



# MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

## Meeting Details

Date of Meeting:	Tuesday, May 12, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Nancy Allen, Deputy Prosecutor Jonathan Radford, PIO Emma Iannacone, and Prosecutor Ian Johnson

## Agenda Details

AGENDA	
	Business Meeting (action items)
	<b>Agenda:</b>
1	<ul style="list-style-type: none"> <li>Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)</li> </ul>
2	<ul style="list-style-type: none"> <li>Discussion about fire conditions for 2026 and potential signature on Resolution No. 2026-35 Bannock County Burn Ban on Open Fires (requested 5 minutes) (action item)</li> <li>(AMENDED to include) Discussion about Drought Declaration with potential signature on Resolution 2026-34 Declaration of Drought Emergency (action item)</li> </ul>
3	<ul style="list-style-type: none"> <li>Jamie Pehrson, Fairgrounds, seeking approval for a contract requesting waived fees for the Idaho Supreme Court – Sixth District Court Administration (requested 5 minutes) (action item)</li> </ul>
4	<ul style="list-style-type: none"> <li>Charity Staggs, SICO, requesting approval of and signature on contract for Cottonwood Valley Restoration Project Phase 3 (requested 5 minutes) (action item)</li> </ul>
5	<ul style="list-style-type: none"> <li>Scott Crowther, Event Center/Wellness Complex, requesting signature on contract requesting a fee waiver with New Horizon High School (requested 5 minutes) (action item)</li> </ul>
6	<ul style="list-style-type: none"> <li>Jason Dixon, Clerk, informing the Commission about Juror Appreciation Week, May 11-15, 2026</li> </ul>
7	<ul style="list-style-type: none"> <li>Ratify Memo for Leave without Pay (action item)</li> </ul>
8	<ul style="list-style-type: none"> <li>Ratify signature Manual Checks for beer purchase for horse races (action item)</li> </ul>
9	<p><b>RESOLUTIONS AND ORDINANCES (action items):</b></p> <p>Resolution No. 2026-28 Approving Tax Cancellation Requests</p> <p>Resolution No. 2026-29 Approving April 2026 Salaries</p> <p>Resolution No. 2026-30 Authorizing the Delegation of Authority to the Risk Management Director to Bind Insurance Policies as Needed</p> <p>Resolution No. 2026-31 Authorizing the Destruction of Records</p> <p>Resolution No. 2026-32 Approving April 2026 Alcohol Licenses</p> <p>Resolution No. 2026-33 Authorization and Order to Reallocate Funds</p> <p>Resolution No. 2026-34 Declaration of Drought Emergency</p>
10	<p><b>SIGNATURE ONLY (action items):</b></p> <p>Signature on Property Tax Exemption Approval/Denial Letters</p> <p>Commissioners' Proceedings – April 2026</p>
11	<p><b>CONSENT AGENDA (action items):</b></p> <ul style="list-style-type: none"> <li>Manual Checks</li> <li>Alcohol Licenses and Catering Permits</li> <li>Certificate of Residency Approval</li> </ul>

**RESOLUTION**

WHEREAS, a hardship for cancellation of taxes was considered on April 28, 2026; and

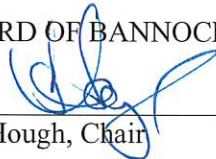
WHEREAS, this cancellation request was reviewed pursuant to Idaho Code §§63-711, 63-1302, 63-1303 and 63-1304;

NOW, THEREFORE, BE IT RESOLVED that the County Tax Collector, Jennifer Clark, is hereby authorized and directed to cancel the following on the tax rolls as listed by year:

- (1) Upon recommendation of the Treasurer, in a meeting held April 28, 2026, for cancellation of **taxes, fees, and interest** for the **2022 and 2023** tax years.

