whether involving animals or equipment which carries an inherent risk or injury, property destruction or death. The Applicant agrees that decisions by the County or County staff to require or not to require the execution or submission of waivers do not abrogate any immunities or defenses provided by law. The County staff has complete discretion in the decision to require or not require the execution and submission of waivers in connection with any event.

G.(1) Applicant shall have participants sign a release and discharge of Bannock County, its elected and appointed officials, and employees and agents from all actions, causes of action, damages, claims or demands for all known or unknown personal injuries, property damage or death resulting from or arising out of my participation in the above described activity or events.

H. Maintenance. Bannock County agrees that regular maintenance of the grounds, parking lots and buildings will be the responsibility of the County.

I. Default. Each and every term and condition here of shall be deemed to be a material element of the Agreement. In the event either party should fail or refuse to perform according to the terms of this Agreement, such party may be declared in default thereof.

J. Independent Entities. County and Applicant are independent entities and their employees, volunteers, participants or invitees are not to be considered agents or employees of the other. Actions performed by Applicant pursuant to this contract are those of an independent agent and not those of an employee of the County.

K. Entire Agreement. This contract, with any properly executed addendums, represents the entire and integrated agreement and understanding between the parties and supersede all prior negotiations, statements, representations and agreements, whether written or oral.

L. Assignment. Neither this contract, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other party.

M. Modification. This Application and Agreement shall be modified on1y by a written agreement, duly executed by all parties hereto.

N. Invalidity. The parties mutually 1mderstand and agree this contract shall be governed by and interpreted pursuant to the laws of the State of Idaho. If any provision of this contract is held invalid or unenforceable by any court of competent jurisdiction, or if the County is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of the parties that the provisions of this contract are fully severable.

O. Venue. If any dispute arises between the parties from or concerning this contract or the subject matter hereof, any suit or proceeding at law or inequity shall be brought in the District Court of the State of Idaho, County of Bannock. Nothing in this clause shall be interpreted or construed to waive the County's assertion of governmental immunity.

P. Contingencies. Applicant certifies and warrants no gratuities, kick-backs or contingency fees were paid in connection with this contract, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this contract.

Q. Discrimination. All parties agree they will not discriminate against any person who performs work under the terms and conditions of this contract because of race, color, gender, creed, handicapping conditions or national origin.

R. ADA Compliance. All parties agree they will not discriminate against a qualified individual with disability, pursuant to law as set forth in the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. § 12101, et seq., and/or any properly promulgated rules and regulations relating thereto.

S. Governmental Immunity. The Bannock County Commissioners and Bannock County do not waive them governmental immunity provided by any law by entering into and/or granting this contract and the County fully retains all immunities and defenses provided by law with regard to any action based upon this Agreement. Further; the County and its elected and ap- pointed officials do not waive their governmental immunity under contract, tort or any other applicable theory of law by entering into or granting this contract.

T. Force Majeure. Neither party shall be liable to perform under this contract if such failure arises out of causes beyond control, and without the fault or the negligence of said party. Such causes may include, but are not restricted to, Acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of said party.

U. Notices. All notices required and permitted under this contract shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the address listed herein, or when personally, delivered to such party. A party may change its address for notice hereunder by giving written notice to the other party.

V. Indemnification. To the fullest extent permitted by law, Applicant agrees to indemnify and hold Harmless Bannock County and its elected and appointed officials, employees and volunteers from any and all claims, damages, losses and expenses, including reasonable attorney's fees, for injuries, illness, death, property damage, claims, penalties, actions, demands or expenses arising from or in connection with this contract. In granting this contract, Bannock County may, in its sole discretion, require Applicant to show proof of insurance sufficient to cover Applicant's obligations pursuant to this clause. No use of buildings or grounds may commence until Bannock County Risk Management or County Legal Counsel has reviewed and approved the insurance coverage obtained/provided by Applicant if so required.

W. Third Party Beneficiary. The parties do not intend to create in any other individual or entity the status of third-party beneficiary and this Application and Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this contract shall operate only between the parties to this contract and shall inure solely to the benefit of the parties to this contract. The parties to this contract intend and expressly agree that only parties' signatory to this contract shall have any legal or equitable right to seek to enforce this contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of it, or to bring action for its breach. This provision is not intended to waive the County's governmental immunity in any way and shall not be construed to waive said governmental immunity in any way.

X. Termination. This Agreement may be terminated by either party at any time for failure of another party to comply with the terms and conditions of this Agreement; by Bannock County with fifteen (15) days' prior written notice to other parties; or upon mutual written agreement by all parties.

Y. Appropriations Clause. Bannock County's obligations under this Application and Agreement are conditioned upon the availability of Funds which are appropriated or allocated for such obligations. If funds are not allocated and available for the continuance of said obligations, the contract may be terminated by the County at the end of the period for which funds are available. No penalty shall accrue to the County in the event this provision is exercised, and the County shall not be obligated or liable for any future payments due or for any damages as a result of termination under this provision.

Z. Alteration or Additions. Without the written consent of the County, or unless otherwise allowed by this Agreement, the Applicant shall not make any improvements to or alterations of the premises. Any alterations or improvements to the premises made by the Applicant shall become part of the realty and the property of the County.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Print Name

**ADDITIONAL EVENT INFORMATION**

EVENT NAME: BCRA

DATE: 4/13, 4/27, 5/11, 5/18, 6/25, 7/9, 7/23, 8/10, 8/24, 9/14, 9/28, 10/12, & 10/26

TIME OF EVENT: 5 pm – 9 pm

AREA: Indoor Arena & Arena 1

ADDITIONAL EVENT DETAILS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SPECIAL SET UP INSTRUCTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTES/DRAWINGS:  
  
