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BANNOCK COUNTY COMMISSIONERS' – MEETING

Commissioners' Agenda

The Board of County Commissioners (BOCC) is comprised of the three elected County Commissioners: Ernie Moser (District 1), Jeff Hough (District 2, Chair), and Ken Bullock (District 3). The BOCC generally meets twice weekly: Tuesdays & Thursdays at 9:00 a.m. Unless otherwise noted, meetings are generally held in the Commissioner's Chambers at 624 E Center, Room 212, Pocatello, Idaho. During these public meetings, the BOCC may approve contracts, expend funds, hear testimony, make decisions on land use cases, and take care of other County matters.

Times are subject to change within 15 minutes of the stated time.

Thursday, March 12, 2026

9:00 AM Work Session and Claims Meeting (action items)

Work Session Agenda:

- Zach McArthur, a request to discuss obtaining a Certificate of Occupancy (requested 10 minutes) (action item)
- Wes Jones, Office of Emergency Management, providing a quarterly update (requested 10 minutes) (action item)
- Kiel Burmester, Public Works, to discuss a request (1) from USDA to use the grooming shed to store a boat and (2) to allow Wadsworth to dispose of excavation dirt, gravel, and rock from the Inkom Bridge project (requested 10 minutes) (action item)
- Melissa Hartman, Veterans Services, a request to discuss personnel actions with potential Executive Session under Idaho Code § 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session (requested 5 minutes) (action item)

Claims Agenda:

- Board of Ambulance District: Invoices and Commissioner Report
- Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications
- Personnel Actions with potential Executive Session under Idaho Code § 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session
- Payroll Report
- Alcohol Licenses and Permits
- Certificate of Residency Approval
- Mileage Reimbursement Requests
- Technology Request Form
- Memorandum Authorization for Accounts Payable
- Cardholder User Agreement and Authorization

BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83201
Phone: (208) 236-7210 • Fax: (208) 234-7363



ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.us/commissioners/>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meetings should contact the Commissioner's Office at [208-236-7210](tel:208-236-7210), three to five working days before the meeting.

E-mail this completed form and any supporting documents to agendarequest@bannockcounty.us by NOON on the Thursday prior to the scheduled meeting.

Name/Department:

Zach McArthur

Item to be considered/background:

A request to discuss obtaining a Certificate of Occupancy.

How much time will be needed? Meeting date requested:

10 minutes

3/12/26

Does this item involve a contract, agreement, external funding application or award acceptance?

YES NO

Have all supporting documents been included with this form?

YES NO

List of attendees:

Hal Jensen

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:
Date: _____ Time: _____

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ERNIE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

KEN BULLOCK
 Commissioner
 3rd District

Business Meeting Agenda Request Form

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Requestor Name:

Wes Jones

Department:

Emergency Management

Requestor Email:

wesj@bannockcounty.gov

Item(s) to be considered:

Providing a quarterly department update

Date of meeting being requested:

03/12/2026

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Karen Trumbull

BANNOCK COUNTY COMMISSIONERS

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Requestor Name:

Kiel Burmester

Department:

Public Works

Requestor Email:

kielb@bannockcounty.us

Item(s) to be considered:

1. USDA is asking to use the grooming shed to store a boat through this summer
2. Request to allow Wadsworth to dispose of the excavation dirt, gravel, and rock from the Inkom Bridge Project to level county property on old Hwy 91. (map attached)

Date of meeting being requested:

03/12/2026

Time requested:

10 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Kathy Dahlke

2495

North Ferguson Lane

0.90 ac

4452

4441

Snow Groomer Building

West Old Highway 91

4347

4281





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Name/Department:

Melissa Hartman/Veterans Services

Item to be considered/background:

A request to discuss personnel actions with potential Executive Session under Idaho Code § 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session

How much time will be needed? Meeting date requested:

5 minutes

3/12/26

Does this item involve a contract, agreement, external funding application or award acceptance?

YES NO

Have all supporting documents been included with this form?

YES NO

List of attendees:

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: _____ Time: _____