PARCEL NUMBER	OWNER	EXPLANATION	VALUE TO CANCEL
RPRPCPP076200 RPRPCPP076300 RPRPCPP076500 RPRPCPP076000 RPRPCPP076100 RPRPCPP075900	Church of the Nazarene/ Rocky Mountain Ministries	Hardship (missed filing application for tax exemption)	\$5,925

BOARD OF BANNOCK COUNTY COMMISSIONERS



Jeff Hough, Chair




Ernie Moser, Member



Ken Bullock, Member

ATTEST:

  
Jason C. Dixon, Clerk

In the Matter of APPROVING )  
APRIL 2026 SALARIES )

R.S. No. 2026-29  
 May 12, 2026

**RESOLUTION**

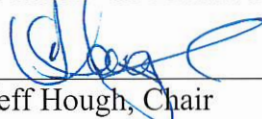
WHEREAS, salary approval forms, for the month of April 2026, have been submitted for approval by the Board of County Commissioners;

NOW, THEREFORE, BE IT RESOLVED that the following salaries are approved by the Board:

<b>Date Approved</b>	<b>Name – Position Department – Reason for Change</b>	<b>Effective Date &amp; Salary</b>
04/07/2026	Vickie Sweitzer – Temp Admin Specialist Elections Tech Elections – Temporary	04/13/2026 \$15.10/hour
	Aisa Kelemete – Assistant Parks Coordinator Event Center – Replacing Gavin Lawes	04/14/2026 \$19.68/hour
04/16/2026	Stanley Going – Shop Supervisor Road & Bridge – Replacing K. Murdock	04/27/2026 \$2,575.20/biweekly
	Cody Hagen – Operator 2 Solid Waste – Replacing Chris Smith	04/27/2026 \$21.07/hour
04/21/2026	Tucker Leavitt – Temp Admin Specialist Elections Tech Elections - Temporary	04/27/2026 \$15.00/hour
	Tonya Bernt - Temp Admin Specialist Elections Tech Elections – Temporary	04/27/2026 \$15.00/hour
	Carolyn Hansen – PT Admin Assistant/Records Sheriff – Replacing Dannielle Hester	04/27/2026 \$17.22/hour
04/23/2026	Jenna Hall – Event Staff – Temp Event Center – Temporary	05/01/2026 \$17.00/hour
	Becky Clark - Event Staff – Temp Event Center – Temporary	05/01/2026 \$17.00/hour
	Jocelyn Foreman - Event Staff – Temp Event Center – Temporary	05/01/2026 \$17.00/hour
	Autum DeLand - Event Staff – Temp Event Center – Temporary	05/01/2026 \$17.00/hour
	Candice Apostle - Event Staff – Temp Event Center – Temporary	04/29/2026 \$17.00/hour
	Isabelle Reitz - Event Staff – Temp Event Center – Temporary	04/29/2026 \$17.00/hour
	De-Ja Long - Event Staff – Temp Event Center – Temporary	04/29/2026 \$17.00/hour
	Emilie Desfosses - Event Staff – Temp Event Center – Temporary	04/29/2026 \$17.00/hour
	Amanda Beard - Event Staff – Temp Event Center – Temporary	04/29/2026 \$17.00/hour

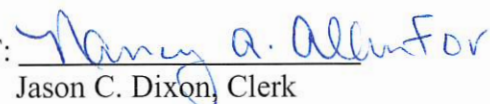
	Dustin Barton - Event Staff – Temp Event Center – Temporary	04/29/2026 \$17.00/hour
	Waldo Rivas - Event Staff – Temp Event Center – Temporary	05/01/2026 \$17.00/hour
04/28/2026	Alexia Chapman – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour
	Irene Hershey – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour
	Chris Osborne – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour
	Kris Williams – Legal Assistant Prosecutor – Replacing Christine Pethel	05/04/2026 \$17.20/hour
04/30/2026	Dawn Roland – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour
	Shane Lewis – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour
	Perry Van Houten – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour
	Ciara Ward – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour
	Courtney Fox – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour
	Brittany Cleaves – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour
	Zanna Caudill – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour
	Amanda Mayberry – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour
	Samantha Davis – Event Staff – Seasonal Event Center – Temporary	05/01/2026 \$17.00/hour

