



BANNOCK COUNTY COMMISSIONERS' – MEETING

Commissioners' Agenda

The Board of County Commissioners (BOCC) is comprised of the three elected County Commissioners: Ernie Moser (District 1), Jeff Hough (District 2, Chair), and Ken Bullock (District 3). The BOCC generally meets twice weekly: Tuesdays & Thursdays at 9:00 a.m. Unless otherwise noted, meetings are generally held in the Commissioner's Chambers at 624 E Center, Room 212, Pocatello, Idaho. During these public meetings, the BOCC may approve contracts, expend funds, hear testimony, make decisions on land use cases, and take care of other County matters.

Times are subject to change within 15 minutes of the stated time.

Tuesday, March 31, 2026

9:00 AM Business Meeting (action items)

Agenda:

- Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
- Portneuf Soil and Water Conservation District with a request for funds during the 2026 State Fiscal Year (requested 15 minutes) (action item)
- Scott Crowther, Event Center/Wellness Complex, seeking to discuss purchase of a new tractor for the Event Center (requested 5 minutes) (action item)
- Tristan Bourquin, Planning and Development, requesting a discussion pertaining to the Landfill floodplain project with possible Executive Session under Idaho Code §74-206 (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement with potential action following adjournment of Executive Session (requested 15 minutes) (action item)
- Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following Executive Session (requested 15 minutes) (action item)

RESOLUTIONS AND ORDINANCES (action items):

Resolution No. 2026-19 Vacating Easement in the Chilton Subdivision

LETTERS AND NOTICES (action items):**SIGNATURE ONLY (action items):****CONSENT AGENDA (action items):**

- Manual Checks
- Alcohol Licenses and Catering Permits
- Certificate of Residency Approval
- Personnel Actions with potential Executive Session under Idaho Code §§ 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session
- Mileage and Travel Approvals
- Minutes: Approval of and signature on certification for meeting minutes for March 19, 24, and 26, 2026

3:00 PM Discussion pertaining to delinquent property taxes with possible Executive Session under Idaho Code §74-206(1)(d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code with potential action following adjournment of Executive Session (action item)

3:30 PM Annual Joint Meeting with the Commissioners and the Planning Council



FOR COMMISSION OFFICE USE:	
DATE _____	TIME _____

Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday** in the Commissioners’ Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners’ staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners’ Office at 208-236-7210, three to five working days before the meeting.

Email this completed form and any supporting documents to agendarequest@bannockcounty.us by 5:00 PM the Wednesday prior to the scheduled meeting.

Name/Department: PSWCD

Phone/Email: 208-339-6023

Item to be considered: Portneuf Soil & Water Conservation District Funding Request

Informational background:

Requesting funds for

1. What meeting are you requesting? 3/31/26
2. How much time will be needed for this agenda item? 15 minutes
3. Is Commission action requested (decision, approval, signature, or guidance)? Approval
4. Does this request involve a contract, agreement, external funding source, or award acceptance? NO
5. What is the potential financial impact of this request? 15000
6. Have all supporting documents been included with this form? YES
7. Will you be using presentation software or have other presentation needs? (if YES, provide presentation with this form) NO
8. Name and contact information for others who should be invited to attend:

PLEASE NOTE!! This Letter of Support Must be Completed in Full by the Donating Entity!!

From: (Name of Donating Entity): Bannock County

Date: 3/31/26

To Whom It May Concern:

Pursuant to section 22-2727, Idaho Code and IDAPA 60.05.04 we are providing this letter to formally document our our donation of the following funds and services to the

and Water Portneuf Soil
Conservation District during the 2026

State fiscal year (July 1 - June 30). We understand that the Idaho Soil and Water Conservation Commission (SWCC) may allocate to the conservation district matching funds in a sum not to exceed twice the value of local funds and services received by the conservation district, provided that the legislature has appropriated adequate State funds to SWCC to meet requested match.

The funds and services itemized below were provided for the general purposes of the conservation district. None of the itemized funds and services were provided for special projects, for use as required match for specific grants or projects, or on a fee-for-service basis.

The stated value of donated services is based upon the open market value of those services.

In the space below, itemize funds and services donated to the District. For donated services, list each service provided and the value of that service as separate items. Attach additional pages if necessary.

General Operations

Total value of donated funds and services: \$ \$15,000.00

Signature - ***By signing this letter I affirm that I am an authorized representative of the local organization or government named above and that the information provided herein is true and accurate. I agree to provide the Idaho Soil and Water Conservation Commission with any information requested to confirm the accuracy of the information provided above.***

Jeff Hough
Printed Name

Commissioner, Chairman
Title

624 E. Center St., room 101, Pocatello, ID 83201
Mailing Address

(208) 236-7210
Phone Number (required) Email Address (optional)

Portneuf Soil and Water Conservation District



214 East Center Street
Pocatello, ID 83201
(208)339-6023
www.portneufswcd.weebly.com

January 21, 2025

Board of Supervisors

KEVIN KOESTER
Lava Hot Springs, ID

SCOTT HENDERSON
Swan Lake, ID

ERIC PANKAU
Pocatello, ID

JUSTIN CASPERSON
Lava Hot Springs, ID

BRAD Kent
Arimo, ID

Associates

Bannock Commissioners:

We are writing this letter requesting support funds from the City for Portneuf Soil and Water Conservation District's FY 2026 operations.

The State of Idaho provided us with a 1.5:1 match of all support funds we received in 2025. In 2024, for every \$1 of support funds, we were able to bring in \$26 of grants dollars into Bannock County. 2025 was a slower grant year for use, as we focused on closing open projects, and building our environmental education program.

Our 2025 fiscal year, which ended June 30, accomplishments include the progress of the Ag BMP-Mud Springs and Dead Horse Project, IDWR-Dempsey Creek Project, and WQPA-Swan Lake Livestock watering project. The Mud Springs and Dead Horse Project completed in our 2026 fiscal year, with the others expected to close later this year.