April 13 (M), 27(M) Indoor  
May 11 (M), 28 (Th) Indoor, outdoor if weather permits  
June 11, 25 (both Thursdays) Outdoor if weather permits, indoor as a backup plan  
July 9, 23 (both Thursdays) Outdoor if weather permits, indoor as a backup plan  
August 10, 24 (back to Mondays) Outdoor if weather permits, indoor as a backup plan  
September 14, 28 Indoor  
October 13, 27 Indoor

## EVENT CENTER, WELLNESS COMPLEX, RV PARK FEE SCHEDULE

Area	Description	Cost		Unit	Quantity	Total
		Half Day	Full Day			
BCEC	Pavilions 1-4	\$50	\$100	Per Pavilion		
BCEC	Basketball Court	\$50	\$100	Per Court		
BCEC	Volleyball Courts	\$50	\$100	Per Court		
BCEC	Multi-Use Fields	\$150	\$300	Per Field		
BCEC	Championship Field	\$175	\$350	Per Field		
BCEC	Indoor Arena (Seats 500) Event/Individual	\$60		Per Hour		
<b>Indoor Arena Riding Passes</b>		<b>*Open Except For When Otherwise Reserved (Arena Worked Once Per Day) *</b>				
BCEC	6-Month Indoor Arena Family Pass (Nov-Apr)	\$120		Family of 4, Including Parents and Children 17 and younger- Renewed Annually		
BCEC	6-Month Indoor Arena Individual Pass (Nov-Apr)	\$90		Renewed Annually		
BCEC	Arena 1	\$150	\$300	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Arena 2	\$100	\$200	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Arena 3	\$75	\$150	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Building B (Concrete Floor/Heated)	\$175	\$350	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Tack/Hay Room	\$20		Per Day		

BCEC	Horse Stalls	\$20	Per Day		
BCEC	Horse Stall w/Run	\$30	Per Day		
BCEC	Stall Bedding (Sawdust)	\$15	Per Bag		
BCEC	Cattle Panel	\$10	Per Panel/Per Day		
RV	Full Hookups (Water, Electricity, Sewer)	\$45	Per Day		
RV	Partial Hookups (Water & Electricity)	\$35	Per Day		
Labor	Additional Labor Per Person/Per Hour	\$25	Per Hour		
EQUIP	Water Truck w/Operator	\$100	Per Hour		
EQUIP	PA Systems	\$10	Per Hour		
EQUIP	Operator w/Equipment (Tractor, Backhoe, Skid Steer)	\$75	Per Hour		
EQUIP	Operator w/Motor Grader (Special Circumstances)	\$100	Per Hour		
EQUIP	Tractor, No Operator	\$50	Per Hour		
EQUIP	Hot Spot	\$100	Per Day		
VENDOR	Vendor Admission Fee (Inspection, Permit, Admin)	\$90	Per Month (starts on the 1 <sup>st</sup> and ends on the last day of the month)		
AMP	Amphitheater 60x25x30 (9,000 capacity)				
<b>ITEMS TO BE NEGOTIATED BY CONTACT ONLY</b>					
BCEC	Upper Arena & Grandstands (Seats 3,500)				
BCEC	Race Track				
BCEC	Elk Stage & Grass Area				
BCEC	Upper Office Spaces (3 Available)				
BCEC	Livestock Holding Pens				



**BCRA 2026**

	Number of Days	Total Hours	Cost	Total Cost
Indoor Arena	13	52	\$60.00	\$3,120.00
Arena 1	7	28	\$150.00	\$1,050.00
Tractor	13		\$100.00	\$1,300.00
	Total Fees			\$4,420.00
	Reduced fee waiver	Half Price		\$2,210.00
	<b>Total to pay</b>			<b>\$2,210.00</b>

## BANNOCK COUNTY COMMISSIONERS

624 E. Center, Pocatello, ID 83201  
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNE MOSER  
 Commissioner  
 1st District

JEFF HOUGH  
 Commissioner  
 2nd District

KEN BULLOCK  
 Commissioner  
 3rd District

## Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Teri Jones

Department:

Event Center

Requestor Email:

tjones@bannockcounty.us

Item(s) to be considered:

Approval of the Camp Host agreement.

Date of meeting being requested:

03/10/2026

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Scott Crowther, Chaney Nielson, Teri Jones, & Jim Ziegler

## Independent Contractor Agreement

AGREEMENT made between BANNOCK COUNTY (Governmental Entity), a political subdivision of the state of Idaho, (herein "ENTITY"), and Jim Ziegler (herein "CONTRACTOR").

THE PARTIES AGREE AS FOLLOWS:

1. CONTRACT: ENTITY hereby employs CONTRACTOR as an independent contractor to complete and perform the following work: Campground Host
  - a. Assign RV spots to guests during closed hours of the Event Center office.
  - b. Unlock RV sites for paying guests
  - c. Lock RV sites after guests leave
  - d. Light custodial/maintenance duties- as directed by ENTITY
  - e. Informing Bannock County Event Center staff about potential problems.
2. TIME OF PERFORMANCE AND TERMINATION: Parties agree that CONTRACTOR shall commence work on the project by April 2026 and complete the project by September 2026.
3. COMPENSATION: As compensation for services rendered, ENTITY agrees to provide CONTRACTOR with:
  - a. ENTITY pays CONTRACTOR a payment of \$500 a month for 6 (six) months (April - September) for a total of \$3000
  - b. The value of \$45 per night for 6 months, totaling \$8235
  - c. Designated RV spot for the season
  - d. Access to bathrooms and showers, 1 propane tank/ month
4. INDEPENDENT CONTRACTOR: The parties agree that CONTRACTOR is the independent contractor of ENTITY and in no way an employee or agent of ENTITY and is not entitled to workers' compensation or any benefit of employment with the ENTITY. ENTITY shall have no control over the performance of this Agreement by CONTRACTOR or its employees, except to specify the time and place of performance and the results to be achieved. ENTITY shall have no responsibility for the security or protection of CONTRACTORS supplies or equipment. CONTRACTOR agrees to pay and be responsible for all taxes due from the compensation received under this contract.
5. WARRANTY: CONTRACTOR warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good workmanlike manner. CONTRACTOR acknowledges that it will be liable for any breach of this warranty.
6. INDEMNIFICATION: CONTRACTOR agrees to indemnify, defend, and hold harmless ENTITY, and its officers, agents, and employees, from and against any and all claims, losses, actions, or judgments for damages or injury to persons or property arising out of or in connection with the acts and/or any performances or activities of CONTRACTOR, CONTRACTOR's agents, employees, or representatives under this Agreement.

