



# MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

## Meeting Details

Date of Meeting:	Thursday, March 19, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Chief Deputy Clerk Keri Povey, Comptroller Kristi Klauser, Chief Deputy Prosecutor Jonathan Radford, Human Resources Director Matthew Phillips, and Public Information Officer Emma Iannacone

## Agenda Details

AGENDA	
Work Session and Claims Meeting (action items)	
<b>Agenda:</b>	
1	<ul style="list-style-type: none"> <li>• Tony Manu, Sheriff, regarding a request for funding for a whole-body scanning security system (requested 10 minutes) (action item)</li> </ul>
2	<ul style="list-style-type: none"> <li>• Scott Crowther, Event Center/Wellness Complex, requesting contract approval for (1) Southeast Idaho Youth Football League, (2) Idaho Jr. Rodeo Association, (3) Mike Johnson Vegas Tuffest Qualifiers Event, (4) District 8 Idaho High School and Jr. High Rodeo, (5) discussion about tractors for the Event Center, and (6) seeking permission to apply online for playground equipment through Lowe’s Bucket List Grant (requested 10 minutes) (action items)</li> </ul>
3	<ul style="list-style-type: none"> <li>• Seth Scott, Juvenile Detention, seeking approval of a signature on Memorandums of Agreement between Clark, Fremont, Jefferson, Madison and Bannock Counties for holding juvenile offenders (requested 10 minutes) (action item)</li> </ul>
4	<ul style="list-style-type: none"> <li>• Hal Jensen, Planning and Development, request to discuss water connection to county services line at Fairgrounds Road (requesting 10 minutes) (action item)</li> </ul>
5	<ul style="list-style-type: none"> <li>• Kristi Klauser, Auditing, regarding the budget calendar for the FY27 budget process and discuss upcoming budget process and potential department questions (requesting 5 minutes) (potential action item)</li> </ul>
6	<ul style="list-style-type: none"> <li>• Signatures on:               <ul style="list-style-type: none"> <li>• Resolution 2026-17 Authorizing Business Manager Negotiate Contracts (action item)</li> <li>• Resolution 2026-18 Amendment 1 to the 2025 Future Land Use Map (action item)</li> <li>• Ordinance 2026-1 Amendment 72 to Ordinance 1998-1 Amending Zoning District Designation – Jackson (action item)</li> </ul> </li> </ul>
7	<b>Claims Agenda:</b> <ul style="list-style-type: none"> <li>• Board of Ambulance District: Invoices and Commissioner Report</li> <li>• Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications</li> <li>• Personnel Actions with potential Executive Session under Idaho Code §§ 74-206(1)(a),(b)&amp;(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session</li> <li>• Payroll Report</li> <li>• Alcohol Licenses and Permits</li> <li>• Certificate of Residency Approval</li> <li>• Mileage Reimbursement Requests</li> <li>• Technology Request Form</li> <li>• Memorandum Authorization for Accounts Payable</li> </ul>

- Cardholder User Agreement and Authorization
- Minutes: Approval of and signature on certification for meeting minutes for March 10 and 12, 2026

- 8 Quarterly Jail Inspection per Idaho Code §20-622 (potential action items) NOTE: This meeting will be held at the Bannock County Sheriff's Office at 5800 South 5th Avenue, Pocatello, Idaho.

## Meeting Notes

- 1 9:00 AM Hough called the meeting to order. Chief Deputy Sheriff Alex Hamilton was also present. Manu reviewed the request to purchase a body scanner for the jail. The company is clearing out body scanners and gave a quote \$40,000 less than the original quote bringing the cost to \$100,000. Klauser discussed funding options. Radford explained the ability to use opioid funds. Hough moved to approve the request with funds coming from the opioid funds. The motion passed.

2 9:07 AM Les Hernandez and Duane Rawlings from the Southeast Idaho Youth Football League appeared. Crowther proposed a 3% increase to the 2026 contract with a 3% increase annually for the 3-year contract. Discussions ensued on maintenance costs, water issues, parking, and service work from participants. Concerns were shared with any term longer than one year due to the unknown impacts of the water curtailment and the increase in fuel costs. The league was encouraged to discuss water costs with the city. 9:26 AM Hernandez will have the league participate in a cleanup day. The contract will be adjusted to one year at a cost of \$4,678. 9:30 AM Bullock moved to sign the agreement for one year in the amount of \$4,678. The motion passed.