The **Mud Springs and Dead Horse Project** continued improvements in the Big Onion area and the Yellow Dog Creek Project (Completed 2023). At application time expected improvements included 5 connected watering systems with 2.5 miles of pipeline and 15 acres brush removal. Instead, these dedicated landowners installed 11 watering systems connected by 6 miles of pipeline, removed 10 acres of brush, and spray treated and additional 100 acres. We brought in \$150,000 of grant funding for this \$250,000 project. This project was delayed to coordinate with BLM, and continue similar work on BLM land.



Dempsey Creek 2023 Flooding incident. The red circle indicates the location of the original culvert.

The **Dempsey Creek Project** will install a bridge crossing in an area that lost a culvert in a flooding incident in 2023. The project is located south of the City of Lava Hot Springs. In addition to the bridge the stream bank will be stabilized. This project is funded by NRCS-EQIP and IDWR-Flood Management Grant. This project will be completed in summer 2026.

The **Pocatello Creek Restoration Project** was recently awarded a DEQ-319 Non-point Water Source Program. This project is intended to implement improvements to Pocatello Creek. The creek flows into Pocatello City limits, is a tributary to the Portneuf River and a contributor of sediment pollution. This creek is a part of the Portneuf River Vision identified as needing improvement to limit soil erosion. This grant funded project is for a Pocatello resident near the fire station that is experiencing significant erosion that has encroached into the landowner's backyard.



Pocatello Creek adjacent to the Fire Station

The **Swan Lake Livestock Project** is pending completion this month and developed a spring, installed pipeline and a livestock watering system which will reduce pressure on the nearby Swan Lake Creek and protect its water quality. This project is funded by the Idaho Soil Conservation Commission's Water Quality for Agriculture Program (WQPA), and dedicated landowners.

Conservation education is important to us! We continued to sponsor the Idaho state FFA soil competition, and Idaho Ag in the Classroom, Pocatello High School's 2 Envirothon Teams, Idaho Envirothon, the Idaho State Forestry Competition, and the Portneuf Environmental Fair. Each year we

participate in the Portneuf Environmental Fair Committee at our booth and provide several educational activities. Our bee hotel creation activity is always big hit!

We believe that no effort is too big or too small to make a lasting impact on our future, which is why we participate and will continue to participate in a variety of projects and programs. We are always looking for more opportunities to increase conservation and to provide conservation education to residents, landowners and organizations in both rural and urban areas.

Your support of Portneuf Soil and Water Conservation District will enable us to continue bringing conservation projects and programs to Bannock County.

Thank you,

Portneuf Soil & Water Conservation District

BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83201
Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

Business Meeting Agenda Request Form

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:15 a.m.** in the Commissioners' Chambers in the Bannock County Courthouse, Room 212; 624 E Center Pocatello, Idaho or as noticed **48 hours** prior to the meeting at <https://bannockcounty.us/commissioners/>. The Commissioners also hold meetings throughout the week as coordinated with the Commissioners' staff. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special accommodations to participate in public meetings should contact the Commissioners' Office at 208-236-7210, three to five working days before the meeting.

Requestor Name:

Teri Jones

Department:

Event Center

Requestor Email:

tjones@bannockcounty.us

Item(s) to be considered:

Tractor for Event Center

Date of meeting being requested:

03/31/2026

Time requested:

5 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Scott Crowther



AP RCVD

10/16/2025

700 State Street
Racine WI 53406
USA

CNH Industrial America LLC
CASE IH

All goods subject to our general conditions of sale. No claim for shortages allowed unless made immediately upon receipt of goods or within 7 days of invoice. Goods returned without prior consent will be refused when tendered and no responsibility accepted.			Invoice Number: 6558444 Vehicle Number: 0019869740 Date: Oct 09, 2025 Dealer Code: 198634		
Invoice To: TITAN MACHINERY INC.. 644 EAST BEATON DRIVE WEST FARGO ND 58078 USA		DLR 198634 ESS 062228 701-356-0130	Ship To: TITAN MACHINERY INC. TITAN MACHINERY 1000 EAST VALLEY ROAD TORRINGTON WY 82240 USA		
Customer Purchase Order	Order Reason	Sales Order	Sales Order Date	Req. Delivery Date	Ship Date
532 - E00625972	YIN	88578929	Apr 10, 2025	Sep 15, 2025	Oct 09, 2025
Shipping Point		Shipping Type		Registration Number	
Log Consigt L183.		Truck Load			
NH TS6/CIH FARMALL-APH-MEX-T4b			Engine Number		Transmission Number
Model - FARMALL 140A TIER 4B/FINAL PRO			00222308		
Retail Customer		Identification No. (PIN)		Contract Number	
		HCDZ140CESCT03107		CONT004728 MY26 Farmall OWP C - Internal	
				Pricing Date	
				Oct 06, 2025	

Item	Qty	Description	Origin	List Price	Net Price
1		PRICELIST	026 CJ		
		CONTRACT	CONT004728	MY26 Farmall OWP C - Internal	
		COMMERCIAL MODEL	FARMALL 140A TIER 4B	-FARMALL 140A TIER 4B/FINAL PRO	MX
		EMISSIONS	TIER 4B	-TIER 4B TIER 4B	
		MODEL	PRO.140	-FA.PRO140	
		TRACTION	4WD	-MFD	
		VERSION	CAB	-Cab	
		Base machine price			130,905.00
		PACKAGES	XF4704X	-Econ Cab EZ Package	5,577.00
		CANOPY	XT8771X	-Less Canopy	704.00
		HIGH VISIBILITY WINDOW	334743	-High-Visibility Window	
		OPERATOR STRUCTURE #1	391610	-Cab With Fixed Front Screen	361.00
		REAR WIPER & WASHER	330642	-Rear Wiper/Washer - Cab	350.00
		WORK LAMPS	336924	-4 Front and 4 Rear Cab Lights	400.00
		EXTREMITY LIGHTING	336936	-Extremity Light F/Dual	764.00
		INSTRUCTOR SEAT	336937	-Instructor Seat	1,247.00
		SEAT	336923	-Air Suspension Seat w/Swivel	450.00
		TELEMATICS	XT7625X	-Standard Less Telematics	
		CREEPER or Interlock	390266	-Less Creeper For 8+8	335.00
		SPEED	337280	-25MPH/40KPH Max Ground Speed	2,700.00
		TRANSMISSION	330061	-16x8 With Power Shuttle	
		REVERSE ALARM	X92491X	-L/Reverse Alarm	
		TRLR BRK VLV	XT7130X	-No Hydraulic Trailer Brakes	



