

IN THE DISTRICT COURT OF THE SIXTH JUDICIAL DISTRICT OF THE  
STATE OF IDAHO

IN RE: AMENDMENT OF THE SIXTH )  
JUDICIAL DISTRICT LOCAL RULES ) Administrative Order 2023-18  
)

WHEREAS, the Local Sixth Judicial District Rules are in need of amendment to update certain Local Rules and reflect changes in judicial officers and district personnel.

Therefore, pursuant to the authority provided in I.R.C.P. 1(c) and I.C.R. 2(c), the District Judges hereby amend the "Local District Court Rules" of the Sixth Judicial District, effective when approved by the Idaho Supreme Court. The amended Local Rules are attached hereto and incorporated herein.

IT IS SO ORDERED

DATED this 25<sup>th</sup> day of July, 2023.

day of July, 2023.  
  
Rick Carnaroli  
Administrative District Judge

CC: All Judges of the Sixth Judicial District  
Kerry Hong, Sixth Judicial District Trial Court Administrator  
Sara Omundson, Administrative Director of the Courts  
Idaho Supreme Court

## **SIXTH JUDICIAL DISTRICT**

### **Directory and Local Rules**

**July 1, 2023**

<b>ADMINISTRATIVE JUDGE</b>	<b>MAGISTRATE JUDGES</b>	<b>CARIBOU COUNTY</b>	<b>POWER COUNTY</b>
<b>Hon. Rick Carnaroli</b> 624 E. Center, Room 302 Pocatello, ID 83201 (208)236-7244 Court Reporter: Stephanie Morse 624 E. Center, Room 302 Pocatello, ID 83201 (208)236-7009	<b>BANNOCK COUNTY</b>  <b>Hon. Scott E. Axline</b> 624 East Center, Room 209 Pocatello, ID 83201 (208) 236-7255  <b>Hon. Anson L. Call II</b> 624 East Center, Room 108 Pocatello, ID 83201 (208) 234-1087  <b>Hon. Thomas W. Clark</b> 624 East Center, Room 313 Pocatello, ID 83201 (208) 236-7242  <b>Hon. C. Tippi Jarman</b> 624 East Center, Room 322 Pocatello, ID 83201 (208) 236-7236  <b>Hon. Aaron N. Thompson</b> 624 East Center, Room 112 Pocatello, ID 83201 (208) 236-7322  <b>Clerk of the Court</b> Jason Dixon 624 East Center, Room 211 Pocatello, ID 83201 (208) 236-7343 <a href="mailto:jasond@bannockcounty.gov">jasond@bannockcounty.gov</a>  <b>BEAR LAKE COUNTY</b>  <b>Hon. R. Todd Garbett</b> 30 N. Main P.O. Box 190 Paris, ID 83261 (208) 945-2208, Ext. 6  <b>Clerk of the Court</b> Amy Bishop 30 N. Main P.O. Box 190 Paris, ID 83261 (208) 945-2212, Ext. 5 <a href="mailto:abishop@bearlakecounty.id.us">abishop@bearlakecounty.id.us</a>	<b>Hon. David W. Cousin</b> 159 South Main P.O. Box 775 Soda Springs, ID 83276 (208) 547-4342  <b>Clerk of the Court</b> Jill Stoer 159 South Main P.O. Box 775 Soda Springs, ID 83276 (208) 547-4324 <a href="mailto:jstoer@co.caribou.id.us">jstoer@co.caribou.id.us</a>  <b>FRANKLIN COUNTY</b>  <b>Hon. Eric S. Hunn</b> 39 West Oneida Preston, ID 83263 (208) 852-0877  <b>Clerk of the Court</b> Camille Larsen 39 West Oneida, Room 2 Preston, ID 83263 (208) 852-1090 <a href="mailto:camillel@feidaho.us">camillel@feidaho.us</a>  <b>ONEIDA COUNTY</b>  <b>Hon. David A. Hooste</b> 10 Court Street Malad City, ID 83252 (208) 766-4116, Ext. 112  <b>Clerk of the Court</b> Lon Colton 10 Court Street Malad City, ID 83252 (208) 766-4116 Ext. 100 <a href="mailto:lcolton@co.oneida.id.us">lcolton@co.oneida.id.us</a>	<b>Hon. Paul S. Laggis</b> 543 Bannock American Falls, ID 83211 (208) 226-7619  <b>Clerk of the Court</b> Sharee Sprague 543 Bannock American Falls, ID 83211 (208) 226-7611 <a href="mailto:ssprague@co.power.id.us">ssprague@co.power.id.us</a>  <b>TRIAL COURT ADMINISTRATOR</b>  Kerry Hong 624 East Center, Room 307 Pocatello, ID 83201 (208) 236-7379 <a href="mailto:kerryh@bannockcounty.gov">kerryh@bannockcounty.gov</a>  Jason Dye, Deputy TCA 624 East Center, Room 307 Pocatello, ID 83201 (208) 236-7017 <a href="mailto:jdye@bannockcounty.gov">jdye@bannockcounty.gov</a>  Brandy Peck, Administrative Assistant TCA Office 624 East Center, Room 307 Pocatello, ID 83201 (208) 236-7379 <a href="mailto:brandyp@bannockcounty.gov">brandyp@bannockcounty.gov</a>  Schedules and information regarding Sixth District Treatment Courts can be found at: <a href="https://www.bannockcounty.us/psc">https://www.bannockcounty.us/psc</a> .