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Jeff Hough, Chair

  
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Ernie Moser, Member

  
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Ken Bullock, Member

ATTEST:   
Jason C. Dixon, Clerk

In the Matter of AUTHORIZING THE )  
DELEGATION OF AUTHORITY )  
TO THE RISK MANAGEMENT )  
DIRECTOR TO BIND INSURANCE )  
POLICIES AS NEEDED )

R.S. No. 2026-30  
May 12, 2026

**RESOLUTION**

WHEREAS, the Amphitheater, Portneuf Wellness Complex, and Event Center hold many events throughout the year, such as community events, Independence Day Celebration, or concerts; and

WHEREAS, some events have contractual and risk requirements that require adequate alcohol and/or special event liability insurance that, from time to time, have accelerated deadlines, late quotes, or other timing factors that prevent seeking Board approval before the event; and

WHEREAS, pursuant to Idaho Code §31-602, due to the nature of the business for events, the Board of County Commissioners desires to delegate the authority to bind insurance policies for events to Matthew Phillips, HR/Risk Management Director; and

WHEREAS, after binding of policies by the Risk Management Director, the insurance policies should be sent for ratification by the Board, with consideration under executive session if needed, and a copy remitted to the Bannock County Auditing office upon submission and approval;

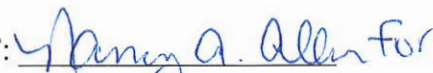
NOW, THEREFORE, BE IT RESOLVED that Matthew Phillips, HR/Risk Management Director, is delegated the authority to bind insurance policies necessary to ensure adequate alcohol and special event liability insurance as needed, and forwarded for ratification and copied to Auditing. The delegation of authority must be reviewed and redelegated annually. This authority is effective through May 12, 2027.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chair

  
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Ernie Moser, Member

  
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Ken Bullock, Member

ATTEST:   
Jason C. Dixon, Clerk

**RESOLUTION**

WHEREAS, Idaho Code §31-871 requires the Board of County Commissioners to authorize destruction of records that are not required as permanent records and that have met the minimum retention period provided by the retention schedules and are no longer required by law or for county business; and

WHEREAS, the Commissioners' Office has requested destruction of records that have exceeded their minimum retention according to the retention schedule, or have been scanned and saved to a permanent location; and

WHEREAS, Idaho Code §31-871(2) states records may only be destroyed by resolution of the Board of County Commissioners after regular audit and upon the advice of the prosecuting attorney;

NOW, THEREFORE, BE IT RESOLVED that the Commissioners' Office is authorized to destruct the original paper records listed below:

Department/Year	Document(s)
1994/misc	Weed, water, transportation, tax cancellation, BOE, roads, proclamations, plats, Escrow Agreement, Ordinance 1994-2, landfill, juvenile, jail, indigent appeals
1993/misc	District 5, Fish & Game, BoCG, Grants, landfill, jail, juvenile, indigent, energy, CDA, City of Pocatello, chamber, BIDS
1989 - 1993	Indigent Services Miscellaneous
2008	Prosecutor Miscellaneous
1978	Treasurer's Investments, Flood Map and Herd Law
2004	Board Members for Boat/Snowmobile, Fire Districts, Em. Serv., Health Board, Historical Society, Industrial Development, Library Districts.

and that such destruction occurs under the supervision of the Bannock County Clerk.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chair

  
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Ernie Moser, Member

  
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Ken Bullock, Member

ATTEST:   
Jason C. Dixon, Clerk

In the Matter of APPROVING )  
APRIL 2026 ALCOHOL LICENSES )

R.S. No. 2026-32  
May 12, 2026


**RESOLUTION**

WHEREAS, in the month of April 2026, the following applied for the following licenses and have been issued permits by the District Health Department and do not have any disqualifications;


NOW, THEREFORE, BE IT RESOLVED that the following applications for licenses/permits be approved.

