



BANNOCK COUNTY COMMISSIONERS' – MEETING

Commissioners' Agenda

The Board of County Commissioners (BOCC) is comprised of the three elected County Commissioners: Ernie Moser (District 1), Jeff Hough (District 2, Chair), and Ken Bullock (District 3). The BOCC generally meets twice weekly: Tuesdays & Thursdays at 9:00 a.m. Unless otherwise noted, meetings are generally held in the Commissioner's Chambers at 624 E Center, Room 212, Pocatello, Idaho. During these public meetings, the BOCC may approve contracts, expend funds, hear testimony, make decisions on land use cases, and take care of other County matters.

Times are subject to change within 15 minutes of the stated time.

Tuesday, June 9, 2026

9:00 AM Business Meeting (action items)

Agenda:

- Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
- Katie Avichouser, Wood Court, seeking a signature on FY2027 Sixth Judicial District Wood Court Project Award from the Idaho Department of Corrections (requested 5 minutes) (action item)
- Randy Hobson, Assessor's Office, regarding a discussion pertaining to tax cancellations (requested 5 minutes) (action item)
- Evie McCurry, Adult Probation and Parole, seeking to provide a department update
- Scott Crowther, Event Center/Wellness Complex, discussion about overtime/comp time for Event Staff (requested 5 minutes) (action item)
- Kiel Burmester, Public Works, requesting approval of and signature on three right-of-way contracts for the easement required for the installation of a grant-funded new bridge on Ease Sublette Road (requested 5 minutes) (action item)
- Hal Jensen, Planning and Development, requesting to review the findings for floodway and floodplain by CDM Smith for the landfill letter of map amendment or revision, and seek path forward to start construction of the new scale house (requested 15 minutes) (action item)

RESOLUTIONS AND ORDINANCES (action items):

Resolution No. 2026-37 Approving May 2026 Salaries

Resolution No. 2026-38 Approving May 2026 Alcohol Licenses

Resolution No. 2026-39 Authorization to Exchange or Trade County Assets/Property

Resolution No. 2026-40 Authorization to Dispose Surplus Assets/Property

LETTERS AND NOTICES (action items):**SIGNATURE ONLY (action items):**

Title for seized vehicle

CONSENT AGENDA (action items):

- Manual Checks
- Alcohol Licenses and Catering Permits
- Certificate of Residency Approval
- Personnel Actions with potential Executive Session under Idaho Code §§ 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session
- Mileage and Travel Approvals
- Minutes: Approval of and signature on certification for meeting minutes for May 21 and 26, 2026



BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83201
Phone: (208) 236-7210 • Fax: (208) 232-7363

ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.us/commissioners/>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meetings should contact the Commissioner's Office at [208-236-7210](tel:208-236-7210), three to five working days before the meeting.

E-mail this completed form and any supporting documents to agendarequest@bannockcounty.us by NOON on the Thursday prior to the scheduled meeting.

Name/Department:

Katie Avichouser/Sixth District Court/Wood Court

Item to be considered/background:

Wood Court Award letter for new fiscal year. The Sixth District Wood Court Program is a court program which provides judicial oversight, treatment, community supervision/monitoring for high risk offenders as an alternative to incarceration +

Financial Impact (Total Cost/Funding Source):

\$300,000 awarded from Idaho Department of Corrections to Bannock County Wood C +

How much time will be needed?

5 Minutes

Meeting date requested:

6/9/26

Action Required:

Signature Only

Does this item involve a contract, agreement, external funding application or award acceptance?

YES NO

Have all supporting documents been included with this form?

YES NO

List of attendees:

Katie Avichouser

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: 6/9/26 Time: _____



IDAHO DEPARTMENT OF CORRECTION

We envision a safer Idaho with fewer people in its correctional system

BRAD LITTLE
Governor

BREE DERRICK
Director

FY2027 Sixth Judicial District Wood Court Project Award from The Idaho Department of Correction

Action has been taken and subject to the attached letter from Director Derrick, the Idaho Department of Correction hereby awards funding to the Sixth Judicial District of Idaho Wood Court Program, in the amount of \$300,000.00, to be provided to Bannock County as reimbursement for services for a Wood Court Program.

This project will be managed jointly between the Idaho Department of Correction and Bannock County and will be subject to both fiscal and performance audits.

The project period is July 1, 2026 through June 30, 2027. The Idaho Department of Correction makes this award based on the understanding that the Sixth Judicial District of Idaho implemented a Wood Court Program. The Wood Court Program is a problem-solving court initiated to give convicted persons the opportunity to receive treatment near their families and in their local communities.

This project award shall become effective upon the signatures of the required parties.

Brian Underwood

May 15, 2026

Brian Underwood
Probation and Parole Division Chief

Date

Acceptance

Bannock County (Federal Tax No. 82-6000279) hereby signifies the acceptance of the above described project on the terms and conditions set forth above and outlined in the attached letter. I hereby certify that the Project Director and the Financial Officer named in the application have read and will comply with the terms of this award and the implementation of a Wood Court Program in the Sixth Judicial District.

The Idaho Department of Correction is hereby authorized and directed to reimburse Bannock County for all services rendered on behalf of the Wood Court Program in the Sixth Judicial District, not to exceed \$300,000.00.

Wood Court Project Director

Bannock County Financial Officer

Bannock County Commissioner

Jeff Hough

Project Director



IDAHO DEPARTMENT OF CORRECTION

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BRAD LITTLE
Governor

BREE DERRICK
Director

May 15, 2026

Bannock County
624 East Center Room 200
Pocatello, ID 83201

Re: Wood Court funding for July 1, 2026 through June 30, 2027

Dear Bannock County Commissioners,

The Idaho Department of Correction (IDOC) is pleased to support Wood Court in the Sixth Judicial District and is passing funds to Bannock County in the amount of \$300,000.00. The funding period is July 1, 2026, through June 30, 2027. This funding is provided to Bannock County as reimbursement for services rendered for the Wood Court Program.

Bannock County can use these funds to support the Wood Court Program. Permissible expenses include program related personnel, operating expenses, and capital outlay. The county retains ownership of any property purchased with these funds. The total reimbursement for Wood Court is not to exceed \$300,000.00.

Since this is a reimbursement pass through, all invoices will need to be paid by Bannock County. Copies of all invoices paid can be sent to:

Jeremy Coleman, District Manager
Idaho Department of Correction
1246 Yellowstone, Building F
Pocatello, ID 83201

Invoices will be forwarded to the Substance Use Disorder Clinical Supervisor for reimbursement to Bannock County. Financial reports will be sent to Jeremy Coleman on a quarterly basis.

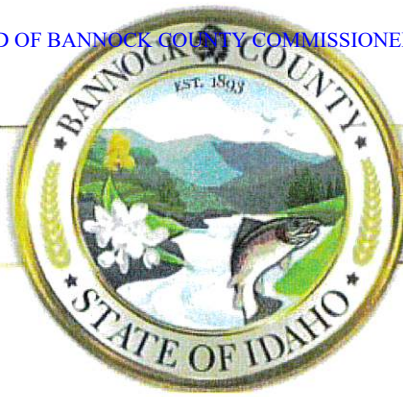
An Award Document is attached. Brian Underwood, Chief of the Probation and Parole Division will review this partnership during 2026-2027 and he will sign the Award Document as the representative responsible for authorizing reimbursement on behalf of IDOC. The document will also contain the signature of the duly authorized official at Bannock County.

If you have any questions, please do not hesitate to contact me at (208) 658-2140


Bree Derrick
Director

Bannock County Wood Court - 2027 FY2027

<u>Account</u>	<u>SFY27 Budget</u>	<u>SFY27 Expense</u>	<u>4 Month Expenses</u>	<u>Residual Budget</u>	<u>Proposed 2027</u>
Wood Crf/PSC Coordinator (402.01)					22,589
Retirement (410)					2,700
Social Security (411)					1,611
Medicare (411.01)					325
Life Insurance (412)					67
Life Insurance AD&D (412.01)					14
Disability Insurance (412.02)					24
Health Insurance (413)					12,000
Workmans Compensation (416)					34
420 Office Supplies (42000)	500				
422 Computer Supplies (42200)	1,000				
424 Operating Supplies/Parks& Rec (42400)	14,000				
424.01 Coordinator Benefits/Salary (424.01)	39,400				
424.02 Treatment Provider (42423)	145,000				
424.03 Housing Jail (42462)	5,000				
424.12 Hostess Supplies/Luncheon (42490)	500				
425 AVerhealth Testing(42500)	33,100				
425 Drug Testing (42500)	5,000				
440 Travel (44000)	3,000				
445 Training (44500)	2,000				
541 Pocatello Free Clinic (59940)	3,000				
424.03 Housing Neil Furniss/Housing	40,800				
424.04 Participant Fees (Not reimbursed)	20,000				
550 Hope and Recovery Center (59945)	7,500				
424.03 Cable Services/Housing (47800)	0				
607 Transportation (60701)	200				
Grand Total	320,000	0.00	0.00	0.00	0.00
					0.00
					0.00



BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83401
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ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

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E-mail this completed form and any supporting documents to agendarequest@bannockcounty.gov

Meeting Date Requested: 06/09/2026

Requestor Name: Randy Hobson

Department: Assessor

Item to be considered/background:
Tax Cancellation

Action Requested: Decision

Amount of Time Requested: 5 Minutes

Financial Impact (Total Cost/Funding Source):
Cancellation of tax affecting numerous taxing districts

Does this item involve a contract, agreement, external funding application, or award acceptance?
No

Has the item been submitted to/reviewed by Legal?

Has the item been reviewed by Risk Management?

Are all supporting documents included?

List of additional attendees: Anita Hymas, Jennifer Clark

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:
Date: 6/9/26 Time: _____



BANNOCK COUNTY
ASSESSOR'S OFFICE
130 N. 6TH AVE., Pocatello, ID 83201
P.O. Box 4969, Pocatello, ID 83205

ANITA HYMAS
Assessor

Phone: (208) 236-7260
Fax: (208) 232-7074

June 9, 2026

Honorable Commissioners
Jeff Hough, Chairman
Bannock County Courthouse
Pocatello, Idaho 83205

Honorable Commissioners:

Please allow the following property tax cancellations pertaining to the **2024 & 2025 property tax roll**. Calculations are to be completed by the Bannock County Treasurer using the appropriate levy and the following market value. Any request for tax cancellation will be accompanied with an explanation for each individual parcel. This request for tax cancellation does not affect the certified market value. Idaho Code 63-1302

PARCEL NUMBER	OWNER	EXPLANATION	MARKET VALUE CANCELLATION
RPRCPAA015900	Peterson, Steven	HEX not applied	
Tax Year 2024			125,000
Tax Year 2025			125,000
MHMHPFL013904	Devinney, Franklin G	Manufactured home moved out of county	
Tax Year 2025			19,400
MHMH007007600	Sanford, Melody	Manufactured home moved out of county	
Tax Year 2025			32,740
RPR3803005901	Bigday, Sunnie	Tribal Exempt	
Tax Year 2025			102,978

Sincerely,

Anita Hymas
Bannock County Assessor
CC: TRSR; FILE

BANNOCK COUNTY COMMISSIONERS

Chairman

Commissioner

Commissioner

10-9-2026

BANNOCK COUNTY COMMISSIONERS

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 Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNIE MOSER
 Commissioner
 1st District

JEFF HOUGH
 Commissioner
 2nd District

KEN BULLOCK
 Commissioner
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Business Meeting Agenda Request Form

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Requestor Name: Evie McCurry
 Department: Adult Probation and Parole
 Requestor Email: eviem@bannockcounty.gov

Item(s) to be considered:
 Providing an Adult Probation and Parole department update

Date of meeting being requested: 06/09/2026
 Time requested: 10 Minutes

Does the request involve a contract, agreement, external funding, or award acceptance?
 No

Action Required: Discussion
 Legal/Policy Compliance Reviewed: No
 Financial Impact: N/A

Contract/Agreement Begin Date: _____ Contract/Agreement End Date: _____

List of additional attendees:



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AGENDA REQUEST FORM

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E-mail this completed form and any supporting documents to agendarequest@bannockcounty.gov

Meeting Date Requested: 06/09/2026

Requestor Name: Teri Jones

Department: Event Center

Item to be considered/background:
Talk about overtime/comp time for Event Staff

Action Requested: Discussion **Amount of Time Requested:** 5 Minutes

Financial Impact (Total Cost/Funding Source):

Does this item involve a contract, agreement, external funding application, or award acceptance?
No

Has the item been submitted to/reviewed by Legal? **Has the item been reviewed by Auditing?**
Has the item been reviewed by Risk Management?
Are all supporting documents included?