- 7. NO PERSONAL GAIN: It is agreed that the CONTRACTOR will not use the Bannock County Event Center for personal gain.
- 8. COMPLIANCE WITH LAWS: CONTRACTOR agrees to comply with all federal, state, city, and local laws, rules, and regulations.
- 9. ENTIRE AGREEMENT: This is the entire agreement of the parties and can only be modified or amended in writing by the parties.
- 10. ATTORNEY FEES: Reasonable attorney fees shall be awarded to the prevailing party in any action to enforce this Agreement or to declare forfeiture or termination of this Agreement.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2026

ENTITY:

Bannock County  
(Governmental Entity)

By \_\_\_\_\_

(Name)

Its Commissioners, Chairman

CONTRACTOR:

Jim Ziegler  
(Name)

By \_\_\_\_\_

Its Camp Host

ATTEST:

\_\_\_\_\_

Clerk of

Bannock County  
(County, City, or other Governmental Entity)

WITNESS:

\_\_\_\_\_

(Name)

\_\_\_\_\_  
(Signature of Witness or Notary Public)

Form and content approved by \_\_\_\_\_ as attorney for Bannock County  
(Governmental Entity)

**BANNOCK COUNTY COMMISSIONERS**  
624 E. Center, Pocatello, ID 83401  
Phone: (208) 236-7210 • Fax: (208) 234-7363



**ERNIE MOSER**  
Commissioner  
1st District

**JEFF HOUGH**  
Commissioner  
2nd District

**KEN BULLOCK**  
Commissioner  
3rd District

### AGENDA REQUEST FORM

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**E-mail this completed form and any supporting documents to [agendarequest@bannockcounty.us](mailto:agendarequest@bannockcounty.us) by NOON on the Thursday prior to the scheduled meeting.**

**Name/Department:**

Matthew K. Phillips / Human Resources & Risk Management

**Item to be considered/background:**

Requesting renewal signature for previously budgeted learning management system (LMS) Knowledge City used by HR for remedial, leadership or other training needs.

**How much time will be needed? Meeting date requested:**

5 minutes

3/10/26

**Does this item involve a contract, agreement, external funding application or award acceptance?**

YES  NO

**Have all supporting documents been included with this form?**

YES  NO

**List of attendees:**

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: \_\_\_\_\_ Time: \_\_\_\_\_



KnowledgeCity

6965 El Camino Real  
Ste 105-423  
Carlsbad, CA 92009  
United States of America  
Aasia Zahoor  
aasia.z@knowledgecity.com

Prepared For

Bannock County Courthouse

**Matthew Phillips**  
HR Director  
matthewp@bannockcounty.gov

**Length of contract** 12 months

**Payment Terms** Net 30

**Contract Period** March 05, 2026—March 04, 2027

**Billing Frequency** Annually: From Billing Start Date

Fixed Costs

Product	Quantity	Price per License	Price per Year
<b>Learning Library - 4 categories</b> <ul style="list-style-type: none"> <li>• Business Skills Training</li> <li>• Technology Training</li> <li>• Safety Training</li> <li>• Compliance Training</li> </ul>	30	<del>\$273.03 / unit</del> <b>\$172.01 / unit</b> <span style="background-color: #800000; color: white; border-radius: 50%; padding: 2px;">-37%</span>	<del>\$8,190.90</del> <b>\$5,160.30</b> <span style="background-color: #800000; color: white; border-radius: 50%; padding: 2px;">-37%</span>
<b>LMS</b> Includes 25% license rotation	30	\$0.00 / unit	\$0.00

First Year Total

**\$5,160.30**

## Terms & Conditions

### › Agreement

By submitting payment according to the invoice issued herewith, you (herein as "the Client Company") are agreeing to the Terms and Conditions, the Privacy Policy, and any additional policies, terms, conditions and/or agreements provided by KnowledgeCity, Inc. in connection with the Services provided ("the Agreement").

### › Copyrights, Trademarks, and Other Propriety Rights

The content found on the KnowledgeCity website and its pages ("the Service") shall retain all worldwide rights in the intellectual property in and on the Service, including, but not limited to, trademarks; service marks; trade dress; inventions; ideas; trade secrets; the source code; the "look and feel" of the Service; its color combinations, layout, videos, and all other graphical elements; and the copyrights in and to its original content. All of the copyright protected content on the Service and its trademarks, are owned or otherwise legally protected by KnowledgeCity. Nothing on the Service or in the Training Courses may be copied, downloaded, reproduced, modified, distributed, transmitted, republished, displayed, or performed for any use, except as permitted herein, or with the prior written consent of KnowledgeCity. KnowledgeCity grants the use of SCORM content to be used within client LMS systems.

### › No Resell or Assignment

Subcontracting or assignment of the Multi-User Account Terms and Conditions is prohibited. Under no circumstances will the Client Company subcontract, assign, delegate, or otherwise have any person or entity use the licenses assigned to the Client Company without KnowledgeCity's express written consent.

### › License

KnowledgeCity shall grant the Client Company a specified amount of non-transferrable licenses to access the Service, subject to the payment of the subscription fees and adherence to these Terms and Conditions.

