



BANNOCK COUNTY COMMISSIONERS' – MEETING

Commissioners' Agenda

The Board of County Commissioners (BOCC) is comprised of the three elected County Commissioners: Ernie Moser (District 1), Jeff Hough (District 2, Chair), and Ken Bullock (District 3). The BOCC generally meets twice weekly: Tuesdays & Thursdays at 9:00 a.m. Unless otherwise noted, meetings are generally held in the Commissioner's Chambers at 624 E Center, Room 119, Pocatello, Idaho. During these public meetings, the BOCC may approve contracts, expend funds, hear testimony, make decisions on land use cases, and take care of other County matters. Times are subject to change within 15 minutes of the stated time.

Thursday, June 18, 2026

9:00 AM Work Session and Claims Meeting (action items)

Work Session Agenda:

- Scott Crowther, Event Center/Wellness Complex, (1) seeking approval of and signature on a contract requesting a fee waiver for Rock for the Animals, and (2) (AMENDED to include) Discussion pertaining to July 4th Fireworks with possible Executive Session under Idaho Code §74-206(1)(e) (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement with potential action following adjournment of Executive Session (requesting 15 minutes) (action item)
- Dan Kendall, Buildings and Grounds, (1) providing a monthly update, and (2) discussion pertaining to remodel/engineering for the old jail (requested 10 minutes) (potential action item)
- Kristi Klauser, Auditing, requesting to discuss the FY2026 Forest Service election to receive payment and allocation distribution (action item)
- Buddy Romriell, Public Works, regarding an Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (requested 5 minutes) (action item)
- (AMENDED to include) Jonathan Radford, Prosecutor's Office, Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel with potential action following adjournment of Executive Session (requested 5 minutes) (action item)

- Signature Only: Notice of Trespass

Claims Agenda:

- Board of Ambulance District: Invoices and Commissioner Report
- Board of Commissioners: Invoices, Commissioners Reports, and Credit Applications
- Personnel Actions with potential Executive Session under Idaho Code §§ 74-206(1)(a),(b)&(d) for personnel actions or personnel records exempt from disclosure with potential action following adjournment of Executive Session
- Payroll Report
- Alcohol Licenses and Permits
- Certificate of Residency Approval
- Mileage Reimbursement Requests
- Technology Request Form
- Memorandum Authorization for Accounts Payable
- Cardholder User Agreement and Authorization

BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83201
Phone: (208) 236-7210 • Fax: (208) 232-7363



ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

The Board of Bannock County Commissioners business meetings are generally held on Tuesday at 9:00 AM in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 119 Pocatello, Idaho, or as noticed 48 hours prior to the meeting at <https://www.bannockcounty.gov/commissioners>. Agenda times are subject to change within 15 minutes of scheduled time. Any person(s) needing special meeting accommodations should contact the Commissioner's Office at 208-236-7210, five working days before the meeting.

E-mail this completed form and any supporting documents to agendarequest@bannockcounty.gov

Meeting Date Requested: 06/18/2026

Requestor Name: Teri Jones

Department: Event Center

Item to be considered/background:

Rock the Animals is requesting a fee waiver for the use of the Olympus Corner Area (past rental has been \$700 a day)

Action Requested: Decision

Amount of Time Requested: 5 Minutes

Financial Impact (Total Cost/Funding Source):

Does this item involve a contract, agreement, external funding application, or award acceptance? Contract

Has the item been submitted to/reviewed by Legal?

No

Has the item been reviewed by Auditing?

No

Has the item been reviewed by Risk Management?

No

Are all supporting documents included?

Yes

List of additional attendees: Scott Crowther, Chaney Nielson, Teri Jones, & Debbie Brool

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: 6/18/26 Time: _____



Office Hours: Monday thru Friday 8:00 a.m. to 5:00 p.m., Closed Weekends and Holidays
 Mailing Address: 10588 Fairgrounds Road, Pocatello, Idaho 83201
 Email: eventcenter@bannockcounty.us
 Phone: 208-237-1340

Payment Received:	_____	
Insurance Received:	_____	
Permits Received:	_____	
501(c) Received:	_____	
RecDesk	Outlook	Board
Spreadsheet	Reservation Listing	

EVENT CENTER, WELLNESS COMPLEX AND FAIRGROUNDS CONTRACT

This is a request for facility reservation. Please complete all information. Incomplete information will result in a delay in the review of your contract. The information is requested to assist in the review and consideration of your request to rent a County facility. Historical users (using their original dates) have first priority. All other requests are on a first come – first served basis.