List of additional attendees: Scott Crowther

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:
Date: _____ Time: _____

BANNOCK COUNTY COMMISSIONERS

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AGENDA REQUEST FORM

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E-mail this completed form and any supporting documents to agendarequest@bannockcounty.gov

Meeting Date Requested: 06/09/2026

Requestor Name: Kiel Burmester

Department: Public Works

Item to be considered/background:

Three Right-of-Way contracts for the easement required for the installation of a grant-funded new bridge on East Sublett Road.

Action Requested: Decision

Amount of Time Requested: 5 Minutes

Financial Impact (Total Cost/Funding Source):

\$2,105 paid through Road and Bridge capital

Does this item involve a contract, agreement, external funding application, or award acceptance?

Contract

Has the item been submitted to/reviewed by Legal?

Has the item been reviewed by Risk Management?

Are all supporting documents included?

List of additional attendees:

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: 6/9/26 Time: _____

RIGHT OF WAY CONTRACT

Project No.: 22026
 Project Parcel No: 3
 County Parcel ID No: RPR4263001505
 County: Bannock

THIS AGREEMENT, made this ^{9th KD} 29 day of ^{June KD} April, 2026 between the COUNTY OF BANNOCK, IDAHO, by and through the BANNOCK COUNTY ROAD & BRIDGE DEPARTMENT, herein called "COUNTY," and DAVID J. KUBISTA, herein called "GRANTOR."

WHEREAS, Bannock County is engaged in the construction of a highway project designated as E SUBLETT RD, S RAYMOND RD. & 2200W BRIDGE REPLACEMENT, Bridge Key Number 22026 ("Project"), as shown on **Attachment 1**, which Project will affect certain property belonging to Grantor known as Parcel No. 3, permanent easement legally described and shown on **Attachment 2**, and the temporary easement described on **Attachment 3**.

NOW THEREFORE, the parties hereto agree as follows:

1. County shall pay Grantor and lienholder(s), if any, such sums of monies as are set out below. Grantor agrees to pay all taxes and assessments due and owing, including taxes owing for the year in which this transaction closes. Payment to Grantor pursuant to this Agreement is contingent upon Grantor demonstrating clear title to the Property identified above through use of documents acceptable to County and the title company being utilized by County for this Project. Grantor shall execute and deliver to County a notarized instrument of conveyance corresponding to the interest being acquired.
2. This contract shall not be binding unless and until executed by the County or the authorized representative.
3. The parties have herein set out the whole of their agreement, the performance of which constitutes the entire consideration for the grant of said right of way and shall relieve the County of all future claims or obligations on that account or on account of the location, grade and construction of the proposed highway.
4. Grantor represents that to the best of their knowledge no hazardous materials have been stored or spilled on the subject Property during their ownership or during previous ownerships at least insofar as they observed or have been informed. In the alternative, if the grantor has knowledge of storage or spill of hazardous materials on the subject Property, that information is set out below. This sale is conditional upon full disclosure of any such information.
5. Grantor hereby grants the County and/or its contractor a Temporary Easement of ingress and egress for construction of the Project and for unexpected and currently unforeseen incidents related to the construction of the Project. For example, the Temporary Easement allows County and/or its designated contractor to enter upon the remainder of Grantor's property to retrieve materials, equipment, debris, etc. related to the construction of the Project that might encroach

upon Grantor's property. Said Temporary Easement shall terminate upon the completion of the Project.

6. Grantor agrees to give the County legal and physical possession of the property herein being purchased by the County upon grantors receipt of payment.

7. The project is to replace the bridge at E SUBLETT RD, S RAYMOND RD. & 2200W BRIDGE REPLACEMENT. Permanent easement shall be Project Station 61+16.20 to 61+55.53 Left for the bridge replacement. Temporary easement shall be Project Station 61+19.56 to 61+55.87 Left for the detour during construction. Grantor understands that construction work associated with this bridge is not anticipated to take more than 5 months and the construction contract will include provisions that require the contractor to continuously progress with work until completion to ensure delays during construction. Liquidated damages are included within the construction contract if the contractor does not meet the contract milestones and schedule requirements.

8. In consideration of the interests being conveyed by Grantor, County shall pay Grantor as follows:

0.00 acre land	\$0.00
0.009 acre(s) permanent easement	\$80.00
0.035 acre(s) temporary easement	\$55.00
Improvements	\$0.00
Damages	<u>\$0.00</u>

JUST COMPENSATION \$135.00

Incentive (contract must be accepted within 45 days) \$500.00

Total offer \$635.00

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

BANNOCK COUNTY

Approved

By _____
Commissioner *Jeff Haugh*

GRANTOR:

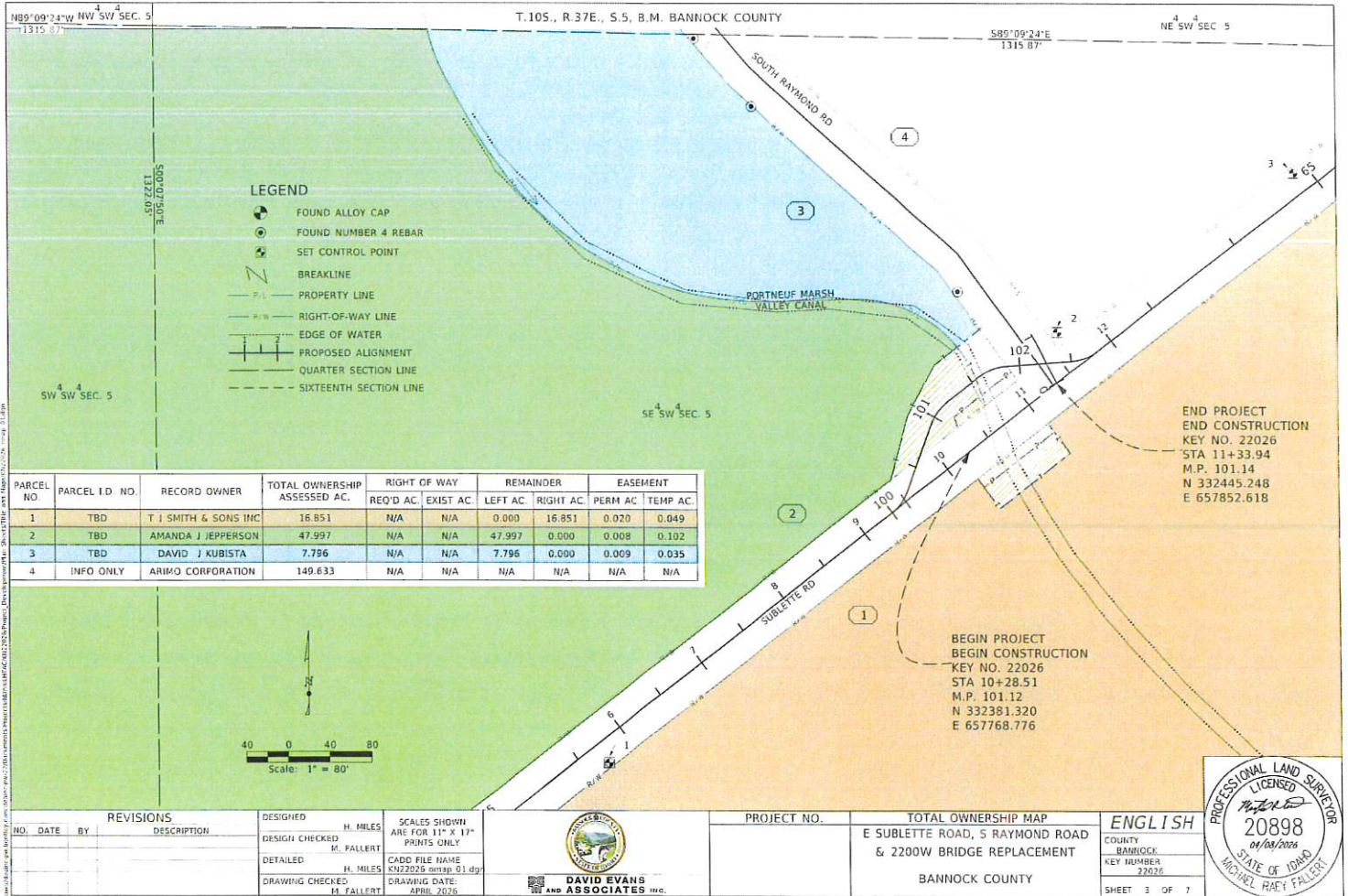
David J. Kurbista

Recommended for Approval

By *[Signature]*
County Public Works Director

ATTACHMENT 1

Project Exhibit



REVISIONS			
NO.	DATE	BY	DESCRIPTION

DESIGNED H. MILES
 DESIGN CHECKED M. FALLERT
 DETAILED H. MILES
 DRAWING CHECKED M. FALLERT

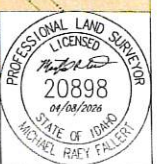
SCALES SHOWN ARE FOR 11" X 17" PRINTS ONLY
 CADD FILE NAME: CH22026_001.dwg
 DRAWING DATE: APRIL 2026



PROJECT NO. _____

TOTAL OWNERSHIP MAP
 E SUBLETTE ROAD, S RAYMOND ROAD & 2200W BRIDGE REPLACEMENT
 BANNOCK COUNTY

ENGLISH
 COUNTY: BANNOCK
 KEY NUMBER: 22026
 SHEET 3 OF 7



ATTACHMENT 2

Deed and Exhibit

WARRANTY DEED

THIS INDENTURE made this 5th day of MAY, 2026, David J. Kubista, the "GRANTOR", and Bannock County, Idaho, a body politic and corporate of the State of Idaho, the "GRANTEE";

WITNESSETH:

FOR VALUE RECEIVED, the GRANTOR has granted, conveyed, bargained and sold, and does hereby grant, bargain, sell, convey and confirm to the GRANTEE and its successors and assigns forever, that certain real property situated in the COUNTY OF BANNOCK, STATE OF IDAHO, more particularly described on Exhibit "A" attached hereto and by this reference made a part hereof,

TOGETHER with all and singular the buildings, structures, improvements and fixtures thereto, the tenements, hereditaments, and appurtenances there unto belonging or in any wise appertaining, the reversion and reversions, remainder and remainders, and rents, issues and profits thereof (the "Premises").

SUBJECT TO general taxes and assessments for the current year which are not yet due and payable, easements of record or obvious on a physical inspection of the Premises, any recorded reservation of oil and/or mineral rights covenants of record.

Subject to those exceptions to title to which this conveyance is expressly made subject and those made, suffered or done by the GRANTEE: (a) the GRANTOR covenants to the GRANTEE, its successors and assigns, that the GRANTEE shall enjoy the quiet and peaceful possession of the Premises; and (b) GRANTOR warrants to the GRANTEE, its successors and assigns, that GRANTOR is the owner of said Premises in fee simple and has the right and authority to convey the same to GRANTEE, and GRANTOR will defend the GRANTEE's title from all lawful claims whatsoever.

The current address of the GRANTEE is:

Bannock County
624 East Center
Pocatello, Idaho 83201

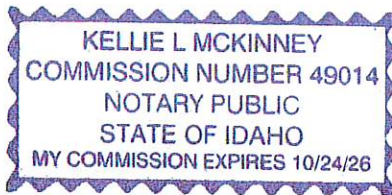
IN WITNESS WHEREOF, this WARRANTY DEED has been duly executed by the GRANTOR, the day, month and year herein first above written.

SELLER: David J. Kubista

David J. Kubista
David J. Kubista

On this 5 day of May, 2026 before me, the undersigned, a Notary Public in and for said State, personally appeared David J. Kubista, know to me the owner of said Property.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



Kellie McKinney
Notary Public for Idaho
Residing at Meridian
My commission expires 10/24/2026

EXHIBIT A

Local Highways Technical Assistance Council (LHTAC)
 E. Sublette Road Bridge Replacement, Bannock County
 Bridge No. 22026
Parcel No. 3
 Parcel I.D. No. TBD

March 26, 2026
 Permanent Easement
 375.87 Sq. Ft. ±
 0.010 Acres ±
 Page 1 of 2
 1 Exhibit Map (Page 2 of 2)

LEGAL DESCRIPTION

A parcel of land in a portion of the Northeast Quarter of the Southwest Quarter (NE⁴SW⁴), Section 05, Township 10 South, Range 37 East, of the Boise Meridian, Bannock County, Idaho, directly affecting all that certain parcel described in Instrument No. 22405306, and more particularly described as follows:

Commencing at the West 1/16 Corner of said Section 05, monumented with a found 1 1/2 inch aluminum per Record of Survey Inst. No. 20211078, being Station 48+97.42, 257.58 feet right of the Sublette center line alignment as set forth in LHTAC Bridge Replacement Project No. 22026, Thence N39°35'51"W 1,251.24 feet to a point 25.00' left of center line stationing 61+16.20 of said Sublette alignment on the northerly right of way of Sublette Road; and the **POINT OF BEGINNING**;

Thence N18°44'54"W, 10.55 feet, to Station 61+19.56, 35.00 feet left of said Sublette alignment,

Thence N52°40'32"E, 35.96 feet, along the northerly line of said described parcel to northeast corner, said point being at Station 61+55.53, 35.00 feet left of said Sublette alignment,

Thence leaving said north line of described parcel, S36°39'49"E, 10.00, to the southeast corner of said described parcel, said point being at Station 61+55.41, 25.00 feet left of said Sublette alignment and the northerly right of way line of Sublette Road,

Thence S52°40'32"W, 39.21 feet, along the northerly right of way line of Sublette Road, said point being at Station 61+16.20 25.00 feet left of said Sublette alignment and the **POINT OF BEGINNING**

The above described parcel contains 375.87 Sq. Ft (0.009 acres), more or less.