9:30 AM Quinn Romriell, President of District 8 Rodeo, appeared. Crowther outlined the proposed contract and explained the weather dictates where they rodeo. Romriell explained where District 8 participants are from. Costs were discussed and the revenues that come to the County and how the County benefits from this event. Crowther outlined the water usage. 9:36 AM Hough moved to approve the contract. The motion passed.

9:36 AM Quinn Romriell appeared. Crowther outlined the proposed one-year contract for the Idaho Junior Rodeo Association and explained the event and facility usage. The water is not an issue with this contract, but the scheduling is. Crowther explained they are paying 80% of the cost. 9:39 AM Bullock moved to sign the agreement as presented. The motion passed.

9:40 AM Quinn Romriell appeared. Crowther outlined the proposed contract for the MJ Qualifier and informed the Board we do generate revenue from people staying for the event. 9:40 AM Moser moved to approve the contract. The motion passed.

9:41 AM Crowther explained the cost is tripling to continue to lease a tractor. Crowther feels it would be a better choice to purchase a tractor instead of leasing. Klauser stated there is money in PILT. Crowther explained there is a piggyback contract. Discussion ensued on pricing and the need for two tractors. 9:47 AM The Board directed Crowther to move forward to get a price and the consensus was to use PILT funds.

9:47 AM Crowther requested to apply for a Lowe's Community Project grant to install another playground near the RV parks. He provided an image of the playground and fitness stations. There's another group that would like to donate fitness stations to be installed around the walking paths. Moser pointed out to request the higher grant award and do artificial turf similar to the park in Inkom. Crowther explained the bathrooms in the RV park would have to be opened so they would be public bathrooms. The Board instructed Crowther to move forward with the grant application.
- 3 9:53 AM Scott outlined the four agreements with several counties. This would be the secondary placement facility after 3B in Idaho Falls for those offenders and there would be a \$450 daily fee to be held in our facility. There will be five Idaho county contracts and one county in Wyoming. Scott outlined the difference between the juvenile holds for the counties versus the state holds. Scott said the average is 11 juveniles per day and there are 16 beds so there is room to accommodate this. Radford has no issues with the contracts. 10:00 AM Bullock moved to sign the four contracts. The motion passed.
- 4 10:00 AM Public Works Director Kiel Burmester, Merrill Quayle with Sunrise Engineering, developer Brian Ball who has an interest in the outcome of this discussion, and Brady Smith with Avyant were also

present. Jensen reviewed the request to tap into the water line on Fairgrounds Road and take it to Mr. Ball's property so Mr. Ball can move forward with his low-income housing project that will be federally funded. He will need proof there is water to the property, to which there is not. There is a new main line proposed to run down Fairgrounds Road. From an economic development standpoint and growth of the Event Center this project has become a major component to the development. 10:06 AM Ball introduced himself and explained the project. If they can tap into this water line, it will speed up the project to meet the requirements of the affordable housing project that will have 150 units. Jensen clarified this would be construction water and not the long-term water solution. It is also requested that a meter be installed the costs can be determined that they would be responsible for. 10:09 AM Crowther outlined his concerns and specifically that there are no shut off valves for the main line so they have no way to isolate any issues that may arise. Quayle explained they have discussed putting in isolation valves and a new meter. He also explained how all of the connections could work and provide redundancy. The required main water line for the development will be installed by end of summer. The timeline for the federal money is getting tight and waiting for the developer's main water line will inhibit the application for federal funds. Burmester is on board because this is a temporary solution. There will be no cost to the County. The County would pay for the water usage and then be reimbursed until the new water line is installed. Klauser explained that because this hasn't been budgeted for, there would potentially be an issue if revenue doesn't come in then the budget can't be opened. Moser requested an MOU to ensure there is no cost to the County. 10:22 AM Hough implied they have a verbal approval until an MOU can be prepared for signature.