#### Designation of Presiding District Judges.

District Judges Rick Carnaroli, Javier L. Gabiola, and Robert C. Naftz are the presiding district judges in Bannock County. Hon. Javier L. Gabiola is the presiding district judge in Power County. Hon. Mitchell W. Brown is the presiding district judge in Bear Lake, Caribou, and Franklin Counties. Hon. Robert C. Naftz is the presiding judge in Oneida County.

#### Scheduled District and Magistrate Court Calendars:

**Law and Motion Days.** Law and Motion Days for District Judges are established for each County as follows:

##### **Bannock County Civil Proceedings**

Judge Brown.....1st and 3rd Fridays at 9:00 a.m.  
Judge Carnaroli.....Each Monday at 1:30 p.m.  
Judge Gabiola.....Each Monday at 2:00 p.m.  
Judge Naftz.....Each Monday at 2:30 p.m.

##### **Criminal (Arraignments and other criminal proceedings)**

##### **Bannock County**

Judge Carnaroli.....Each Monday at 8:30 a.m.  
Judge Gabiola.....Each Monday at 9:30 a.m.

Judge Naftz.....Each Monday at 9:00 a.m.

**Bear Lake County**.....1st and 3rd Thursdays at 9:00 a.m.

**Caribou County**.....2nd and 4th Fridays at 9:00 a.m.

**Franklin County**.....2nd, 4th and 5th Thursdays at 9:00 a.m.

**Oneida County**.....3rd Friday of each month at 9:30 a.m.

**Power County**.....4th Friday of each month at 9:30 a.m.

**General Law and Motion and Criminal Arraignments for Magistrate Courts are scheduled as follows:**

##### **Bannock County**

Judge Axline Civil: Mondays at 9:00 a.m.  
Judge Clark Criminal: Daily at 1:30 p.m.

Judge Jarman Contact the judge's deputy clerk to  
Judge Thompson schedule any other hearing.

##### Judge Call

##### **Juvenile**

**Mondays:** 8:30 a.m. Arraignments for county, OSC's and probation reviews. 11:00 a.m. - 1:30 p.m. Family Treatment Court.

##### **Tuesdays:** 1:15 p.m.

Arraignments, 4:00 p.m. Juvenile Drug Court, 4:30 p.m. Truancy Court, 4:45 p.m. Behavior Court

**Wednesdays:** 8:15 a.m. - 10:30 a.m. Pre-trials scheduled 2 every 15 minutes.

**Thursdays:** 8:30 a.m. OSC's and probation reviews.

All other available times: (Monday afternoon, Tuesday morning, Wednesday afternoon, Thursday afternoon, and Friday): civil cases, child protection cases and other juvenile hearings.

##### **Bear Lake County**

**Civil:** Tuesdays at 10 a.m.  
**Criminal:** Wednesdays at 9:30 a.m.  
**Juvenile:** 2nd Fridays at 10 a.m.

##### **Caribou County**

**Criminal:** Wednesdays  
**Civil:** Mondays and Thursdays, 1st and 3rd Fridays  
**Juvenile:** Wednesdays at 2:00 p.m.

##### **Franklin County**

**Judge Hunn**  
**Criminal:** Wednesdays at 9:00 a.m.  
**Civil:** Scheduled throughout the week.

**Juvenile:** Thursdays at 1:00 p.m.

**Small Claims:** Second Tuesday of the month (Judge Hooste).

##### **Oneida County**

**Judge Hooste**  
**Criminal:** Tuesdays and Thursdays at 9:00 a.m.  
**Civil:** Scheduled as needed on Tuesdays, Thursdays or Fridays.  
**Small Claims:** First Monday of the month 10:00 a.m. (Judge Hunn).