The Subscription Start Date is the date confirmed by the Client Company and documented on the invoice or order form. Subscription term duration is calculated from this date.

The Client Company may only allow its employees to access the Service. The employees of the Client Company will have unlimited access to the service offered throughout the duration of the subscription on the Service twenty-four hours a (24), seven (7) days a week. The Client Company agrees that the Service may not be accessed by more individuals than the number of users purchased by the Client Company.

Users shall be authorized to access the Service using any updated browser versions from any internet connection. KnowledgeCity will handle any unforeseen technical issues with the Service. Should the Client Company be unable to access the Service for any period due to any unforeseen matter caused by KnowledgeCity, a similar period will be extended to the Client Company's subscription.

### › Fees and Refund Policies for the Multi-user Account

The Client Company will be given a designated number of licenses per invoice to access the Service. All subscription fees are non-refundable, except as explicitly stated herein.

The Client Company will have access to the subscribed service for the duration of the contract term, beginning on the confirmed Subscription Start Date. KnowledgeCity will issue login credentials on or before the Subscription Start Date. If KnowledgeCity fails to issue login credentials within fourteen (14) business days after the confirmed Subscription Start Date, a full refund will be issued to the Client Company within fourteen (14) business days.

If the Client Company purchases additional licenses within a subscription year, the term for these additional licenses will commence on the date the new license order is confirmed. Such additional licenses will end on the date of the original subscription's end date. The cost for the additional licenses will be prorated based on the remaining term of the original subscription and is due upon receipt. For example, if additional licenses are purchased halfway through a subscription year, the cost for these additional licenses will be 50% of the annual license fee. All license durations and pro-rated fees for additional licenses are based on the Subscription Start Date and subscription's duration listed in the invoice.

If payment is not received by the due date specified on the invoice, KnowledgeCity reserves the right to deactivate the Client Company's access to the Service until full payment is received. Once payment is received, access will be restored, and the subscription will resume for the remainder of the original term. The Subscription End Date specified on the invoice shall not be changed.

### › Subscription Terms / Multi-year Agreements

KnowledgeCity offers single or multi-year subscription terms. All subscription fees use current pricing and are based on the length of the term. Subscription fees are paid annually at the commencement of each subscription year. Alternatively, Client Company may opt to pay the entire subscription fee for multi-year terms upfront at the commencement of the initial subscription year. Client Company remains responsible for the total subscription fee for the entire term regardless of the payment option chosen.

Each subsequent subscription year-end date will remain consistent each year over a multi-year agreement term regardless of when payments are rendered. If the Client Company terminates its account or a subscription during a multi-year term, the Client Company shall pay KnowledgeCity the remaining contract amount for each subscription in full within thirty (30) days of termination. Subscriptions are subject to an annual increase of no more than five percent for multi-year agreements. All payment obligations under this Agreement are non-cancelable and non-refundable, and quantities purchased cannot be decreased during the relevant Agreement term.

### › Automatic Renewal

Unless Client Company provides a written notice of termination, this Agreement and Client Company's subscriptions shall automatically renew at the end of each subscription term. The renewal term shall be for the same duration as the original subscription term, and these Terms and Conditions shall apply to the renewal period. Client Company may modify or terminate any of its subscriptions, effective at the end of a subscription, by providing written notice no later than forty-five (45) days before the end of the term.

### › Waiver

The failure of either party to insist upon or enforce strict performance by the other or to exercise any right under these Terms and Conditions shall not be construed as a waiver or relinquishment to any extent of such party's right to assert or rely upon any such provision or right in that or any other instance, and the same shall be and remain in full force and effect.

### › Termination

The Client Company may terminate its subscriptions at any time and at its sole and absolute discretion, subject to the "Subscription Terms / Multi-year Agreements" and "Automatic Renewal" clauses above. If it is found that the Client Company has breached any term or condition of the Terms and Conditions, the Client Company will be notified. The Client Company will have two weeks to resolve the issue, or KnowledgeCity may terminate access to the Service or cancel subscriptions to the Service. If the Client Company is using a multi-year term, the subscription fee will be due at the beginning of each year on the renewal date until the full term is satisfied or full payment is rendered for remaining contracted years.

### › Amendment

Changes, amendments, or modifications of any provision of these Terms and Conditions shall not be valid unless made in writing and signed by each of the parties.

## Address Information

### Billing Info

624 East Center  
Pocatello | ID | 83201  
US

# Signatures

IN WITNESS WHEREOF, the Parties by their duly authorized representatives have executed this Agreement as of the Effective Date.

## Bannock County Courthouse

Name: **Jeff Hough** .....

Title: **Commission Chair** .....

Email: **humanresources@bannockcounty.gov** .....

Signed Date: .....

Signature:  
\_\_\_\_\_

## BANNOCK COUNTY COMMISSIONERS

624 E. Center, Pocatello, ID 83201  
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNIE MOSER  
 Commissioner  
 1st District

JEFF HOUGH  
 Commissioner  
 2nd District

KEN BULLOCK  
 Commissioner  
 3rd District

## Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Kristi Klauser

Department:

Auditing

Requestor Email:

kristik@bannockcounty.us

Item(s) to be considered:

signature on Remnant opioid settlement

Date of meeting being requested:

03/10/2026

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

To: Bannock County, ID  
Reference Number: CL-2016630

**NOTICE OF NEW NATIONAL OPIOID SETTLEMENT  
AND UPCOMING ACTION NEEDED TO PARTICIPATE:  
MONDAY, May 4, 2026, DEADLINE**

A new national opioid settlement has been reached with six regional distributors/dispenser defendants (Remnant Defendants Settlement): Associated Pharmacies, Inc. (and American Associated Pharmacies); J M Smith Corporation; Louisiana Wholesale Drug Company, Inc.; Morris and Dickson Co.; North Carolina Mutual Wholesale Drug Company, Inc.; and United Natural Foods, Inc. (including its subsidiaries SuperValu and Advantage Logistics) (Six Remnant Defendants).