<b>DATE APPROVED</b>	<b>LIC #</b>	<b>TOTAL</b>	<b>OWNER/APPLICANT</b>	<b>DBA/Event</b>
04/09/2026	ABL2026-002	\$175.00	Jeri's Jumbos Cafe	Jumbo's Cafe
4/16/2026	ACP2026-006	\$20.00	Port Concessions	Independence Day Celebration
	ABW2026-002	\$20.00	Michelle Flores	Baby Eric's 1st Birthday
04/23/2026	ABL2026-003	\$200.00	Super Bowl Pocatello	Super Yummy Bowl Mongolian Grill
	ABT2026-002	\$20.00	Tillotson Dining LLC	Chuckwagon
04/28/2026	ABW2026-003	\$20.00	Janie Marley	Marley Family Picnic

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chair

  
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Ernie Moser, Member

  
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Ken Bullock, Member

ATTEST:

  
Jason C. Dixon, Clerk

**RESOLUTION**

WHEREAS, a request was considered to reallocate funds from the Ambulance District's capital budget to cover an overage in line item GEMT reimbursement due to GEMT's invoice coming in more than anticipated as the revenue collected for the district was higher than estimated, which was not originally budgeted for; and

WHEREAS, Idaho Code §31-1508 permits reallocation of money that has become inoperative for the purpose for which the fund was created; and

WHEREAS, this reallocation will not impact the budget negatively;

NOW THEREFORE, BE IT RESOLVED that the Auditor's Office is hereby authorized and ordered to reallocate funds in the following budget lines:

**Fiscal Year 2026:**

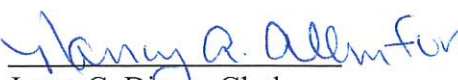
TO:	124230-74300	\$85,900
FROM:	124230-90500	\$85,900

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chair

  
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Ernie Moser, Member

  
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Ken Bullock, Member

ATTEST:   
Jason C. Dixon, Clerk

Jason C. Dixon  
Clerk of the District Court  
Ex-Officio Auditor - Recorder  
Clerk to the Commissioners



Bannock County Auditing  
624 Center, Room 104  
Pocatello, Idaho 83201-6247  
Phone (208) 236-7335

Date 5/4/2026

Department Requesting Reallocation: Ambulance

Description of Reason for Reallocation Request: It is requested to move funds from the capital budget to cover an overage in operating line item GEMT reimbursement. The revenue collected was more than anticipated which resulted in a higher amount due to the vendor on the GEMT reimbursement.

Funding option to make reallocation request described above (list accounts and amounts where funds will come from and accounts and amounts moving to).

Fiscal Year: 2026

To Line: 124230-74300 Amount: \$ 85,900

From Line: 124230-90500 Amount: \$ 85,900

Department Head/Elected Official Approval Signature: per mtg 4/30/26 BOC  
Comptroller Signature: Kristi Klaus

SUBMIT TO AUDITING DEPARTMENT FOR FINANCIAL REVIEW OF CHANGES

#### Bannock County Reallocation Request Form Instructions

This form is to be used when a department has the need to make a purchase that was not anticipated during the regular budget process and will require the reallocation of budget monies to accommodate that purchase. Steps are as follows:

- 1) Determine need for purchase, include an quote where applicable;
- 2) Find monies within budget; and
- 3) Complete form, sign, and forward to Bannock County Auditing.

The Comptroller will verify that funds are available where requested and communicate with the department to assist in providing the best possible solution. Once finalized, this form will be submitted through the agenda request group for Commission review and approval/denial in a business meeting.