CNH Industrial America LLC
CASE IH

700 State Street
Racine WI 53406
USA

All goods subject to our general conditions of sale. No claim for shortages allowed unless made immediately upon receipt of goods or within 7 days of invoice. Goods returned without prior consent will be refused when tendered and no responsibility accepted.				Invoice	
Item	Qty	Description	Origin	List Price	Net Price
		AUX RAMS 336784	-Hyd Lift - 1 Int & 1 Ext Cyl	939.00-	
		REAR HITCHES/DRAWBAR 336941	-DRAWBAR CLEVIS + PIN	199.00	
		DRAWBAR AND 3 POINT HITCH 390351	-Cat 2 Flex Links MDC		
		EXTERNAL LIFT CONTROL 330845	-External 3-pt Control for MDC	241.00	
		REAR REMOTES 429473	-3 Bosch RR Flow Ctrl	1,379.00	
		FRONT AXLE XT401XX	-Less 2WD Front Axle		
		FRONT WHEELS AND TIRES 8201705	-14.9R30 (380/85R30) R1W Mich	3,300.00	
		REAR AXLE 390331	-Heavy-Duty Flange Axle		
		REAR WHEELS AND TIRES 8367189	-18.4R38 (460/85R38) R1W SnglMi	6,292.00	
		FRONT FENDERS 336940	-Front Fenders-Dynamic	974.00	
		LOADER BRACKETS 425768	-Value Joystick With SL4U	7,029.00	
		FUEL TANK 391270	-Fuel Tank With Guard		
		STEPS X0182XX	-LH and RH Steps		
		FRONT BALLAST 390215	-Less Front Carrier and Weights		
		REAR BALLAST 330471	-6 Rear Wheel Weights	1,122.00	
		ALTERNATOR 390505	-120 AMP Alternator.		
		OPERATORS MANUAL XT9802X	-Less Add Operator Manual		
		FRONT AXLES ACCESSO 331497	-Axle Oscillation Stop	44.00	
		RADIO 392295	-Radio_	324.00	
			Dealer Net	151,704.00	
			Net for Wholegood Programs		
		HTS : 8701941000			
		ECCN: EAR99			
		THESE ITEMS ARE CONTROLLED BY THE U.S. GOVERNMENT AND AUTHORIZED FOR EXPORT ONLY TO THE COUNTRY OF ULTIMATE DESTINATION FOR USE BY THE ULTIMATE CONSIGNEE OR END-USER(S) HEREIN IDENTIFIED. THEY MAY NOT BE RESOLD, TRANSFERRED, OR OTHERWISE DISPOSED OF, TO ANY OTHER COUNTRY OR TO ANY PERSON OTHER THAN THE AUTHORIZED ULTIMATE CONSIGNEE OR END-USER(S), EITHER IN THEIR ORIGINAL FORM OR AFTER BEING INCORPORATED INTO OTHER ITEMS, WITHOUT FIRST OBTAINING APPROVAL FROM THE U.S. GOVERNMENT OR AS OTHERWISE AUTHORIZED BY U.S. LAW AND REGULATIONS.			
			-Load Fee		
			-Fuel Surcharge		
			-Inland Freight		



700 State Street
Racine WI 53406
USA

CNH Industrial America LLC
CASE IH

All goods subject to our general conditions of sale. No claim for shortages allowed unless made immediately upon receipt of goods or within 7 days of invoice. Goods returned without prior consent will be refused when tendered and no responsibility accepted.	Invoice	
	Number:	6558444
	Vehicle Number:	0019869740
	Date:	Oct 09, 2025
	Dealer Code:	198634

Item	Qty	Description	Origin	List Price	Net Price
		-Mkt Development Fee			
		Total Sundries			
		Total Taxes			
		Total Currency			
		Interest Date 08/01/2026			
		Maturity Date 08/01/2026			
		Price list 026 CJ			
		Due Date Amount			
		12/01/2025 2,696.00 Freight & Sundries			
		AP POSTED			
		10/16/2026			
		Jesika Moerke			
		BANNOCK COUNTY COMMISSIONERS			
		_____ Chairman			
		_____ Commissioner			
		_____ Commissioner 3/31/26			

BANNOCK COUNTY COMMISSIONERS
 624 E. Center, Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNIE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

KEN BULLOCK
 Commissioner
 3rd District

Business Meeting Agenda Request Form

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Requestor Name:

Tristan Bourquin

Department:

Planning and Development

Requestor Email:

tristanb@bannockcounty.gov

Item(s) to be considered:

Discussion on the landfill floodplain project, with potential executive session.

Date of meeting being requested:

03/31/2026

Time requested:

15 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Hal Jensen

BANNOCK COUNTY COMMISSIONERS

624 E. Center, Pocatello, ID 83201
 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNIE MOSER
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Requestor Name:

Ernie Moser

Department:

Commission

Requestor Email:

commission@bannockcounty.gov

Item(s) to be considered:

Executive Session under Idaho Code §74-206 (1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session

Date of meeting being requested:

03/31/2026

Time requested:

15 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?

No

Contract/Agreement Begin Date:

Contract/Agreement End Date:

List of additional attendees:

Daniel Kendall

In the Matter of VACATING)
 EASEMENT IN THE)
CHILTON SUBDIVISION)

R.S. No. 2026-19
 March 31, 2026

RESOLUTION

WHEREAS, a public hearing was held on March 24, 2026, at the hour of 10 a.m. in the chambers of the Bannock County Commissioners to consider the petition to vacate an easement on lands owned by James Burrup and Lonnie Adams.