This is the formal Notice required by the Remnant Defendants Settlement. You are receiving this Notice because your entity is entitled to participate (Eligible Entity). Please read this Notice and the attached *Settlement Overview* carefully. The *Settlement Overview* provides additional information concerning this new national opioid settlement.

Your entity may have participated in prior national opioid settlements. This Notice concerns the opportunity to participate in this **new** settlement with the Six Remnant Defendants. Your entity may participate in this new settlement even if it did not participate in a prior national settlement.

**All Eligible Entities must “opt in” to participate in this new settlement.** To do so, a person with authority must sign and return the *Combined Subdivision Participation and Release Form* that will be sent via DocuSign shortly. If an Eligible Entity is unable to return an executed *Combined Subdivision Participation and Release Form* using DocuSign, the signed *Combined Subdivision Participation and Release Form* may be submitted via the Rubris Platform Portal. Please utilize the link included in this Notice to upload your entity’s *Combined Subdivision Participation and Release Form* directly to the Rubris Platform Portal. DocuSign remains the preferred method of submission of the needed form.

**The deadline to return the *Combined Subdivision Participation and Release Form* is Monday, May 4, 2026.**

Questions about this Notice or the process for receiving and submitting the required *Combined Subdivision Participation and Release Form* may be directed to your attorney or the Notice and Claims Administrator at [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com).

Please review the list of individuals on this email and contact the Notice and Claims Administrator at [opioidsparticipation@rubris.com](mailto:opioidsparticipation@rubris.com) if someone else at your entity should receive communications about this Settlement.



**If your entity is represented by an attorney with respect to opioid claims and they are not copied on this message, please immediately contact them concerning this Notice.**

Thank you,  
National Opioids Notice and Claims Administrator for the Remnant Defendants  
Settlement

*The Notice and Claims Administrator is retained to provide the Settlement Notice required by the Settlement Agreement referenced above and to manage the collection of Subdivision Settlement Participation Forms.*



**EXHIBIT G****Six (6) Remnant Defendants'  
Combined Subdivision Participation and Release Form  
("Combined Participation Form")**

Governmental Entity: Bannock County	State: ID
Authorized Official: Jeff Hough	
Address 1: 624 E Center St Rm 104	
Address 2:	
City, State, Zip: Pocatello ID 83201	
Phone: 208-236-7331	
Email: kristik@bannockcounty.us	

The governmental entity identified above ("Governmental Entity"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the six (6) Remnant Defendants' Settlement Agreement ("RDSA"), dated February 3, 2026, and described further in Paragraph 1, and acting through the undersigned authorized official, hereby elects to participate in the RDSA, release all Released Claims against all Released Entities, and agrees as follows:

1. The Governmental Entity hereby elects to participate in the RDSA as a Participating Subdivision with each of the following six (6) Remnant Defendants that are parties to the RDSA: (1) Associated Pharmacies, Inc. (and American Associated Pharmacies), (2) J M Smith Corporation, (3) Morris and Dickson Co., L.L.C., (4) Louisiana Wholesale Drug Company, Inc., (5) North Carolina Mutual Wholesale Drug Company, Inc., and (6) United Natural Foods, Inc. (and SuperValu).
2. The Governmental Entity is aware of and has reviewed the RDSA, understands that all capitalized terms not defined in this Combined Participation Form have the meanings defined in the RDSA, and agrees that by executing this Combined Participation Form, the Governmental Entity elects to participate in the RDSA and become a Participating Subdivision as provided in the RDSAs.
3. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed against any Released Entity in the RDSA. With respect to any Released Claims pending in *In Re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice for each of six (6) Remnant Defendants listed in Paragraph 1 above substantially in the form found at <https://nationalopiodsettlement.com/additional-settlements/>.
4. The Governmental Entity agrees to the terms of each of the RDSA pertaining to Participating



Subdivisions as defined therein.

5. By agreeing to the terms of the RDSA settlements and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the RDSA solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the MDL Court and agrees to follow the process for resolving any disputes described in the RDSA.
8. The Governmental Entity has the right to enforce the RDSA as provided therein.
9. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes of the RDSA, including without limitation all provisions related to release of any claims, and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in the RDSA in any forum whatsoever. The release provided for in the RDSA is intended by the Parties to be broad and shall be interpreted so as to give the Released Entities in the RDSA the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The RDSA shall be a complete bar to any Released Claim against the Released Entities.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the RDSA.
11. In connection with the releases provided in the RDSA, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.



A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims in the RDSA, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the RDSA.

- 12. The Governmental Entity understands and acknowledges that nothing herein is intended to modify in any way the terms of any of the RDSA, to which Governmental Entity hereby agrees. To the extent this Combined Participation Form is interpreted differently from the RDSA in any respect, the RDSA controls.

I have all necessary power and authorization to execute this Combined Participation Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: Jeff Hough

Title: Chairman

Date: 3/10/26





**BANNOCK COUNTY COMMISSIONERS**  
 624 E. Center, Pocatello, ID 83201  
 Phone: (208) 236-7210 • Fax: (208) 234-7363

**ERNIE MOSER**  
 Commissioner  
 1st District

**JEFF HOUGH**  
 Commissioner  
 2nd District

**KEN BULLOCK**  
 Commissioner  
 3rd District

**AGENDA REQUEST FORM**

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**E-mail this completed form and any supporting documents to [agendarequest@bannockcounty.us](mailto:agendarequest@bannockcounty.us) by NOON on the Thursday prior to the scheduled meeting.**