LHTAC Right of Way Plans Station Reference: 16+16.20 to 61+55.53 Sublette Road as set forth in LHTAC Bridge Replacement Project No. 22026.

Station and offset distances are perpendicular to said highway Right of Way centerline.

The basis of bearing for the above parcel description is Grid North based on the Idaho State Plane Coordinate System, East Zone. All distances are ground distances.

Parcel is subject to any easements or reservations.



SET 5/8" REBAR
W/ RED PLASTIC CAP
DEA CONTROL
POINT 2

PORTNEUF MARSH CANAL

DAVID J KUBISTA
3

TEMPORARY
EASEMENT

SOUTH RAYMOND RD
N36°35'15"W

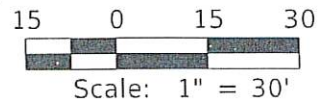
PARCEL 3
PERMANENT EASEMENT
AREA = 0.01 AC
375.87 SQFT

SEE DETAIL
BELOW

LINE	BEARING	DISTANCE
L15	S18°44'54"E	5.67'
L17	N18°44'54"W	10.55'
L18	N52°40'32"E	35.96'
L19	S36°39'49"E	10.00'
L20	S52°40'32"W	39.21'
L21	N52°40'32"E	28.08'
L22	S36°55'41"E	50.00'

C1

$\Delta = 20^\circ 46' 39''$
 $T = 22.92'$
 $L = 45.33'$
 $R = 125.00'$
 $LC = S29^\circ 08' 13'' E$



LEGEND

- FOUND ALLOY CAP
- FOUND BRASS CAP
- SET CONTROL POINT
- BREAKLINE
- PERM EASEMENT LINE
- TEMP EASEMENT LINE
- PROPERTY LINE
- RIGHT-OF-WAY LINE
- TEMP HATCH
- PERM HATCH

SUBLETTE RD
N39°35'51"E
1251.24'

DETAIL PARCEL 3
NOT TO SCALE

FND W 1/16 CORNER S5/S8
W/ 1-1/2" ALUMINUM CAP
LS 2341 CP&F INST# 22600520

EXHIBIT TO ACCOMPANY LEGAL DESCRIPTION

SUBLETTE BRIDGE
BANNOCK COUNTY, IDAHO

BRIDGE KEY NUMBER 22026



DAVID EVANS
AND ASSOCIATES INC.

\\fs1\dfs\inc-pw-bentley.com\dawnc-pw-2\Documents\Projects\BANSO\BHAL\AKN2\0\Project_Development\Plan Sheets\Title and Maps\AKN2\020_01_P_2_exhibit\color1.dgn

ATTACHMENT 3

Temporary Easement Description

DAVID J. KUBISTA
Project No.: 22026
Project Parcel No: 3
County Parcel ID No: RPR4263001505
County: Bannock

Temporary Easement
Description

A portion of property as depicted on Attachment 1 attached hereto and made a part hereof and described as:

A portion of land located in the Northeast Quarter of the Southwest Quarter (NE⁴SW⁴), Section 05, Township 10 South, Range 37 East, of the Boise Meridian, Bannock County, Idaho, directly affecting all that certain parcel described in Instrument No. 22405306, and more particularly described as follows:

Commencing on the centerline of Project 22026 at Station 61+19.36 on centerline;
Thence northwesterly to a point at Station 61+19.36 35.00 feet Left to the point of beginning;

Thence northwesterly along the Portneuf Marsh Valley Canal to a point at Station 61+21.37, 40.38 feet Left;

Thence northwesterly along the Portneuf Marsh Valley Canal to a point at Station 61+27.79, 85 feet Left;

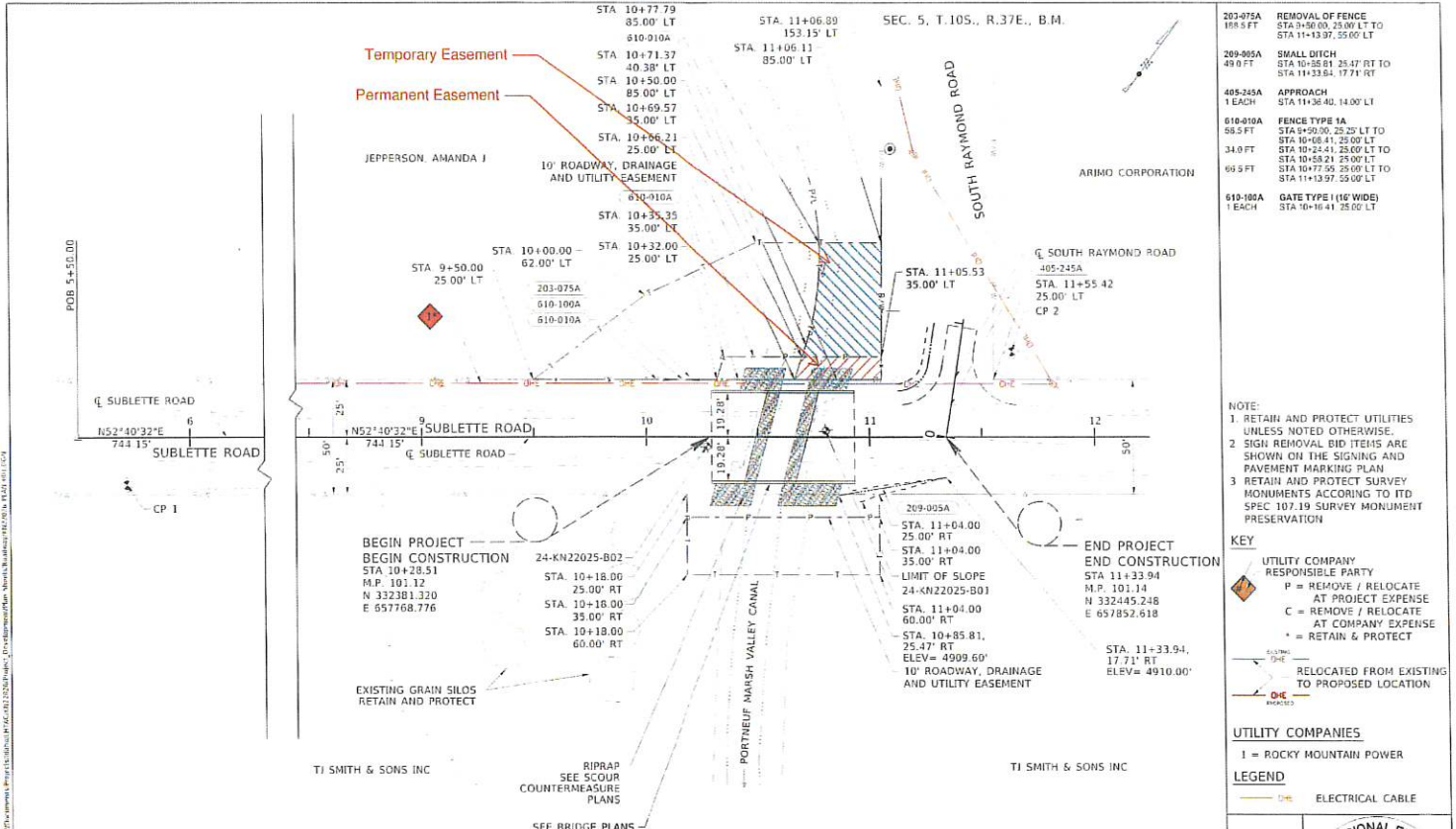
Thence northeasterly to a point at Station 61+55.87, 85 feet Left;

Thence southeasterly to a point at Station 61+55.53, 35 feet Left;

Thence southwesterly to the point of beginning at Station 60+19.36, 35.00 feet Left.

The above described parcel contains 0.035 acres (approximately 1525 square feet) more or less.

LHTAC Right of Way Plans Station Reference: 61+19.56 to 61+55.87 Left of Sublette Road as set forth in LHTAC Bridge Replacement Project No.22026.



209-075A 185.5 FT	REMOVAL OF FENCE STA 9+50.00, 25.00' LT TO STA 11+13.37, 55.00' LT
209-005A 49.0 FT	SMALL DITCH STA 10+55.81, 25.47' RT TO STA 11+33.94, 17.71' RT
405-245A 1 EACH	APPROACH STA 11+36.40, 14.00' LT
610-010A 55.5 FT 34.0 FT 69.5 FT	FENCE TYPE 1A STA 9+50.00, 25.25' LT TO STA 10+08.41, 25.00' LT STA 10+24.41, 25.00' LT TO STA 10+58.21, 25.00' LT TO STA 10+77.85, 25.00' LT TO STA 11+13.97, 55.00' LT
610-100A 1 EACH	GATE TYPE I (16' WIDE) STA 10+16.41, 25.00' LT

NOTE:
 1. RETAIN AND PROTECT UTILITIES UNLESS NOTED OTHERWISE.
 2. SIGN REMOVAL BID ITEMS ARE SHOWN ON THE SIGNING AND PAVEMENT MARKING PLAN.
 3. RETAIN AND PROTECT SURVEY MONUMENTS ACCORDING TO ITD SPEC 107.19 SURVEY MONUMENT PRESERVATION.

KEY

	UTILITY COMPANY RESPONSIBLE PARTY
	P = REMOVE / RELOCATE AT PROJECT EXPENSE
	C = REMOVE / RELOCATE AT COMPANY EXPENSE
	= RETAIN & PROTECT
	RELOCATED FROM EXISTING TO PROPOSED LOCATION

UTILITY COMPANIES
 I = ROCKY MOUNTAIN POWER

LEGEND
 ELECTRICAL CABLE

APR 27, 2026 12:51:17 PM C:\Users\jfuller\OneDrive\Documents\Projects\2026\2026-06-09\2026-06-09-10-01.dwg	REVISIONS NO. DATE BY DESCRIPTION		DESIGNED Z. CUTTLERS DESIGN CHECKED D. FULLER DETAILED Z. CUTTLERS DRAWING CHECKED D. FULLER	SCALES SHOWN ARE FOR 11" X 17" PRINTS ONLY CADD FILE NAME K122026 PLAN 001.DGN DRAWING DATE: APRIL 2026	 DAVID EVANS AND ASSOCIATES INC.	PROJECT NO.	ROADWAY PLAN E SUBLETTE ROAD, S RAYMOND ROAD & 2200W BRIDGE REPLACEMENT BANNOCK COUNTY	ENGLISH COUNTY BANNOCK KEY NUMBER 22026 SHEET 10 OF 21	
	NO. DATE BY DESCRIPTION		DESIGNED Z. CUTTLERS DESIGN CHECKED D. FULLER DETAILED Z. CUTTLERS DRAWING CHECKED D. FULLER	SCALES SHOWN ARE FOR 11" X 17" PRINTS ONLY CADD FILE NAME K122026 PLAN 001.DGN DRAWING DATE: APRIL 2026		PROJECT NO.	ROADWAY PLAN E SUBLETTE ROAD, S RAYMOND ROAD & 2200W BRIDGE REPLACEMENT BANNOCK COUNTY	ENGLISH COUNTY BANNOCK KEY NUMBER 22026 SHEET 10 OF 21	

RIGHT OF WAY CONTRACT

Project No.: 22026
Project Parcel No: 1
County Parcel ID No: RPR4263002004
County: Bannock

THIS AGREEMENT, made this ^{9th KD} ~~29~~ day of ^{June KD} ~~April~~, 2026 between the COUNTY OF BANNOCK, IDAHO, by and through the BANNOCK COUNTY ROAD & BRIDGE DEPARTMENT, herein called "COUNTY," and T.J. SMITH AND SONS, INC., herein called "GRANTOR."