M:\Enter\COMMON\WORKAREA.DOC\MEMOS\reallocations\juv detention 2026.docx- Original Auditing Document

**RESOLUTION**

WHEREAS, drought-like conditions are being experienced state-wide, as reflected in the Order Declaring Drought Emergency signed April 13, 2026, signed by the Governor and the Director of the Department of Water Resources, and Bannock County Resolution 2026-34, which will lead to increased fire danger and fast fire growth; and

WHEREAS, the Board of County Commissioners of Bannock County, Idaho, are granted authority under Bannock County Ordinance 1992-2 to prohibit open fires in any unincorporated areas that constitute a severe fire threat based on the vegetative conditions during the fire season; and

WHEREAS, Idaho Code §39-2609(4) prohibits fireworks in any area that constitutes a severe fire threat based on vegetative conditions during the current fire season as determined by the county commission or authority having jurisdiction; and

WHEREAS, under Idaho Code §31-2227, the Bannock County Sheriff has the primary responsibility of enforcing all penal statues of the State of Idaho;

NOW, THEREFORE, BE IT RESOLVED that effective June 1, 2026, a ban on certain types of fires is hereby declared for all areas of Bannock County. Many of the fire officials from the municipalities and fire districts throughout Bannock County have worked together to create a unified burn ban with the intent of reducing the risk of wildfires.

No open burning or fireworks are allowed within the Wildland-Urban Interface Areas of Bannock County because of anticipated fire danger. The use of commercial gas fire pits and appliances designed for food prep, such as gas grills and/or charcoal briquettes, are exempted from the ban when used according to the manufacturer's instructions.

Campfires and recreational fires are allowed in developed campgrounds and private property with the limitations that any fire is contained within a pit or ring not to exceed three feet in diameter and located at least 25 feet from structures or ignitable objects and the flames should not exceed three feet in height and should be screened to eliminate airborne embers.

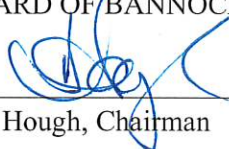
Only non-aerial fireworks are allowed in non-wildland urban interface areas. Per Idaho State Code, no aerial fireworks are allowed anywhere except for approved professional fireworks displays.

Exception: No campfires or recreational fires will be allowed in the high wildland fire hazard areas in the Johnny Creek and Pocatello Creek areas of the City of Pocatello. A map of those areas can be found on Pocatello's website.


The ban will remain in place until October 1, 2026, or until conditions allow it to be lifted.

Citizens are encouraged to check with individual fire districts, Bureau of Land Management, or the United States Forest Service regarding any restrictions in their respective jurisdictions.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
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Jeff Hough, Chairman

  
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Ernie Moser, Member

  
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Ken Bullock, Member

ATTEST:

  
Jason C. Dixon, Clerk

	<ul style="list-style-type: none"> <li>• Personnel Actions with potential Executive Session under Idaho Code §§74-206(1)(a), (b) &amp; (d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session</li> <li>• Mileage and Travel Approvals</li> <li>• Minutes: Approval of and signature on certification for meeting minutes for April 23, 28, and 30, 2026</li> </ul>
12	Assessor Review
13	Tax Deed Hearing (action item)
14	Executive Session under Idaho Code §74-206(1)(a) & (b) regarding personnel with potential action following adjournment of Executive Session (action item)

## Meeting Notes

- 1 8:59 AM Hough called the meeting to order. Moser moved to accept the amended agenda. The motion passed. Community Resources and Advocacy Director Shantal Lauulu presented an application for cremation assistance for case number 20260022. Bullock moved to approve case number 20260022. Hough suggested a friendly amendment to include releases of lien for case numbers 20200065 and 20090018. The motion passed.
  