APPLICATION INFORMATION

- Company/Origination Name: (event host) Smitten Kitten, Dustin Time Rescue, Bannock Humane
- Contact Name: (who will sign the contract) Bannock Feral Friends, All About the Animals Coalition Title: President/AA Coalition
- Contact Name: Debbie Brooks
- Mailing Address: 604 Richland Ave
- City: Pocatello State: ID Zip Code: 83201
- Cell Phone: 208-339-1778 Email: debbiescallspocatello@yahoo.com

EVENT INFORMATION

- Event Name: Rock for the Animals Area Requested: Olympus Corner
- Event Description: See attached All-Day "Carnival and Concert" for the animals
- Event Date(s): August 1, 2026 Estimated Number of Attendees: 400
- Event Start Time: 11:00 am Event End Time: 6:00 pm
- Additional Set-Up or Tear Down Days (if needed): _____
- Paid Admission Event: YES NO Cost _____ Event Open to the Public: YES NO
- 501(c)(3): YES NO Non-Profit Name: Bannock Feral Friends, et Tax ID #: 87-9000432
- Will Alcohol Be Served/Consumed? YES NO (if yes, county permit (\$20) must be provided and present at event)

THE COUNTY SHALL:

Permit the Applicant to occupy the space as written above, to prepare buildings or erect temporary booths, which Applicant may use during the rental periods.

Permit the Applicant to display, demonstrate, sell, solicit or operate their business with the limits of their lease.

Use reasonable safeguards against fire, theft, and accidents, but does not assume any liability for damages to goods or property of the Applicant from fire, theft, water or storm, or any liability for accidents to persons or property caused under, or by virtue of the appertitions of Lessee under this contract.

Have a lien upon any and all property stored, used or located upon the leased space, or elsewhere upon the fairgrounds by the Lessee for any and all damages sustained by the breach of this contract or otherwise caused by the Applicant, and shall have the right to restrain such property or any part of it without process of law, and may appropriate any or all such as its own to satisfy and such claim.

Reserve the right to all food concession, unless otherwise permitted. If additional vendors are permitted menu must not compete with menu of fixed site.

THE APPLICANT SHALL:

Obtain approval for erection of buildings, tents, enclosures, structures and signs outdoor from County.

Not nail, drill, paint, or do anything to change appearance of the walls. Do not use tape on concrete.

Remove all temporary structures, forms, booths, etc. within twenty-four (24) hours after termination of lease. Items left after that time become the property of the County, to make such disposition as they shall see fit.

Not do any additional electrical wiring without permission of County.

Not permit any ale, beer or intoxicating liquor of any kind to be consumed by the Applicant, his employees, agents or guests without proper permit.

Collect fees for the RV rental spaces at \$35.00/\$45.00 per space, per day and turn the rental fees collected, into the office at the conclusion of the event.

Comply fully with all laws and ordinances of the Bannock County Fire Protection District #1.

Agrees to furnish security at its own expense as is deemed necessary for protection of valuable displays and buildings during the event day and night.

Applicant agrees to furnish the County a Certificate of Insurance naming Bannock County and agents as additionally insured in a \$1,000,000.00 combined single limit policy, such policy being delivered to Event Center Office ten (10) days prior to move in time.

Applicant shall provide a security deposit as indicated on the fee schedule, payable when reservation for facility is taken and contract signed. Payment will be held as a security binding. Deposit will be refunded if notification of cancellation is received thirty (30) days prior to event or upon final inspection of facilities, provided there has been no damage and facility is returned in same condition as received. (Clean)

The Lessee will pay the building/grounds rental fees thirty (30) days prior to the event (unless other arrangements are made prior to the event) in the amount of: \$ Fee (see attached page for fee schedule).
Waiver H. 700

Please make checks payable to – Bannock County Fairgrounds. Sales tax shall be collected as per Idaho Sales Tax Commission rules.

Bannock County Commissioners

BANNOCK COUNTY

_____ Date 6/18/26
Jeff Hough, Chairman

_____ Date 6/18/26
Ernie Moser, Commissioner

By: _____ Date _____

_____ Date 6/18/26
Ken Bullock, Commissioner

A. The terms of this contract shall commence and be binding upon the parties when the last signature is affixed to this contract, and final approval and granting of the application is made by the Bannock County Commissioners. No use of County facilities or grounds shall take place in the absence of approval. The terms of this contract shall remain in full force and effect until all obligations are fully performed or it is terminated as provided herein.