WHEREAS, the Board heard evidence concerning the application and having considered the file and all evidence presented at the hearing, it hereby makes the following findings and conclusions:

FINDINGS, CONCLUSIONS OF LAW, AND DECISION

APPLICANT: James Burrup

TYPE OF APPLICATION: Petition for vacation of easement

LOCATION OF EASEMENT: The fifty-foot easement beyond the cul-de-sac at the south end of Nelson Lane that runs between lots 5 and 6 of Block 1 of the Chilton Subdivision, Bannock County, Idaho, as the same appears on the Official Plat thereof, recorded November 24, 1978, as Instrument No. 613534.

APPLICABLE LAW

1. Bannock County Commissioners are authorized by Idaho Code Title 40, Chapter 2 and Idaho Code Title 50, Chapter 13 to abandon and vacate any highway or public right-of-way in the county system or grant such vacations of platted easement or streets.
2. Idaho Code §50-1325 provides: Easements — Vacation of. Easements shall be vacated in the same manner as streets.
3. Idaho Code §40-203(4)(c) provides: When a county is to consider the abandonment or vacation of any private right-of-way that was accepted as part of a recorded platted subdivision, said abandonment or vacation shall be accomplished pursuant to the provisions of chapter 13, title 50, Idaho Code.
4. Idaho Code §50-1306A(5) provides: In the case of easements granted for gas, sewer, water, telephone, cable television, power, drainage, and slope purposes, public notice of intent to vacate is not required. Vacation of these easements shall occur upon the recording of the new or amended plat, provided that all affected easement holders have been notified by first class mail, certified mail, or certified mail with return receipt of the proposed vacation and have agreed to the same in writing.
5. Idaho Code §40-203(3) provides: In the event of abandonment and vacation, rights-of-way or easements shall be reserved for the continued use of existing sewer, gas, water, or similar pipelines and appurtenances, or other underground facilities as defined in section 55-2202, Idaho Code, for ditches or canals and appurtenances, and for electric, telephone and similar lines and

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- appurtenances.
6. Pursuant to Idaho Code §67-6535(2), a decision must be in writing and accompanied by a reasoned statement that explains the criteria and standards considered relevant, states the relevant contested facts relied upon, and explains the rationale for the decision based on the applicable provisions of the comprehensive plan, relevant ordinance or statutory provisions, pertinent constitutional principles, and factual information contained in the record.
 7. Findings of fact must include a concise and explicit statement of the underlying facts of record supporting the findings, a statement of available procedures and applicable time limits for seeking reconsideration or other administrative relief, be based exclusively on the evidence in the record of the officially noticed proceeding, and all parties served with a copy of the order with a proof of service. Idaho Code §67-5248.
 8. Notification to the public, adjacent landowners, and operators of underground facilities must be made according to Idaho Code §40-203.
 9. No public right-of-way or parts thereof shall be abandoned or vacated so as to leave any real property adjoining the public right-of-way without access to an established public right-of-way. Idaho Code §40-203(2).
 10. Pursuant to Idaho Code §40-203(5), a public right-of-way shall be deemed abandoned if the evidence shows:
 - (a) That said highway or public right-of-way was created solely by a particular type of common law dedication, such as a dedication based upon a plat or other document that was not recorded in the official records of an Idaho county;
 - (b) That said highway or public right-of-way is not located on land owned by the United States or the state of Idaho nor on land entirely surrounded by land owned by the United States or the state of Idaho nor does it provide the only means of access to such public lands; and
 - (c) (i) That said highway or public right-of-way has not been used by the public and has not been maintained at the expense of the public in at least three (3) years during the previous fifteen (15) years; or
(ii) Said highway or right-of-way was never constructed and at least twenty (20) years have elapsed since the common law dedication.
 10. Pursuant to Idaho Code §50-1320, Vesting of Title on Vacation, the part so vacated, if it be a lot or tract, shall vest in the rightful owner, who may have the title thereof according to law.

FINDINGS OF FACT

1. Applicant submitted an application on December 1, 2025, to request the County vacate easements in the Chilton Subdivision. The official plat was recorded November 24, 1978, as Instrument No. 613534. The easements have never been used or developed.
2. The location of the subdivision and easements are within and under the jurisdiction of Bannock County, Idaho.
3. Notification of the public hearing was sent to adjoining property owners and public utilities and

R.S. 2026-19

Page 3

the public hearing notice was published on February 21, March 7, and March 14, 2026.

4. The public hearing was held on March 24, 2026.
5. No written comments objecting to or supporting the vacation were received prior to the hearing and oral testimony was heard. County staff had no objections.
6. The easements requested for vacation are not currently used or maintained by the County as a public right-of-way. The County does not plan to maintain the easement or develop any roads in said easement. No public utilities have been installed in said easements.
7. No access to federal or state land will be denied if the Petition is approved.
8. As a result of vacation, no property will be without access to an established public right-of-way.
9. The easements requested to be vacated are located on the property of two owners, both of which have consented to vacation.
10. Ownership of the land holding the vacated easements would remain vested in the underlying fee owner of each respective lot.

CONCLUSIONS OF LAW

Vacation of the proposed road easements is in the public interest, pursuant to Idaho Code §§40-203(1)(h) and (6).

DECISION

NOW, THEREFORE, BE IT RESOLVED, based on the foregoing Findings of Fact and Conclusions of Law, pursuant to Idaho Code Title 40, Chapter 2 and Idaho Code Title 50, Chapter 13, the petition for vacation of the road easements described above is hereby granted and ownership remains with the lot owner. Any utility easements will remain, pursuant to Idaho Code §§40-203(3) and 50-1306A(5).