- 2 9:04 AM Emergency Management Assistant Karen Trumbull, Pocatello Assistant Fire Chief Dean Bullock, Forest Service Representatives Dan Bartel, Erin Elzinga, and Mike Johnston, National Weather Service Representatives Tim Axford and Mark Dallon, BLM Representative Blaine Newman, and various fire district representatives were present.  
Axford reported things are currently warmer and dryer than usual. The typical high for this time of year is in the 60's. Overall, the moisture has been okay, but not having snow, it will dry up quick. It is looking to be pretty dry for the next week or so. We are hitting the summer pattern sooner than usual, by a month. The extended forecast is that it will be warmer and dryer than usual.  
9:08 AM Johnston explained the Forest Service has a predictive services unit that created a map showing potential above-normal fire activity. The Great Basin includes from the Salmon River south, all of Nevada and Utah, and sliver of Arizona. Resources are coordinated across the Great Basin. The data shows we are trending toward historic records for this year. Graphs showing the moisture content were reviewed, and there is probably a month before the sagebrush is dry. All regions in the western United States have the same levels, so if we all have fires and are busy, resources may be thin. He recommended inviting Department of Lands in the future.  
9:14 AM Bartel explained that large diameter fuels, such as logs, hold fires overnight. In the spring, once vegetation dries out, those typically burn during the day and die out overnight. Historically, through mid-July, as fires move up into timber, the large diameter fuels still have moisture and the fire burns out. This year, those large diameter fuels are drier than normal. Historically, the fire season is mid to late July through September. But this year, we are seeing the fuels have dried out earlier as the snowpack was not there and we are easily a month ahead. The high country is dry, which predicts the fire season beginning in mid to late June. That will add more tax on fire fighters and stretch them thinner a month longer.  
9:18 AM Newman explained the establishment of the new US Wildland Fire Service Agency and that he will still be the contact.  
9:20 AM Dean Bullock explained due to forecasts and coordination with state and federal partners, the City of Pocatello is looking at beginning a fire ban on June 1, one month sooner than usual.  
9:21 AM Trumbull has spoken with all the fire districts and Fort Hall and they are implementing a June 1 burn ban.  
9:22 AM Discussion ensued on enforcement and public outreach.  
9:25 AM Elzinga explained fire prevention work being done all year with education before we go into bans. She reviewed public outreach, enforcement, and coordination with other agencies.  
9:28 AM Iannacone explained work being done to put together a larger, coordinated campaign with other agencies.  
9:29 AM Johnston reported the Forest Service follows a different schedule with fire restriction levels. Trumbull explained the County's ban would be for private land and the federal restrictions would apply to

federal lands. Clarification was given for additional restrictions for the Johnny Creek and Pocatello Creek areas.

9:31 AM Newman added that BLM enforces and cites people using exploding targets.

9:33 AM Hough reviewed a resolution, 2026-35 for a unified burn ban. Additional language for Johnny Creek and Pocatello Creek will need added. Hough moved to approve Resolution 2026-35 with the pending changes and move forward with the burn ban throughout the County. The motion passed.

9:38 AM Hough reviewed a suggestion for the County to declare a drought emergency as the state already has. National Weather Service reported on other counties that have declared a drought emergency which opens up land/water right issues, and help for drought affected farmers/ranchers. The national drought monitor has all of Bannock County at D2, which is severe drought. The highest level is D4. Radford will review and submit a memo as to process, implications, and resources that would open up.

9:41 AM Trumbull explained that having a declaration in place, if there are fires and damages, we can request federal assistance. Radford will do research and come back Thursday.

10:08 AM Moser moved to approve the revised Resolution 2026-35. The motion passed.