WHEREAS, Bannock County is engaged in the construction of a highway project designated as E SUBLETT RD, S RAYMOND RD. & 2200W BRIDGE REPLACEMENT, Bridge Key Number 22026 ("Project"), as shown on **Attachment 1**, which Project will affect certain property belonging to Grantor known as Parcel No. 1, permanent easement legally described and shown on **Attachment 2**, and the temporary easement described on **Attachment 3**.

NOW THEREFORE, the parties hereto agree as follows:

1. County shall pay Grantor and lienholder(s), if any, such sums of monies as are set out below. Grantor agrees to pay all taxes and assessments due and owing, including taxes owing for the year in which this transaction closes. Payment to Grantor pursuant to this Agreement is contingent upon Grantor demonstrating clear title to the Property identified above through use of documents acceptable to County and the title company being utilized by County for this Project. Grantor shall execute and deliver to County a notarized instrument of conveyance corresponding to the interest being acquired.
2. This contract shall not be binding unless and until executed by the County or the authorized representative.
3. The parties have herein set out the whole of their agreement, the performance of which constitutes the entire consideration for the grant of said right of way and shall relieve the County of all future claims or obligations on that account or on account of the location, grade and construction of the proposed highway.
4. Grantor represents that to the best of their knowledge no hazardous materials have been stored or spilled on the subject Property during their ownership or during previous ownerships at least insofar as they observed or have been informed. In the alternative, if the grantor has knowledge of storage or spill of hazardous materials on the subject Property, that information is set out below. This sale is conditional upon full disclosure of any such information.
5. Grantor hereby grants the County and/or its contractor a Temporary Easement of ingress and egress for construction of the Project and for unexpected and currently unforeseen incidents related to the construction of the Project. For example, the Temporary Easement allows County and/or its designated contractor to enter upon the remainder of Grantor's property to retrieve

materials, equipment, debris, etc. related to the construction of the Project that might encroach upon Grantor's property. Said Temporary Easement shall terminate upon the completion of the Project.

6. Grantor agrees to give the County legal and physical possession of the property herein being purchased by the County upon grantors receipt of payment.

7. The project is to replace the bridge at E SUBLETT RD, S RAYMOND RD. & 2200W BRIDGE REPLACEMENT. Permanent easement shall be Project Station 60+68 to 61+54 Right. Temporary easement shall be Project Station 60+68 to 61+54 Right. Grantor understands that construction work associated with this bridge is not anticipated to take more than 5 months and the construction contract will include provisions that require the contractor to continuously progress with work until completion to ensure delays during construction. Liquidated damages are included within the construction contract if the contractor does not meet the contract milestones and schedule requirements.

8. In consideration of the interests being conveyed by Grantor, County shall pay Grantor as follows:

0.00 acre land	\$0.00
0.020 acre(s) permanent easement	\$170.00
0.049 acre(s) temporary easement	\$75.00
Improvements	\$0.00
Damages	<u>\$0.00</u>

JUST COMPENSATION \$245.00

Incentive (contract must be accepted within 45 days) \$500.00

Total offer \$745.00

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

BANNOCK COUNTY

Approved

By _____
Commissioner *Jeff Hough*

GRANTOR:

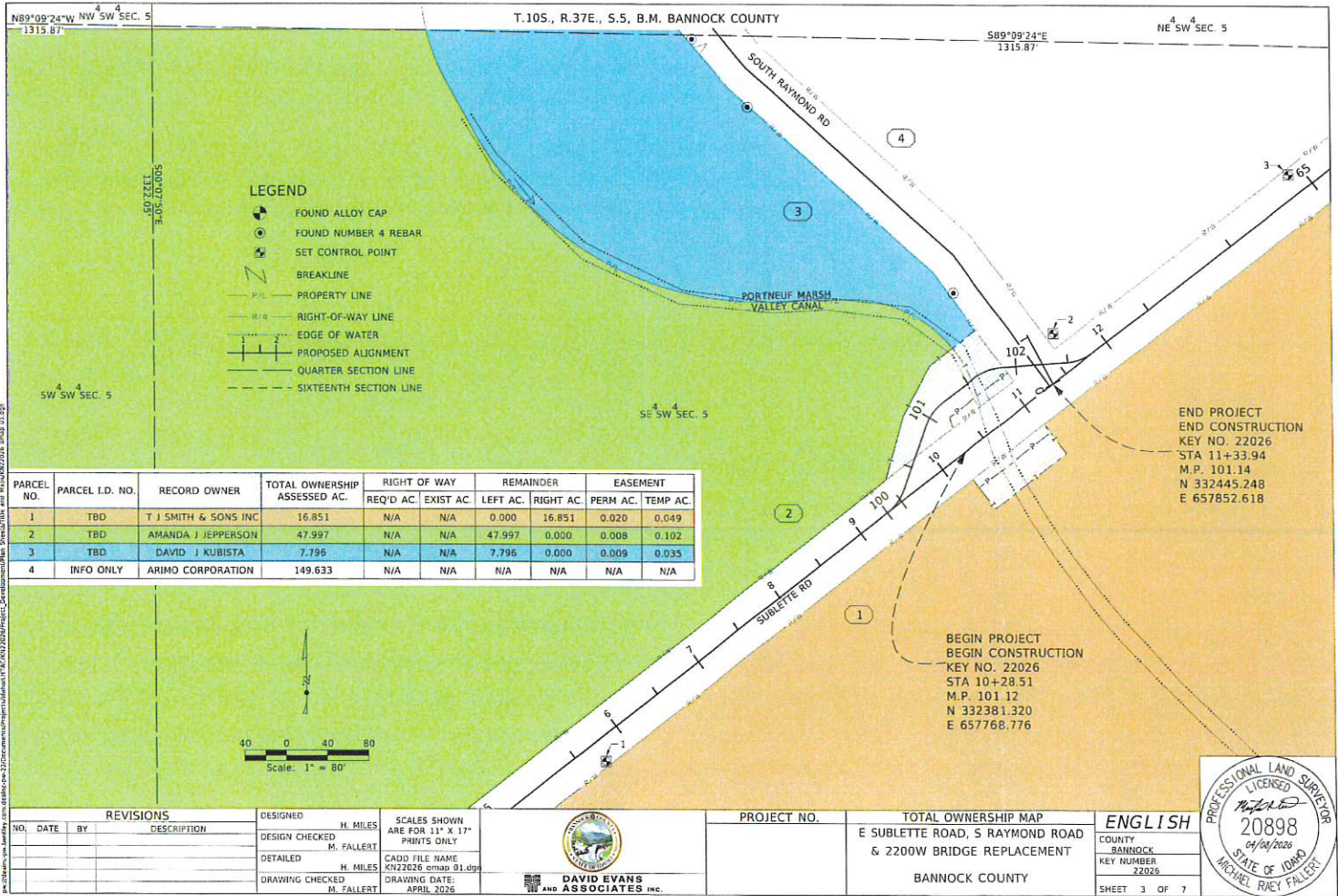
T. Craig Smith

Recommended for Approval

By _____
County Public Works Director

ATTACHMENT 1

Project Exhibit



ATTACHMENT 2

Deed and Exhibit

WARRANTY DEED

THIS INDENTURE made this day of , 2026, T.J. Smith and Sons, Inc. , the "GRANTOR", and Bannock County, Idaho, a body politic and corporate of the State of Idaho, the "GRANTEE";

WITNESSETH:

FOR VALUE RECEIVED, the GRANTOR has granted, conveyed, bargained and sold, and does hereby grant, bargain, sell, convey and confirm to the GRANTEE and its successors and assigns forever, that certain real property situated in the COUNTY OF BANNOCK, STATE OF IDAHO, more particularly described on Exhibit "A" attached hereto and by this reference made a part hereof,

TOGETHER with all and singular the buildings, structures, improvements and fixtures thereto, the tenements, hereditaments, and appurtenances there unto belonging or in any wise appertaining, the reversion and reversions, remainder and remainders, and rents, issues and profits thereof (the "Premises").

SUBJECT TO general taxes and assessments for the current year which are not yet due and payable, easements of record or obvious on a physical inspection of the Premises, any recorded reservation of oil and/or mineral rights covenants of record.

Subject to those exceptions to title to which this conveyance is expressly made subject and those made, suffered or done by the GRANTEE: (a) the GRANTOR covenants to the GRANTEE, its successors and assigns, that the GRANTEE shall enjoy the quiet and peaceful possession of the Premises; and (b) GRANTOR warrants to the GRANTEE, its successors and assigns, that GRANTOR is the owner of said Premises in fee simple and has the right and authority to convey the same to GRANTEE, and GRANTOR will defend the GRANTEE's title from all lawful claims whatsoever.

The current address of the GRANTEE is:

Bannock County
624 East Center
Pocatello, Idaho 83201

IN WITNESS WHEREOF, this WARRANTY DEED has been duly executed by the GRANTOR, the day, month and year herein first above written.

SELLER: T.J. SMITH AND SONS

T. Craig Smith
Craig Smith, Owner T.J. Smith and Sons

On this 29th day of April, 2026 before me, the undersigned, a Notary Public in and for said State, personally appeared Craig Smith, know to me the owner of said Property.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Melanne Birch

Notary Public for Melanne Birch

Residing at Bannock County

My commission expires 10/11/2030



EXHIBIT A

Local Highways Technical Assistance Council (LHTAC)
 E. Sublette Road Bridge Replacement, Bannock County
 Bridge No. 22026
Parcel No. 1
 Parcel I.D. No. TBD

March 26, 2026
 Permanent Easement
 860.02 Sq. Ft. ±
 0.0197 Acres ±
 Page 1 of 2
 1 Exhibit Map (Page 2 of 2)

LEGAL DESCRIPTION

A parcel of land located in a portion of the Southeast Quarter of the Southwest Quarter (SE¹SW⁴), Section 05, Township 10 South, Range 37 East, of the Boise Meridian, Bannock County, Idaho, directly affecting all that certain parcel described in Instrument No. 479185, and more particularly described as follows:

Commencing at the West 1/16 Corner of said Section 05, monumented with a found 1 1/2 inch aluminum per Record of Survey Inst. No. 20211078, being Station 48+97.42, 257.58 feet right of the Sublette center line alignment as set forth in LHTAC Bridge Replacement Project No. 22026, Thence: N41°24'43"E 1,193.56 feet to a point 25.00' right of center line stationing 60+68.00 of said Sublette alignment on the southerly right of way of Sublette Road; and the **POINT OF BEGINNING**;

Thence: N52°40'32"E, 86.00 feet along said southerly right of way, to Station 61+54.00, 25.00 feet right of said Sublette alignment.

Thence: S37°19'28"E, 10.00 feet, along the easterly line of said described parcel to Southeast corner, said point being at Station 61+54.00, 35.00 feet right of said Sublette alignment.

Thence: S52°40'32"W, 86.00, to the southwest corner of said described parcel, said point being at Station 60+68.00, 35.00 feet right of said Sublette alignment,

Thence: N37°19'28"W, 10.00 feet, to a point on the southerly right of way line of Sublette Road, said point being at Station 60+68, 25.00 feet right of said Sublette alignment and the **POINT OF BEGINNING**

The above described parcel contains 860.02 Sq. Ft (0.0197 acres), more or less.

LHTAC Right of Way Plans Station Reference: 60+68.00 to 61+54.00 Sublette Road as set forth in LHTAC Bridge Replacement Project No.22026.

Station and offset distances are perpendicular to said highway Right of Way centerline.

The basis of bearing for the above parcel description is Grid North based on the Idaho State Plane Coordinate System, East Zone. All distances are ground distances.