B. A fee as set by the Bannock County Commissioners, including but not limited to additional security, shall be paid by Applicant for the use of facilities and/or grounds. If waiver or reduction of fees has been requested, this must be approved by the Bannock County Commissioners and Applicant must comply with such terms set by the Board.

C. Applicant shall use only those parts of the facilities and/or grounds applied for and essential for the use. Applicant's use of facilities and grounds shall occur only with the agreement and acquiescence of the Bannock County Commissioners and take place in such a manner as shall not interfere with the use of building and grounds by the County or other users.

D. Applicant is responsible for and shall pay to repair all damage caused by its employees, volunteers, agents, participants or invitees to any fixtures, equipment, facilities and/or grounds as a result of the use.

E. Applicant shall clean, if necessary, all areas of any facilities and/or grounds which are used pursuant to this Agreement and shall leave the building(s) and/or grounds in the state it was prior to the commencement of the use. Failure of Applicant to clean areas of the buildings and/or grounds to the satisfaction of the County shall result in an assessment of costs or loss of deposit to Applicant for any necessary cleaning. The County reserves the right to request and receive an appropriate security and or cleaning deposit from Applicant if deemed necessary. Costs for any repairs or cleaning required may be deducted from said deposit.

F. Applicant agrees that the use of County buildings and grounds shall be in accord with any applicable state, local or federal law or regulation.

G. Applicant agrees that in the event any hazardous or potentially hazardous activities are contemplated in Applicant's use of the facilities; the Applicant shall obtain waivers and/or releases of liability from any and all participants in the activities. Said waivers shall contain, at a minimum, the following language in paragraph G(1). Said waivers are subject to the approval of the County prior to use of the facilities. Copies of all signed waivers shall be provided to the County upon request. This requirement does not, in any way, abrogate the requirement for indemnification herein, abrogate the invocation of sovereign immunity herein, eliminate any requirement imposed by the County for proof of sufficient insurance, nor modify or abrogate any defenses or immunities provided by law. Hazardous activities include, but are not limited to any sport or activity whether involving animals or equipment which carries an inherent risk or injury, property destruction or death. The Applicant agrees that decisions by the County or County staff to require or not to require the execution or submission of waivers do not abrogate any immunities or defenses provided by law. The County staff has complete discretion in the decision to require or not require the execution and submission of waivers in connection with any event.

G.(1) Applicant shall have participants sign a release and discharge of Bannock County, its elected and appointed officials, and employees and agents from all actions, causes of action, damages, claims or demands for all known or unknown personal injuries, property damage or death resulting from or arising out of my participation in the above described activity or events.

H. Maintenance. Bannock County agrees that regular maintenance of the grounds, parking lots and buildings will be the responsibility of the County.

I. Default. Each and every term and condition hereof shall be deemed to be a material element of the Agreement. In the event either party should fail or refuse to perform according to the terms of this Agreement, such party may be declared in default thereof.

J. Independent Entities. County and Applicant are independent entities and their employees, volunteers, participants or invitees are not to be considered agents or employees of the other. Actions performed by Applicant pursuant to this contract are those of an independent agent and not those of an employee of the County.

K. Entire Agreement. This contract, with any properly executed addendums, represents the entire and integrated agreement and understanding between the parties and supersedes all prior negotiations, statements, representations and agreements, whether written or oral.

L. Assignment. Neither this contract, nor any rights or obligations hereunder shall be assigned or delegated by a party without the prior written consent of the other party.

M. Modification. This Application and Agreement shall be modified only by a written agreement, duly executed by all parties hereto.

N. Invalidity. The parties mutually understand and agree this contract shall be governed by and interpreted pursuant to the laws of the State of Idaho. If any provision of this contract is held invalid or unenforceable by any court of competent jurisdiction, or if the County is advised of any such actual or potential invalidity or unenforceability, such holding or advice shall not invalidate or render unenforceable any other provision hereof. It is the express intent of the parties that the provisions of this contract are fully severable.

O. Venue. If any dispute arises between the parties from or concerning this contract or the subject matter hereof, any suit or proceeding at law or inequity shall be brought in the District Court of the State of Idaho, County of Bannock. Nothing in this clause shall be interpreted or construed to waive the County's assertion of governmental immunity.