- 3** 9:44 AM Business Manager and Event Director Scott Crowther, Trial Court Administrator Jason Dye, Fairgrounds Maintenance Alex Hauser, and Fair Board Member D'Lyn Moser-Evans also appeared. Pehrson reviewed the request to waive the fee for the Exhibit Hall for a training. Bullock moved to approve the fee waiver. The motion passed.
- 4** 9:50 AM Emergency Management Assistant Karen Trumbull also appeared. Staggs presented a contract for SICOG to manage the Cottonwood Valley fuels reduction project. The estimated costs are approximately \$2,500/acre and the grant application included 60-80 acres. In response to questions regarding water improvement, Staggs explained that the springs were dry in 2018 and after the fuels reduction project was completed, there is now water in the spring again. Bullock moved to approve the contract. The motion passed.
- 5** 9:47 AM Susan Pettit and Amy Prescott appeared. Crowther explained the request for New Horizon's Gradation on June 4. Pettit explained she thought she completed the contract in October, but had not and requested a fee waiver. Crowther reviewed the costs for an electrician, 4-5 hours of setup/tear down, and bringing out chairs will probably be around \$1,000. Moser moved to approve the fee waiver. The motion passed.
- 6** 9:01 AM Jury Commissioner Courtney Teuscher also appeared. Dixon reported that it is Juror Appreciation Week in the state. Bannock County has not participated in the past. There is a survey on the website for jurors that have participated in jury service in the last year to enter their name and dates served for a chance to win concert tickets.  
9:02 AM Teuscher shared some statistics, 10,800 citizens were summoned, 100-200 called to report, and this year there has been six trials.
- 7** 9:56 AM Hough moved to enter into executive session under Idaho Code §74-206(1)(a) & (b) regarding personnel matters. The motion passed by roll call vote.  
10:07 AM Bullock moved to exit executive session. The motion passed.
- 8** 9:55 AM Hough moved to ratify manual checks. The motion passed.
- 9** 9:54 AM Moser moved to approve Resolutions Numbers 2026-28, 29, 30, 31, 32, and 33. The motion passed.
- 10** 9:54 AM Bullock moved to approve signature on the property tax exemption decision letters and publication notice. The motion passed.
- 11** 9:56 AM Bullock moved to approve the items on the consent agenda. The motion passed.
- 12** 10:09 AM Assessor Anita Hymas and Commercial Appraiser Jason Hooker appeared. Hymas reviewed only one of five categories were out of compliance and that was manufactured homes. Her staff kept the

values conservative at 95%. Ag parcels were discussed. Residential values stayed similar. Land in the southern portion was trended and 34 new subdivisions were added for 2026. 10:21 AM Hooker reviewed commercial property challenges, infill projects, and they are seeing a demand for commercial property. Hymas gave an example of values, levies, and taxes between 2004 to last year. In the 90's, the values didn't move, so levies went up.

- 13** 10:36 AM Chief Deputy Treasurer Misty Katsilometes and Deputy Treasurer Katy Valentine were present. Katsilometes shared that Caleb Corona, for parcels RPRPADL000100, RPRPADL000200, and RPRPADL000400 is requesting a 60-day extension to pay the 2022 taxes owing of \$5,375.68 with late fee and interest waived. The Treasurer's Office agrees with this arrangement. Corona decided to sell two months ago and somehow Google started showing the business was closed. He has that fixed now and anticipates having the remainder paid in 60 days. Moser moved to accept a partial payment of half in 30 days and the remainder by 60 days. The motion passed.

10:39 AM Katsilometes shared that Icon Pocatello has seven parcels: RPRPPOC049201, RPRPPOC049500, RPRPPOC050501, RPRPPOC050605, RPRPPOC050702, RPRPPOC051002, and RPRPPOC051301. These are parking lots by the hospital. She has sent certified mailings and spoken with attorneys associated with Icon in the past. The legals were intertwined. Icon was formerly NP Elevate and did some bankruptcy filings and then changed to Icon. Bullock moved to take the seven parcels. The motion passed.

Katsilometes reviewed that Emily Jaramillo is deceased and her son, Teddy Jaramillo, lives in the home for parcel RPRPPOC281500. Teddy and his sisters have decided to let go of the house to tax deed. Jaramillo explained he is here to surrender the property and requested to stay until September. He got a loan to pay last time, but his sisters will not help. Bullock moved to take the property and allow occupancy to the end of September. The motion passed.

