



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, May 28, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Shantal Lauu for Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Shantal Lauu, Comptroller Kristi Klauser, and HR Director Matthew Phillips

Agenda Details

AGENDA	
Work Session and Claims Meeting (action items)	
Agenda:	
1	<ul style="list-style-type: none"> Dan Kendall, Buildings and Grounds, seeking discussion about engineering estimate for the parking lot at the Wellness Complex (requested 10 minutes) (action item)
2	<ul style="list-style-type: none"> Discussion pertaining to the Master Plan for Road and Bridge, Planning and Development and the Coroner's Office with possible Executive Session under Idaho Code §74-206(1)(c) to acquire an interest in real property not owned by a public agency with potential action following adjournment of Executive Session (requested 15 minutes) (potential action item)
3	<ul style="list-style-type: none"> Hal Jensen, Planning and Development, providing a monthly Planning and Development update (requested 10 minutes) (potential action item)
4	<ul style="list-style-type: none"> Jared Marchand, Courts, seeking approval to use opioid funds for an annual national training (requested 5 minutes) (action item)
5	<ul style="list-style-type: none"> Sign on titles for vehicles to be sold at auction in June (Signature Only) (action item)
6	<ul style="list-style-type: none"> (AMENDED to include) Scott Crowther, Event Center/Wellness Complex, discussion about High School Rodeo Concert in the Amphitheater on June 14, 2026 (requested 5 minutes) (action item)
7	Claims Agenda: <ul style="list-style-type: none"> Board of Ambulance District: Invoices and Commissioner Report Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications Personnel Actions with potential Executive Session under Idaho Code §§ 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session Payroll Report Alcohol Licenses and Permits Certificate of Residency Approval Mileage Reimbursement Requests Technology Request Form Memorandum Authorization for Accounts Payable Cardholder User Agreement and Authorization
8	Fiscal Year 2027 Budget Preparation Meeting (potential action item)

Meeting Notes

- 1 9:00 AM Hough called the meeting to order.
9:11 AM Shawn Menchaca and Business Manager and Event Director Scott Crowther also appeared. Kendall reviewed the estimate for the concept plan for adding a parking lot at the Wellness Center. Crowther reviewed potential phases with the walking path, entrance, and gravel. Menchaca requested a formal executive summary to brief his board next week. 9:21 AM Hough exited. Discussion included partnership funding, property utilization, engineering costs, grass condition, and water.
- 2 9:31 AM Coroner Torey Danner, Public Works Director Kiel Burmester, Assistant Director Buddy Romriell, Planning Director Hal Jensen, and Facilities Director Dan Kendall were present. Bullock moved to enter into executive session under Idaho Code §74-206(1)(c) to acquire an interest in real property. The motion passed by roll call vote. 10:14 AM Moser moved to exit executive session. The motion passed.
- 3 9:03 AM Jensen reported on the new code enforcement officer; number of open permits in Downey, and an updated schedule for review and adoption of the ordinance. With the new schedule, it pushes the ordinance publication to September 24 and 26. Nuclear and data centers will need to be addressed. Hough will provide information that should be explored concerning data centers.
- 4 9:01 AM Marchand reviewed the request to use opioid funds for a training conference. Hough moved to approve the request up to \$10,500. The motion passed.
- 5 10:13 AM Bullock moved to amend the agenda. The motion passed. Moser moved to sign the vehicle titles. The motion passed. Klauser reported on vehicles not being disposed of at this time.
- 6 10:15 AM Crowther reported the High School Rodeo was tasked with activities for evenings. A concert was proposed at the amphitheater and open to the public with concession sales for the County. Phillips questioned insurance coverage. Klauser requested coordination regarding concessions. Bullock moved to approve the amendment. The motion passed.
- 7 10:21 AM Bullock moved to approve the items on the claims agenda. The motion passed.
Recess until 1:30 pm.
- 8 1:26 PM Hough called the meeting to order. The following meetings were held to discuss FY27 budget requests:
Pocatello Regional Transit - Skyler Beebe and Laurie Bauer appeared. Beebe provided updates on ridership growth. The request is for an increase to \$11,000. Questions arose regarding service in south county, which has seen an increase. Discussion on the process to request services, donations from riders, and services provided to seniors. Bauer reviewed the summer youth pass and that they obtained five sponsors for that. They are looking at passes to Pebble Ski Hill and maybe a bus to Lava Hot Springs in the summer.
1:35 PM Health West and Mother Infant Care - Melissa Myers, Megan Borich, and Mindi Benedetti appeared. Benedetti reviewed Health West has a Community Health Center designation, the current services provided and the number of clinics located in Idaho. The programs that the funding from Bannock County covers was discussed, as well as gaps and needs and the strategic plan currently being worked on. The funding request is for the same as previously provided.

1:50 PM Lava Senior Center - Martha Faye Frymire appeared and reviewed public outreach for the Meals on Wheels program. There has been an increase of meals by about 1,200 meal this past year and they are on track to increase again this year. Questions were addressed regarding the cost per meal, who would fill those needs if the program was not there, and the Soda Springs program. The request is for the same funding as last year.

1:58 PM American Legion - Mike Doyle, Commander, reviewed the request is for the same as previous years. Doyle explained what the funding is used for. Discussion ensued regarding enrollment and participation, numbers of funeral services, and sponsorships for Marsh Valley scouts.

2:05 PM Pocatello Sr. Center - Tara Contreras reviewed the center serves 1,800 meals per month. She shared a patron's story about improvement and progress since attending the center's activities. The center provides nutrition, community, connection, accountability, purpose, and increased health. The funding request is for the same as previous years, \$20,000. They have increased from 60-70 meals per day to 119.

2:23 PM Pocatello Free Clinic - Sherrie Joseph reviewed visit numbers, services provided, and goals in the future. The funding request is \$60,000; however, they would like more if available.

2:35 PM Center for Hope South - De Vere Hunt, Nancy Espeseth, Kyle Woodworth, Benji Pedroza, Senator Jim Guthrie, and Helen Lusk appeared. Espeseth explained the request is for opioid funds specifically. Federal funding that pays their wages is being cut, so they have been approaching the counties for use of their opioid funds. The total request is \$50,000 from the opioid funds. Hunt reviewed the opioid settlement requirements and allowed uses that includes recovery centers. Discussion ensued on prevention efforts, collaboration with community partners, transition to recovery services. The opioid funds will come to the County through 2038. Collaboration with The Village was discussed and can be increased. Questions arose regarding the specific amount of clientele that is specific to opioid disorder as specified by legal counsel. Espeseth will submit the data to Auditing.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Opioid funds were approved up to \$10,500 for national training.	Courts/D6
Planning updates were given on staffing and the new ordinance review.	Planning
Executive summary of parking lot request to be prepared for PHT board.	Parks and Rec/Facilities
Executive session was held to discuss real property.	Clerk
Amended agenda was approved.	Clerk
Signature on vehicle titles was approved.	Auditing
Concert for High School Rodeo was approved.	Parks and Rec
Items on the claims agenda were approved.	Auditing/Resolution
FY27 budget meetings were held with: Pocatello Regional Transit, Health West, Mother Infant Care, Lava Senior Center, American Legion, Pocatello Senior Center, Pocatello Free Clinic, and Center for Hope South.	Auditing/Clerk/Commission