P. Contingencies. Applicant certifies and warrants no gratuities, kick-backs or contingency fees were paid in connection with this contract, nor were any fees, commissions, gifts or other considerations made contingent upon the award of this contract.

Q. Discrimination. All parties agree they will not discriminate against any person who performs work under the terms and conditions of this contract because of race, color, gender, creed, handicapping conditions or national origin.

R. ADA Compliance. All parties agree they will not discriminate against a qualified individual with disability, pursuant to law as set forth in the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. § 12101, et seq., and/or any properly promulgated rules and regulations relating thereto.

S. Governmental Immunity. The Bannock County Commissioners and Bannock County do not waive their governmental immunity provided by any law by entering into and/or granting this contract and the County fully retains all immunities and defenses provided by law with regard to any action based upon this Agreement. Further, the County and its elected and appointed officials do not waive their governmental immunity under contract, tort or any other applicable theory of law by entering into or granting this contract.

T. Force Majeure. Neither party shall be liable to perform under this contract if such failure arises out of causes beyond control, and without the fault or the negligence of said party. Such causes may include, but are not restricted to, Acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes and unusually severe weather. In every case, however, a failure to perform must be beyond the control and without the fault or the negligence of said party.

U. Notices. All notices required and permitted under this contract shall be deemed to have been given, if and when deposited in the U.S. Mail, properly stamped and addressed to the address listed herein, or when personally delivered to such party. A party may change its address for notice hereunder by giving written notice to the other party.

V. Indemnification. To the fullest extent permitted by law, Applicant agrees to indemnify and hold Harmless Bannock County and its elected and appointed officials, employees and volunteers from any and all claims, damages, losses and expenses, including reasonable attorney's fees, for injuries, illness, death, property damage, claims, penalties, actions, demands or expenses arising from or in connection with this contract. In granting this contract, Bannock County may, in its sole discretion, require Applicant to show proof of insurance sufficient to cover Applicant's obligations pursuant to this clause. No use of buildings or grounds may commence until Bannock County Risk Management or County Legal Counsel has reviewed and approved the insurance coverage obtained/provided by Applicant if so required.

W. Third Party Beneficiary. The parties do not intend to create in any other individual or entity the status of third-party beneficiary and this Application and Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this contract shall operate only between the parties to this contract and shall inure solely to the benefit of the parties to this contract. The parties to this contract intend and expressly agree that only parties' signatory to this contract shall have any legal or equitable right to seek to enforce this contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of it, or to bring action for its breach. This provision is not intended to waive the County's governmental immunity in any way and shall not be construed to waive said governmental immunity in any way.

ADDITIONAL EVENT INFORMATION

EVENT NAME: Rock for the AnimalsDATE: 1 August 2026TIME OF EVENT: 11:00am to 6:00pmAREA: BCEC Pavilion 3

ADDITIONAL EVENT DETAILS:

Five non-profit animal welfare groups are collaborating on a family-oriented event with bands, a petting zoo, bounce house, flash tattoos, face painting, a "red carpet" Pet Gala, and 5 tables for the organizations' information. We will hold a big raffle, with an MC. Bands, etc to provide own power.

SPECIAL SET UP INSTRUCTIONS:

If any organization decides to use a canopy or tent, it will be a pop up with sand bags for anchoring - no stakes. We will clean up after the animals. We are requesting a waiver of the rental fee and will recognize Bannock County in social & other media as well as by displaying a banner.

NOTES/DRAWINGS:

The five groups involved are:

- Bannock Feral Friends 87-2000432
- All About the Animals Coalition 88-1670742
- Smitten Kitten 99-4116411
- Dustin Time Rescue 1871748
- Bannock Humane Society 23-7201842

The goal is to raise funding for our animal rescue groups to continue life-saving work, as well as to raise public awareness and support. If successful, this fundraising event will mean hundreds of spayed & neutered animals, a full food pantry, adopted, vaccinated, and chipped pets, and a more manageable feral cat population. This all ~~then~~ translates into less stress, more resources and food security for our human population.