****Appeal Rights****

Pursuant to Idaho Code §§ 40-203(1)(k) and 67-6535(2)(b), an applicant or affected person seeking judicial review of this decision must first seek reconsideration of the final decision within fourteen (14) days. The written reconsideration request must identify specific deficiencies in this decision for which reconsideration is sought. A written decision whether the reconsideration was affirmed, reversed, or modified must be provided to the applicant or affected person within sixty (60) days of receipt of the request for reconsideration or the request is deemed denied. The twenty-eight (28) day time frame for seeking judicial review is tolled until the date of the written decision regarding reconsideration or the expiration of the sixty (60) day reconsideration period, whichever occurs first.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Jeff Hough, Chair

Ernie Moser, Member

Ken Bullock, Member

ATTEST:

Jason C. Dixon, Clerk

PROOF OF SERVICE

I hereby certify that a copy of this Resolution and Decision was sent to:

Stephen Alder
11631 N Nelson Ln
Pocatello, ID 83202

James Burrup
11559 Nelson Ln
Pocatello, ID 83202

Brookstone LLC
242 W Lewis St
Pocatello, ID 83204

Gary Purrington
11612 N Nelson Ln
Pocatello, ID 83202

Lonnie Adams
7305 224th Ave NE
Redmond, WA 98053

Administrative Assistant – Bannock County

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of March 19, 24, and 26, 2026, as approved during the meeting of March 31, 2026.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Jeff Hough, Chair

Ernie Moser, Member

Ken Bullock, Member

ATTEST:

Jason C. Dixon, Clerk



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, March 19, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Chief Deputy Clerk Keri Povey, Comptroller Kristi Klauser, Chief Deputy Prosecutor Jonathan Radford, Human Resources Director Matthew Phillips, and Public Information Officer Emma Iannacone

Agenda Details

AGENDA	
Work Session and Claims Meeting (action items)	
Agenda:	
1	<ul style="list-style-type: none"> Tony Manu, Sheriff, regarding a request for funding for a whole-body scanning security system (requested 10 minutes) (action item)
2	<ul style="list-style-type: none"> Scott Crowther, Event Center/Wellness Complex, requesting contract approval for (1) Southeast Idaho Youth Football League, (2) Idaho Jr. Rodeo Association, (3) Mike Johnson Vegas Tuffest Qualifiers Event, (4) District 8 Idaho High School and Jr. High Rodeo, (5) discussion about tractors for the Event Center, and (6) seeking permission to apply online for playground equipment through Lowe’s Bucket List Grant (requested 10 minutes) (action items)
3	<ul style="list-style-type: none"> Seth Scott, Juvenile Detention, seeking approval of a signature on Memorandums of Agreement between Clark, Fremont, Jefferson, Madison and Bannock Counties for holding juvenile offenders (requested 10 minutes) (action item)
4	<ul style="list-style-type: none"> Hal Jensen, Planning and Development, request to discuss water connection to county services line at Fairgrounds Road (requesting 10 minutes) (action item)
5	<ul style="list-style-type: none"> Kristi Klauser, Auditing, regarding the budget calendar for the FY27 budget process and discuss upcoming budget process and potential department questions (requesting 5 minutes) (potential action item)
6	<ul style="list-style-type: none"> Signatures on: <ul style="list-style-type: none"> Resolution 2026-17 Authorizing Business Manager Negotiate Contracts (action item) Resolution 2026-18 Amendment 1 to the 2025 Future Land Use Map (action item) Ordinance 2026-1 Amendment 72 to Ordinance 1998-1 Amending Zoning District Designation – Jackson (action item)
7	Claims Agenda: <ul style="list-style-type: none"> Board of Ambulance District: Invoices and Commissioner Report Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications Personnel Actions with potential Executive Session under Idaho Code §§ 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session Payroll Report Alcohol Licenses and Permits Certificate of Residency Approval Mileage Reimbursement Requests Technology Request Form Memorandum Authorization for Accounts Payable

	<ul style="list-style-type: none"> • Cardholder User Agreement and Authorization • Minutes: Approval of and signature on certification for meeting minutes for March 10 and 12, 2026
8	<p>Quarterly Jail Inspection per Idaho Code §20-622 (potential action items) NOTE: This meeting will be held at the Bannock County Sheriff's Office at 5800 South 5th Avenue, Pocatello, Idaho.</p>

Meeting Notes

- 9:00 AM Hough called the meeting to order. Chief Deputy Sheriff Alex Hamilton was also present. Manu reviewed the request to purchase a body scanner for the jail. The company is clearing out body scanners and gave a quote \$40,000 less than the original quote bringing the cost to \$100,000. Klauser discussed funding options. Radford explained the ability to use opioid funds. Hough moved to approve the request with funds coming from the opioid funds. The motion passed.
- 9:07 AM Les Hernandez and Duane Rawlings from the Southeast Idaho Youth Football League appeared. Crowther proposed a 3% increase to the 2026 contract with a 3% increase annually for the 3-year contract. Discussions ensued on maintenance costs, water issues, parking, and service work from participants. Concerns were shared with any term longer than one year due to the unknown impacts of the water curtailment and the increase in fuel costs. The league was encouraged to discuss water costs with the city. 9:26 AM Hernandez will have the league participate in a cleanup day. The contract will be adjusted to one year at a cost of \$4,678. 9:30 AM Bullock moved to sign the agreement for one year in the amount of \$4,678. The motion passed.

9:30 AM Quinn Romriell, President of District 8 Rodeo, appeared. Crowther outlined the proposed contract and explained the weather dictates where they rodeo. Romriell explained where District 8 participants are from. Costs were discussed and the revenues that come to the County and how the County benefits from this event. Crowther outlined the water usage. 9:36 AM Hough moved to approve the contract. The motion passed.

9:36 AM Quinn Romriell appeared. Crowther outlined the proposed one-year contract for the Idaho Junior Rodeo Association and explained the event and facility usage. The water is not an issue with this contract, but the scheduling is. Crowther explained they are paying 80% of the cost. 9:39 AM Bullock moved to sign the agreement as presented. The motion passed.