- 5 10:22 AM Klauser presented the proposed FY27 budget calendar. The Board indicated no problems with the calendar and they will adjust as needed. Bullock would like to set up a date with the compensation committee to discuss salaries. There have been conversations that there is not much of a value increase.
- 6 10:25 AM Hough moved to approve the resolutions and ordinance as presented. The motion passed.
- 7 10:26 AM Klauser pointed out a reimbursement request for an Uber ride to purchase water which was in the same vicinity as a shopping mall. They have not paid for these types of items in the past because it's personal. Dixon feels this opens a can of worms and doesn't feel we should be paying for Ubers to go shopping. The Board concurred.  
10:29 AM Hough moved to enter into executive session. The motion passed by roll call vote. 10:36 AM Hough moved to exit executive session. The motion passed.  
10:36 AM Bullock moved to approve the claims agenda. The motion passed.
- 8 11:04 AM Captain Lyle Thurgood, Lt. Kasey Johnson, Clerk Jason Dixon, Chief Deputy Clerk Keri Povey, and Deputy Clerk Alyssa Leavitt were also present. Povey began reading the quarterly inspection questions.  
11:09 AM The group toured the facility. The tri-county inspection from the previous month was discussed.  
11:30 AM The tour of the facility concluded and Povey finished the questionnaire. Discussion ensued on the body scanner, transporting to and from the jail and the courthouse, and the holding area at the courthouse.  
11:36 AM Meeting adjourned.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Opioid funds to be used for body scanner for the jail.	Sheriff
Event contracts were approved with Southeast Idaho Football League, District 8 High School Rodeo, and Junior High Rodeo.	Parks & Rec
Pursuing a purchase rather than lease of a tractor will be paid from PILT after determining piggyback contract pricing.	Parks & Rec/Procurement
Applying for Lowe's Bucket List grant for playground equipment was approved.	Parks & Rec/Grant Team
Agreements with Clark, Fremont, Jefferson, and Madison Counties were approved for holding juvenile offenders.	Juvenile

MOU to be prepared for developer to tap into water line at Fairgrounds Road without cost to County.	Planning
Resolutions 2026-17 Authorizing Business Manager Negotiate Contracts and 2026-18 Amendment 1 to the 2025 Future Land Use Map, and Ordinance 2026-1 Amendment 72 to Ordinance 1998-1 Amending Zoning District Designation were passed.	Clerk
Items on the claims agenda were approved except one reimbursement request.	Auditing/Clerk/Resolution

In the Matter of AUTHORIZING THE )  
DELEGATION OF AUTHORITY )  
TO THE BUSINESS MANAGER AND )  
EVENT DIRECTOR TO NEGOTIATE )  
AND SIGN CONTRACTS )

R.S. No. 2026-17  
March 19, 2026

**RESOLUTION**

WHEREAS, the Amphitheater, Portneuf Wellness Complex, and Event Center hold many events throughout the year, such as community events, Independence Day Celebration, or concerts; and


WHEREAS, concerts and sponsorship agreements require some negotiation and tight deadlines for contract acceptance and signature; and

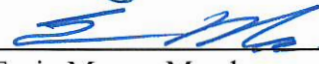
WHEREAS, pursuant to Idaho Code §31-602, due to the nature of the business for events, the Board of County Commissioners desires to delegate the authority to negotiate and sign contracts for concerts and standard event sponsorships to Scott Crowther, Business Manager and Event Director; and

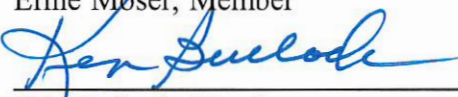
WHEREAS, contracts and event sponsorships after acceptance and signature by the Business Manager and Event Director should be sent for ratification by the Board, with consideration under executive session if needed, and a copy of the contracts remitted to the Bannock County Auditing office upon submission and approval;

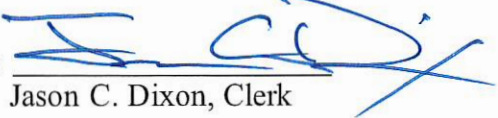
NOW, THEREFORE, BE IT RESOLVED that Scott Crowther, Business Manager and Event Director, is delegated the authority to negotiate and sign contracts for concerts and standard event sponsorships and forwarded to this Board for ratification and copied to Auditing. The delegation of authority must be reviewed and redelegated annually. This authority is effective through March 19, 2027.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chair

  
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Ernie Moser, Member

  
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Ken Bullock, Member

ATTEST:   
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Jason C. Dixon, Clerk

**RESOLUTION**

WHEREAS, Bannock County adopted the 2040 Future Land Use Map with Resolution 2025-27 pursuant to Idaho Code §§67-6508 and 6509; and

WHEREAS, Kirk Jackson applied for redesignation of approximately 62.41 acres of land, particularly Parcels RPR4433012501 and RPR4433025408, from Agricultural to Residential Rural on the Comprehensive Plan Future Land Use Map; and


WHEREAS, properly noticed public hearings were held, pursuant to Idaho Code §67-6509, before the Planning Council on January 21, 2026, and before the Board of Commissioners on March 10, 2026; and

WHEREAS, it was found that the application met the standards for granting an amendment to the Comprehensive Plan as evidenced in Planning and Development Council's Findings and Order recorded January 22, 2026, as Instrument #22600776.