**Name/Department:**

Commission

**Item to be considered/background:**

To discuss a Planning Council reappointment

**How much time will be needed? Meeting date requested:**

5 minutes

3/10/26

**Does this item involve a contract, agreement, external funding application or award acceptance?**

YES  NO

**Have all supporting documents been included with this form?**

YES  NO

**List of attendees:**

Hal Jensen

**Please include any supporting documents with your Agenda Session Request Form.**

<p>Commissioner Office Only:</p> <p>Date: _____ Time: _____</p>
---

In the Matter of APPROVING )  
TAX CANCELLATION REQUESTS )

R.S. No. 2026-16  
 March 10, 2026

**RESOLUTION**

WHEREAS, requests for cancellation of taxes were considered on March 5, 2026; and

WHEREAS, these cancellation requests have been reviewed pursuant to Idaho Code §§63-711, 63-1302, 63-1303 and 63-1304;

NOW, THEREFORE, BE IT RESOLVED that the County Tax Collector, Jennifer Clark, is hereby authorized and directed to cancel the following on the tax rolls as listed by year:

- (1) At the request of Assessor Anita Hymas, in a letter dated March 3, 2026, for cancellation of **market value** for the **2022, 2023, 2024, and 2025** tax years.

PARCEL NUMBER	OWNER	EXPLANATION	MARKET VALUE TO CANCEL
RPRPAP2000405	Leslie, Derek	BTA Decision (2025)	\$82,873
RPRPAP2000506	Leslie, Derek	BTA Decision (2025)	\$99,659
RPRPAP3000405	Leslie, Derek	BTA Decision (2025)	\$90,577
RPRPAP3000500	Leslie, Derek	BTA Decision (2025)	\$83,000
RPRCMLT000100	Fallis, G Wayne, JR	Pre BTA Settlement (2025)	\$38,260
MHMHPB2000203	Affordable Housing Acceptance, LLC	MH Destroyed and Removed (2025)	\$4,760
RPR3803008001	Ackert, Penny	Tribal Exempt (2025)	\$70,122
RPR3803008001	Ackert, Penny	Tribal Exempt (2024)	\$70,122
RPR3803008001	Ackert, Penny	Tribal Exempt (2023)	\$81,187
RPR3803008001	Ackert, Penny	Tribal Exempt (2022)	\$54,991
RPR3803008007	Martin, Travis	Tribal Exempt (2025)	\$58,523
RPR3803008007	Martin, Travis	Tribal Exempt (2024)	\$58,523
RPR3803008007	Martin, Travis	Tribal Exempt (2023)	\$63,210
RPR3803008007	Martin, Travis	Tribal Exempt (2022)	\$41,162

BOARD OF BANNOCK COUNTY COMMISSIONERS

\_\_\_\_\_  
 Jeff Hough, Chair

\_\_\_\_\_  
 Ernie Moser, Member

\_\_\_\_\_  
 Ken Bullock, Member

ATTEST: \_\_\_\_\_  
 Jason C. Dixon, Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS' PROCEEDINGS – February 2026**

The following is a synopsis of proceedings, pursuant to Idaho Code §31-819, of the Board of Bannock County Commissioners for February 2026, to wit, of which a complete set of minutes is on file at the Bannock County Clerk's Office, Pocatello, Idaho, or can be found online at [www.bannockcounty.gov](http://www.bannockcounty.gov).

Feb 3: Applications for cremation assistance were approved for cases 20260013 and 20260014; and one release of lien for case 20160317 was signed. Intergovernmental Agreement for Building Inspections with City of Pocatello was approved. MOU with Department of Lands was approved for fuels reduction project in Cottonwood Valley. Supplemental Project Agreement with Forest Service approved. Resolutions 2026-7 Authorizing the Destruction of Sheriff Records; 2026-8 Approving Tax Cancellation Requests; and 2026-9 Authorizing the Destruction of Records were passed. Consent agenda items were approved.

Feb 5: Unemployment quarterly billing was reviewed and approved. Items on the claims agenda were reviewed and approved.

Feb 10: Agreement with ABC Addictive Behavior Counseling was approved. Closeout for 2022 State Homeland Security Grant Program was approved. Attorney-Client Agreement and leave without pay were approved for personnel matters following executive session. Resolutions 2026-10 Approving January 2026 Salaries and 2026-11 Approving January 2026 Alcohol Licenses were passed. Fee waiver for Exhibit Hall rental was signed. Publication of January 2026 Commissioner Proceedings was approved.

Feb 12: Items in the claims agenda were approved.

Feb 17: Contract with SICOG for professional services was approved. Fee waiver for Exhibit Hall granted for IAC. Executive session was held for personnel matters and discussion regarding property. Resolution 2026-12 Authorization and Order to Reallocate Funds was passed. Publication notices for rezone and vacation public hearings were signed. Items in the consent agenda were approved. Angela Valentino was approved for appointment to the Board of Community Guardians following executive session.

Feb 19: Events contracts approved with fee waivers granted for Donor Connect and Ag Extension; PRCA Big Buck Pro Rodeo contract was approved; and Pocatello Downs contract was tabled. Contracts and bonds were approved with Great West Engineering and Staker & Parson DBA Idaho Materials and Construction for the Landfill scale house and entrance project. Items on the claims agenda were approved.

Feb 24: Application for cremation assistance for case number 20260015 and one release of lien were approved. Qualifacts contract was approved. Piggyback contract with PaveConnect was approved for parking lot paving. Personnel leave approved. Consent agenda items were approved.

Feb 26: Amended agenda accepted. Fee waiver granted for Family Fun Day and contracts approved for District 4 Rodeo and Pocatello Downs. Contract with Cincinnati Research Institute was approved. Disposal of fridge was approved. Tyler MOU was approved. Language change for consent agenda approved for personnel actions. Contract with PaveConnect was approved. Items on the consent agenda were approved.

## BOARD OF BANNOCK COUNTY COMMISSIONERS

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 Jeff Hough, Chair

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 Ernie Moser, Member

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 Ken Bullock, Member

Attest: \_\_\_\_\_

Jason C. Dixon, Clerk

Published: March 14, 2026

**BOARD OF BANNOCK COUNTY COMMISSIONERS  
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of March 3 and 5, 2026, as approved during the meeting of March 10, 2026.