FY22 Fees Adopted by R.S. No. 2021-90

Must bring own Port-A-Pottys

EVENT CENTER, WELLNESS COMPLEX, RV PARK

FEE SCHEDULE

Area	Description	Cost		Unit	Quantity	Total
		Half Day	Full Day			
BCEC	Pavillions 1-4	\$50	\$100	Per Pavilion		
BCEC	Basketball Court	\$50	\$100	Per Court		
BCEC	Volleyball Courts	\$50	\$100	Per Court		
BCEC	Multi-Use Fields	\$150	\$300	Per Field		
BCEC	Championship Field	\$175	\$350	Per Field		
BCEC	Indoor Arena (Seats 500) Event/Individual	\$60		Per Hour		
Indoor Arena Riding Passes		*Open Except For When Otherwise Reserved (Arena Worked Once Per Day) *				
BCEC	6-Month Indoor Arena Family Pass (Nov-Apr)	\$120		Family of 4, Including Parents and Children 17 and younger- Renewed Annually		
BCEC	6-Month Indoor Arena Individual Pass (Nov-Apr)	\$90		Renewed Annually		
BCEC	Arena 1	\$150	\$300	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Arena 2	\$100	\$200	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Arena 3	\$75	\$150	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Building B (Concrete Floor/Heated)	\$175	\$350	Half (4 hours or less) /Full Day (anything over 4 hours)		
BCEC	Tack/Hay Room	\$20		Per Day		
BCEC	Horse Stalls	\$20		Per Day		
BCEC	Horse Stall w/Run	\$30		Per Day		

FY22 Fees Adopted by R.S. No. 2021-90

BCEC	Stall Bedding (Sawdust)	\$15	Per Bag		
BCEC	Cattle Panel	\$10	Per Panel/Per Day		
RV	Full Hookups (Water, Electricity, Sewer)	\$45	Per Day		
RV	Partial Hookups (Water & Electricity)	\$35	Per Day		
Labor	Additional Labor Per Person/Per Hour	\$25	Per Hour		
EQUIP	Water Truck w/Operator	\$100	Per Hour		
EQUIP	PA Systems	\$10	Per Hour		
EQUIP	Operator w/Equipment (Tractor, Backhoe, Skid Steer)	\$75	Per Hour		
EQUIP	Operator w/Motor Grader (Special Circumstances)	\$100	Per Hour		
EQUIP	Tractor, No Operator	\$50	Per Hour		
EQUIP	Hot Spot	\$100	Per Day		
VENDOR	Vendor Admission Fee (Inspection, Permit, Admin)	\$90	Per Month (starts on the 1 st and ends on the last day of the month)		
AMP	Amphitheater 60x25x30 (9,000 capacity)				
ITEMS TO BE NEGOTIATED BY CONTACT ONLY					
BCEC	Upper Arena & Grandstands (Seats 3,500)				
BCEC	Race Track				
BCEC	Elk Stage & Grass Area				
BCEC	Upper Office Spaces (3 Available)				
BCEC	Livestock Holding Pens				

↳ Olympus Corner area \$700

Requesting Fee Waiver



BANNOCK COUNTY COMMISSIONERS
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AGENDA REQUEST FORM

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Meeting Date Requested: 06/18/2026

Requestor Name: Scott Crowther

Department: Event Center/Wellness Cor

Item to be considered/background:

Discussion pertaining to July 4th Fireworks with possible Executive Session under Idaho Code §74-206(1)(e) (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement with potential action following adjournment of Executive Session

Action Requested: Decision

Amount of Time Requested: 10 Minutes

Financial Impact (Total Cost/Funding Source):

To be discussed

Does this item involve a contract, agreement, external funding application, or award acceptance? No

Has the item been submitted to/reviewed by Legal?

Has the item been reviewed by Auditing?

Has the item been reviewed by Risk Management?

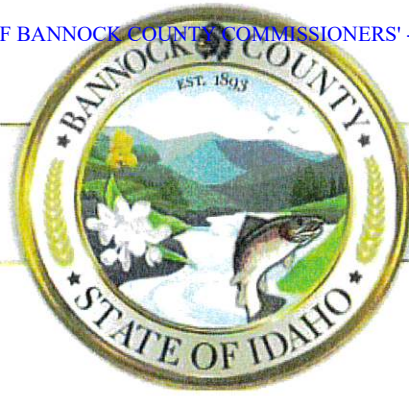
Are all supporting documents included?