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Planning and Development Council, that the request by Kirk Jackson to amend the 2040 Future Land Use Map is hereby approved.

BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chair

  
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Ernie Moser, Member

  
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Ken Bullock, Member

Attest:   
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Jason C. Dixon, Clerk

Instrument # 22603543  
Bannock County, Pocatello, Idaho  
03/30/2026 08:20:23 AM No. of Pages: 1  
Recorded for: BANNOCK COUNTY COMMISSIONERS  
Jason C. Dixon Fee: \$0.00  
Deputy: jmcDonald



**COUNTY ORDINANCE 2026-01**  
**Bannock County, Idaho**  
Amendment No. 72 to Zoning Ordinance No. 1998-1

AN ORDINANCE AMENDING ORDINANCE NO. 1998-1, AMENDING THE ZONING DISTRICT DESIGNATION OF APPROXIMATELY 62.41 ACRES OF PROPERTY LOCATED AT 6598 E. BRUSH CREEK ROAD, DOWNEY, IDAHO, FROM AGRICULTURAL TO RESIDENTIAL RURAL.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF BANNOCK COUNTY, IDAHO:

**SECTION 1:**

That Appendix A of Ordinance 1998-1, the Official Zoning Map of unincorporated Bannock County be amended to reflect the following:

Change zoning district boundary from AGRICULTURAL to RESIDENTIAL RURAL for a portion of land consisting of approximately 62.41 acres, and belonging to Kirk Jackson which is depicted on the map below and identified as tax parcels RPR4433012501 and RPR4433025408.



**SECTION 2: REPEALING CLAUSE**

All other ordinances and parts of ordinances in conflict herewith shall be, and the same hereby repealed, including the Comprehensive Plan.

**SECTION 3: SEVERABILITY:**

If any word, phrase, section, subsection, provision, clause or paragraph of this ordinance shall be adjudged or declared by any court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect the validity of the remaining portions of the Ordinance and it is hereby expressly declared that every other word, phrase, section, subsection, provision, clause or paragraph of the Ordinance enacted, regardless of the enactment or validity of the portion thereof declared to be unconstitutional or invalid, is valid.

**SECTION 4: EFFECTIVE DATE:**

This ordinance shall be in full force and effect upon its passage, approval, and publication.

Adopted this 19th day of March, 2026.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chair

  
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Ernie Moser, Member

  
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Ken Bullock, Member

ATTEST:   
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Jason C. Dixon, Clerk

**PUBLIC NOTICE OF BANNOCK COUNTY ORDINANCE ADOPTION**

The Board of Commissioners of Bannock County, Idaho, hereby gives notice of the adoption of Ordinance 2026-01. A summary of the Ordinance includes:

AN ORDINANCE AMENDING ORDINANCE NO. 1998-1, AMENDING THE ZONING DISTRICT DESIGNATION OF APPROXIMATELY 62.41 ACRES OF PROPERTY LOCATED AT 6598 E. BRUSH CREEK ROAD, DOWNEY, IDAHO, FROM AGRICULTURAL TO RESIDENTIAL RURAL.

The land is owned by Kirk Jackson and identified as tax parcels RPR4433012501 and RPR4433025408.

The full text of this Ordinance is available in the office of the Bannock County Clerk, 624 E. Center Street, Pocatello, Idaho, Mon-Fri from 8 am – 5 pm.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chairman

  
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Ernie Moser, Member

  
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Ken Bullock, Member

ATTEST:   
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Jason C. Dixon, Clerk

This is a true and complete summary of Ordinance 2026-01 and provides adequate notice to the public.


JASON C. DIXON, CLERK  
  
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Publication Date: March 21, 2026

**BOARD OF BANNOCK COUNTY COMMISSIONERS  
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of March 10 and 12, 2026, as approved during the meeting of March 19, 2026.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chair

  
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Ernie Moser, Member

  
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Ken Bullock, Member

ATTEST:

  
\_\_\_\_\_  
Jason C. Dixon, Clerk