##### **Power County**

**Judge Laggis**  
**Mondays:** Civil 9:00 a.m. - 12:00 p.m. and 1:30 p.m. - 4:00 p.m., Arraignments 12:00 p.m. - 1:30 p.m.  
**Tuesdays & Wednesdays:** Criminal  
**Wednesday:** Juveniles 1:30 p.m.  
**Thursdays:** Bannock County  
**Fridays:** 1<sup>st</sup> and 3<sup>rd</sup> Bannock County, 2<sup>nd</sup> and 4<sup>th</sup> Power County Jury & Court Trials.

#### **ADMINISTRATIVE ORDER ADOPTING RULES AND ASSIGNING JURISDICTION FOR THE DISTRICT AND MAGISTRATE JUDGES OF THE SIXTH JUDICIAL DISTRICT**

The District Judges of the Sixth Judicial District, consolidate prior orders, clarify jurisdictional assignments, refine the rules of the District Court and the rules for the Magistrates Division: Now, therefore, it is hereby ordered:

**Trial Court Administrator.** The Trial Court Administrator shall be responsible for caseload management, assignment of Magistrates Judges, supervision of the Clerk's Deputy Clerks in the discharge of clerical functions of the Courts, supervising the jury system and District Courts' budgets along with other duties set forth by the Administrative District Judge and the Administrative Director of the Courts.

**Assignment of Cases in Bannock County.** In Bannock County, all cases assigned to the Sixth District Court shall at the time of filing, be assigned by the Clerk to a specific judge on a rotating basis. Nothing in the preceding shall prevent the assignment of civil and criminal cases in any County to any judge as the said judges might determine is necessary to expeditiously handle the caseload.

### Special Case Assignments in Bannock County.

All Bannock County cases involving JCA, CPA, termination of parental rights, contested adoptions arising from the prosecutor's office and/or the DHW, guardianship and conservatorships cases arising from CPA actions, and any drug, alcohol and misdemeanor charges for youth under age 18 (**ADO 09-6**), shall be heard by **Hon. Anson L. Call**.

Special proceedings, which include private adoptions, petitions to compromise a minor's claim, and general guardianship and conservatorships, shall be heard by **Hon. Aaron N. Thompson**. All calendaring for Judge Thompson's special proceedings shall be made by calling Deputy Clerk Brandy Peck at (208) 236-7379.

**Hon. Scott E. Axline and Hon. Aaron N. Thompson** shall hear estate and probate matters.

**Hon. C. Tippi Jarman** shall preside over all misdemeanor charges of domestic violence, and stalking. She shall also preside over all preliminary hearings involving charges of felony domestic violence, stalking, and attempted strangulation. In addition, all domestic violence civil protection hearings shall be heard by Judge Jarman every Tuesday at 1:30 p.m. unless otherwise assigned.

**Hon. Eric S. Hunn and Hon. David W. Cousin** shall hear all petitions for protection orders filed pursuant to I.C. 18-7907 every Tuesday at 9:00 AM unless otherwise assigned.

**Hon. Scott E. Axline** shall hear hospitalization cases in Bannock County.

**1. Motions for Civil and Criminal Cases.** Unless ordered otherwise by the court, each motion and response to such motion, other than a motion to suppress or stipulated/uncontested motion, must be accompanied by a separate memorandum not to exceed twenty-five (25) pages, containing all of the reasons and points and authorities relied upon by moving party.

**1.1** The moving party may submit a reply brief, not to exceed fifteen (15) pages, as provided by the rules, no later than three days before the hearing, unless otherwise ordered by the court or as required by I.R.C.P. and I.C.R.

**2. Jurisdiction of Magistrate Judges.** Jurisdiction is hereby granted and the following classes or categories of cases are hereby assigned to all Magistrate Judges of the Sixth Judicial District:

**2.1** All matters designated in Idaho Court Administrative Rules Part I or I.C. § 1-2208 as being within the jurisdiction or assignable to attorney magistrates.

**2.2 Small Claims Department.** Pursuant to the provisions of § 1-2301, Idaho Code, there is hereby created a Small Claims Department of the Magistrates Division which shall have jurisdiction only in cases for the recovery of money where the amount of each claim does not exceed \$ 5,000.00.

**2.3** All drug forfeiture cases filed pursuant to IC § 37-2744, regard- less of value, shall be heard in the Magistrate Division of the District Court. (**ADO 15-2**).

**3. Mandatory Pretrial Conferences in Bannock County.** A mandatory pretrial conference will be held for every proceeding under the Idaho Traffic Infraction Act and all misdemeanor actions in which a plea of not guilty has been received. Notice of the time and place of the pretrial conference and the Judge assigned to preside will be given upon entry of the not guilty plea.

**3.1** Pretrials in Bannock County for all misdemeanor cases (excluding domestic violence & stalking) shall be set on Thursday of each week. (**ADO 12-4**).