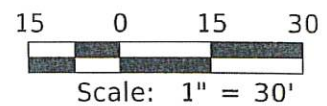
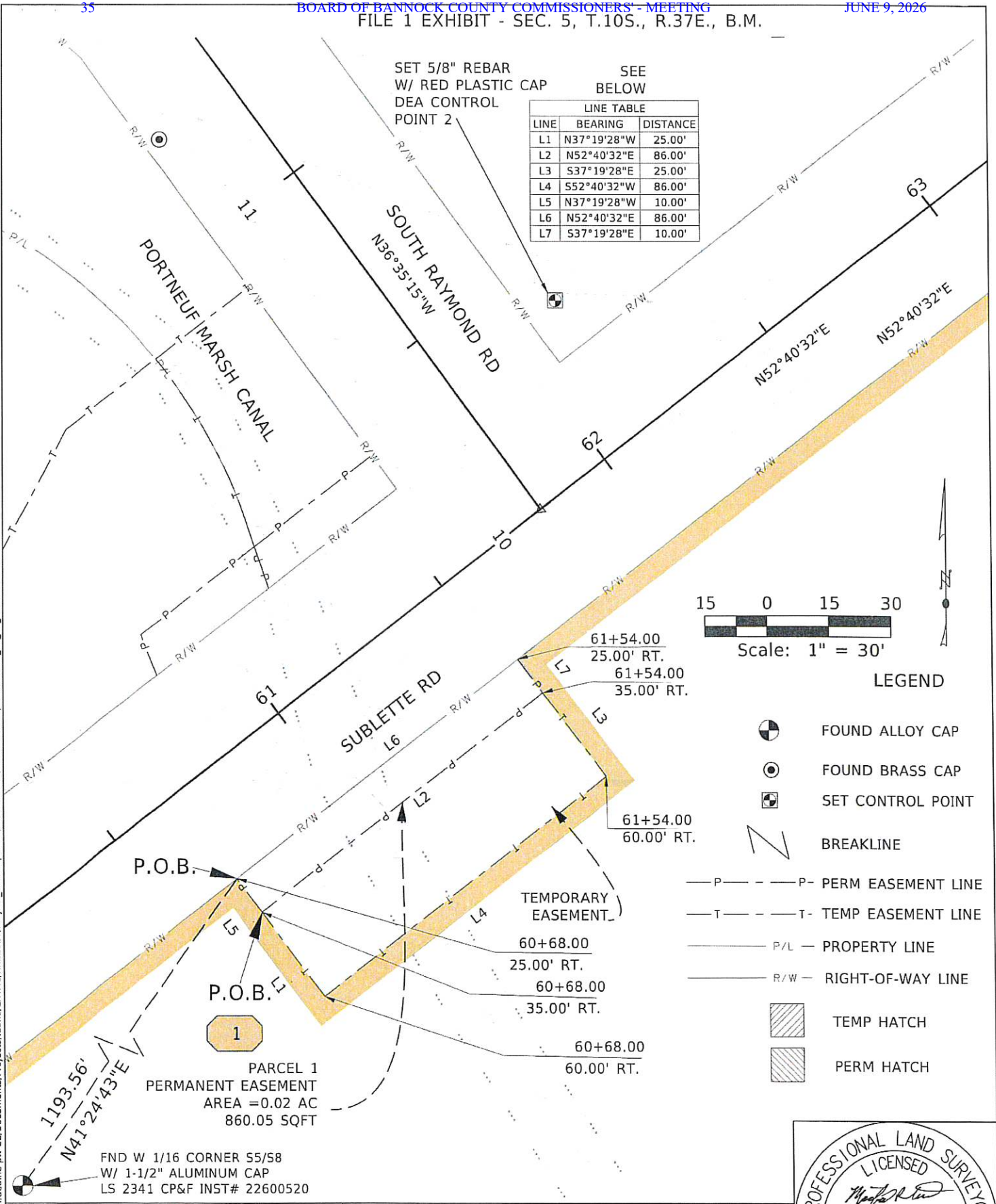
Parcel is subject to any easements or reservations.



SET 5/8" REBAR
W/ RED PLASTIC CAP
DEA CONTROL
POINT 2

SEE
BELOW

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N37°19'28"W	25.00'
L2	N52°40'32"E	86.00'
L3	S37°19'28"E	25.00'
L4	S52°40'32"W	86.00'
L5	N37°19'28"W	10.00'
L6	N52°40'32"E	86.00'
L7	S37°19'28"E	10.00'



LEGEND

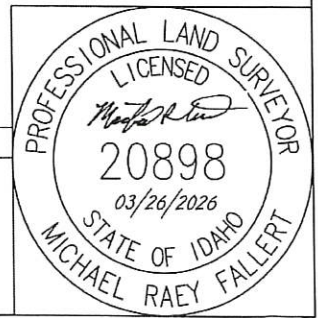
- FOUND ALLOY CAP
- FOUND BRASS CAP
- SET CONTROL POINT
- BREAKLINE
- PERM EASEMENT LINE
- TEMP EASEMENT LINE
- PROPERTY LINE
- RIGHT-OF-WAY LINE
- TEMP HATCH
- PERM HATCH

FND W 1/16 CORNER S5/S8
W/ 1-1/2" ALUMINUM CAP
LS 2341 CP&F INST# 22600520



DAVID EVANS AND ASSOCIATES INC.

EXHIBIT TO ACCOMPANY LEGAL DESCRIPTION
SUBLETTE BRIDGE
BANNOCK COUNTY, IDAHO
BRIDGE KEY NUMBER 22026



T.J. SMITH AND SONS, INC
Project No.: 22026
Project Parcel No: 1
County Parcel ID No: RPR4263002004
County: Bannock

Temporary Easement
Description

A portion of property as depicted on Attachment 1 attached hereto and made a part hereof and described as:

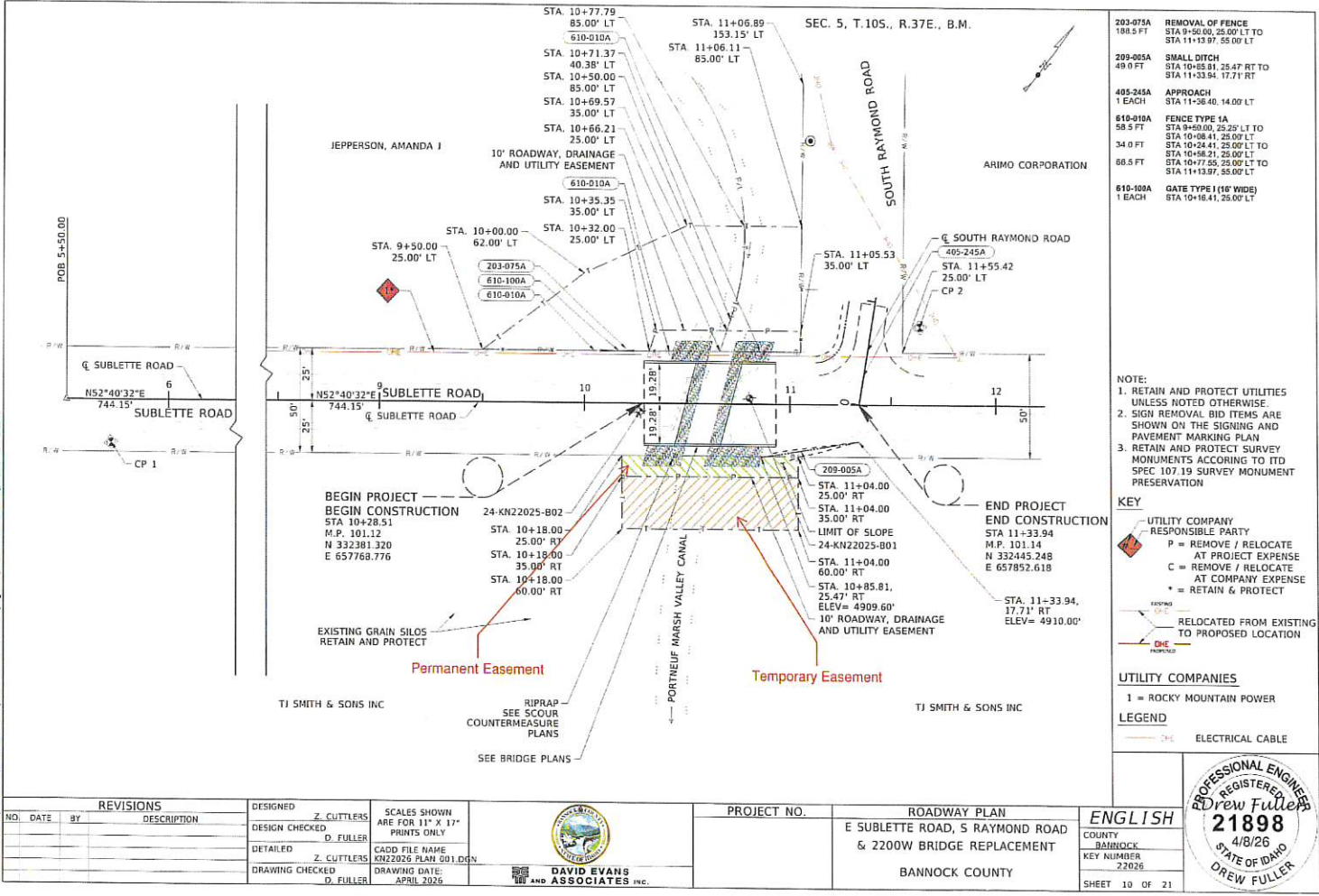
A portion of land located in a portion of the Southeast Quarter of the Southwest Quarter (SE⁴SW⁴), Section 05, Township 10 South, Range 37 East, of the Boise Meridian, Bannock County, Idaho, directly affecting all that certain parcel described in Instrument No. 479185, and more particularly described as follows:

Commencing on the centerline of Project 22026 at Station 60+68 on centerline;
Thence southeasterly to a point at Station 60+68 35.00 feet Right to the point of beginning;

Thence southeasterly to a point at Station 60+68, 60 feet Right;
Thence northeasterly to a point at Station 61+54, 60 feet Right;
Thence northwesterly to a point at Station 61+54, 35 feet Right;
Thence southwesterly to the point of beginning at Station 60+68, 35.00 feet Right.

The above described parcel contains 0.049 acres (approximately 2134 square feet) more or less.

LHTAC Right of Way Plans Station Reference: 60+68.00 to 61+54.00 Right of Sublette Road as set forth in LHTAC Bridge Replacement Project No.22026.



- 203-075A REMOVAL OF FENCE
186.5 FT STA 9+50.00, 25.00' LT TO STA 11+19.97, 55.00' LT
- 209-005A SMALL DITCH
49.0 FT STA 10+65.81, 29.47' RT TO STA 11+33.94, 17.71' RT
- 405-245A APPROACH
1 EACH STA 11+36.40, 14.09' LT
- 610-010A FENCE TYPE 1A
58.5 FT STA 9+50.00, 25.25' LT TO STA 10+08.41, 25.00' LT
34.0 FT STA 10+24.41, 25.00' LT TO STA 10+58.21, 25.00' LT
68.5 FT STA 10+77.55, 25.00' LT TO STA 11+19.97, 55.00' LT
- 610-100A GATE TYPE 1 (16' WIDE)
1 EACH STA 10+16.41, 25.00' LT

- NOTE:
1. RETAIN AND PROTECT UTILITIES UNLESS NOTED OTHERWISE
 2. SIGN REMOVAL BID ITEMS ARE SHOWN ON THE SIGNING AND PAVEMENT MARKING PLAN
 3. RETAIN AND PROTECT SURVEY MONUMENTS ACCORDING TO ITD SPEC 107.19 SURVEY MONUMENT PRESERVATION

- KEY
- UTILITY COMPANY RESPONSIBLE PARTY
 - P = REMOVE / RELOCATE AT PROJECT EXPENSE
 - C = REMOVE / RELOCATE AT COMPANY EXPENSE
 - * = RETAIN & PROTECT
 - RELOCATED FROM EXISTING TO PROPOSED LOCATION

UTILITY COMPANIES

1 = ROCKY MOUNTAIN POWER

LEGEND

— CHC ELECTRICAL CABLE



REVISIONS		
NO.	DATE	DESCRIPTION

DESIGNED	Z. CUTTLERS
DESIGN CHECKED	D. FULLER
DETAILED	Z. CUTTLERS
DRAWING CHECKED	D. FULLER

SCALES SHOWN ARE FOR 11" X 17" PRINTS ONLY

CADD FILE NAME: KN22026 PLAN 001.DGN

DRAWING DATE: APRIL 2026

DAVID EVANS AND ASSOCIATES INC.

PROJECT NO.	ROADWAY PLAN
	E SUBLETTE ROAD, S RAYMOND ROAD & 2200W BRIDGE REPLACEMENT
	BANNOCK COUNTY

ENGLISH
COUNTY: BANNOCK
KEY NUMBER: 22026
SHEET 10 OF 21

RIGHT OF WAY CONTRACT

Project No.: 22026
Project Parcel No: 2
County Parcel ID No: RPR4263001503
County: Bannock

THIS AGREEMENT, made this ^{9th KB} ~~29~~ day of ^{KB} ~~April~~ ^{June}, 2026 between the COUNTY OF BANNOCK, IDAHO, by and through the BANNOCK COUNTY ROAD & BRIDGE DEPARTMENT, herein called "COUNTY," and AMANDA J. JEPPERSON herein called "GRANTOR."