10:45 AM Katsilometes reviewed for Tina and Jeffrey Junod, parcel RPRPGHM012500, that James Johnson is requesting an extension until June 1 to pay the remaining 2022 taxes of \$205.69. Johnson explained he will be able to clear the bill on the 21<sup>st</sup>. Hough moved to accept extension to June 1, 2026. The motion passed.

10:47 AM Katsilometes reviewed that Joyce and Joseph Monday, parcel RPRCHIH004704, are both deceased. This is a small piece of land and their son is not interested in the property. There is a reverse mortgage. Moser moved to take the property on tax deed. The motion passed.

10:47 AM Katsilometes reviewed that Sandra Moore-Thornely, parcel RPRPNG1004800, is requesting an extension through the end of year and to waive interest. Sandra reviewed the request for time and consideration as the home was already behind on taxes when it was put in her name by quitclaim deed. The home needs repairs, a new roof, siding, and flooring. The costs have been overwhelming. She has been unemployed, but is in the process of getting on disability. She is requesting a realistic chance. Katsilometes recommended granting the extension to the end of the year and waiving interest. Moser pointed out she may have to get a loan as this is far behind. Bullock moved to approve the extension for the property and waive interest. The motion passed.

- 14** 10:53 AM Hough moved to enter into executive session under Idaho Code §74-206(1)(a) & (b) regarding personnel. The motion passed by roll call vote. Hough moved to exit executive session. The motion passed. Hough moved to offer position to Todd Mauger. The motion passed.

## Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Application for cremation assistance for case number 20260022, and releases of lien for case numbers 20200065 and 20090018 were approved.	Indigent
Drought declaration research will be completed and discussed on Thursday.	Legal

Fee waiver for Idaho Supreme Court training at Exhibit Hall was approved.	Fairgrounds
Grant administration contract with SICOG for Cottonwood Valley Restoration Phase 3 project was approved at \$75/hour up to \$40,000.	OEM
Fee waiver granted for New Horizon HS graduation ceremony.	Parks & Rec
Executive session was held to consider personnel matters.	Clerk
Resolution Nos. 2026-28 Approving Tax Cancellation Requests; 2026-29 Approving April 2026 Salaries; 2026-30 Authorizing the Delegation of Authority to the Risk Management Director to Bind Insurance Policies as Needed; 2026-31 Authorizing the Destruction of Records; 2026-32 Approving April 2026 Alcohol Licenses; 2026-33 Authorization and Order to Reallocate Funds; and 2026-35 Bannock County Unified Burn Ban on Open Fires were passed.	Clerk
Manual checks were ratified and consent agenda items were approved.	Auditing/Resolution
Decision letters for property tax exemption applications and publication notice were approved.	Admin/Clerk
Parcels RPRPADL000100, RPRPADL000200, and RPRPADL000400 were granted extension of 30 and 60 days with half paid each time. Tax deed was authorized for parcels RPRCHIH004704, RPRPPOC281500, RPRPPOC049201, RPRPPOC049500, RPRPPOC050501, RPRPPOC050605, RPRPPOC050702, RPRPPOC051002, and RPRPPOC051301. Parcel RPRPGHM012500 was granted extension to June 1. Parcel RPRPNG1004800 was granted extension to December 31 and interest waived.	Treasurer/Resolution
Mauger selected for Juvenile Probation Director following executive session held to consider personnel matters.	HR/Clerk

**BOARD OF BANNOCK COUNTY COMMISSIONERS  
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of April 23, 28, and 30, 2026, as approved during the meeting of May 12, 2026.

BOARD OF BANNOCK COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Jeff Hough, Chair

  
\_\_\_\_\_  
Ernie Moser, Member

  
\_\_\_\_\_  
Ken Bullock, Member

ATTEST:

  
\_\_\_\_\_  
Jason C. Dixon, Clerk