9:40 AM Quinn Romriell appeared. Crowther outlined the proposed contract for the MJ Qualifier and informed the Board we do generate revenue from people staying for the event. 9:40 AM Moser moved to approve the contract. The motion passed.

9:41 AM Crowther explained the cost is tripling to continue to lease a tractor. Crowther feels it would be a better choice to purchase a tractor instead of leasing. Klauser stated there is money in PILT. Crowther explained there is a piggyback contract. Discussion ensued on pricing and the need for two tractors. 9:47 AM The Board directed Crowther to move forward to get a price and the consensus was to use PILT funds.

9:47 AM Crowther requested to apply for a Lowe's Community Project grant to install another playground near the RV parks. He provided an image of the playground and fitness stations. There's another group that would like to donate fitness stations to be installed around the walking paths. Moser pointed out to request the higher grant award and do artificial turf similar to the park in Inkom. Crowther explained the bathrooms in the RV park would have to be opened so they would be public bathrooms. The Board instructed Crowther to move forward with the grant application.
- 9:53 AM Scott outlined the four agreements with several counties. This would be the secondary placement facility after 3B in Idaho Falls for those offenders and there would be a \$450 daily fee to be held in our facility. There will be five Idaho county contracts and one county in Wyoming. Scott outlined the difference between the juvenile holds for the counties versus the state holds. Scott said the average is 11 juveniles per day and there are 16 beds so there is room to accommodate this. Radford has no issues with the contracts. 10:00 AM Bullock moved to sign the four contracts. The motion passed.
- 10:00 AM Public Works Director Kiel Burmester, Merrill Quayle with Sunrise Engineering, developer Brian Ball who has an interest in the outcome of this discussion, and Brady Smith with Avyant were also

present. Jensen reviewed the request to tap into the water line on Fairgrounds Road and take it to Mr. Ball's property so Mr. Ball can move forward with his low-income housing project that will be federally funded. He will need proof there is water to the property, to which there is not. There is a new main line proposed to run down Fairgrounds Road. From an economic development standpoint and growth of the Event Center this project has become a major component to the development. 10:06 AM Ball introduced himself and explained the project. If they can tap into this water line, it will speed up the project to meet the requirements of the affordable housing project that will have 150 units. Jensen clarified this would be construction water and not the long-term water solution. It is also requested that a meter be installed the costs can be determined that they would be responsible for. 10:09 AM Crowther outlined his concerns and specifically that there are no shut off valves for the main line so they have no way to isolate any issues that may arise. Quayle explained they have discussed putting in isolation valves and a new meter. He also explained how all of the connections could work and provide redundancy. The required main water line for the development will be installed by end of summer. The timeline for the federal money is getting tight and waiting for the developer's main water line will inhibit the application for federal funds. Burmester is on board because this is a temporary solution. There will be no cost to the County. The County would pay for the water usage and then be reimbursed until the new water line is installed. Klauser explained that because this hasn't been budgeted for, there would potentially be an issue if revenue doesn't come in then the budget can't be opened. Moser requested an MOU to ensure there is no cost to the County. 10:22 AM Hough implied they have a verbal approval until an MOU can be prepared for signature.

- 5 10:22 AM Klauser presented the proposed FY27 budget calendar. The Board indicated no problems with the calendar and they will adjust as needed. Bullock would like to set up a date with the compensation committee to discuss salaries. There have been conversations that there is not much of a value increase.
- 6 10:25 AM Hough moved to approve the resolutions and ordinance as presented. The motion passed.
- 7 10:26 AM Klauser pointed out a reimbursement request for an Uber ride to purchase water which was in the same vicinity as a shopping mall. They have not paid for these types of items in the past because it's personal. Dixon feels this opens a can of worms and doesn't feel we should be paying for Ubers to go shopping. The Board concurred.
10:29 AM Hough moved to enter into executive session. The motion passed by roll call vote. 10:36 AM Hough moved to exit executive session. The motion passed.
10:36 AM Bullock moved to approve the claims agenda. The motion passed.
- 8 11:04 AM Captain Lyle Thurgood, Lt. Kasey Johnson, Clerk Jason Dixon, Chief Deputy Clerk Keri Povey, and Deputy Clerk Alyssa Leavitt were also present. Povey began reading the quarterly inspection questions.
11:09 AM The group toured the facility. The tri-county inspection from the previous month was discussed.
11:30 AM The tour of the facility concluded and Povey finished the questionnaire. Discussion ensued on the body scanner, transporting to and from the jail and the courthouse, and the holding area at the courthouse.
11:36 AM Meeting adjourned.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Opioid funds to be used for body scanner for the jail.	Sheriff
Event contracts were approved with Southeast Idaho Football League, District 8 High School Rodeo, and Junior High Rodeo.	Parks & Rec
Pursuing a purchase rather than lease of a tractor will be paid from PILT after determining piggyback contract pricing.	Parks & Rec/Procurement
Applying for Lowe's Bucket List grant for playground equipment was approved.	Parks & Rec/Grant Team
Agreements with Clark, Fremont, Jefferson, and Madison Counties were approved for holding juvenile offenders.	Juvenile

MOU to be prepared for developer to tap into water line at Fairgrounds Road without cost to County.	Planning
Resolutions 2026-17 Authorizing Business Manager Negotiate Contracts and 2026-18 Amendment 1 to the 2025 Future Land Use Map, and Ordinance 2026-1 Amendment 72 to Ordinance 1998-1 Amending Zoning District Designation were passed.	Clerk
Items on the claims agenda were approved except one reimbursement request.	Auditing/Clerk/Resolution



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, March 24, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Comptroller Kristi Klauser, PIO Emma Iannacone, HR Director Matthew Phillips, and Prosecutor Ian Johnson