WHEREAS, Bannock County is engaged in the construction of a highway project designated as E SUBLETT RD, S RAYMOND RD. & 2200W BRIDGE REPLACEMENT, Bridge Key Number 22026 ("Project"), as shown on **Attachment 1**, which Project will affect certain property belonging to Grantor known as Parcel No. 2, permanent easement legally described and shown on **Attachment 2**, and the temporary easement described on **Attachment 3**.

NOW THEREFORE, the parties hereto agree as follows:

1. County shall pay Grantor and lienholder(s), if any, such sums of monies as are set out below. Grantor agrees to pay all taxes and assessments due and owing, including taxes owing for the year in which this transaction closes. Payment to Grantor pursuant to this Agreement is contingent upon Grantor demonstrating clear title to the Property identified above through use of documents acceptable to County and the title company being utilized by County for this Project. Grantor shall execute and deliver to County a notarized instrument of conveyance corresponding to the interest being acquired.
2. This contract shall not be binding unless and until executed by the County or the authorized representative.
3. The parties have herein set out the whole of their agreement, the performance of which constitutes the entire consideration for the grant of said right of way and shall relieve the County of all future claims or obligations on that account or on account of the location, grade and construction of the proposed highway.
4. Grantor represents that to the best of their knowledge no hazardous materials have been stored or spilled on the subject Property during their ownership or during previous ownerships at least insofar as they observed or have been informed. In the alternative, if the grantor has knowledge of storage or spill of hazardous materials on the subject Property, that information is set out below. This sale is conditional upon full disclosure of any such information.
5. Grantor hereby grants the County and/or its contractor a Temporary Easement of ingress and egress for construction of the Project and for unexpected and currently unforeseen incidents related to the construction of the Project. For example, the Temporary Easement allows County and/or its designated contractor to enter upon the remainder of Grantor's property to retrieve

materials, equipment, debris, etc. related to the construction of the Project that might encroach upon Grantor's property. Said Temporary Easement shall terminate upon the completion of the Project.

6. Grantor agrees to give the County legal and physical possession of the property herein being purchased by the County upon grantors receipt of payment.

7. The project is to replace the bridge at E SUBLETT RD, S RAYMOND RD. & 2200W BRIDGE REPLACEMENT. Permanent easement shall be Project Station 60+82 to 61+19.56 Left for the bridge replacement. Temporary easement shall be Project Station 60+00 to 61+27.79 Left for the detour during construction. Grantor understands that construction work associated with this bridge is not anticipated to take more than 5 months and the construction contract will include provisions that require the contractor to continuously progress with work until completion to ensure delays during construction. Liquidated damages are included within the construction contract if the contractor does not meet the contract milestones and schedule requirements.

8. In consideration of the interests being conveyed by Grantor, County shall pay Grantor as follows:

0.008 acre(s) permanent easement	\$70.00
0.102 acre(s) temporary easement	\$155.00
Improvements	\$0.00
Damages	<u>\$0.00</u>
 JUST COMPENSATION	 \$225.00
 Incentive (contract must be accepted within 45 days)	 <u>\$500.00</u>
 Total offer	 \$725.00

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

BANNOCK COUNTY

Approved

By _____
Commissioner *Jeff Haugh*

GRANTOR:

[Handwritten Signature]

Recommended for Approval

By *[Handwritten Signature]*
County Public Works Director

ATTACHMENT 1

Project Exhibit

ATTACHMENT 2

Deed and Exhibit

WARRANTY DEED

THIS INDENTURE made this day of , 2026, Amanda J. Jepperson, the "GRANTOR", and Bannock County, Idaho, a body politic and corporate of the State of Idaho, the "GRANTEE";

WITNESSETH:

FOR VALUE RECEIVED, the GRANTOR has granted, conveyed, bargained and sold, and does hereby grant, bargain, sell, convey and confirm to the GRANTEE and its successors and assigns forever, that certain real property situated in the COUNTY OF BANNOCK, STATE OF IDAHO, more particularly described on Exhibit "A" attached hereto and by this reference made a part hereof,

TOGETHER with all and singular the buildings, structures, improvements and fixtures thereto, the tenements, hereditaments, and appurtenances there unto belonging or in any wise appertaining, the reversion and reversions, remainder and remainders, and rents, issues and profits thereof (the "Premises").

SUBJECT TO general taxes and assessments for the current year which are not yet due and payable, easements of record or obvious on a physical inspection of the Premises, any recorded reservation of oil and/or mineral rights covenants of record.

Subject to those exceptions to title to which this conveyance is expressly made subject and those made, suffered or done by the GRANTEE: (a) the GRANTOR covenants to the GRANTEE, its successors and assigns, that the GRANTEE shall enjoy the quiet and peaceful possession of the Premises; and (b) GRANTOR warrants to the GRANTEE, its successors and assigns, that GRANTOR is the owner of said Premises in fee simple and has the right and authority to convey the same to GRANTEE, and GRANTOR will defend the GRANTEE's title from all lawful claims whatsoever.

The current address of the GRANTEE is:

Bannock County
624 East Center
Pocatello, Idaho 83201

IN WITNESS WHEREOF, this WARRANTY DEED has been duly executed by the GRANTOR, the day, month and year herein first above written.

SELLER: Amanda J. Jepperson

Amanda J. Jepperson
Amanda J. Jepperson

On this 29th day of April, 2026 before me, the undersigned, a Notary Public in and for said State, personally appeared Amanda J. Jepperson, know to me the owner of said Property.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



Breanne Birch
Notary Public for Breanne Birch
Residing at Bannock County
My commission expires 10/11/2030

EXHIBIT A

Local Highways Technical Assistance Council (LHTAC)
 E. Sublette Road Bridge Replacement, Bannock County
 Bridge No. 22026
Parcel No. 2
 Parcel I.D. No. TBD

March 26, 2026
 Permanent Easement
 343.81 Sq. Ft. ±
 0.008 Acres ±

Page 1 of 2
 1 Exhibit Map (Page 2 of 2)

LEGAL DESCRIPTION

A parcel of land a portion of the Northeast Quarter of the Southwest Quarter (NE⁴SW⁴), Section 05, Township 10 South, Range 37 East, of the Boise Meridian, Bannock County, Idaho, directly affecting all that certain parcel described in Instrument No. 2021-7722, and more particularly described as follows:

Commencing at the West 1/16 Corner of said Section 05, monumented with a found 1 1/2 inch aluminum per Record of Survey Inst. No. 20211078, being Station 48+97.42, 257.58 feet right of the Sublette center line alignment as set forth in LHTAC Bridge Replacement Project No. 22026, Thence N39°14'00"W 1,217.95 feet to a point 25.00' left of center line stationing 60+82.00 of said Sublette alignment on the northerly right of way of Sublette Road; and the **POINT OF BEGINNING**;

Thence N20°37'35"W, 10.44 feet, to Station 60+85.00, 35.00 feet left of said Sublette alignment,

Thence N52°40'32"E, 34.56 feet, along the northerly line of said described parcel to northeast corner, said point being at Station 61+19.56, 35.00 feet left of said Sublette alignment,

Thence leaving said north line of described parcel, S18°44'54"E, 10.55, to the southeast corner of said described parcel, said point being at Station 61+16.20, 25.00 feet left of said Sublette alignment and the northerly right of way line of Sublette Road,

Thence S52°40'32"W, 34.20 feet, along the northerly right of way line of Sublette Road, said point being at Station 60+82.00, 25.00 feet left of said Sublette alignment and the **POINT OF BEGINNING**

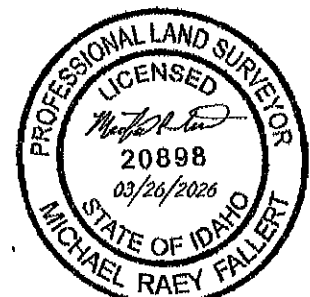
The above described parcel contains 343.81 Sq. Ft (0.008 acres), more or less.

LHTAC Right of Way Plans Station Reference:60+82.00 to 61+19.56 Sublette Road as set forth in LHTAC Bridge Replacement Project No. 22026

Station and offset distances are perpendicular to said highway Right of Way centerline.

The basis of bearing for the above parcel description is Grid North based on the Idaho State Plane Coordinate System, East Zone. All distances are ground distances.

Parcel is subject to any easements or reservations.



ATTACHMENT 3

Temporary Easement Description

AMANDA J. JEPPELSON
Project No.: 22026
Project Parcel No: 2
County Parcel ID No: RPR4263001503
County: Bannock

Temporary Easement
Description

A portion of property as depicted on Attachment 1 attached hereto and made a part hereof and described as:

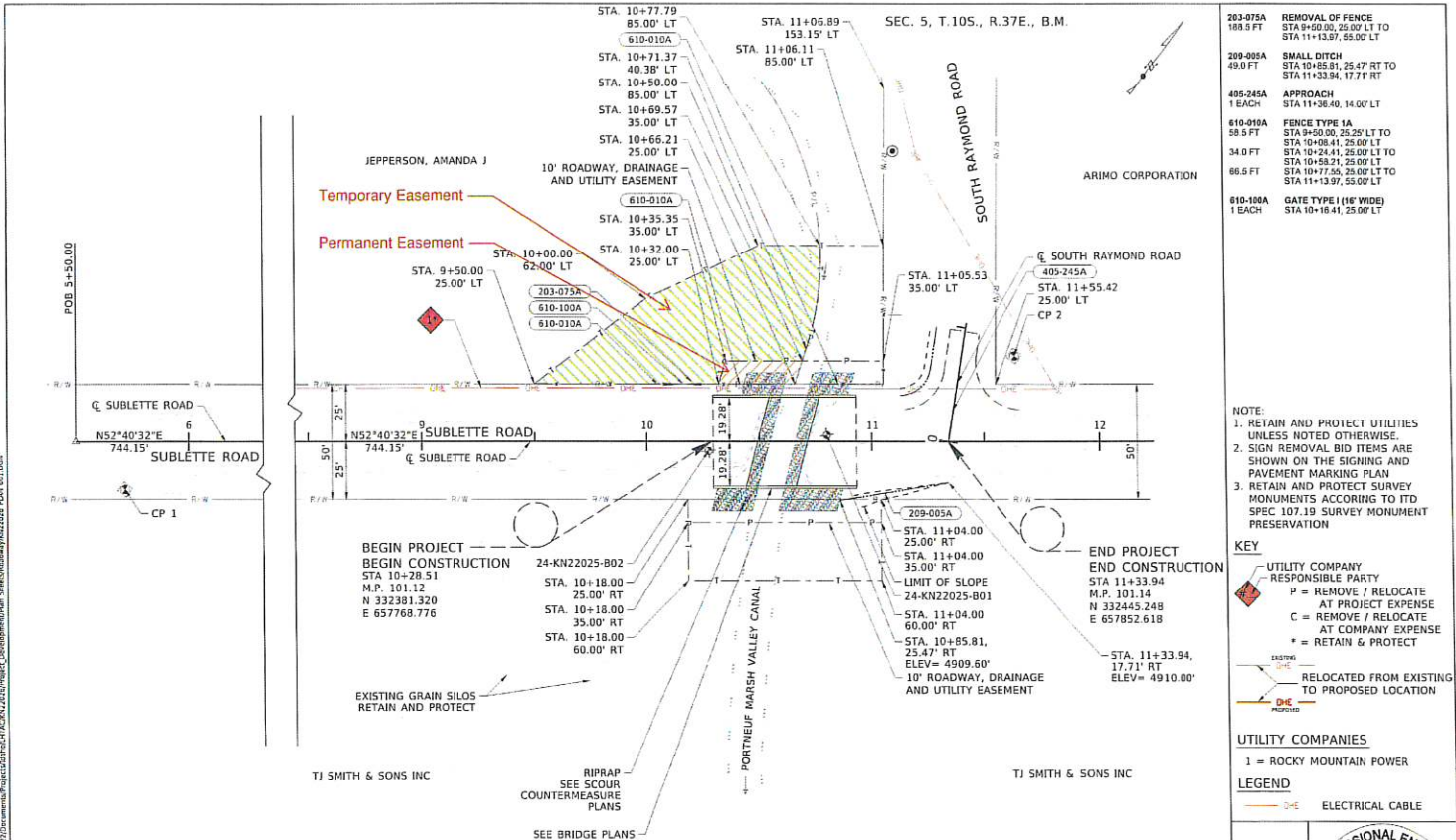
A portion of land located in the Northeast Quarter of the Southwest Quarter (NE⁴SW⁴), Section 05, Township 10 South, Range 37 East, of the Boise Meridian, Bannock County, Idaho, directly affecting all that certain parcel described in Instrument No. 2021-7722, and more particularly described as follows:

Commencing on the centerline of Project 22026 at Station 60+00 on centerline;
Thence northwesterly to a point at Station 60+00 25.00 feet Left to the point of beginning;

Thence northeasterly to a point at Station 60+50, 62 feet Left;
Thence northeasterly to a point at Station 61+00, 85 feet Left;
Thence northeasterly to a point at Station 61+27.79, 85 feet Left;
Thence southeasterly along the Portneuf Marsh Valley Canal to a point at Station 61+21.37, 40.38 feet Left;
Thence continuing southeasterly along the Portneuf Marsh Valley Canal to a point at Station 61+19.56, 35 feet Left;
Thence southwesterly to a point at Station 60+85, 35 feet Left;
Thence southeasterly to a point at Station 60+82, 25 feet Left;
Thence southwesterly to the point of beginning at Station 60+00, 25.00 feet Left.