List of additional attendees: Kristi Klauser

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: _____ Time: _____



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Meeting Date Requested: 06/18/2026

Requestor Name: Dan Kendall

Department: Buildings and Grounds

Item to be considered/background:
 Providing a monthly update

Action Requested: Discussion

Amount of Time Requested: 5 Minutes

Financial Impact (Total Cost/Funding Source):
 N/A

Does this item involve a contract, agreement, external funding application, or award acceptance? No

Has the item been submitted to/reviewed by Legal?

Has the item been

Has the item been reviewed by Risk Management?

reviewed by Auditing?

Are all supporting documents included?

List of additional attendees:

Please include any supporting documents with your Agenda Session Request Form.

<p>Commissioner Office Only:</p> <p>Date: _____ Time: _____</p>



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E-mail this completed form and any supporting documents to agendarequest@bannockcounty.gov

Meeting Date Requested: 06/18/2026

Requestor Name: Dan Kendall

Department: Buildings and Grounds

Item to be considered/background:

Discussion pertaining to remodel/engineering for the old jail

Action Requested: Discussion

Amount of Time Requested: 10 Minutes

Financial Impact (Total Cost/Funding Source):

Does this item involve a contract, agreement, external funding application, or award acceptance? No

Has the item been submitted to/reviewed by Legal?

Has the item been

Has the item been reviewed by Risk Management?

reviewed by Auditing?

Are all supporting documents included?

List of additional attendees:

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: _____ Time: _____



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E-mail this completed form and any supporting documents to agendarequest@bannockcounty.gov

Meeting Date Requested: 06/18/2026

Requestor Name: Kristi Klauser

Department: Auditing

Item to be considered/background:

FY2026 Forest Service election to receive payment and allocation distribution.

Action Requested: Decision

Amount of Time Requested: N/A

Financial Impact (Total Cost/Funding Source):

Does this item involve a contract, agreement, external funding application, or award acceptance?

External Funding

Has the item been submitted to/reviewed by Legal?

Has the item been

Has the item been reviewed by Risk Management?

reviewed by Auditing?

Are all supporting documents included?

List of additional attendees:

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: 6/18/26 Time: _____

IMPORTANT: This PDF contains interactive features that require Adobe Acrobat Reader. If you are viewing this document in an email preview, web browser, or mobile viewer, download the file and open it in Adobe Acrobat Reader to complete the form.

State: IDAHO			Election to Receive Payment	Title Allocation of the Secure Rural School Act Payment				
				Percentage (number) in the columns below, not to exceed 100 total				
County Name	Estimated SRS Payment	Estimated 1908/25% Payment	Payment Election: SRS or 1908/25% Payment	Percent for Public Schools & Roads (Title I)	Percent for Special Projects (Title II)	Percent for County Funds (Title III)	Percent to Return to U.S. Treasury	Percent Total
Ada(001)	\$2,767.36	\$830.83						—
Adams(003)	\$822,657.23	\$50,960.71						—
Bannock(005)	\$114,514.38	\$16,239.01						—
Bear Lake(007)	\$239,613.97	\$65,847.18						—
Benewah(009)	\$88,038.52	\$36,022.38						—
Blaine(013)	\$32,396.22	\$93,624.82						—
Boise(015)	\$975,462.81	\$176,592.80						—
Bonner(017)	\$767,631.26	\$409,289.16						—
Bonneville(019)	\$398,098.11	\$62,132.27						—
Boundary(021)	\$1,075,545.46	\$438,851.54						—
Butte(023)	\$219,869.26	\$9,250.08						—
Camas(025)	\$202,527.21	\$61,296.08						—
Caribou(029)	\$354,886.64	\$57,636.96						—
Cassia(031)	\$299,947.90	\$74,949.96						—
Clark(033)	\$370,155.29	\$40,879.30						—
Clearwater(035)	\$1,447,391.94	\$166,878.59						—
Custer(037)	\$1,674,992.76	\$78,591.27						—
Elmore(039)	\$1,226,514.02	\$160,186.75						—
Franklin(041)	\$160,159.53	\$44,085.94						—
Fremont(043)	\$669,830.05	\$60,337.38						—
Gem(045)	\$99,604.54	\$12,543.73						—
Idaho(049)	\$6,823,178.33	\$599,510.85						—
Kootenai(055)	\$362,059.07	\$160,315.13						—
Latah(057)	\$197,269.30	\$125,151.49						—

****MAKE SURE TO FILL OUT THE REQUIRED CONTACT INFORMATION ON PAGE 2 OF THIS ELECTION FORM PRIOR TO SUBMISSION.**

FY 2026 Forest Service Payment to States, Public Law 119-58

Election to Receive Payment

Election to Allocate State Payment

By August 1, 2026 (midnight, mountain time), please complete and return all pages of the election form to the U.S. Forest Service, Albuquerque Service Center, All Service Receipts (ASR) Section.