BOARD OF BANNOCK COUNTY COMMISSIONERS

\_\_\_\_\_  
Jeff Hough, Chair

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Ernie Moser, Member

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Ken Bullock, Member

ATTEST:

\_\_\_\_\_  
Jason C. Dixon, Clerk



## MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

### Meeting Details

Date of Meeting:	Tuesday, March 3, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, Prosecutor Ian Johnson, Attorney Jonathan Radford, HR Director Matthew Phillips, and PIO Emma Iannacone

### Agenda Details

AGENDA	
	Regular Business Meeting (action item)
	<b>Agenda:</b>
1	<ul style="list-style-type: none"> <li>Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)</li> </ul>
2	<ul style="list-style-type: none"> <li>Hal Jensen, Planning and Development, requesting to discuss Memorandum of Understanding with Fort Hall (requested 10 minutes) (action item)</li> </ul>
3	<ul style="list-style-type: none"> <li>Hal Jensen, Planning and Development, providing a monthly Planning and Development update (requested 10 minutes) (potential action item)</li> </ul>
4	<ul style="list-style-type: none"> <li>Danae Zepeda, SICO, requesting approval to write two Idaho Department of Lands grants for the Dempsey Creek and Crystal Springs Fuels Mitigation Projects (requested 15 minutes) (action item)</li> </ul>
5	<ul style="list-style-type: none"> <li>Kristi Klauser, Auditing, seeking review and potential approval of Bannock County travel policy as it pertains to taking personal vehicles vs. requiring county vehicles (requested 5 minutes) (action item)</li> </ul>
6	<p><b>RESOLUTIONS AND ORDINANCES (action items):</b></p> <p>2026-13 Approving February 2026 Alcohol Licenses            2026-14 Approving February 2026 Salaries            2026-15 Authorization to Dispose Surplus Assets/Property</p>
7	<p><b>SIGNATURE ONLY (action items):</b></p> <p>Permission to Enter Property Forms (Lava Ranches Phase 2)            Notice of Award and Grant Agreement for FY2026 Partnerships for Success-Law Enforcement Grant</p>
8	<p><b>CONSENT AGENDA (action items):</b></p> <ul style="list-style-type: none"> <li>Manual Checks</li> <li>Alcohol Licenses and Catering Permits</li> <li>Certificate of Residency Approval</li> <li>Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a)&amp;(b) regarding personnel with potential action following adjournment of Executive Session</li> <li>Personnel Actions with potential Executive Session under Idaho Code §§ 74-206(1)(a),(b)&amp;(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session</li> <li>Mileage and Travel Approvals</li> <li>Minutes: Approval of and signature on certification for meeting minutes for February 24 and 26, 2026</li> </ul>

## Meeting Notes

- 1 9:00 AM Hough called the meeting to order. Dixon presented applications for cremation assistance for case numbers 20260016 and 20260017. Moser moved to approve cases 20260016 and 0017. The motion passed.
- 2 9:02 AM Assistant Planning Director Tristan Bourquin and Fort Hall Attorney Monte Gray also appeared. Jensen explained they have been working with the tribe for planning coordination for lands owned by non-tribal members. 9:05 AM Gray addressed questions on language regarding exterior boundaries, jurisdictional representation and taxation. 9:25 AM Hough moved to table the matter to Tuesday to allow review of the MOU. The motion passed.
- 3 9:28 AM Jensen gave department updates. Discussion ensued on compounding fees for code violations, citations, and code administration.  
9:40 AM Bourquin reviewed a joint meeting with council is being scheduled, a councilmember appointment has expired, and the ordinance rewrite status.
- 4 9:46 AM Zepeda reviewed two grants for fuels reduction. Moser moved to approve applying for the grants after determining where the fee for writing the grants will be paid from. The motion passed.
- 5 9:50 AM Klauser reviewed the revised travel policy. Bullock moved to adopt the changes to the policy. The motion passed with Bullock and Hough voting for; Moser opposed.
- 6 9:53 AM Bullock moved to adopt Resolution Nos. 2026-13, 14, and 15. The motion passed.
- 7 9:54 AM Moser moved to approve signature on the permission forms and award document. The motion passed.
- 8 9:55 AM Bullock moved to approve items on the consent. The motion passed.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Applications for cremation assistance were approved for case numbers 20260016 and 20260017.	Indigent
MOU with Fort Hall for Planning services tabled.	Planning
Application for two IDL grants was approved upon grant writing fee clarification.	OEM/Grant Team
Amendments to the travel policy were approved.	Auditing
Resolutions 2026-13 Approving February 2026 Alcohol Licenses; 2026-14 Approving February 2026 Salaries; and 2026-15 Authorization to Dispose Surplus Assets/Property were passed.	Clerk
Permission to Enter Property forms were approved for the Lava Ranches Phase 2 fuels reduction.	OEM
Award and Grant Agreement for FY2026 Partnerships for Success Law Enforcement Grant was accepted.	Sheriff/Grant Team



## MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

### Meeting Details

Date of Meeting:	Thursday, March 5, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, and Attorney Jonathan Radford