The above described parcel contains 0.102 acres (approximately 4440 square feet) more or less.

LHTAC Right of Way Plans Station Reference: 60+00 to 61+27.79 Left of Sublette Road as set forth in LHTAC Bridge Replacement Project No.22026.



203-075A	REMOVAL OF FENCE	STA 9+50.00, 25.00' LT TO STA 11+13.97, 55.00' LT
209-005A	SMALL DITCH	STA 10+85.81, 25.47' RT TO STA 11+53.94, 17.71' RT
405-245A	APPROACH	STA 11+36.40, 14.00' LT
610-010A	FENCE TYPE 1A	STA 9+50.00, 25.25' LT TO STA 10+48.41, 25.00' LT STA 10+24.41, 25.00' LT TO STA 10+58.21, 25.00' LT STA 10+17.55, 25.00' LT TO STA 11+13.97, 55.00' LT
610-100A	GATE TYPE (16' WIDE)	STA 10+16.41, 25.00' LT

- NOTE:
1. RETAIN AND PROTECT UTILITIES UNLESS NOTED OTHERWISE.
 2. SIGN REMOVAL BID ITEMS ARE SHOWN ON THE SIGNING AND PAVEMENT MARKING PLAN
 3. RETAIN AND PROTECT SURVEY MONUMENTS ACCORDING TO ITD SPEC 107.19 SURVEY MONUMENT PRESERVATION

KEY

	UTILITY COMPANY RESPONSIBLE PARTY
	P = REMOVE / RELOCATE AT PROJECT EXPENSE
	C = REMOVE / RELOCATE AT COMPANY EXPENSE
	+ = RETAIN & PROTECT
	RELOCATED FROM EXISTING TO PROPOSED LOCATION

UTILITY COMPANIES

1 = ROCKY MOUNTAIN POWER

LEGEND

ELECTRICAL CABLE

<p>REVISIONS</p> <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>BY</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			NO.	DATE	BY	DESCRIPTION																	<p>DESIGNED Z. CUTTLERS</p> <p>DESIGN CHECKED O. FULLER</p> <p>DETAILED Z. CUTTLERS</p> <p>DRAWING CHECKED O. FULLER</p>	<p>SCALES SHOWN ARE FOR 11" x 17" PRINTS ONLY</p> <p>CADD FILE NAME KN22026 PLAN 031.DGN</p> <p>DRAWING DATE: APRIL 2026</p>	<p>DAVID EVANS AND ASSOCIATES INC.</p>	<p>PROJECT NO.</p> <p>ROADWAY PLAN</p> <p>E SUBLETTE ROAD, S RAYMOND ROAD & 2200W BRIDGE REPLACEMENT</p> <p>BANNOCK COUNTY</p>	<p>ENGLISH</p> <p>COUNTY BANNOCK</p> <p>KEY NUMBER 22026</p> <p>SHEET 10 OF 21</p>	
NO.	DATE	BY	DESCRIPTION																									

April 07, 2026 12:31:13 PM C:\Users\jfuller\OneDrive\Documents\Projects\2026\22026\031.DGN



BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83201
Phone: (208) 236-7210 • Fax: (208) 234-7363

ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

*The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 212, Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.gov/commissioners>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meeting accommodations should contact the Commissioner's Office at 208-236-7210, five working days before the meeting.*

E-mail this completed form and any supporting documents to agendarequest@bannockcounty.gov

Meeting Date Requested: 06/09/2026

Requestor Name: Hal Jensen

Department: Planning & Development

Item to be considered/background:

To review with commission the findings for floodway and floodplain by CDM Smith for the landfill letter of map amendment, or revision, and seek path forward to start construction of the new scale house.

Action Requested: Decision

Amount of Time Requested: N/A

Financial Impact (Total Cost/Funding Source):

Costs associated with the letter of map amendment

Does this item involve a contract, agreement, external funding application, or award acceptance?
No

Has the item been submitted to/reviewed by Legal?

Has the item been reviewed by Risk Management?

Are all supporting documents included?

List of additional attendees: Tristan Bourquin, Dillon Evans

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:
Date: 6/9/26 Time: _____

In the Matter of APPROVING)
MAY 2026 SALARIES)

R.S. No. 2026-37
 June 9, 2026

RESOLUTION

WHEREAS, salary approval forms, for the month of May 2026, have been submitted for approval by the Board of County Commissioners;

NOW, THEREFORE, BE IT RESOLVED that the following salaries are approved by the Board:

Date Approved	Name – Position Department – Reason for Change	Effective Date & Salary
05/12/2026	Jaren Haskin – Mechanic 3 Road & Bridge – exceptional placement	05/18/2026 \$27.35/hour
	Brenda Dickman – Code Enforcement Officer Planning & Development – Replacing Janae Penrod	05/18/2026 \$22.35/hour
	Brynnan Williams – Deputy Detention Division Jail – Replacing Aaron DeLoach	05/11/2026 \$23.52/hour
	Ryleigh Lawrence – Intern Juvenile Justice/The Village – Internship	05/18/2026 Unpaid
05/14/2026	Andrew Iverson – Undersheriff Sheriff – Replacing Alex Hamilton	05/30/2026 \$4,183.23/biweekly
	Erin Owen – On-call Juvenile Detention Deputy Juvenile Detention – Part-time	06/01/2026 \$19.68/hour
	Braeden Clayson – Emergency Management Director County Operations – Replacing Wes Jones	05/26/2026 \$2,575.20/biweekly
	Todd Mauger – Juvenile Probation Director Juvenile Probation – Replacing Matt Olsen	05/18/2026 \$3,247.20/biweekly
	Julia Porter – PT Admin Assistant Adult Probation & Pretrial – Replacing Stefanee Welker	05/26/2026 \$16.07/hour
05/19/2026	Brent Jensen – Mechanic 2 Road & Bridge – exceptional placement	06/01/2026 \$25.57/hour
	Silverio Calderas – Mechanic 2 Road & Bridge – exceptional placement	06/01/2026 \$25.57/hour
05/21/2026	Zachary Hunter – Facilities – Seasonal Event Center – Seasonal	06/01/2026 \$17.20/hour
	Raechel Lucero – Facilities – Seasonal Event Center – Seasonal	06/01/2026 \$17.20/hour
	Rebecca Geier – On-call Juvenile Detention Deputy Juvenile Detention – Part-time	06/01/2026 \$19.68/hour
05/26/2026	Autumn Goodwin – Accounts Payable Tech/Deputy Clerk Clerk/Recorder/Auditor – Replacing K Mainord	06/01/2026 \$18.41/hour
	Eliza Casper – Restorative Conf. Coord Prevention Prgrm Juvenile Justice: The Village – Replacing Hayley Christensen	06/01/2026 \$19.68/hour

	Michael Coleman – Facilities Coordinator 1 Parks & Event Center – Replacing Rebecca Payne	06/01/2026 \$19.68/hour
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BOARD OF BANNOCK COUNTY COMMISSIONERS

Jeff Hough, Chair

Ernie Moser, Member

Ken Bullock, Member

ATTEST: _____
Jason C. Dixon, Clerk

In the Matter of APPROVING)
 MAY 2026 ALCOHOL LICENSES)

R.S. No. 2026-38
 June 9, 2026

RESOLUTION

WHEREAS, in the month of May 2026, the following applied for the following licenses and have been issued permits by the District Health Department and do not have any disqualifications;

NOW, THEREFORE, BE IT RESOLVED that the following applications for licenses/permits be approved.

DATE APPROVED	LIC #	TOTAL	OWNER/ APPLICANT	DBA/Event
05/14/2026	ABL2026-004	\$100.00	Modis Freeze Dried Treats	Modis LLC
05/21/2026	ACP2026-007	\$20.00	The Swanky Saloon	Wedding
	ABT2026-007	\$20.00	Maverik Group	Maverik #651
	ABT2026-006	\$20.00	Maverik Group	Maverik #489
	ABT2026-005	\$20.00	Maverik Group	Maverik #364
	ABT2026-004	\$20.00	Maverik Group	Maverik #347
	ABT2026-003	\$20.00	Maverik Group	Maverik #194
05/26/2026	ACP2026-008	\$20.00	Club Charleys	Wedding
	ABT2026-008	\$20.00	Fuji Steak House Inc	Fuji Steak House

BOARD OF BANNOCK COUNTY COMMISSIONERS

 Jeff Hough, Chair

 Ernie Moser, Member

 Ken Bullock, Member

ATTEST: _____
 Jason C. Dixon, Clerk

In The Matter of AUTHORIZATION)
TO EXCHANGE OR TRADE)
COUNTY ASSETS/PROPERTY)

R.S. No 2026-39
June 9, 2026

RESOLUTION

WHEREAS, Idaho Code §§31-807 and 31-808 vest the power and authority to manage real and personal property for the benefit of the County with the Board of County Commissioners; and

WHEREAS, Idaho Code §31-829 provides that whenever any elected official has any property belonging to the county under his/her jurisdiction or control which, in his/her judgment, is obsolete, worn, or damaged and is of greater value on a trade-in or exchange, with the consent of the Board, he/she may trade-in or exchange such property and apply its trade-in value on the purchase price of the replacement; and

WHEREAS, the following assets/property have been determined to be obsolete and worn and are of no further use to the County:

Quantity	Description	Asset/Serial Number or VIN
1	2021 Caterpillar 950 GC	M5T04470
1	2021 Caterpillar 950GC	M5T04507

and

WHEREAS, it was determined to be in the best interest of the County to trade-in the above equipment as follows:

2021 CAT 950GC M5T04470 trade in value of \$25,000 toward 2025 950GC Medium Wheel Loader
2021 CAT 950GC M5T04507 trade in value of \$25,000 toward 2025 950GC Medium Wheel Loader

NOW THEREFORE, IT IS HEREBY RESOLVED that the department is hereby authorized to trade-in the above property and apply the values toward the replacement equipment.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Jeff Hough, Chair

Ernie Moser, Member

Ken Bullock, Member

ATTEST: _____
Jason C. Dixon, Clerk

In The Matter of AUTHORIZATION TO)
DISPOSE SURPLUS ASSETS/PROPERTY)

R.S. No 2026-40
 June 9, 2026

RESOLUTION

WHEREAS, Idaho Code §§31-807 and 31-808 vest the power and authority to manage real and personal property for the benefit of the County with the Board of County Commissioners; and

WHEREAS, Idaho Code §31-829 provides that whenever any elected official has any personal property belonging to the county under his/her jurisdiction or control which, in his/her judgment, is of no further use to the county, he/she may, with the consent of the Board of County Commissioners, dispose of the property through sale or other means; and

WHEREAS, the following assets/property are of no further use to the County:

Description	Asset/ID Number/VIN (if known)
2010 Polaris Sportsman	4xaz55a2ba017825
2-41 2010 Ram 1500	3D73Y3CL9BG585503
C127 2007 Pontiac G6	1G2ZG58N874204892
1-6 2009 Subaru Forester	JF1SG66638H726750
JP03 2011 Nissan Rogue	JNBAS5MCOBW285515
18-8 1998 Walk and Roll	
Onan Generator	
SH73 2015 Tahoe	1GNSK3ECOFR563603
3-42 1984 GMC C7H042	1GDG701B2EV524824
Kohler Generator	(From Sheriffs Office)
13-16 1980 Ford 5610 Mower	T2499
3-79 2007 GMC C5C042	1GDE5C12X7F400496
2-30 2005 k25743	1GTHK23U25F875561
2-45 2012 Dodge Ram 2500	3C6UD5CL4CG258814
JDO6 2013 Ford Focus	1FADP3F25DL266812
1996 Polaris Trail TRG	Vin#2684435
5H168 2019 Tahoe	1GNSKFEC2KR228760
Portable pressure washer	Event Center
Dump Bed	3121726
11-17 1983 V Plow	Public Works

and

WHEREAS, it was recommended to auction, salvage, donate, or dispose of the item.