By email: sm.fs.asc_asr@usda.gov

A county's election to receive a payment and to allocate the State payment must be transmitted by the Governor's office or other appropriate executive office of the state such as State Treasurer, on behalf of the Governor. The Forest Service will not accept an election directly from a county or from any non-governmental organization acting on behalf of a county.

Election to Receive Payment

The State must transmit, for each county in which a national forest is situated, the county's election to receive a share of the Secure Rural Schools Act (SRS) State payment or a share of the State's 25-percent payment based on the 7-year rolling average annual receipts. The State may use the form to transmit county elections to the Forest Service. If the State fails to transmit a county's election by the deadline of August 1, 2026 (midnight, mountain time), the county will be considered to have elected to receive a share of the State payment (SRS).

Instructions for Submitting Elections

The PDF election form contains interactive features that require Adobe Acrobat Reader. Viewing this document in an email preview, web browser, or mobile viewer will not allow access to the form. Please download the file and open it in Adobe Acrobat Reader to unlock and complete the form.

In the election form (see attachment), each state and county name are already populated to assist in the preparation of the form. **Estimated payment amounts** for both SRS and 1908/25% payment amounts are also present to aid in the election between the two methods. These amounts are purely estimates and should not be used in a budget formulation at the State or County levels.

In the Payment Election column, a drop-down field exists for each county to select either to receive the State's 1908/25% PMT payment (the 7- year rolling average of national forest receipts) or a share of the Secure Rural Schools Act State payment select SRS. If the 1908/25% PMT is selected, then all other options for that county are locked out as there is no other information required. If a county that elects to receive a share of the Secure Rural Schools Act State payment, then further title allocations are required for the distribution of the payment. Rules governing the title allocations are mentioned below "Election to Allocate the State Payment" section. Those limitations are also hard coded into the election form to aid in the election process.

A second attachment is also available that displays each county's expired payment election and title allocation from the previous election. This report provides past historical election data that could aid in the current election process.

Election to Allocate the State Payment

Each county that elects to receive a share of the SRS State payment must make an additional election to allocate the State payment. The guidelines for making the allocation vary depending on the amount of the county share of the State payment.

- **\$100,000 or less. (Minor distribution)** An eligible county that elects to receive a share of the State payment that is \$100,000 or less (a minor distribution) may elect to use 100-percent of its share for public roads and schools under Title I. **A county that elects to receive a minor distribution must make an affirmative election to use the 100-percent of its share for Title I purposes.** In the alternative, the county may opt to allocate 15-percent to 20-percent of its share to Title II, Title III, or a combination of both. The total percentage allocated to Title II and Title III combined must be no less than 15-percent and no greater than 20-percent. The county also may opt to return its allocation, in whole or part, to the Federal Government.
- **\$100,001 to \$349,999 (Moderate distribution)** If the county share of the State payment is more than \$100,000 but less than \$350,000, the county must allocate 15-percent to 20-percent of its share to Title II, Title III, or a combination of both. The total percentage allocated to Title II and/or Title III must be no less than 15-percent and no greater than 20-percent. The county also may opt to return its allocation, in whole or part, to the Federal Government.
- **\$350,000 or greater (Major distribution)** If the county share of the State payment is \$350,000 or greater, the county must allocate 15-percent to 20-percent of its share to Title II, Title III, or a combination of both, except that the allocation for Title III projects may not exceed 7-percent. The total percentage allocated to Title II and Title III combined must be no less than 15-percent and no greater than 20-percent. The county also may opt to return its allocation, in whole or part, to the Federal Government.

To provide maximum flexibility, projects funded under Title II must be initiated (reviewed and recommended by a resource advisory committee) by September 30, 2028, and Title II funds must be obligated by September 30, 2029. In addition, projects funded under Title III must be initiated by September 30, 2028, and Title III funds must be obligated by September 30, 2029.