**4. No Joint Petitions for Divorces shall be accepted in the Sixth Judicial District.**

**4.1 Proceedings to Modify Decree of Divorce.** All proceedings to modify a decree of divorce shall be commenced in accordance with Idaho Family Law Rule (IFLR) 201.

**5. Mediation.** Pursuant to IFLR 601 mediation will be seriously considered when child custody and visitation issues are involved. Mandatory attendance at a parenting education course is required in Bannock County for all parties filing divorces that involve children under age 18 and for all proceedings that involve child custody issues. Judges in other counties within the Sixth Judicial District may order this class.

**5.1 Mediation in all civil cases filed with district court is strongly encouraged and may be mandatory at the court's discretion.**

**5.2 Mediation in criminal cases is available pursuant to ICR 18.1.** Those interested in criminal mediation should review the Criminal Mediators Roster maintained by the Idaho Supreme Court to determine the availability of qualified mediators in the Sixth Judicial District.

**6. Entry of Default Judgments.** No clerk or deputy clerk shall sign any judgment. All proposed judgments shall be forwarded to the judge assigned the case for review and signature. (**ADO 92-8**).

**6.1 Attorney Fees Guidelines on Default Judgements.** Except for good cause shown, in any civil case where the claim does not exceed \$10,000.00 attorney fees may not exceed the amount of the principal at filing up to a maximum of \$500.00. In claims exceeding \$10,000.00, attorney fees will be granted in an amount not to exceed 10% of the principal at filing.

**7. Reduction of Felonies.** Felonies reduced to misdemeanors in the district court may be sentenced in accordance with the Felony Case Flow Management Plan Rule 2.2 or remanded to the magistrate who presided over the preliminary hearing.

**7.1 Change of Plea** on Felony Reduction to a Misdemeanor. If the District Court takes a plea of guilty at the time of reduction of the charge the Defendant shall complete a "Certificate of Rights" form prior to entry of the plea.

**8. Change of Plea.** All defendants must complete a Guilty Plea Questionnaire, Agreement of Supervision, and PSI face sheet forms prior to entry of a change of plea for a felony in district court. Completed forms shall be provided to the court at least 24 hours prior to the hearing. Forms may be downloaded at: [www.bannockcounty.us/courts/criminal/](http://www.bannockcounty.us/courts/criminal/).

**9. Pretrial Release Program.** The Courts of the District will participate in the Bannock County Pretrial Release Court Services Program as administered under guidelines established by **ADO 16-5**.

**10. Request and use of Electronic Recordings of Court Proceedings.** All requests for and use of electronically recorded court proceedings must comply with IAR 27 (d) & (e) and **ADO 08-3**.

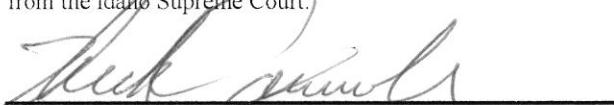
**11. Criminal Case flow Management Plan.** The District Judges of the Sixth Judicial District adopt and hereby incorporate into these local rules those Case flow Management Plans as adopted by the Sixth Judicial District Judges and approved by the Idaho Supreme Court. The Plans approved as of this date are the Felony Criminal, Child Protection, and Family Law Case flow Management Plan. The plans are accessed at [www.bannockcounty.us/courts/](http://www.bannockcounty.us/courts/).

**12. Preliminary Hearings.** Attorneys shall meet and confer at least 48 hours prior to the scheduled preliminary hearing and defending attorneys shall notify the court at least 24 hours in advance of the preliminary hearing whether it will be waived or contested. If the defendant chooses to waive the right to a preliminary hearing through written waiver, the magistrate judge shall accept the waiver without further hearing and bind the case over to the District Court.

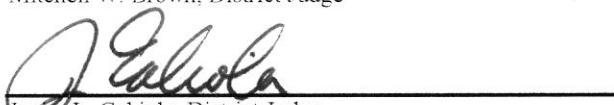
**13. Civil Protection Order Filings.** Civil protection order petitions filed after 4:00 P.M. on a judicial day will not be reviewed by the court until the next judicial day. The assigned judge has the discretion to review a petition filed after 4:00 p.m. upon considering the availability of court staff to process the documents during business hours.

**14. Bond Forfeitures.** Courts in the Sixth Judicial District will not accept bond forfeitures where the amount is less than assessed court costs.

This order supersedes all prior orders of the court referring to the matters contained herein and is effective upon approval from the Idaho Supreme Court.

  
Rick Carnaroli, Administrative District Judge

  
Mitchell W. Brown, District Judge

  
Xavier L. Gabiola, District Judge

  
Robert C. Naftz, District Judge