NOW THEREFORE, IT IS HEREBY RESOLVED that the above property is declared to be surplus and disposed of as best determined by the department.

BOARD OF BANNOCK COUNTY COMMISSIONERS

 Jeff Hough, Chair

 Ernie Moser, Member

 Ken Bullock, Member

ATTEST: _____
 Jason C. Dixon, Clerk



BANNOCK COUNTY COMMISSIONERS
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AGENDA REQUEST FORM

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E-mail this completed form and any supporting documents to agendarequest@bannockcounty.gov

Meeting Date Requested: 06/09/2026

Requestor Name: Kristi Klauser

Department: Auditing

Item to be considered/background:

Signature on title for seized vehicle that will be returned to loan company.

Action Requested: Signature Only

Amount of Time Requested: N/A

Financial Impact (Total Cost/Funding Source):

n/a

Does this item involve a contract, agreement, external funding application, or award acceptance?

No

Has the item been submitted to/reviewed by Legal?

Has the item been reviewed by Risk Management?

Are all supporting documents included?

List of additional attendees: Jonathan Radford - will be present for any questions

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: _____ Time: _____

**BOARD OF BANNOCK COUNTY COMMISSIONERS
MINUTES CERTIFICATION**

We, the Board of Bannock County Commissioners, hereby certify approval of the minutes of the Bannock County Commissioners' meetings inclusive of the date(s) of May 21 and 26, 2026, as approved during the meeting of June 9, 2026.

BOARD OF BANNOCK COUNTY COMMISSIONERS

Jeff Hough, Chair

Ernie Moser, Member

Ken Bullock, Member

ATTEST:

Jason C. Dixon, Clerk



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Thursday, May 21, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Shantal Laulu, Comptroller Kristi Klauser, PIO Emma Iannacone, and HR Director Matthew Phillips

Agenda Details

AGENDA	
	Work Session and Claims Meeting (action items)
	Agenda:
1	<ul style="list-style-type: none"> Scott Crowther, Event Center/Wellness Complex, requesting approval of and signature on a contract for the Bob Conley Invitational (requested 5 minutes) (action item)
2	<ul style="list-style-type: none"> Daniel Kendall, Facilities, discuss potential cost for the parking lot at the Event Center off Venture Way (requested 5 minutes) (action item)
3	<ul style="list-style-type: none"> Dillon Evans, Solid Waste, regarding approval of and signature on (1) Certification of Authority for Agents for Idaho Power, and (2) Temporary Access License Agreement with the Church of Jesus Christ of Latter-Day Saints (requested 5 minutes) (action item)
4	<ul style="list-style-type: none"> Kiel Burmester, Public Works, requesting approval of and signature on two Sales Agreements with Western States CAT for new 950GC Loaders (requested 10 minutes) (action item)
5	<ul style="list-style-type: none"> Matthew K. Phillips, Human Resources and Risk Management, seeking approval for supplemental insurance for the mosquito abatement drone (requested 5 minutes) (action item)
6	<ul style="list-style-type: none"> Read and sign the Idaho Field of Heroes Memorial Days Proclamation (action item)
7	<ul style="list-style-type: none"> Signature only: Food Service Agreement Contract with Summit for District 6 Juvenile Detention (action item)
8	<ul style="list-style-type: none"> Todd Mauger, Juvenile Justice, requesting a discussion pertaining to restructuring of the Juvenile Probation Department with possible Executive Session under Idaho Code §74-206(1)(a) & (b) regarding personnel with potential action following adjournment of Executive Session (requested 15 minutes) (action item)
9	Claims Agenda: <ul style="list-style-type: none"> Board of Ambulance District: Invoices and Commissioner Report Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications Salary Rate Approval Forms/Notice of Separation with Potential Executive Session under Idaho Code §74-206(1)(a) & (b) regarding personnel with potential action following adjournment of Executive Session Payroll Report Alcohol Licenses and Permits Certificate of Residency Approval Mileage Reimbursement Requests Technology Request Form Memorandum Authorization for Accounts Payable Cardholder User Agreement and Authorization

Meeting Notes

- 1 9:00 AM Hough called the meeting to order. Highland High School Athletic Director Travis Bell and Meet Director Doug Hopster also appeared. Crowther reviewed the request to use the facility for the Bob Conley Invitational and for a district cross country meet. The contract terms were reviewed. Bullock moved to approve the fee reduction and events. The motion passed.
- 2 9:06 AM Business Manager and Event Director Scott Crowther and Public Works Director Kiel Burmester were also present. Kendall explained the estimate from staff for a parking lot near Venture Way is approximately \$2.1 million and a better estimate would be from an engineer. Discussion ensued on other projects that are currently being addressed at this time as well, priorities, and other options for the parking lot. Hough moved to approve engineering and questioned amount. Kendall reported that a meeting is scheduled and he will get a price. The motion died. Discussion ensued on moving the walking path.
- 3 9:23 AM Evans reviewed the document will authorize him to speak with Idaho Power for things such as requesting the power ratio the generator is producing. Moser moved to approve the agreement. The motion passed.
9:24 AM Evans reviewed the access agreement with the LDS church for sample testing. Bullock moved to sign the agreement as presented. The motion passed.
- 4 9:25 AM Burmester explained returning a leased loader and options available at this time. CAT is giving an additional trade-in bonus for turning over a second loader. Klauser provided insight regarding lease documents, sales agreements and the need for a resolution. Moser moved to approve the contracts as presented. The motion passed.
- 5 9:36 AM Public Works Director Kiel Burmester and Assistant Director Buddy Romriell also appeared. Phillips reviewed drone coverage and the quote. Discussion ensued on the life expectancy of the drone. Licensed Pilot named in the policy. Bullock move to accepted to approve the insurance and authorize Matthew to bind the policy. The motion passed.
- 6 9:41 AM Veterans Services Melissa Hartman, Angie Brush, Kale Ferguson, and John Rogers also appeared. Moser read the proclamation. Moser moved to accept the proclamation as read. The motion passed.
- 7 Moser moved to sign the Food Service Agreement with Summit. The motion passed.
- 8 9:55 AM Hough moved to enter into executive session under Idaho Code §74-206(1)(a) & (b) regarding personnel. The motion passed by roll call vote.
10:07 AM Hough moved to exit executive session. The motion passed.
- 9 Bullock moved. Passed.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Fee reduction was granted for high school track meets.	Parks & Rec
Facilities will report back with an estimate for engineering the parking lot concept and plans will be implemented to move the walking path.	Parks & Rec/Facilities
Certification of Authority for Agents for Idaho Power and Temporary Access License Agreement with Church of Jesus Christ of Latter-Day Saints were approved.	Landfill
Sales agreements for 950 GC loaders from CAT were approved.	Public Works/Resolution
Insurance coverage for the abatement drone was approved.	Public Works
Proclamation for Idaho Field of Heroes Memorial Days was read and approved.	Veterans

Food Service Agreement with Summit was approved.	Juvenile
Executive session was held to consider personnel matter.	Clerk
Items on the claims agenda were approved.	Clerk/Auditing/Resolution



MINUTES OF THE BOARD OF BANNOCK COUNTY COMMISSIONERS

Meeting Details

Date of Meeting:	Tuesday, May 26, 2026
Commissioners present:	Ernie Moser, Jeff Hough, and Ken Bullock
Clerk of the Board:	Jason C. Dixon
Absent Board Members:	
Staff present:	Deputy Clerk Shantal Laulu, Comptroller Kristi Klauser, and (9:07 am) Deputy Prosecutor Jonathan Radford

Agenda Details

AGENDA	
	Business Meeting (action items)
	Agenda:
1	<ul style="list-style-type: none"> Indigent Business may require an Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records exempt from public disclosure (action item)
2	<ul style="list-style-type: none"> Julie Hancock, Elections, regarding approval of and signature on the Canvass of Votes for the May 19th Primary Results (requested 10 minutes) (action item)
3	<ul style="list-style-type: none"> Kiel Burmester, Public Works, providing a monthly update
4	<ul style="list-style-type: none"> Buddy Romriell, Public Works, requesting authorization to reallocate or dispose of items, as well as signature on Consignment Agreement with PrimeTime Auctions (requested 10 minutes) (action item)
5	<ul style="list-style-type: none"> Braeden Clayson, Emergency Management Director, requesting (1) approval of and signature on Grant Recipient User Account Request Form, and (2) discussion (requested 5 minutes) (action item)
6	<ul style="list-style-type: none"> Motion to approve the Juvenile Probation Office restructure discussed during Executive Session on May 21, 2026 (action item)
7	SIGNATURE ONLY (action items):
8	CONSENT AGENDA (action items): <ul style="list-style-type: none"> Manual Checks Alcohol Licenses and Catering Permits Certificate of Residency Approval Personnel Actions with potential Executive Session under Idaho Code §§74-206(1)(a), (b) & (d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session Mileage and Travel Approvals Minutes: Approval of and signature on certification for meeting minutes for May 19, 2026
9	Fiscal Year 2027 Budget Preparation Meeting (potential action item)
10	Meeting with the Idaho Environmental Coalition
11	Fiscal Year 2027 Budget Preparation Meeting (potential action item)

Meeting Notes

- 1 9:00 AM Hough called meeting to order. There were no indigent matters.
- 2 9:00 AM Hancock reviewed statistics for the election with a 25% voter turnout. Discussion ensued on the election day process and improvements in operations. Moser moved to approve the primary results. The motion passed.
- 3 9:06 AM Assistant Director Buddy Romriell was also present. Burmester provided project updates for the department that included mag chloride, blading roads, chip sealing, Inman survey for widening, roof and doors on shop, interviews, weed spraying, cost share, and mosquito treatments. Discussion ensued on an application for a local improvement district, road mileage, and new subdivisions.
- 4 9:22 AM Romriell reviewed a list of surplus items for disposal at auction or reallocation. Klauser will get titles for signature. The auction will be June 13. Moser moved to approve disposal of the items as stated. The motion passed.
- 5 9:28 AM Clayson requested signature to change contact information on a BLM grant. Bullock moved to authorize signature. The motion passed.
- 6 9:30 AM Hough recapped a previous discussion to restructure Juvenile Probation. Bullock moved to accept as present. Passed.
- 7 Moser moved to approve the General Services Agreement with WSP USA Buildings, Inc. The motion passed.
- 8 Bullock moved to approve the items on the consent agenda. The motion passed.
- 9 10:02 AM Hough called the meeting to order. Leslie Schei, Executive Director of 6th Judicial District CASA Program, reported on the services provided and how the program is structured, number of children served, and areas served. Funding from the state is being cut, therefore, they are working on increasing fundraising activities to compensate for that. Discussions ensued on age ranges, length of time in the program, and finding volunteers. The request for funding is \$25,000. Last year they requested the same, but received \$20,000.
10:08 AM Michelle Poletti, Executive Director for Aid for Friends, and Tami Moore, Manager, appeared. Poletti explained they are requesting the same amount of \$30,000. Information was provided on use of funding, programs, funding sources, and numbers of families and individuals served. Questions were addressed regarding partnership with Idaho Housing and building ownership, and diversion from jail or the Crisis Center. Dixon exited.
10:19 AM Kirk Price from the Downey American Legion appeared. Price reported on services and activities the Legion provides. Price pointed out the building is the last CCC building in the County. Discussion ensued on Price's service, volunteers, and waiver of Downey fees. The funding request is \$2,500.
- 10 10:30 AM Dana Kirkham with Idaho Environmental Coalition reviewed cleanup work at the INL, and the Coalition's missions. They deal with legacy waste and repurpose and recycle spent nuclear waste. A portion of their revenue are donated to community causes in the counties. They have grants for arts and culture, economic development, education, health and wellness, and workforce training. Discussions ensued on local impact, additional reactors, and regulations.
- 11 10:55 AM Joe Borich and Erica Barnes from SEICCA appeared. Borich reviewed the meals on wheels program for homebound seniors. They serve just under 14,000 meals per year. Costs and

overhead were reviewed. The meal quality increased with a partnership with the Senior Center to make the meals. The funding request is the same at \$50,000.

Action Item Summary

ACTION/DIRECTION	ASSIGNED TO
Canvass of May 19 primary election was approved.	Elections
Authorization to dispose or reallocate Public Works items was approved and Agreement with PrimeTime Auctions.	Public Works/Resolution
Grant Recipient User Account Request Form was approved.	OEM
Restructure of Juvenile Probation Office was approved.	Juvenile
Items on the consent agenda were approved.	Clerk/Auditing/Resolution
FY27 budget prep meetings were held with CASA, Aid for Friends, Downey American Legion, and SEICCA Meals on Wheels.	Auditing
Informational meeting was held with Idaho Environmental Coalition.	Commission