Agenda Details

AGENDA	
	Regular Business meeting (action item)
	Agenda:
1	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
2	BOARD OF AMBULANCE DISTRICT
	<ul style="list-style-type: none"> Ryan O’Hearn, City of Pocatello Fire Chief, to (1) discuss a capital purchase of a new ambulance and, (2) potentially discuss filling positions in South County (requested 10 minutes) (action item)
3	BOARD OF COUNTY COMMISSIONERS
	<ul style="list-style-type: none"> Proclamations: Strengthening Families Month and Week of the Young Child (action item)
4	<ul style="list-style-type: none"> Danae Zepeda, SICO, regarding approval to submit two grants for fuel mitigation for Dempsey Creek and Crystal Springs with the Idaho Department of Lands (requested 15 minutes) (action item)
5	<ul style="list-style-type: none"> Scott Crowther, Event Center/Wellness Complex, requesting approval of and signature on (1) Rental Agreement with Load ‘em in the Dark (2) grant application for Event Center AED, and (3) approval to move forward with YDC picnic area (requested 10 minutes) (action item)
6	<ul style="list-style-type: none"> Jeff Hough, Commission, discussion about nuclear survey (requested 5 minutes) (action item)
7	<ul style="list-style-type: none"> Approval of the Bannock County Board of Commissioners Quarterly Jail Inspection report executed on March 19, 2026 per Idaho Code §20-622 (action item)
8	<ul style="list-style-type: none"> Executive Session under Idaho Code §§74-206(1)(e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations and/or (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement with potential action following adjournment of Executive Session (requested 10 minutes) (action item)
9	SIGNATURE ONLY (action items):
	Renewal of BLM five-year Law Enforcement Contract
10	CONSENT AGENDA (action items):
	<ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Personnel Actions with potential Executive Session under Idaho Code §§ 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session Mileage and Travel Approvals

	• Minutes:
11	Public Hearing for Vacation of Easement – Burrup (action item)

Meeting Notes

- 1 9:00 AM Hough called the meeting to order. Community Resources and Advocacy Director Shantal Lauulu presented cremation applications for case numbers 20260018, 20260019, and 20260020. Moser moved to approve cases 20260018, 20260019, and 20260020, and Hough suggested to amend the motion to include approving the release of liens for case numbers 20110459 and 20150074, and Instrument No. 21700535. The motion passed.
- 2 9:02 AM Moser moved to enter into the Ambulance District. The motion passed. Shane Grow, Assistant Chief of Operations, and Dean Bullock, Assistant Chief of Fire Prevention and Safety also appeared. O’Hearn reviewed the capital purchase request for a Chevy Tahoe. Bullock moved to authorize the purchase. The motion passed.
9:06 AM Discussion turned over to personnel for South County. Johnson pointed out potential issues for a vote on the matter due to open meeting process and discussions. Hough relayed this discussion would be on hiring for the Ambulance District as a whole. Moser requested an update. Grow explained they are working on budget numbers to increase staffing by four with the intent to improve service across the whole county. Discussion ensued on timing for those potential hires. Klauser explained it was only budgeted for peak hours. O’Hearn reviewed there are additional funds for cost reporting with PCG that will be more than budgeted. More information will be gathered for the April meeting.
9:13 AM Moser moved to exit the Ambulance District. The motion passed.
- 3 9:15 AM Tennille Call, Director of Education for United Way, Shantay Bloxham, United Way CEO, and Leslie Foltz, Executive Director of Bannock Youth Foundation appeared. Hough read the Strengthening Families Proclamation. Hough moved to adopt and sign the proclamation. The motion passed.
9:28 AM Hough moved to pass the Week of the Young Child Proclamation. The motion passed.
- 4 9:14 AM Charity Staggs, SICO, and Karen Trumbull, Office of Emergency Management, appeared. Staggs reviewed the applications for two fuels reduction projects. Moser moved to approve the submittal of the grant applications. The motion passed.
- 5 9:20 AM Christopher Freed, Load ‘em in the Dark Cattle Co., also appeared. Crowther explained that Freed has a few events that are put into one contract. The proposed contract terms were reviewed. Hough moved to accept the contract. The motion passed.
9:22 AM Dan Montgomery with the YDC also appeared. Crowther proposed, after meeting with the Portneuf Greenway and YDC, to submit for greenway money for a picnic area near the YDC. Discussion ensued on the project, grant application, and participants. Moser moved to approve going forward with the grant.
9:27 AM Crowther reviewed there have been requests to have AED’s at concerts. There is a grant with a partial match. Bullock moved to authorize the grant application. The motion passed.
- 6 9:28 AM Hough explained he has been working with the INL to help Bannock County participate in the nuclear world. The INL conducted a heat map survey for the County. The next step is to submit a survey to residents regarding having nuclear business such as a supply chain business or nuclear reactor in the County. Iannacone reviewed no cost methods to distribute the survey.
9:31 AM Assistant Planning Director Tristan Bourquin approached the table. Bourquin relayed the benefit of the public outreach and that participation has increased using the PIO. Post cards were sent out on one project and were beneficial. Discussion ensued on the survey purpose and results, and whether INL should help with the survey. Hough explained this will help prepare the County to apply for a grant through the INL for other things. Moser moved to send out the survey. Discussion on sending results to agenda. The motion passed.
- 7 9:41 AM Hough moved to approve the jail inspection report. The motion passed.