An eligible county's failure to make a payment election will result in a defaulted assignment to the State Payment (SRS) for that county. An eligible county's failure to elect to allocate its share of the State Payment (SRS) shall be considered to have elected to expend 80-percent of the share for public schools and roads. The remaining 20-percent will be available to the Forest Service to carry out projects in the eligible county to further the purposes of Title II.

For instructions on completing the election form, please view the attached written directions along with the accompanying training video link below.

<https://www.fs.usda.gov/working-with-us/secure-rural-schools/payments>



BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83401
Phone: (208) 236-7210 • Fax: (208) 232-7363

ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

The Board of Bannock County Commissioners business meetings are generally held on **Tuesday at 9:00 AM** in the Commissioners' Chambers in the Bannock County Courthouse, 624 E. Center, Room 119 Pocatello, Idaho, or as noticed **48 hours** prior to the meeting at <https://www.bannockcounty.gov/commissioners>. Agenda times are subject to change within **15 minutes** of scheduled time. Any person(s) needing special meeting accommodations should contact the Commissioner's Office at 208-236-7210, five working days before the meeting.

E-mail this completed form and any supporting documents to agendarequest@bannockcounty.gov

Meeting Date Requested: 06/18/2026

Requestor Name: Buddy Romriell

Department: Road and Bridge

Item to be considered/background:

Leave without pay for a Road and Bridge employee. Executive Session involving County Personnel.
Idaho Code 742061AB.

Action Requested: Discussion

Amount of Time Requested: 5 Minutes

Financial Impact (Total Cost/Funding Source):

No Impact.

Does this item involve a contract, agreement, external funding application, or award acceptance?

No

Has the item been submitted to/reviewed by Legal?

Has the item been

Has the item been reviewed by Risk Management?

reviewed by Auditing?

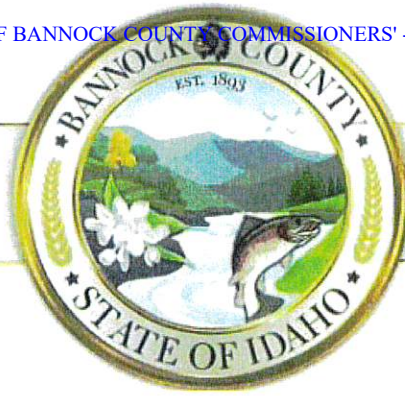
Are all supporting documents included?

List of additional attendees: Buddy Romriell, Kiel Burmester

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: 6/18/26 Time: _____



BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83201
Phone: (208) 236-7210 • Fax: (208) 232-7363

ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

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E-mail this completed form and any supporting documents to agendarequest@bannockcounty.gov

Meeting Date Requested: 06/18/2026

Requestor Name: Jonathan Radford

Department: Prosecutors

Item to be considered/background:

Executive Session under Idaho Code §74-206(1)(a)&(b) regarding personnel

Action Requested: Decision

Amount of Time Requested: 5 Minutes

Financial Impact (Total Cost/Funding Source):

Does this item involve a contract, agreement, external funding application, or award acceptance? No

Has the item been submitted to/reviewed by Legal?

Yes

Has the item been

Has the item been reviewed by Risk Management?

N/A

reviewed by Auditing?

No

Are all supporting documents included?

No

List of additional attendees: Ian Johnson, Matthew Phillips

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:

Date: _____ Time: _____



BANNOCK COUNTY COMMISSIONERS
624 E. Center, Pocatello, ID 83201
Phone: (208) 236-7210 • Fax: (208) 234-7363

ERNIE MOSER
Commissioner
1st District

JEFF HOUGH
Commissioner
2nd District

KEN BULLOCK
Commissioner
3rd District

AGENDA REQUEST FORM

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E-mail this completed form and any supporting documents to agendarequest@bannockcounty.gov

Meeting Date Requested: 06/18/2026

Requestor Name: Kristi Davenport

Department: Commission

Item to be considered/background:
Request for signature on Notice of Trespass

Action Requested: Signature Only

Amount of Time Requested: N/A

Financial Impact (Total Cost/Funding Source):
N/A

Does this item involve a contract, agreement, external funding application, or award acceptance? No

Has the item been submitted to/reviewed by Legal?

Has the item been reviewed by Auditing?

Has the item been reviewed by Risk Management?

Are all supporting documents included?

List of additional attendees:

Please include any supporting documents with your Agenda Session Request Form.

Commissioner Office Only:
Date: _____ Time: _____