### Agenda Details

AGENDA	
	Work Session and Claims Meeting (action items)
	<b>Agenda:</b>
1	<ul style="list-style-type: none"> <li>Scott Crowther, Event Center/Wellness Complex, requesting approval of and signature on (1) contract requesting price fee reduction with the BCRA, and (2) rental agreement with Mystic Realms Fantasy Fair (requested 5 minutes) (action item)</li> </ul>
2	<ul style="list-style-type: none"> <li>Randy Hobson, Chief Deputy Assessor, requesting approval of tax cancellations (request 5 minutes) (action item)</li> </ul>
3	<ul style="list-style-type: none"> <li>Discussion pertaining to request to waive property taxes with possible Executive Session under Idaho Code §74-206(1)(d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code with potential action following adjournment of Executive Session (requested 10 minutes) (action item)</li> </ul>
4	<b>Claims Agenda:</b> <ul style="list-style-type: none"> <li>Board of Ambulance District: Invoices and Commissioner Report</li> <li>Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications</li> <li>Personnel Actions with potential Executive Session under Idaho Code §74-206(1)(a),(b)&amp;(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session</li> <li>Payroll Report</li> <li>Alcohol Licenses and Permits</li> <li>Certificate of Residency Approval</li> <li>Mileage Reimbursement Requests</li> <li>Technology Request Form</li> <li>Memorandum Authorization for Accounts Payable</li> <li>Cardholder User Agreement and Authorization</li> </ul>
5	Community Leaders Meeting

### Meeting Notes

- 9:00 AM Hough called the meeting to order. Operations Manager Jake Crump appeared. BCRA Member Cody Hyde also appeared. The organization's usage, staff grooming time, and request for a partial fee waiver was reviewed. 9:05 AM Event Manager Chaney Nielson reviewed this is a recurring event so

dates are blocked out. Questions arose on the amount of the fee and waiver. Moser moved to table the contract to await the correct numbers. The motion passed.

9:07 AM Crump reviewed a contract for the Mystic Realms Fantasy Fair. Deneb Edwards and Mike Collins appeared. A fee for water was included. Bullock moved to approve the contract. The motion passed.

- 2 9:10 AM Hobson appeared for tax cancellation requests. Moser moved to approve the cancellations. The motion passed.
- 3 9:11 AM Chief Deputy Treasurer Misty Katsilometes, Treasurer Jennifer Clark, and Chief Deputy Assessor Randy Hobson were present. Hough moved to enter into executive session under Idaho Code §74-206(1)(d) to consider records that are exempt from disclosure. The motion passed by roll call vote. 9:19 AM Hough moved to exit executive session. The motion passed. Moser moved to deny the hardship request. The motion passed.
- 4 9:20 AM Bullock moved to approve items in the claims agenda. The motion passed.
- 5 2:31 PM Arimo Mayor Lonnie Gunter, Treasurer Jennifer Clark, Assessor Anita Hymas, McCammon Mayor Karlene Hall, Chubbuck Mayor Rodney Burch, Brandi Dye with ICCU, School District Superintendent Doug Howell, Idaho Power Regional Manager Joe Kendall, (2:40 pm) Pocatello Mayor Mark Dahlquist, and (2:57 pm) Chamber of Commerce Membership Manager Kirk Lepchenske were present. Hough reviewed the purpose of the meeting.  
2:35 PM Economic development discussions ensued on organization efforts, projects, and potential collaboration. A study on economic benefits from the MEC that the Auditorium District sent out was reviewed. The Simplot Games were recently held here. The County pointed out resources such as the Youth Development Center, The Village, Exhibit Hall Fair building, and the new McCammon ambulance bay.  
2:42 PM Kendall reviewed Idaho Power is watching legislative issues and recently worked with the city on the footprint for a new facility.  
2:43 PM Howell explained the school district is ready to receive students. There has been declining enrollment for three years with about 1,000 less students. The trend follows the national birth rate. Cuts have been made and last year they closed an elementary school.  
2:45 PM Hall reported McCammon is working on wastewater, and looking for grants to replace water lines while the state is doing the road.  
2:47 PM Gunter reported Arimo has issues with water treatment and meter parts being difficult to obtain.  
2:49 PM Dahlquist pointed out that Neighborworks is looking for an area for mutual self-help housing in rural areas to put in 10 homes. The program requires sweat equity.  
2:52 PM Burch suggested a different view to go with economic development, that being a positive attitude and aesthetics; not just job creation. Make a community attractive enough that people want to be here.  
2:54 PM Discussion ensued on the non-profits and budget cuts last year. The Board requested to look at how to take care of them as a group, to share information, and discuss contributions.  
3:01 PM Dye reported that Light the World did amazing. Gunter reported being told that Pocatello was fourth in world for contributions during that campaign.  
3:03 PM Howell reported almost half of the student population uses the free/reduced lunch program. The school district has community resource workers and food pantries.  
3:04 PM Water usage at the Wellness Complex was discussed with the curtailment order. Chubbuck has a capital improvement plan and is in a good position. Pocatello has plans to tap into the Satterfield well for the golf course. Artificial turf was suggested for the county fields, but would be expensive.  
3:12 PM Moser explained the America 250 celebration plans that included the symphony, a fun run with coordinating seniors and veterans to attend, a reenactment of Washington crossing the reservoir, and encouraging departments to allow staff do 250 minutes of service. Also being planned are two birthday parties in May and August for staff. Another idea is having the youth from the YDC do a declaration of independence flash mob.  
3:16 PM Pocatello is putting together a subcommittee to plan some events.  
3:16 PM The school district will be part of art walk on May 1 in the palace at Pocatello High School. Students will create a display and there will be choirs and bands for the 250<sup>th</sup>.

3:17 PM Moser reported on the 988 crisis management line. Idaho is in the top 5 for suicides. He requested to get the word out on the help line.

2:57 PM Lepchenske reported that Brewfest is looking for volunteers.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
BCRA contract and fee waiver request was tabled for clarified dollar amounts; and Mystic Realms Fantasy Fair contract was approved.	Parks & Rec
Tax cancellation requests were approved.	Resolution/Assessor/ Treasurer
Hardship application for tax relief was denied after considering records exempt from disclosure in executive session.	Clerk/Treasurer
Items on the claims agenda were approved.	Auditing/Resolution
Community leaders had general discussions on economic development, housing, water, non-profits, America 250 celebrations, and community events.	Commission