- 8** 9:42 AM Bullock moved to enter into executive session under under Idaho Code §§74-206(1)(e) to consider preliminary negotiations and/or (f) to communicate with legal counsel. The motion passed by roll call vote. 9:46 AM Hough moved to exit executive session. The motion passed.
- 9** 9:46 AM Discussion ensued on the contract terms. Bullock moved to approve the BLM contract. The motion passed.
- 10** 9:50 AM Hough moved to approve the consent. The motion passed.
9:51 AM Hough moved to enter executive session under Idaho Code §§ 74-206(1)(a), (b) and (d) for personnel actions or personnel records exempt from disclosure. The motion passed by roll call vote. 10:07 AM Hough moved to exit executive session. The motion passed.
- 11** 10:12 AM Public Works Director Kiel Burmester appeared. Moser moved to open the public hearing. The motion passed.
10:13 AM Mike Fallert, Pocatello, explained he has been working with the Burrups to vacate an easement on their property that was platted 47 years and never used. There are no adjoining properties or splits. There are no opposing interests. The Burrups have not enjoyed full use of that portion of their property.
10:14 AM Moser moved to close public testimony. The motion passed.
10:14 AM Burmester reviewed the vacation request in the Chilton Subdivision. Staff findings, under Idaho Code §§ 50-1306 and 40-203 are that the easement is not situated on land owned by the United States or the State of Idaho nor surrounded by such land, it is not the sole access to public lands, and it has not been used or maintained by public for at least three years in the past 15 years, it was never constructed and at least 20 years have elapsed since any common law dedication. The ACI was also looked at and it does not appear in any future plans at this time.
10:17 AM Bullock moved to vacate the easement for parcels RRBUA000300 and RPRRCHI000600. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Applications for cremation assistance were approved for case numbers 20260018, 20260019, and 20260020, along with release of liens for case numbers 20110459 and 20150074, and Instrument No. 21700535.	Indigent
Purchase of vehicle approved through Board of Ambulance District.	Ambulance
Proclamations for Strengthening Families Month and Week of the Young Child were approved.	Commission
Grant applications with the Idaho Department of Lands for fuels reduction projects in Dempsey Creek and Crystal Springs were approved for submission.	OEM/Grant Team
Grants applications were approved for a picnic area near the YDC and for AEDs.	Parks & Rec/Grant Team
Load 'em in the Dark contract approved.	Parks & Rec
Survey to gauge community input regarding nuclear energy will be sent out by electronic means.	Commission
Jail inspection report was approved.	Sheriff
Executive session held to consider preliminary negotiations and to communicate with legal counsel.	Clerk
Approved Law Enforcement contract with BLM.	Sheriff
Items in the consent agenda were approved.	Clerk/Auditing/Resolution
Executive session held to consider personnel matters.	Clerk
Petition VAC-25-1 requesting to vacate the road easement at the south end of Nelson Lane in the Chilton Subdivision, located on parcels RRBUA000300 and RPRRCHI000600 was granted.	Resolution/Planning/ Assessor



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, March 26, 2026
Commissioners present:	Ernie Moser and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	Jeff Hough
Staff present:	Deputy Clerk Nancy Allen, PIO Emma Iannacone, HR Director Matthew Phillips, and Prosecutor Ian Johnson

Agenda Details

AGENDA	
Work Session and Claims Meeting (action items)	
Agenda:	
1	<ul style="list-style-type: none"> Tristan Bourquin, Planning and Development, providing a monthly Planning and Development update (requested 10 minutes) (potential action item)
2	<ul style="list-style-type: none"> Dan Kendall, Buildings and Grounds, providing a monthly update
3	<ul style="list-style-type: none"> Jamie Pehrson, Bannock County Fair, requesting approval of (1) new Fairgrounds Rental Contract with updates from Legal and HR, (2) discussion regarding Fairgrounds rental procedure, (3) seeking approval of 4H contract for use of Exhibit Building with waived fees, (4) seeking approval of contract from Franson Civil Engineers – meets fee schedule, and (5) seeking approval of contract from Downey Elementary PTO – meets fee schedule (requested 15 minutes) (action item)
4	Claims Agenda: <ul style="list-style-type: none"> Board of Ambulance District: Invoices and Commissioner Report Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications Personnel Actions with potential Executive Session under Idaho Code §§ 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session Payroll Report Alcohol Licenses and Permits Certificate of Residency Approval Mileage Reimbursement Requests Technology Request Form Memorandum Authorization for Accounts Payable Cardholder User Agreement and Authorization

Meeting Notes

- 8:59 AM Moser called the meeting to order. Bourquin gave department updates regarding position changes, city inspections under the contract, joint meeting with the Council, and explained that the ordinance rewrite is four weeks behind schedule. Questions were addressed on takings analysis and the timeline.

- 2 9:09 AM Kendall gave department updates regarding the Ag Extension sewer line, the construction progress on chambers, and the first event at the Exhibit Hall.
- 3 9:28 AM Those present included Scott Crowther, D'Lyn Moser-Evans, Dan Kendall, Alex Hauser, Nikki Ennis, and Cody Miller. Pehrson reviewed the proposed contract template after making changes from legal and HR. Discussion ensued on the contract process, Fair Board signatures vs. Board of Commissioners' signatures, user fees/contract, contract authority, and Idaho codes.
 10:19 AM Short notice events can use the template while legal looks through the process. The contract will be modified after an MOU between both boards, and insurance language is modified.
 10:27 AM Pehrson reviewed a 4-H waiver request. Bullock moved to waive the fee. The motion passed.
 10:28 AM Pehrson reviewed a waiver request for Marsh Valley Homesteaders for 4-H. Moser moved to approve the waived fee. The motion passed.
 10:31 AM Pehrson reviewed a contract for Franson Civil Engineers. Bullock moved to approve the contract. The motion passed.
 10:34 AM Pehrson reviewed a request for the Downey Elementary PTO fundraiser. Bullock moved to approve the contract conditionally; if the facility is not used, there will be no charge. The motion passed.
 10:39 AM Pehrson reviewed a rental agreement for a Missionary farewell. Bullock moved to approve the contract. The motion passed.
- 4 10:43 AM Bullock moved to approve the items in the claims agenda. The motion passed.
 10:44 AM Moser moved to enter into executive session under Idaho Code §§ 74-206(1)(a), (b) and (d) for personnel actions or personnel records exempt from disclosure. The motion passed by roll vote.
 10:56 AM Moser moved to exit executive session. The motion passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Department updates were given from Planning and Development and Facilities/Grounds & Maintenance.	Commission
Contracts for rentals at the Fairgrounds were approved for 4-H Ag Extension, Marsh Valley Homesteaders, Franson Civil Engineers, Downey Elementary PTO, and Missionary farewell.	Fairgrounds
Items in the claims agenda were approved.	Clerk/Auditing/Resolution
Executive session held to consider personnel matters.	Clerk/HR